



Name of Department:	Nursing
Instructor Name:	Joseph Poole
Office Location:	SCC 112A
Office Hours:	By Appointment and before and after class
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Telephone:	505-925-8872
Class Meeting	
Lab/Clinical Days/Times	Varies
Pre-requisites:	Admission to Nursing Program; NURS 1110 Introduction to Nursing Concepts; NURS 1135 Principles of Nursing Practice.
Co-requisites:	NURS 2410 Health and Illness Concepts 3: NURS 2435 Clinical intensive 1
Spring 2024 Syllabus	
Title of Course:	ASN Capstone
Course Description:	The synthesis, integration, and application of concepts to professional nursing practice will be applied in the final clinical course to ensure readiness to enter practice.
Credit Hours and Contact Hours:	2 credits Clinical: Minimum 96 Total contact hours
Course Outcomes	<p>Upon successful completion of this course, the student will:</p> <ol style="list-style-type: none"> 1. Synthesize and integrate nursing practice concepts into their professional nursing practice. [L5.1/P1] 2. Engage in professional nursing practice that is patient-centered and appropriate for diverse individuals, families, and communities. [L5.1/P1] 3. Integrate principles of quality improvement and safety into nursing practice within healthcare organizations and systems. [L5.2/P2] 4. Deliver nursing care that is evidence-based. [L5.3/P3] 5. Demonstrate leadership behaviors through the application of policies that apply to healthcare delivery. [L5.4/P4] 6. Engage in effective interprofessional collaboration in the delivery of healthcare for quality patient outcomes. [L5.5/P5] 7. Utilize technologies for the management of information and in the delivery of patient care. [L5.6/P6]

	<p>*****</p> <p>Course Competencies (Mapping of Course Competencies with Corresponding Level Objectives [L#.O#]/Program Objectives [P#])</p> <p>Upon successful completion of this course, the student will:</p> <ol style="list-style-type: none"> 1. Provide patient- centered care that is respectful to diverse values, beliefs, and attitudes. [L5.1/P1] 2. Implement patient-centered care regarding patient values, preferences and expressed needs. L5.1/P1] 3. Support the increase of health care access of diverse patient populations. [L5.1/P1] 4. Promote a culture of safety through anticipating and eliminating potentially harmful situations. [L5.2/P2] 5. Collaborate in systems analysis when clinical errors or near misses occur to reduce harm, minimize blame, and encourage transparency. [L5.2/P2] 6. Design and implement evidence-based procedures to reduce harm, promote safety, and improve care. [L5.2/P2] 7. Base care and care planning on evidence and clinical expertise. [L5.3/P3] 8. Incorporate patient/family preferences and values with application of evidence for delivery of optimal health care. [L5.3/P3] 9. Utilize evidence in determining best clinical practice. [L5.3/P3] 10. Consult with clinical experts in developing evidence based protocols/ pathways. [L5.3/P3] 11. Function competently within own scope of practice as a member or leader of the healthcare team. [L5.4/P4] 12. Communicate with team members, adapting own style of communicating to needs of the team and situation. [L5.4/P4] 13. Demonstrate basic knowledge of healthcare policy, finance, and regulatory environments, including local, state, national, and global healthcare trends. [L5.4/P4] 14. Use an ethical framework to evaluate the impact of policies of healthcare, especially for vulnerable populations. [L5.4/P4] 15. Advocate for consumers and the nursing profession. [L5.4/P4] 16. Collaborate effectively within nursing and inter-professional teams. [L5.5/P5] 17. Foster open communication, mutual respect, and shared decision-making to achieve quality patient care. [L5.5/P5] 18. Assume role of team member or leader based on the situation. [L5.5/P5] 19. Demonstrate methods of documentation. [L5.6/P6] 20. Identify valid and credible sources of health information that are accessible to health care consumers. [L5.6/P6] 21. Identify appropriate technology to use in delivering patient care. [L5.6/P6]
<p>Required Text(s) and Supporting Materials:</p>	<ul style="list-style-type: none"> • Kaplan

<p>Course Communication</p>	<p>Effective, ongoing communication is a key element of success in the nursing program. Instructors and staff communicate with students via email when not in class. Students need to check their UNM and Blackboard email accounts regularly. Full-time nursing instructors have voice mail, and communication should take place directly with your instructor. Full-time instructors hold scheduled office hours as posted in their syllabus and outside of their offices, and students may schedule conferences as needed. In addition, there is student representation on the nursing faculty committee, and the representatives are responsible for communicating pertinent information to classmates. Part-time faculty will identify their preferred method for communication to the students.</p>
<p>Electronic Device Usage:</p>	<p>Cellphones and other devices except laptop computers are not permitted in the classroom setting. They must be silenced and put away. Cellphone that ring or are used during class or testing will result in the student being excused from the class or test. Any make-up of assignments or exams due to violation of this policy is solely at the discretion of the instructor. The use of computers is acceptable in the learning context of the class. Lectures may be audiotaped at the express permission of the instructor. Classroom capture is not available at this time.</p>
<p>Academic Integrity</p>	<p>Having academic integrity is paramount to your success in any class. Plagiarism or cheating is not tolerated. Any instance of this will result in a grade of zero for that assignment. Here is the link to the UNM Academic Dishonesty Policy: policy.unm.edu/regents-policies/section-4/4-8.html. The policy states:</p> <p><i>Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or who otherwise fails to meet the expected standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.</i></p> <p>Academic Dishonesty is defined as:</p> <p><i>"Academic dishonesty" includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.</i></p>
<p>Classroom Use/ Attendance/ Professional Behavior</p>	<p>The classroom is available for student use outside of regularly scheduled classes when other classes are not in session. There is a reference area and computers available. In accordance with UNM policy there is no eating or drinking allowed in the classroom. Students may have water in enclosed bottles during class.</p> <p>See the current Student Nurse Handbook for complete listing of attendance and professional behavior policy.</p> <p>https://valencia.unm.edu/academics/divisions/Health-Sciences/nursing-program/applications/nursing-student-</p>

	handbook-2023.pdf .
Student Concerns or Grievances	<p>UNM-Valencia nursing program follows the specific Grievance Procedure as provided in the UNM-Valencia Catalog. Prior to participating in the campus procedure, the student is encouraged to review their complaint within the nursing department by following these steps:</p> <p>Instructions:</p> <ul style="list-style-type: none"> • The student will email the professor using professional language to communicate a concern about classroom, clinical or lab. You may check with your faculty if you are unsure if this process is necessary. • The instructor will contact the student after reviewing the complaint to schedule a face-to-face meeting to discuss the complaint. • The student should bring a printed copy to the meeting. If necessary the program director will be contacted to resolve the complaint.
STUDENTS WITH DISABILITIES:	<p>In accordance with University Policy 2310 and the Americans with Disabilities Act (ADA), reasonable accommodations are made to all qualified students unless such accommodations fundamentally alter a program or service or place an undue hardship on the operation of the University. If you have a documented disability, the Equal Access Services office will provide me with a letter outlining your accommodations. I will then discuss the accommodations with you to determine the best learning environment. If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925-8910 or jmlujan@unm.edu.</p>
EQUAL OPPORTUNITY AND NON-DISCRIMINATION:	<p>In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees” by the Department of Education (see page 15 - www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: https://policy.unm.edu/university-policies/2000/2740.html .</p>
<u>Teaching Methods:</u> This Course is a clinical course. Reflections and completion of the assignments below are required.	

Successful completion of NMNC requirements:

A cumulative average of all assignments must be 77% or higher.

An overall course grade of 77% or higher.

Completion of all components of the course.

Completion of the Summative Evaluation:	20%
Completion of a minimum of 96 Hours of clinical preceptorship:	50%
Completion of Preceptor Agreement	10%
Completion of Clinical Reflection Tool	10%
Completion of the preceptor evaluation form	10 %

TOTAL: 100%

Evaluation/Grading Methods:

See the Nursing Student Handbook for all policies and requirements.

This Syllabus, including the Course Schedule, is subject to change at the discretion of the instructor in accordance with UNM Valencia Academic Policies. In the event there is a discrepancy between the syllabus and the Student Handbook, the current Student Handbook is the authoritative source.

Grading Scale:

98-100 A+	
93-97 A	77-78 C
90-92 A-	73-76 D+
87-89 B+	70-72 D
83-86 B	67-69 D-
80-82 B-	0-67 F
79 C+	

This Syllabus, including the Course Schedule, is subject to change at the discretion of the Instructor in accordance with UNM Valencia Academic Policies. In the event there is a discrepancy between the syllabus and the Student Handbook, the current Student Handbook is the authoritative source

COVID-19 Health and Awareness. UNM is a mask friendly, but not a mask required, community. To be registered or employed at UNM, Students, faculty, and staff must all meet UNM's Administrative Mandate on Required COVID-19 vaccination. If you are experiencing COVID-19 symptoms, please do not come to class. If you have a positive COVID-19 test, please stay home for five days and isolate yourself from others, per the Centers for Disease Control (CDC) guidelines. If you do need to stay home, please communicate with me at []; I can work with you to provide alternatives for course participation and completion. UNM faculty and staff know that these are challenging times. Please let me, an advisor, or another UNM staff member know that you need support so that we can connect you to the right resources. Please be aware that UNM will publish information on websites and email about any changes to our public health status and community response.

Support:

Student Health and Counseling (SHAC) at (505) 277-3136. If you are having active respiratory symptoms (e.g., fever, cough, sore throat, etc.) AND need testing for COVID-19; OR If you recently tested positive and may need oral treatment, call SHAC.

LoboRESPECT Advocacy Center (505) 277-2911 can offer help with contacting faculty and managing challenges that impact your UNM experience.

Accommodations: UNM is committed to providing equitable access to learning opportunities for students with documented disabilities. As your instructor, it is my objective to facilitate an inclusive classroom setting, in which students have full access and opportunity to participate. To engage in a confidential conversation about the process for requesting reasonable accommodations for this class and/or program, please contact Accessibility Resource Center at arcsrvs@unm.edu or by phone at 505-277-3506.

Support: Contact me at [jrpoole1@unm.edu] or in office/check-in hours and contact Accessibility Resource Center (<https://arc.unm.edu/>) at arcsrvs@unm.edu (505) 277-3506.

Credit-hour statement (alter as needed to suit your section):

This is a three credit-hour course. Class meets for one 3 hour session of direct instruction for fifteen weeks during the Spring 2023 semester. Please plan for a *minimum* of six hours of out-of-class work (or homework, study, assignment completion, and class preparation) each week.

Support: Center for Academic Program Support (CAPS). Many students have found that time management workshops can help them meet their goals (consult CAPS website under "services").

Title IX:

[Note: UNM encourages faculty and TAs to include a Title IX statement on the syllabus and reminds faculty, TAs, and GAs that per university policy UAP 2740 they are required to report gender discrimination, including sexual harassment, sexual misconduct and sexual violence to the Title IX Coordinator at the [Office of Compliance, Ethics and Equal Opportunity](#). Information about how to have a conversation with a student about reporting and what steps to take is available on the [Title IX Coordinator page](#). The Ombuds for Staff runs workshops on that include handling disclosures of sexual harassment (<https://ombudsforstaff.unm.edu/professional-development/index.html>). Faculty may be interested in informational resources, including language that could be used on a syllabus for referral to support services, developed by a group of UNM faculty, [Faculty for a Sexual Assault Free Environment at UNM \(Faculty SAFE\)](#).]

To meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees.” This designation requires that any report of gender discrimination, which includes sexual harassment, sexual misconduct and sexual violence, made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office Compliance, Ethics and Equal Opportunity (ceeo.unm.edu). For more information on the campus policy regarding sexual misconduct and reporting, see: <https://policy.unm.edu/university-policies/2000/2740.html>.

Support: [LoboRESPECT Advocacy Center](#), the [Women’s Resource Center](#), and the [LGBTQ Resource Center](#) all offer confidential services.

Land Acknowledgement: Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.

FACULTY RESOURCE: INFORMATION PROVIDED BY UNM’S DIVISION FOR EQUITY AND INCLUSION CAN SUPPORT BUILDING AN INCLUSIVE CLASSROOM, [HTTPS://DIVERSE.UNM.EDU/EDUCATION-AND-RESOURCES/PROGRAMS/INDEX.HTML](https://diverse.unm.edu/education-and-resources/programs/index.html).

Citizenship and/or Immigration Status: All students are welcome in this class regardless of citizenship, residency, or immigration status. Your professor will respect your privacy if you choose to disclose your status. As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration’s welcome is found on our website: <http://undocumented.unm.edu/>.

Respectful and Responsible Learning: We all have shared responsibility for ensuring that learning occurs safely, honestly, and equitably. Submitting material as your own work that has been generated on a website, in a publication, by an artificial intelligence algorithm, by another person, or by breaking the rules of an assignment constitutes academic dishonesty. It is a student code of conduct violation that can lead to a disciplinary procedure. *Please ask me for help in finding the resources you need to be successful in this course. I can help you use study resources responsibly and effectively.* Off-campus paper writing services, problem-checkers and services, websites, and AIs can be incorrect or misleading. Learning the course material depends on completing and submitting your own work. UNM preserves and protects the integrity of the

academic community through multiple policies including policies on student grievances (Faculty Handbook D175 and D176), academic dishonesty (FH D100), and respectful campus (FH CO9). These are in the *Student Pathfinder* (<https://pathfinder.unm.edu>) and the *Faculty Handbook* (<https://handbook.unm.edu>).

Support: Many students have found that time management workshops or work with peer tutors can help them meet their goals. These and are other resources are available through [Student Learning Support](#) at the Center for Teaching and Learning.

Connecting to Campus and Finding Support: UNM has many resources and centers to help you thrive, including [opportunities to get involved](#), [mental health resources](#), [academic support including tutoring](#), [resource centers](#) for people like you, free food at [Lobo Food Pantry](#), and [jobs on campus](#). Your advisor, staff at the [resource centers](#) and [Dean of Students](#), and I can help you find the right opportunities for you.

Instructors across UNM campuses have boosted academic outcomes and positive engagement by drawing on the Student Experience Project—a UNM-tested and research-based approach to building an inclusive classroom. You can find SEP practices in the [SEP Resource Hub](#), including information in the [First Day Toolkit](#) on designing a welcoming and equitable syllabus.

We continue to serve one of the most diverse student bodies in the country, including high percentages of students of color, transfer, first generation, and financially stressed students. We proudly provide our students with a pathway and access to an R1 education. Instructors can be especially effective in supporting students to course completion by providing timely, specific, and supportive feedback; fostering community and connection in the classroom; and normalizing the use of support resources. Thank you for your hard work in teaching our Lobos.

Dr. Pamela Cheek, Associate Provost for Student Success

Office of the Provost and EVP for Academic Affairs. pcheek@unm.edu.