

Guiding Young Children -ECED 1120.502 /CRN 57604

Hybrid

UNM-Valencia

Spring 2022

Instructor: Karen Walter, MA Education

Class Time: MW 4:30 PM- 5:45 PM

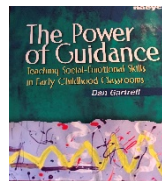
Phone: Campus Phone 925-8500

Email: walterk63@unm.edu

Office: Classroom TBD

Office Hours: Monday and Wednesday 2:00-4:00 and by appointment/ Also in Zoom by appointment only

Textbook Not Required



Gartrell, D. (2004).

The Power of Guidance: Teaching social and emotional skills in early childhood classrooms.
Belmont, CA: Delmar Cengage Learning.

Additional Materials not required for this course.

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Course Description

This course explores various theories of child guidance and the practical applications of each. It provides developmentally appropriate methods for guiding children and effective strategies and suggestions for facilitating positive social interactions. Strategies for preventing challenging behaviors through the use of environment, routines and schedule will be presented. Emphasis is placed on helping children become self-responsible, competent, independent, and cooperative learners with a strong emphasis on including families as part of the guidance approach.

Online Participation/Classroom Discussions

The Discussion Board is very much like a classroom discussion. Discussion boards will be announced the week before the discussion and the topic will be about information already covered in class. During the week of the discussion, students are expected to log onto Blackboard Learn often to post and respond. At minimum, students are expected to post their own comment and reply to at least one other student's post per discussion. For the best grade reply to 3 other students' posts by midnight on Sunday by midnight (11:59 p.m.)

Note: You *cannot* work at your own pace. The discussion boards are timed to open and close. Also, *do not* wait until the last day to post your thread and comment on other posts. Post your thread early and go back on different days to see what other students are writing.

Students/Instructor Communication

Please check your UNM email and course messages regularly. You don't have to reply with text to the emails unless you have questions, but a thumbs up or other emoji would be appreciated so I know you got it. Email is the best way to communicate with me; I reply promptly and within 24 hours. I check my email and course messages at least once a day except for Sundays. I encourage you to email

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me with any questions you have. If you need to speak with me, please visit my office hours. You may also schedule an appointment to meet with me anytime.

ATTENDANCE

Attendance is required in both the online class and the high school class. Attendance is a significant part of your grade (see grading on pg. 3). If you are not able to attend, please let your instructor/teacher know prior to missing class.

Due Dates/Late Assignments

Students are expected to turn in work on or before the date that it is due. If there is an expectation that the assignment will be late, please communicate this to your instructor and teacher including the anticipated date the assignment will be turned in. Lack of communication on late assignments will affect your overall grade. Late assignments will be accepted; however, 5 points will be deducted for every day that it is late. Students are required to post assignments to Blackboard. If this option is unavailable for some reason, please communicate this to instructor/teacher and an alternative option can be discussed.

Grading

Attendance and Communication 30%
Reading Reflections Journals 20%
Discussions 20%
Project Review: 15%
Final 15%
Total 100%

Percentages and Grade Equivalent

100-97 A+	89-87 B+ 79-77	C+ 69-66 D+
96-93 A	86-83 B 76-73	C 65-62 D
92-90 A-	82-80 B- 72-70	C- 61-59 D- 58-0 F



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Course Competencies

This course is part of the articulated Universal Catalogue of Courses for Early Childhood Education in the State of New Mexico. The following objectives are taken from the New Mexico State Department of Education's Common Core Competencies for early childhood professionals (see Common Core Content manual). Upon completion of this course, students will be able to demonstrate the following competencies at the established level of proficiency:

- Apply knowledge of cultural and linguistic diversity and the significance of socio-cultural and political contexts for development and learning and recognize that children are best understood in the contexts of family, culture and society. A.6
- Demonstrate knowledge of the many functions that language serves in the cognitive, social, and emotional aspects of development in the formative years. A.7
- Demonstrate knowledge of the relationship among emotions, behaviors, and communication skills to assist children in identifying and expressing their feelings in appropriate ways. A.10
- Use appropriate guidance to support the development of self-regulatory capacities in young children. A.11
- Recognize and respond to each child's physical health, intellectual and emotional well-being, and nutritional and safety needs. B.1
- Demonstrate knowledge and skill in building positive, reciprocal relationships with families. C.1
- Demonstrate knowledge of and respect for variations across cultures, in terms of family strengths, expectations, values, and child-rearing practices. C.4
- Demonstrate the ability to incorporate the families' desires and goals for their children into classroom or intervention strategies. C.7
- Demonstrate knowledge and skills in developmentally appropriate guidance techniques and strategies that provide opportunities to assist children in developing positive thoughts and feelings about themselves and others through cooperative interaction with peers and adults. E.3
- Demonstrate understanding of the influence of the physical setting, schedule, routines, and transitions on children and use these experiences to promote children's development and learning. E.7
- Demonstrate knowledge of assessment techniques, interpretation of assessment information in the application of this data to curriculum development or intervention planning. F.9

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DUAL CREDIT-

Dual Credit is a program which provides public high school students the opportunity to receive credit for both a high school course and a college course by taking a single qualifying course. For more information, please see the UNM-Valencia 2014-2016 Course Catalog (4).

TECHNOLOGY-

Access to UNM Blackboard is Imperative!!! All other technology necessary will be determined on a student by student basis.

TECHNICAL SKILLS

In order to participate and succeed in this class, you will need to be able to perform the following basic technical tasks:

[EXAMPLES BELOW- LIST WILL NEED TO BE COURSE SPECIFIC]

- Use UNM Learn (help documentation located in "How to Use Learn" link on left course menu, and also at [Online Student Documentation](#)). Also, UNM-Valencia provides a Blackboard Learn Jumpstart self-learning module to give you practice with the most commonly used tools in UNM Learn. Ask your instructor if you do not see the UNM-Valencia Blackboard Learn Jumstart in your list of classes in UNM Learn.
- Use email – including attaching files, opening files, downloading attachments
- Copy and paste within applications including Microsoft Office
- Open a hyperlink (click on a hyperlink to access a website or online resource)
- Use Microsoft Office applications: Create, download, update, save and upload MS Word documents; Create, download, update, save and upload MS PowerPoint presentations; Create, download, update, save and upload MS Excel spreadsheets; Download, annotate, save and upload PDF files: Access MS Teams
- Use the in-course web conferencing tool (Collaborate Web Conferencing software in UNM Learn) or use Zoom or other web conferencing tool
- Download and install an application or plug in – required for participating in web conferencing sessions

TECHNICAL REQUIREMENTS Con't.

Computer

- A high-speed Internet connection is highly recommended.

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- Supported browsers include: [Detailed Supported Browsers and Operating Systems](#)
- Any computer capable of running a recently updated web browser should be sufficient to access your online course. However, bear in mind that processor speed, amount of RAM and Internet connection speed can *greatly* affect performance.
- For the best experience when using the Kaltura Media Tools inside UNM Learn, be sure to use a [supported browser](#) on a desktop.
- Microsoft Office products are available free for all UNM students (more information on the [UNM IT Software Distribution and Downloads page](#))
- Please update your contact information in LoboWeb: [MyUNM Login](#). When you log into MyUNM, Enter LoboWeb. Click on the Personal Information link to make sure your contact information is up to date.

Web Conferencing

Web conferencing will be used in this course during the following times and dates:

For the online sessions, you will need:

- *A USB headset with microphone. Headsets are widely available at stores that sell electronics, at the UNM Bookstore or online.*
- *A high-speed internet connection is highly recommended for these sessions. A wireless Internet connection may be used if successfully tested for audio quality prior to web conferencing.*
- *You should also dress as you would when attending an in-person class, even if you do not turn on your video camera.*

We will meet via Web Conferencing once a week. The dates and times will be available online as soon as the school schedule has been determined.

Technical Support

- For UNM Learn Technical Support: (505) 277-0857 (24/7) or use the “Create a Tech Support Ticket” link in your course.
- For UNM-Valencia IT Support: (505)925-8911

For UNM Web Conference Technical Help: (505) 277-0857

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Course Outline

All readings should be completed before the class meets and can be found in Blackboard. All assignments should be completed on or before the due dates.

Week 1

3/21

- a. Syllabus, Expectations and Introductions (Navigation in Blackboard)

Assignment: Read chapter 1 in *The Power of Guidance: Teaching social-emotional skills in early childhood classrooms*.

Reading Reflection Journal: After reading chapter 1, briefly describe the difference between patience and understanding when guiding young children? Make sure you give examples of each and use personal experiences when you are able. **Due March 27 (by midnight)**

- b. Employing Understanding in the Classroom

Assignment – What does it look like in the classroom? **Due March 27 (by midnight)**

Week 2

3/28

- a. Read chapter 2. Reading Reflection Journal (RRJ): After reading chapter 2, what is the difference between misbehavior and mistaken behavior? Give examples of each and use personal experiences when you are able. **Due April 3 by midnight**

- b. Employing strategies in the classroom

Assignment – Strategies for intervention in the classroom. **Due April 3 by midnight**

Week 3

4/4

- a. Developmental Milestones and Behavior

Read chapter 3 and briefly describe the six key guidance practices. Remember to use descriptive words in your answers.

- b. Guidance Practices and Classroom Rules:

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Read chapter 4 and write in your Reading Reflection Journal (RRJ) a brief description of how to build partnerships with families and how it facilitates guidance in the classroom.
Due April 10th by midnight

Week 4

April 11 - Discussion Topic #1- The week of April 11-15 (Topic TBD)

Due: April 17 (by midnight)

Reading Reflection Journal 1 due: Chapters 1-4 from “The Power of Guidance”

Week 5

4/18 – The Guidance Premise

- a. Using Guidance to Build an Encouraging Classroom

Read chapter 5-6. RRJ: Briefly describe how one can create and maintain an encouraging program.

Assignment: Create a classroom sketch include spaces and rules that would make the space encouraging. Include the “Democratic Live Skills” **Due April 24 (by midnight)**

Week 6

4/25 -Using Guidance to Sustain an Encouraging Classroom

- a. Read chapter 7. RRJ: Briefly describe the “four intervention alternatives” and the class meeting.
- b. Read chapter 8. RRJ: Briefly describe intervention strategies that can reduce classroom conflicts.

Week 7

5/2 – Liberation - Societal Violence and Guidance and Liberation Teaching

- a. Read Chapter 9 – RRJ: Understanding the Democratic Life Skills and how they are used to guide children.
- b. – Employing Democratic Life Skills in the classroom/ Anti-Bias

Due May 1st - Reading Reflection Journal 2 due: Chapters 4, 5, 7, 8 and 9 from “The Power of Guidance”

Week 8-Crises Management (Synthesizing)

5/9 - Discussion #2 – Topic TBD

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- a. Read Chapter 10 – “Strong Needs Mistaken Behavior...” Guiding Children to Express Strong Emotions in Non-hurting Ways-
RRJ: Explain and give examples of the 4 Crises Management Techniques
- b. Democratic Skills
Accepting Unique Human Qualities in Others

FINAL EXAM (Comprehensive) – Due by Thursday May 12th (Format TBD)

Dishonesty in Academic Matters- As stated in UNM-Valencia Catalog:

Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, including dismissal, against any student who is found responsible for academic dishonesty. Any student who has been judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.

Academic dishonesty includes, but is not limited to, dishonesty in quizzes, tests or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; and misrepresenting academic or professional qualifications within or outside the University.

Netiquette

- [Netiquette document](#)

NOTES TO STUDENTS ABOUT PARTICIPATION IN A COURSE USING UNM LEARN:

Tracking Course Activity

UNM Learn automatically records all students’ activities including: your first and last access to the course, the pages you have accessed, the number of discussion messages you have read and sent, web conferencing, discussion text, and posted discussion topics. This data can be accessed by the instructor to evaluate class participation and to identify students having difficulty.

Submitting Assignments

When you submit an assignment via UNM Learn, you will receive an email receipt of your submission from *do-not-reply@learn.unm.edu*. Save this email as confirmation of your submission.

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UNM POLICIES

Equal Opportunity and Non-Discrimination

In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees” by the [Department of Education](#) (see pg. 15). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the [Office of Equal Opportunity](#). [Read more about campus policy regarding sexual misconduct.](#)

Copyright Issues

All materials in this course fall under copyright laws and should not be downloaded, distributed, or used by students for any purpose outside this course.

[The UNM Copyright Guide](#) has additional helpful information on this topic.

Accessibility and Accommodations

The American with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodations of their disabilities. If you have a disability requiring accommodation, please contact:

- [UNM-Valencia Student Services](#) if you are a Valencia campus student. The phone number is 505-925-8560
- [UNM Accessibility Resource Center](#) in 2021 Mesa Vista Hall if you are a main campus student. The phone number is 505-277-3506.

Information about your disability is confidential and your instructor cannot refer you for accommodations. Be aware that you will need to provide documentation. If you need assistance in obtaining documentation, the offices above can assist you.

Accessibility Statements

[Blackboard’s Accessibility statement](#) [Microsoft’s Accessibility statement](#)

Include links to accessibility statements for all other technologies included in the course.

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Academic Integrity

You should be familiar with UNM's [Policy on Academic Dishonesty](#) and the [Student Code of Conduct](#) which outline academic misconduct defined as plagiarism, cheating, fabrication, or facilitating any such act.

Drop Policy:

[This section states your departmental policy for dropping students – edit or include your own statement.]

UNM Policies: This course falls under all UNM policies for last day to drop courses, etc. Please see or the UNM Course Catalog for information on UNM services and policies. Please see the UNM academic calendar for course dates, the last day to drop courses without penalty, and for financial disenrollment dates.

UNM RESOURCES

- [UNM Valencia Campus Tutoring Services](#)
- [UNM Main Campus CAPS Tutoring Services](#)
- [UNM-Valencia Library](#)
- [UNM Libraries](#)
- [“Life” Resources available to UNM-Valencia Students](#)
- [Student Health & Counseling \(SHAC\) Online Services](#)

FOR MILITARY-CONNECTED STUDENTS

There are resources on campus designed to help you succeed. You can approach any faculty or staff for help with any issues you may encounter. Many faculty and staff have completed the GREEN ZONE training to learn about the unique challenges facing military-connected students. If you feel that you need help beyond what faculty and/or staff can give you, please reach out to the Veterans Resource Center on main campus at 505-277-3181, or by email at vrc@unm.edu. The Veterans Coordinator at UNM-Valencia is in the Student Services Office, at 505-925-8560.

SEMESTER DEADLINES

Spring 2022 – 16-week classes (deadlines will be different for first and second 8-week classes)

- Monday, Jan. 17: First day of class, classes available in Blackboard Learn
- Friday, Jan. 28, by 5:00 PM: Last day to add a class or to change credit hours or grade mode in LoboWEB.

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- Monday, Jan. 17: Martin Luther King Jr. Holiday (No Classes)
- Friday, September 10: Last day to drop without “W” grade and with 100% refund on LoboWEB
- March 13-20: FALL BREAK
- Friday Feb. 4th: Last day to drop *without* Dean’s permission on LoboWEB. Will receive “W” grade and will be responsible for tuition for the course.
- May 6: Last day to drop *with* Dean’s permission on LoboWEB and with Form.
- Final Exams May 9-14

COVID 19

UNM requires COVID-19 vaccination and a booster for all students, faculty, and staff, or an approved exemption (see: UNM Administrative Mandate on Required Vaccinations).

Proof of vaccination and booster, or a medical, religious, or online remote exemption, must be uploaded to the UNM vaccination verification site. Failure to provide this proof may result in a registration hold and/or disenrollment for students and disciplinary action for UNM employees.

Booster Requirement: Individuals who received their second dose of a Pfizer or Moderna vaccine on or before June 15, 2021, or their single dose of a Johnson & Johnson vaccine on or before October 15, 2021, must provide documentation of receipt of a booster dose no later than January 17, 2022. Individuals who received their second dose of a Pfizer or Moderna vaccine after June 15, 2021 or who received their single dose of Johnson & Johnson after November 15, 2021 must provide documentation of receipt of a booster within four weeks of eligibility, according to the criteria provided by the FDA (6 months after completing an initial two-dose Moderna vaccine, 5 months after completing the Pfizer sequence, and 2 months after receiving a one-dose Johnson and Johnson vaccine).

International students: Consult with the Global Education Office.

Exemptions: Individuals who cannot yet obtain a booster due to illness should request a medical, religious, or online remote exemption (which may have an end date) and upload this to the vaccination verification site.

Medical and religious exemptions validated in Fall 2021 (see your email confirmation) are also valid for Spring 2022 unless an end date was specified in the granting of a limited medical exemption. Students must apply for a remote online exemption every semester.

UNM Requirement on Masking in Indoor Spaces

All students, staff, and instructors are required to wear face masks in indoor classes, labs, studios and meetings on UNM campuses, see the masking requirement. Students who do not wear a mask indoors on UNM campuses can expect to be asked to leave the classroom and to be dropped from a class if failure to wear a mask occurs more than once in that class. Students and employees who do not wear a mask in classrooms and other indoor public spaces on UNM campuses are subject to disciplinary actions. Medical/health grade

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masks are the best protection against the omicron variant and these masks should be used, rather than cloth.

COVID-19 Symptoms and Positive Test Results:

Please do not come to a UNM campus if you are experiencing symptoms of illness, or have received a positive COVID-19 test (even if you have no symptoms). Contact your instructors and let them know that you should not come to class due to symptoms or diagnosis. Students who need support addressing a health or personal event or crisis can find it at the Lobo Respect Advocacy Center.