

Web Design Method (IT-205-501); Asynchronous

Instructor: Jae Tyler / jaetyler@unm.edu

Office Room Number: Online

Instructor's Phone: 678-322-8016 (leave voicemail)

Office Hours: Must request

The purpose of this course is to prepare students to understand the basics of web design.

The Web is indispensable to the lives of most people today. Whether it's access to news, banking, schoolwork, or friends, few of us can imagine (or particularly would want to imagine) what the world would look like if the Web suddenly disappeared tomorrow. With the explosion of sites such as Facebook, Instagram, and Squarespace, web publishing is now easily within the reach of almost anyone with a little patience and some basic computer skills.

Important Dates:

- **Semester Length:** 19 Jan – 16 May
- **Last Day to Drop without "W":** 6 Feb, 5:00 PM Deadline
- **Break & Holidays:**
 - **MLK Day:** 19 Jan
 - **Fall Break:** 15 – 22 Mar

ATTENDANCE POLICY: There will be a required monthly meeting with each student individually (1-on-1) as a check-in. The meeting will be at an agreed time between myself and the student. Missing these meetings will cause a 10-point reduction in final grade.

Academic Integrity:

Having academic integrity is paramount to your success in any class. Plagiarism or cheating is not tolerated. Any instance of this will result in a grade of zero for that assignment.

Here is the link to the UNM Academic Dishonesty

Policy: <https://policy.unm.edu/regents-policies/section-4/4-8.html>. The policy states: Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or who otherwise fails to meet the expected standards. Any student judged to

have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.

Academic Dishonesty is defined as:

"Academic dishonesty" includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.

LIBRARY USAGE: Be sure to always check out the library if you feel you need additional reading materials. They are open for any order suggestions you may have.

STUDENTS WITH DISABILITIES: If you have a documented disability, the Equal Access Services office will provide me with a letter outlining your accommodation. I will then discuss the accommodation with you to determine the best learning environment. If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925-8910.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION

In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees” by the Department of Education (see page 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>.

EMAIL: Be sure to check your contact information in Banner and keep it updated. UNM email as our official form of course communication. When communicating with your instructor always include class name in the subject header.