

COMPOSITION I

ENGLISH 1110-502

CRN: 28379

Summer 2020

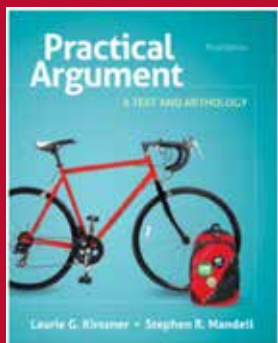
6/1/20-7/25/20

ONLINE

Assistant Professor Ana N. June
anajune@unm.edu • 505-925-8588
Office location: Zoom by appt.

REQUIRED MATERIALS

Available at the campus bookstore



Practical Argument
Third Edition,
Editors Laurie
G. Kirschner
and Stephen R.
Mandell, Bedford/
St. Martins, 2017.
ISBN-10: 131902856X;
ISBN-13: 978-1319028565

You also need reliable computer and internet access. You will complete all of your assignments in Word and turned in through assignment portals on Blackboard Learn. Please talk to me as soon as possible if you anticipate having trouble accessing any of the required resources.

PLEASE NOTE:

It is NOT advisable to use your smartphone to complete work in this class. If you do not have computer access on a regular basis, please let me know so I can help.

What would you say...

...if I told you that *you are a writer*?

Would you smile knowingly, because you've always felt like you are or would you shrug and say, "nah, it's not really my thing"? Would you say that you *hope* to be a writer one day or would you cringe and say, "NO WAY—I hate writing"?

It's fascinating to me as a writer and a professor of writing that people are rarely neutral about writing. In my experience, they either love it or hate it. No matter how you feel about any aspect of writing, the truth is that developing your writing skills is about much more than grades. For instance, your writing can mean the difference between getting your dream job or...not. Though we aren't going to write resumes in this class, you will learn and practice skills that can *help* you write a better resume and impress important people. Those same skills will also benefit your continued higher education, no matter what degree path you choose.

In short, writing is a fundamental aspect of human communication, and when you grow as a writer your opportunities expand.

English 1110, also called Composition I, is a freshman level core class in which you will explore ideas, think outside the box, engage your creativity, and practice the skills you need to become stronger, more empowered writer and a much more effective *communicator*.

I am very happy you're here!

Best,

Ana N. June

Assistant Professor of English
UNM-Valencia campus

Acing English 1110

Wanna know a secret to acing this class? Here you go: Effort is Everything. If you show up, engage with the course material, and do your best to complete the assignments, you will do well! One of my favorite things about teaching writing is reading my students' reflections on their process. These reflections give students a chance to think about their thinking and their writing, then explain their intent to me. Embrace the reflection process in our class, and don't be afraid to stretch yourself. If you feel you're falling short, tell me about it. I'm not looking for perfect writing; I'm looking for effort, interest, and curiosity. I hope that, along the way, you'll come to love writing as much as I do—if you don't already!

ENGLISH 1110 ESSAY OVERVIEW

You will write short, informal assignments that lead to three major essays:

1. Personal Essay & Multimodal
2. Rhetorical Analysis
3. Evaluation Argument

We will workshop drafts through the discussion boards and/or Zoom and you will reflect on your writing frequently. You'll read, watch videos, and complete a Final Portfolio that will include revisions of your first two major essays plus a reflective cover letter.

Writing Guidelines & Cover Letters

Your three essays and your Final Portfolio must be typed and saved as Word documents in order to facilitate revision. Use 12 pt., Times New Roman font for all your work. ALL documents should be double-spaced with one-inch margins. Be sure to proofread every paper you turn in.

Essays will always be accompanied by a cover letter answering questions I pose. All work must be uploaded as Word documents to the proper assignment portal in Learn. Emailed papers will not be graded.

Final Portfolio

The end-of-semester portfolio consists of a self-assessment and final revisions of semester essays. We will spend a considerable amount of time discussing portfolio requirements and working on revision during the portfolio week of the semester.

NOTE: Your portfolio consists of revisions of your first two major essays. If you don't turn in those major essays, you will have nothing to revise for your portfolio and you will be unable to pass the class.

GET TO KNOW THE SLOS: ENG 1110 STUDENT LEARNING OUTCOMES

1. Analyze communication through reading and writing skills.
2. Employ writing processes such as planning, organizing, composing, and revising.
3. Express a primary purpose and organize supporting points logically.
4. Use and document research evidence appropriate for college level writing.
5. Employ academic writing styles appropriate for different genres and audiences.
6. Identify and correct grammatical and mechanical errors in their writing.

Library Information Literacy Outcome

1. Students will access Libros library database software and find a book relevant to the writing project. Students will learn how to skim the book and find quotations that are both relevant and appropriate for the paper.
2. Students will be able to identify what type of database source they have found, e.g. magazine, journal, newspaper, website.
3. Students will write a correctly formatted Works Cited page.

The UNM Valencia Campus library contact info is:
<http://valencia.unm.edu/library/> and (505) 925-8990.

DON'T PANIC! JUST WRITE!

Final grades are determined using a traditional percentage system, with the appropriate plus or minus sign. To pass this course, students must earn a final grade of C (73%) or higher.

Score	Grade
93-100	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
0-59	F

Points Possible

Week 1: 100 points

Sequence 1: 210 points

Sequence 2: 210 points

Sequence 3: 230 points

Final Portfolio: 250 points

Total: 1000 points (100%)

A detailed calendar of assignments is available on Learn

Policies & Agreements

Catalog Course Description

In this course, you will read, write, and think about a variety of issues and texts. You will develop reading and writing skills that will help with the writing required in your field of study and other personal and professional contexts. You will learn to analyze rhetorical situations in terms of audience, contexts, purpose, mediums, and technologies and apply this knowledge to your reading and writing. You will also gain an understanding of how writing and other modes of communication work together for rhetorical purposes. You will learn to analyze the rhetorical context of any writing task and compose with purpose, audience, and genre in mind. You will reflect on your own writing processes, learn to workshop drafts with other writers, and practice techniques for writing, revising, and editing.

Classroom Community

This class will be conducted respectfully at all times. This means that, while we might disagree sometimes (in fact, discussion and debate are part of the university experience; part of a well-rounded education!), we will always communicate with respect for each other as human beings.

Kindness is the unalienable rule in our class. I do not use shame in my classroom, and I expect that you will not interact with each other or me in a way that invokes or perpetuates shame or disrespect. We will *all* show respect for each other in every circumstance, and actively honor the risks we take in sharing our experiences through discussions and writing.

To those ends, I will not tolerate *any* expressions of racism, homophobia, transphobia, xenophobia, ableism, ageism, classism, sexism, religious prejudice **or any other form of speech or interaction that in any way diminishes another person or people**. I will not tolerate such things in anybody's written work either. There are some topics that are not up for debate or written argument, and we will discuss what I mean by that during the semester. If you do not know what the terms in the paragraph above mean, please Google them. This applies to any other words you don't know this semester!

If you have a pronoun preference or are at all concerned that you will be misgendered, I welcome you to let me know by email or course message. It is my strict policy to never disclose any student's personal information, including immigration status,

to *anyone* without explicit student consent. Our classroom is a safe and dynamic space, and I expect you to *respectfully* push the boundaries of your ideals, beliefs, and thoughts. I will, in return, protect and respect your personal integrity to every degree possible. If you have any questions about any of this, please let me know.

Attendance

If you signed up for this course, I assume that you plan to log in to Learn and do the work! To pass this class, you must prepare and participate fully in the activities listed in each week's agenda, and log in frequently. **Students who miss the first major essay assignment will be dropped after the grading portal closes.**

Office Hours

Due to the Covid-19 pandemic, I am not able to hold in-person office hours until further notice. All appointments will take place on Zoom or by phone. Please send me a course message so we can find a mutually agreeable time. Students who schedule time to meet with outside of class typically do better overall.

Assignment Deadlines

Deadlines are a reality you will face your entire life. In our class, deadlines ensure that I can assess and return your work to you before we move on to other assignments. It's very hard for me to complete a grading cycle only to have another part of that grading cycle show up in my grading queue. That said, I know that lateness happens sometimes! To make things easier on everyone, I enter 0s for all missing assignments at the beginning of my grading cycle. Then I proceed to grade the assignments that were turned in on time. Once I am done grading everything in my queue, I close the assignment portal. Essays will not be accepted after that.

Please double check all your assignment submissions to ensure they've uploaded correctly and completely, and save your submission receipts.

Extra Credit

I sometimes tack extra credit opportunities in to assignment rubrics, but don't rely on extra credit to help you pass this class. You must make a complete, well-revised portfolio based on your semester work, and you can't do that if you don't turn in your sequence assignments.

Final Portfolio

A final portfolio of your work is required in this course. The portfolio includes a substantive revision of two major essays and I will provide the guidelines to you ahead of time.

Please keep a copy of all graded work and rubrics for this purpose. Part of the portfolio grade is based on revision abilities.

Credit-Hour Statement

This is a three credit-hour course. Class meets online for twelve weeks during the Spring 2020 semester. Students are expected to complete a minimum of six hours of out-of-class work (or homework, study, assignment completion, and class preparation) each week.

Student Privacy

Student privacy is strongly protected by professors at UNM-Valencia. In fact, a federal statute called FERPA strictly prohibits the instructor or administrators from talking to anyone but the student and the appropriate high school classroom teachers about his/her progress. If a student has questions about a grade on an assignment or about the final grade for the course, FERPA dictates that the student and his/her high school classroom teacher are the ONLY ONES who may speak to the instructor regarding their grades.

In sum, parents, relatives, and friends will not be allowed access to information about student performance. All other outside requests for information release must be sent to and approved by the UNM-VC registrar: (505) 925-8580.

Technical Assistance

If you have questions about computer-related issues, please call (505) 277-5757, M-F, 8:00 am-12:00 noon and M-F, 1:00 pm-5:00 pm MST. Computer technicians are available and happy to help you solve those difficult problems. For Blackboard Learn Assistance click on the tab entitled, "How to use Learn," which is located on the left-hand menu bar of our course page.

Equal Opportunity & Non Discrimination

The following statement is from UNM Main Office of Equal Opportunity:

"In an effort to meet obligations under Title IX, UNM Faculty, Teaching Assistants, and Graduate Assistants are considered 'responsible employees' by the Department of Education (see page 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual

violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>."

In other words, if you tell me (out loud or in writing) about an incident or experience of "sexual harassment, sexual misconduct [and/or] sexual violence" which is based in gender—which can include stalking, and which may have occurred on or off campus—then I am obligated to share that information with our OEO folks. They will follow up with you and provide support and resources you can access.

Accessibility and Universal Design

If you have a documented disability, the Equal Access Services office at UNM-Valencia will provide me with a letter outlining your accommodations. I will then discuss the accommodations with you to determine the best learning environment. If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925-8910 or jmlujan@unm.edu. I also encourage you to approach me with any other life circumstances that may affect your participation in the course.

Academic Support

Free tutoring, both in-person and online, is available at the Learning Resources Center (L Building) on the UNM-Valencia Campus or through the Main Campus tutoring program. Please call (505) 925-8907 for an appointment at the Valencia Campus. I am also available to help you with individual writing issues during a private Zoom session!

Dropping a Class

Here are a few things you need to know before you consider dropping a class in college:

A drop before the end of the third week in a sixteen week semester session will not appear on your transcript, and you will not earn credit hours or a grade in the course.

Your instructor can drop you from the course at any point in the semester before finals for violating the attendance policy.

If you, your instructor, or the Dean of Students initiates a drop after the third week, you will receive a W.

If no drop is initiated by the end of the semester by any party, then based on your performance and attendance your instructor will use his/her discretion to decide whether to assign you a grade from A+ to F or a W.

At UNM a C or above is passing. When trying to decide whether or not to drop a course, consider the outcome of earning a grade below C as opposed to a W, and vice versa. For grades C- to D-, you will earn credit hours, but you will have to repeat the course, and the grade will appear on your transcript and factor into your Grade Point Average.

UNM Academic Dishonesty Policy

“Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or who otherwise fails to meet the expected standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.”

Academic integrity is paramount to your success in any class. Plagiarism or cheating is never tolerated. Any instance of this could result in a grade of zero for that assignment.

“Academic dishonesty” includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out

applications or other University records.

> RESOURCES:

The UNM Academic Dishonesty Policy can be found here: <https://policy.unm.edu/regents-policies/section-4/4-8.html>.

Plagiarism

Plagiarism is a type of academic dishonesty. It occurs when writers deliberately use another person’s language, ideas, or materials and present them as their own without acknowledging the source. It includes, but is not limited to:

- Failing to quote material taken from another source.

- Failing to cite material taken from another source.

- Submitting writing that was written by another person or for another class.

- Submitting writing that was substantially edited by another person.

Possible Consequences

- Adequately redo or revise the assignment in question;

- Fail the assignment in question;

- Be dropped from the class with a W

- Fail the class.

- Be subject to more severe sanctions by the University.

THE ANNOTATED BIBLIOGRAPHY: A helpful tool for avoiding plagiarism

Many times, plagiarism is unintentional—the result of not keeping track of your research. To avoid unintentional plagiarism, start an **annotated bibliography** when you begin your research. Here are some steps to get you started:

Set aside space in a notebook or start a Word document you dedicate to your annotated bibliography.

Name and save your document using a convention that connects to your paper.

Using this document, write down information about your sources. This info includes page numbers and verbatim quotations (also with page numbers) that you might choose to use in your writing.

Write your thoughts about your source information and your quotes. Your goal, here, should be to restate the information in your own way using your own words.

Pro tips:

Quoting too often or using long blocks of text can also amount to plagiarism. *Your* words should come first; quotes should serve only as evidence to support *your* claims

If you can’t restate a quote in your own words, you probably don’t understand it well enough to use it. Again, your words come first! Wise words: If in doubt, leave it out!

Check out the MLA and Annotated Bibliography resources available on the Purdue Online Writing Lab website: <https://owl.purdue.edu/>