

## UNM – Valencia Campus Library Reconsideration of Materials

### Summary

This policy addresses information related to the reconsideration of materials acquired by the UNM Valencia Campus Library through its collection development practices and policies.

### Background

The UNM Valencia Campus Library [Collection Development Policy](#) states that UNM – Valencia Campus Library’s first priority is to provide quality materials for students in direct support of curriculum and library educational programs. Materials recommended for undergraduates receive first priority. The Library secondarily serves faculty and staff needs by providing more advanced academic and professional materials. General interest and special interest materials are purchased as funds permit.

The UNM Valencia Campus Library also subscribes to the American Library Association’s [Freedom to Read Statement](#), which states that:

- *The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.*

### Process

Any person requesting reconsideration of any materials must complete and sign a [Reconsideration of Library Materials Form](#).

The completed and signed form will be reviewed by the appropriate Library Director and will draft a recommendation concerning disposition of the challenged material to the complainant within four weeks of receipt. The Library Director has the responsibility and liability for the final decision and will notify the complainant as to the decision regarding the materials. The complainant shall be notified within three months of the date of receipt of the signed form, except in unusual circumstances (i.e. overlapping annual leave, transition of personnel, etc.)

All decisions are final. Once validated by the process, materials shall not be eligible for further reevaluation as each challenged item has been through a rigorous review. An updated file listing the title, date challenged, date resolved, disposition, will be kept by the Head of Collection Development and provided to anyone who requests the list.