

# COMPOSITION I

ENGLISH 1110-501

CRN: 49996

Spring 2021 • 3 credit hours

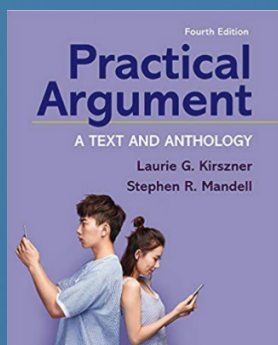
1/19/21-5/9/21

ONLINE

Assistant Professor Ana N. June  
anajune@unm.edu • 505-925-8906  
Zoom office hours: T & Th 1-4 pm

## REQUIRED MATERIALS

Available at the campus bookstore



**Practical Argument**  
Fourth Edition,  
Editors Laurie  
G. Kirszner  
and Stephen R.  
Mandell, Bedford/  
St. Martins, 2020.

ISBN-13: 978-1319194451

You also need reliable computer and internet access. You will complete all of your assignments in Word and turned in through assignment portals on Blackboard Learn. Please talk to me as soon as possible if you anticipate having trouble accessing any of the required resources.

### PLEASE NOTE:

It is NOT advisable to use your smartphone to complete work in this class. If you do not have computer access on a regular basis, please let me know so I can help.

## Welcome, fellow writer!

You made it to English 1110, which means that you're well on your way to becoming the writer you want to be!

English 1110, also called Composition I, is a freshman level core class in which you will learn about various rhetorical situations and practice your critical thinking skills. In this class we will examine writing, practice writing various forms of argument, and explore quality communication strategies.

This will not be an easy class—expect to work hard. Even if writing comes easily to you, I will expect you to stretch yourself and work to the highest standard possible as you practice the important skills you need to be a credible communicator in this world. You will read, write, and think critically. My goal is to help you build your confidence, hone your writing skills, and become the writer you want to be.

Along the way I ask that you remember this: *Your growth as a writer is up to you.* Becoming the writer you want to be requires you to make choices based on the life you want to live. I hope you think of this class as just one stretch along a lifelong pathway, because writing is a journey more than a destination.

Wanna know a secret to acing this class? Here you go: **Your Effort is Everything.** If you show up, engage with the course materials, pay close attention to the details, and put forth the *labor* required to complete the assignments, you *will* do well! Let's test your attention to detail now: For 5 extra credit points, please send me a course message through Learn with *only* the answer to this question: when and where can you meet with me during my office hours?

An important aspect of your labor in this class will be in reflective writing. One of my favorite things about teaching writing is reading my students' reflections on their process. Reflective writing is designed to give you a chance to think about your thinking (SO meta!) and your writing, then explain your intent to me. I encourage you to embrace the reflection process in our class, and don't be afraid to try something new. If you feel you're falling short in any way, please tell me about it in your reflection. I'm not looking for perfect writing; I'm looking for effort, interest, and curiosity. I hope that, along the way, you'll come to love writing as much as I do—if you don't already!

I am very happy you're here!

Best,

*Ana N. June*

Assistant Professor of English  
UNM-Valencia campus

## English 1110 Essays

You will complete short, informal assignments that lead to four major essays/projects:

1. Mini Essay
2. Rhetorical Analysis
3. Evaluation Argument
4. Publish your work!

We will workshop drafts through Learn and/or Zoom and you will reflect on your writing frequently. You'll read, watch videos, and complete a final publication project that will include a revision of your evaluation argument in collaboration with Fine Arts students. You will also compose an extensive reflective cover letter.

## Writing Guidelines & Cover Letters

All of your writing must be typed and saved in Word in order to facilitate revision. Use 12 pt., Times New Roman font for all your written work. All written documents should be double-spaced with one-inch margins.

Major essays/projects will always be accompanied by a cover letter answering questions I pose. All work must be uploaded to the proper assignment portal in Learn. Emailed assignments will not be graded.

## Final Publication Project

The end-of-semester project will be a revision of your evaluation argument and publication in a magazine you, your fellow writing students, and Fine Arts students design.

No design skills needed—I will teach you all you need to know to create a beautiful publication you can be proud of! This is an exciting project that will live in the Tomé Archive of the UNM-Valencia library.

# GET TO KNOW THE SLOS: ENG 1110 STUDENT LEARNING OUTCOMES

1. Analyze communication through reading and writing skills.
2. Employ writing processes such as planning, organizing, composing, and revising.
3. Express a primary purpose and organize supporting points logically.
4. Use and document research evidence appropriate for college level writing.
5. Employ academic writing styles appropriate for different genres and audiences.
6. Identify and correct grammatical and mechanical errors in their writing.

## Library Information Literacy Outcome

1. Students will access Libros library database software and find a book relevant to the writing project. Students will learn how to skim the book and find quotations that are both relevant and appropriate for the paper.
2. Students will be able to identify what type of database source they have found, e.g. magazine, journal, newspaper, website.
3. Students will write a correctly formatted Works Cited page.

The UNM Valencia Campus library contact info is:  
<http://valencia.unm.edu/library/> and (505) 925-8990.

## DON'T PANIC! JUST WRITE!

Final grades are determined using a traditional percentage system, with the appropriate plus or minus sign. To pass this course, students must earn a final grade of C (73%) or higher.

Score	Grade
93-100	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
0-59	F

### Points Possible

**Discussions: 150 points**

**Essays: 300 points**

**Journal: 140 points**

**Quizzes: 210 points**

**Final Publication: 200 points**

**Total: 1000 points (100%)**



# Our Community

**Before anything else,** we are a community of scholars working together, thinking together, learning together, and writing together! To that end, this class will be conducted respectfully at all times. This means that though we might disagree sometimes (in fact, discussion and debate are an important part of a well-rounded education!), we will always communicate with respect for each other as human beings.

**Kindness is the rule in our class.** We will *all* show respect for each other in every circumstance, and actively honor the risks we take in sharing our experiences through discussions and writing.

I will not tolerate any expressions of racism, homophobia, transphobia, xenophobia, ableism, ageism, classism, sexism, religious prejudice, or any other form of speech or interaction that in any way seeks to diminish another person or people. I will not tolerate such things in anybody's written work either. There are some topics that are not up for debate or written argument, and we will discuss what I mean by that during the semester. If you do not know what the terms in the paragraph above mean, please Google them. This applies to any other words you don't know this semester.

If you have a pronoun preference or are at all concerned that you will be misgendered, I invite you to let me know by email or course message.

It is my strict policy to never disclose any student's personal information, including immigration status, to *anyone* without explicit student consent. Our classroom is a safe and dynamic space, and I expect you to *respectfully* push the boundaries of your ideals, beliefs, and thoughts. I will, in return, protect and respect your personal integrity to every degree possible. If you have any questions about any of this, please let me know.

## Attendance

If you signed up for this course, I assume that you plan to log in to Learn and do the work! To pass this class, you must prepare and participate fully in the activities listed in each week's agenda, and log in frequently. Students who miss the first assignments or who do not log in regularly will be dropped.

## Office Hours

Due to the Covid-19 pandemic, I am unable to hold in-person office hours. This semester, all interactions will take place on Zoom or by phone. I will open my Zoom room on Tuesdays and Thursdays from 1-4 pm. You are welcome to pop in unannounced but priority will be given to students who schedule a time. To avoid hanging out in the waiting room until I'm available, please send me a course message to arrange a time. If you arrange a meeting time I will be there at that time and will wait for no more than ten minutes before I move on to another student. Students who schedule time to meet with me outside of class typically do better overall.

## Assignment Deadlines

Deadlines are a reality you will face your entire life. In our class, deadlines ensure that I can assess and return your work to you before we move on to other assignments. It's very hard for me to complete a grading cycle only to have another part of that grading cycle show up in my grading queue. That said, I know that lateness happens sometimes! To make things easier on everyone, I enter 0s for all missing assignments at the beginning of my grading cycle. Then I proceed to grade the assignments that were turned in on time.

Once I am done grading everything in my queue I close the assignment portal. Essays will not be accepted after that. Please double check all your assignment submissions to ensure they've uploaded correctly and completely, and save your submission receipts.





# University Policies

## Credit-Hour Statement

This is a three-credit-hour course. Class meets online for sixteen weeks during the Spring 2021 semester. Students are expected to complete a minimum of six hours of out-of-class work (or homework, study, assignment completion, and class preparation) each week.

## Student Privacy

Student privacy is strongly protected by professors at UNM-Valencia. In fact, a federal statute called FERPA strictly prohibits the instructor or administrators from talking to anyone but the student about his/her progress. If a student has questions about a grade on an assignment or about the final grade for the course, FERPA dictates that the student is the **ONLY ONE** who may speak to the instructor regarding their grades.

In sum, parents, relatives, and friends will not be allowed access to information about student performance. All other outside requests for information release must be sent to and approved by the UNM-VC registrar: (505) 925-8580.

## Dropping a Class

Here are a few things you need to know before you consider dropping a class in college:

- A drop before the end of the third week in a sixteen-week semester session will not appear on your transcript, and you will not earn credit hours or a grade in the course.
- Your instructor can drop you from the course at any point in the semester before finals for violating the attendance policy.
- If you, your instructor, or the Dean of Students initiate a drop after the third week, you will receive a W.
- If no drop is initiated by the end of the semester by any party, then based on your performance and attendance your instructor will use his/her discretion to decide whether to assign you a grade from A+ to F or a W.

At UNM a C or above is passing. When trying to decide whether or not to drop a course, consider the outcome of earning a grade below C as opposed to a W, and vice versa. For grades C- to D-, you will earn credit hours, but you will have to repeat the course, and the grade

will appear on your transcript and factor into your Grade Point Average.

## UNM Academic Dishonesty Policy

“Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or who otherwise fails to meet the expected standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.”

Academic integrity is paramount to your success in any class. Plagiarism or cheating is never tolerated. Any instance of this could result in a grade of zero for that assignment.

“Academic dishonesty” includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records. The UNM Academic Dishonesty Policy can be found here: <https://policy.unm.edu/regents-policies/section-4/4-8.html>.

## Plagiarism

Plagiarism is a type of academic dishonesty. It occurs when writers deliberately use another person's language, ideas, or materials and present them as their own without acknowledging the source. It includes, but is not limited to:

- Failing to quote material taken from another source.
- Failing to cite material taken from another source.
- Submitting writing that was written
- by another person or for another class.
- Submitting writing that was substantially edited by another person.

## Equal Opportunity & Non Discrimination

**The following statement is from UNM Main Office of Equal Opportunity:**

“In an effort to meet obligations under Title IX, UNM Faculty, Teaching Assistants, and Graduate Assistants are considered ‘responsible employees’ by the Department of Education (see page 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, visit: <https://policy.unm.edu/university-policies/2000/2740.html>.”

In other words, if you tell me (out loud or in writing) about an incident or experience of “sexual harassment, sexual misconduct [and/or] sexual violence” which is based in gender—which can include stalking, and which may have occurred on or off campus—then I am obligated to share that information with our OEO staff. They will follow up with you and provide support and resources you can access.



# Academic and Technical Support

## Technical Assistance

If you have questions about computer-related issues, please call (505) 277-5757, M-F, 8:00 am-12:00 noon and M-F, 1:00 pm-5:00 pm MST. Computer technicians are available and happy to help you solve those difficult problems. For Blackboard Learn Assistance click on the tab entitled, “How to use Learn,” which is located on the left-hand menu bar of our course page.

## Accessibility and Universal Design

If you have a documented disability, the Equal Access Services office at UNM-Valencia will provide me with a letter outlining your accommodations. I will then discuss the accommodations with you to determine the best learning environment.

If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925-8910 or [jmlujan@unm.edu](mailto:jmlujan@unm.edu).

I also encourage you to approach me with any other life circumstances that may affect your participation in the course.

## Academic Support

The Learning Center staff is online and ready to meet you and support you in your studies!

### Spring 2021 Online Tutoring Hours

The Learning Center and STEM-H Center

Monday - Thursday: 8am - 5pm

Friday: 9am - 11am & 12pm - 3pm

Late Night and Weekend Tutoring is available upon request

### The Writing Center

Monday: 1pm - 2pm & 6pm - 8pm

Tuesday - Thursday: 12pm - 2pm & 6pm - 8pm

Friday: 2pm - 3pm

Sunday: 2pm - 5pm

If these times do not suit your schedule, additional times can be arranged in the afternoons Mondays, Tuesdays, Thursdays, and Saturdays.

Visit: <https://valencia.unm.edu/campus-resources/the-learning-center/learning-center.html>

Then fill out the form to request a tutoring appointment: <https://esurvey.unm.edu/opinio/s?s=131505>

I am also available to help you with individual writing issues during a private Zoom session! Send me a course message to request a time or stop by during office hours.