

ECED 1125.550 CRN 54136

Assessment of Children and Evaluation of Programs 1

UNM-Valencia Online

Spring 2022

January 17-May 14

Instructor: Karen Walter, MA Education

Class Time: Online and Scheduled Zoom

Email: walterk63@unm.edu

Office Hours: Monday through Thursday 2:00-3:00 or by appointment

Zoom: Personal Meeting Room TBD

Textbook Not Required

Gronlund, G., & James, M. (2013). *Focused Observations: How to observe young children for assessment and curriculum planning*. St. Paul, MN: Redleaf Press.

Course Description

This basic course familiarizes students with a variety of culturally appropriate assessment methods and instruments, including systematic observation of typically and non-typically developing children. The course addresses the development and use of formative and summative assessment and evaluation instruments to ensure comprehensive quality of the total environment for children, families, and the community. Students will develop skills for evaluating the assessment process and involving other teachers, professionals and families in the process.

Online Participation/Classroom Discussions

The Discussion Board is very much like a classroom discussion. Discussion boards will be announced the week before the discussion and the topic will be about information already covered in class. During the week of the discussion, students are expected to log onto Blackboard Learn often to post and respond. At minimum, students are expected to post their own comment and reply to at least one other student's post per discussion. For the best grade reply to 3 other students' posts by midnight on Sunday by midnight (11:59 p.m.)

Note: You *cannot* work at your own pace. The discussion boards are timed to open and close. Also, *do not* wait until the last day to post your thread and comment on other posts. Post your thread early and go back on different days to see what other students are writing.

Students/Instructor Communication

Please check your UNM email and course messages regularly. You don't have to reply with text to the emails unless you have questions, but a thumbs up or other emoji would be appreciated so I know you got it. Email is the best way to communicate with me; I reply promptly and within 24 hours. I check my email and course messages at least once a day except for Sundays. I encourage you to email me with any questions you have. If you need to speak with me, please visit my office hours. You may also schedule an appointment to meet with me anytime.

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ATTENDANCE

Attendance is required in both the online class and the high school class. Attendance is a significant part of your grade (see grading on pg. 3). If you are not able to attend, please let your instructor/teacher know prior to missing class.

Due Dates/Late Assignments

Students are expected to turn in work on or before the date that it is due. If there is an expectation that the assignment will be late, please communicate this to your instructor and teacher including the anticipated date the assignment will be turned in. Lack of communication on late assignments will affect your overall grade. Late assignments will be accepted; however, 5 points will be deducted for every day that it is late. Students are required to post assignments to Blackboard. If this option is unavailable for some reason, please communicate this to instructor/teacher and an alternative option can be discussed.

Grading

Attendance and Communication 30%
Reading Reflections Journals 20%
Discussions 20%
Project Review: 15%
Final 15%
Total 100%



Percentages and Grade Equivalent

100-97 A+	89-87 B+	79-77 C+	69-66 D+	
96-93 A	86-83 B	76-73 C	65-62 D	
92-90 A-	82-80 B-	72-70 C-	61-59 D-	58-0 F

DUAL CREDIT-

Dual Credit is a program which provides public high school students the opportunity to receive credit for both a high school course and a college course by taking a single qualifying course. For more information, please see the UNM-Valencia 2014-2016 Course Catalog (4).

Course Competencies

This course is part of the articulated universal Catalogue of Courses for Early Childhood education in the State of New Mexico. The following objectives are taken from the New Mexico State Department of Education's common Core competencies for early childhood professionals (see Common core Content manual). Upon completions of this course, students will be able to demonstrate the following competencies at the established level of proficiency:

- Demonstrate ability to choose valid tools that are developmentally, culturally, and linguistically appropriate; use the tools correctly; make appropriate referrals; and interpret assessment results, with the goal of obtaining valid, useful information to inform practice and decision making. F.1
- Demonstrate knowledge of maintain appropriate records of children's development and behavior that safeguard confidentially and privacy. F.2
- Demonstrate knowledge of the educator's role as a participating member of the assessment process as described and mandated by state and federal regulations for Individual Family Service Plans (IFSP) and Individual Education Plans (IEP). F.3
- Demonstrate understanding of the influences of environmental factors, cultural/linguistic differences, and diverse ways of learning on assessment outcomes. F.4
- Involve the family and, as appropriate, other team members in assessing the child's development, strengths, and needs in order to set goals for the child. F.5
- Articulate an understanding of the distinctions and definitions of assessment concepts (e.g., screening, diagnostic assessment, standardized testing, accountability assessment) F.6
- Apply understanding of assessment concepts toward selection of appropriate formal assessment measures, critiquing the limitations of inappropriate measures, and discussing assessment issues as part of interdisciplinary teams. F.7
- Articulate an understanding that responsible assessment is legally and ethically grounded and guided by sound professional standards. It is collaborative and open with the goal of supporting diverse children and families. F.8
- Demonstrate knowledge of assessment techniques, interpretation of assessment information in the application of this data to curriculum development and/or intervention planning. F.9
- Demonstrate knowledge of a variety of techniques and procedures to evaluate and modify program goals for young children and their families. F.10
- Demonstrate knowledge and use of program evaluation to ensure comprehensive quality of the total environment for children, families, and the community. F.11
- Use both self and collaborative evaluations as part of ongoing program evaluations. F.12

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TECHNOLOGY-

Access to UNM Blackboard is Imperative!!! All other technology necessary will be determined on a student by student basis.

TECHNICAL SKILLS

In order to participate and succeed in this class, you will need to be able to perform the following basic technical tasks:

[EXAMPLES BELOW- LIST WILL NEED TO BE COURSE SPECIFIC]

- Use UNM Learn (help documentation located in "How to Use Learn" link on left course menu, and also at [Online Student Documentation](#)). Also, UNM-Valencia provides a Blackboard Learn Jumpstart self-learning module to give you practice with the most commonly used tools in UNM Learn. Ask your instructor if you do not see the UNM-Valencia Blackboard Learn Jumstart in your list of classes in UNM Learn.
- Use email – including attaching files, opening files, downloading attachments
- Copy and paste within applications including Microsoft Office
- Open a hyperlink (click on a hyperlink to access a website or online resource)
- Use Microsoft Office applications: Create, download, update, save and upload MS Word documents; Create, download, update, save and upload MS PowerPoint presentations; Create, download, update, save and upload MS Excel spreadsheets; Download, annotate, save and upload PDF files: Access MS Teams
- Use the in-course web conferencing tool (Collaborate Web Conferencing software in UNM Learn) or use Zoom or other web conferencing tool
- Download and install an application or plug in – required for participating in web conferencing sessions

Computer

- A high-speed Internet connection is highly recommended.
- Supported browsers include: [Detailed Supported Browsers and Operating Systems](#)
- Any computer capable of running a recently updated web browser should be sufficient to access your online course. However, bear in mind that processor speed, amount of RAM and Internet connection speed can *greatly* affect performance.

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- For the best experience when using the Kaltura Media Tools inside UNM Learn, be sure to use a [supported browser](#) on a desktop.
- Microsoft Office products are available free for all UNM students (more information on the [UNM IT Software Distribution and Downloads page](#))
- Please update your contact information in LoboWeb: [MyUNM Login](#). When you log into MyUNM, Enter LoboWeb. Click on the Personal Information link to make sure your contact information is up to date.

Web Conferencing

Web conferencing will be used in this course during the following times and dates:

For the online sessions, you will need:

- *A USB headset with microphone. Headsets are widely available at stores that sell electronics, at the UNM Bookstore or online.*
- *A high-speed internet connection is highly recommended for these sessions. A wireless Internet connection may be used if successfully tested for audio quality prior to web conferencing.*
- *You should also dress as you would when attending an in-person class, even if you do not turn on your video camera.*

We will meet via Web Conferencing once a week. The dates and times will be available online as soon as the school schedule has been determined.

Technical Support

- For UNM Learn Technical Support: (505) 277-0857 (24/7) or use the "Create a Tech Support Ticket" link in your course.
- For UNM-Valencia IT Support: (505)925-8911

For UNM Web Conference Technical Help: (505) 277-0857

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ECED 1125
Course Outline

Week One

Jan.17- **Introductions, Expectations, Syllabus and Getting to Know Each Other!**

Week Two

Jan. 24 Why Observe Children?

Week Three

Jan. 31 How Do Observations and Documentation Work with Early Learning Guidelines?

Week Four

Feb. 6 Do You Do Observation and Documentation Well?

Week Five

Feb. 13 How Do You Fit In Observation and Documentation?

Week Six

Feb. 20 How Do You Observe and Document for Assessment?

Week Seven

Feb. 27 Do You Share Observation and Documentation with Families?

Week Eight

Mar.6 How Do You Use Observation and Documentation for Curriculum Planning?

Week Nine

Mar. 13 How Do You Build a Case about a Child?

Week Ten

Mar. 20 SPRING BREAK

Week Eleven

Mar. 27 Observation Anecdotes for Review and Practice

Week Twelve

Apr. 3 Forms and Formats

Week Thirteen

Apr. 10 Regional Resources on Assessment in Early Childhood

Week Fourteen

Apr. 17 Observation Review

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Week Fifteen

Apr. 24 Documentation Review

Week Sixteen

May 1 Course Reflection

Dishonesty in Academic Matters- As stated in UNM-Valencia Catalog:

Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, including dismissal, against any student who is found responsible for academic dishonesty. Any student who has been judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.

Academic dishonesty includes, but is not limited to, dishonesty in quizzes, tests or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; and misrepresenting academic or professional qualifications within or outside the University.

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NOTES TO STUDENTS ABOUT PARTICIPATION IN A COURSE USING UNM LEARN:

Netiquette

- [Netiquette document](#)

Tracking Course Activity

UNM Learn automatically records all students' activities including: your first and last access to the course, the pages you have accessed, the number of discussion messages you have read and sent, web conferencing, discussion text, and posted discussion topics. This data can be accessed by the instructor to evaluate class participation and to identify students having difficulty.

Submitting Assignments

When you submit an assignment via UNM Learn, you will receive an email receipt of your submission from *do-not-reply@learn.unm.edu*. Save this email as confirmation of your submission.

UNM POLICIES

Equal Opportunity and Non-Discrimination

In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered "responsible employees" by the [Department of Education](#) (see pg. 15). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the [Office of Equal Opportunity](#).
[Read more about campus policy regarding sexual misconduct.](#)

Copyright Issues

All materials in this course fall under copyright laws and should not be downloaded, distributed, or used by students for any purpose outside this course.

[The UNM Copyright Guide](#) has additional helpful information on this topic.

Accessibility and Accommodations

The American with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodations of their disabilities. If you have a disability requiring accommodation, please contact:

- [UNM-Valencia Student Services](#) if you are a Valencia campus student. The phone number is 505-925-8560

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- [UNM Accessibility Resource Center](#) in 2021 Mesa Vista Hall if you are a main campus student. The phone number is 505-277-3506.

Information about your disability is confidential and your instructor cannot refer you for accommodations. Be aware that you will need to provide documentation. If you need assistance in obtaining documentation, the offices above can assist you.

Accessibility Statements

[Blackboard's Accessibility statement](#) [Microsoft's](#)

[Accessibility statement](#)

Include links to accessibility statements for all other technologies included in the course.

Academic Integrity

You should be familiar with UNM's [Policy on Academic Dishonesty](#) and the [Student Code of Conduct](#) which outline academic misconduct defined as plagiarism, cheating, fabrication, or facilitating any such act.

Drop Policy:

[This section states your departmental policy for dropping students – edit or include your own statement.]

UNM Policies: This course falls under all UNM policies for last day to drop courses, etc. Please see or the UNM Course Catalog for information on UNM services and policies. Please see the UNM academic calendar for course dates, the last day to drop courses without penalty, and for financial disenrollment dates.

UNM RESOURCES

- [UNM Valencia Campus Tutoring Services](#)
- [UNM Main Campus CAPS Tutoring Services](#)
- [UNM-Valencia Library](#)
- [UNM Libraries](#)
- ["Life" Resources available to UNM-Valencia Students](#)
- [Student Health & Counseling \(SHAC\) Online Services](#)

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FOR MILITARY-CONNECTED STUDENTS

There are resources on campus designed to help you succeed. You can approach any faculty or staff for help with any issues you may encounter. Many faculty and staff have completed the GREEN ZONE training to learn about the unique challenges facing military-connected students. If you feel that you need help beyond what faculty and/or staff can give you, please reach out to the Veterans Resource Center on main campus at 505-277-3181, or by email at vrc@unm.edu. The Veterans Coordinator at UNM-Valencia is in the Student Services Office, at 505-925-8560.

SEMESTER DEADLINES

Spring 2022 – 16-week classes (deadlines will be different for first and second 8-week classes)

- Monday, Jan. 17: First day of class, classes available in Blackboard Learn
- Friday, Jan. 28, by 5:00 PM: Last day to add a class or to change credit hours or grade mode in LoboWEB.
- Monday, Jan. 17: Martin Luther King Jr. Holiday (No Classes)
- Friday, September 10: Last day to drop without “W” grade and with 100% refund on LoboWEB
- March 13-20: FALL BREAK
- Friday Feb. 4th: Last day to drop *without* Dean’s permission on LoboWEB. Will receive “W” grade and will be responsible for tuition for the course.
- May 6: Last day to drop *with* Dean’s permission on LoboWEB and with Form.
- Final Exams May 9-14

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COVID 19

UNM requires COVID-19 vaccination and a booster for all students, faculty, and staff, or an approved exemption (see: UNM Administrative Mandate on Required Vaccinations).

Proof of vaccination and booster, or a medical, religious, or online remote exemption, must be uploaded to the UNM vaccination verification site. Failure to provide this proof may result in a registration hold and/or disenrollment for students and disciplinary action for UNM employees.

Booster Requirement: Individuals who received their second dose of a Pfizer or Moderna vaccine on or before June 15, 2021, or their single dose of a Johnson & Johnson vaccine on or before October 15, 2021, must provide documentation of receipt of a booster dose no later than January 17, 2022. Individuals who received their second dose of a Pfizer or Moderna vaccine after June 15, 2021 or who received their single dose of Johnson & Johnson after November 15, 2021 must provide documentation of receipt of a booster within four weeks of eligibility, according to the criteria provided by the FDA (6 months after completing an initial two-dose Moderna vaccine, 5 months after completing the Pfizer sequence, and 2 months after receiving a one-dose Johnson and Johnson vaccine).

International students: Consult with the Global Education Office.

Exemptions: Individuals who cannot yet obtain a booster due to illness should request a medical, religious, or online remote exemption (which may have an end date) and upload this to the vaccination verification site.

Medical and religious exemptions validated in Fall 2021 (see your email confirmation) are also valid for Spring 2022 unless an end date was specified in the granting of a limited medical exemption. Students must apply for a remote online exemption every semester.

UNM Requirement on Masking in Indoor Spaces

All students, staff, and instructors are required to wear face masks in indoor classes, labs, studios and meetings on UNM campuses, see the masking requirement. Students who do not wear a mask indoors on UNM campuses can expect to be asked to leave the classroom and to be dropped from a class if failure to wear a mask occurs more than once in that class. Students and employees who do not wear a mask in classrooms and other indoor public spaces on UNM campuses are subject to disciplinary actions. Medical/health grade masks are the best protection against the omicron variant and these masks should be used, rather than cloth.

COVID-19 Symptoms and Positive Test Results:

Please do not come to a UNM campus if you are experiencing symptoms of illness, or have received a positive COVID-19 test (even if you have no symptoms). Contact your instructors and let them know that you should not come to class due to symptoms or diagnosis. Students who need support addressing a health or personal event or crisis can

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find it at the Lobo Respect Advocacy Center.