

Spring 2019 ENGL 110.501 Accelerated Composition

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Office Hours: 11:00-1:00, Mondays (and gladly by appointments)

Class Time: 9:00-10:15, MW

Classroom: H103

Welcome to English 110! This syllabus outlines the policies and procedures for ENGL 110 and acts a contact between you and me, as a student and instructor. Please recognize that you are responsible for the policies on these pages. I do reserve the right to change our schedule and/or assignments based on our class needs, but I will always let you know in advance.

Required Textbooks and Materials

- Practical Argument, 3rd Edition, Kirsznner & Mandell (2016), ISBN: 1319069053, 9781319069056
- UNM email address and access to UNM Blackboard Learn
- Access to Internet and Microsoft Office (available on UNM computers)

Course Description

In English 110, you will develop reading and writing skills that will help you with the writing you will do in your own fields of study and other personal and professional contexts. You will learn to analyze rhetorical situations in terms of audience, contexts, purpose, mediums, and technologies and apply this knowledge to your reading and writing. You will also gain an understanding of how writing and other modes of communication (such as visual and audio elements) work together for rhetorical purposes.

You will learn to read complex nonfiction texts and to summarize, interpret, and draw inferences from them. You will also write in multiple genres, making rhetorical choices according to the purpose of the writing and your audience.

Student Learning Outcomes (SLOs)

Throughout the semester in English 110, you will progress toward the following student learning outcomes (SLOs):

Rhetorical Situation and Genre

- A. analyze, compose, and reflect on arguments in a variety of genres, considering the strategies, claims, evidence, and various mediums and technologies that are appropriate to the rhetorical situation

Writing as a Social Act

- B. describe the social nature of composing, particularly the role of discourse communities at the local, national, and international level

Writing as a Process

- C. use multiple approaches for planning, researching, prewriting, composing, assessing, revising, editing, proofreading, collaborating, and incorporating feedback in order to make your compositions stronger in various mediums and using multiple technologies

Grammar and Usage

- D. improve your fluency in the dialect of Standardized Written American English at the level of the sentence, paragraph, and document
- E. analyze and describe the value of incorporating various languages, dialects and registers in your own and others' texts

Reflection

- F. evaluate your development as a writer over the course of the semester and describe how composing in multiple genres and mediums using various technologies can be applied in other contexts to advance your goals

Research

- G. use writing and research as a means of discovery, to examine your personal beliefs in the context of multiple perspectives and to explore focused research questions through various mediums and technologies
- H. integrate others' positions and perspectives into your writing ethically, appropriately, and effectively in various mediums and technologies

Assignments

Sequence One: Personal Writing	Essay 1: Place as Character	50 Points
	Essay 2: Memoir on Identity	100 Points
	Reflection	20 Points
Sequence Two: Professional Writing	Essay 3: Resume	50 Points
	Essay 4: Cover Letter	100 Points
	Reflection	20 Points
Sequence Three: Academic Writing	Essay 5: Annotated Bibliography	50 Points
	Essay 6: Argumentative Essay	100 Points
	Presentation	40 Points
	Reflection	20 Points
Final Portfolio		350 Points
Grammar Quickie Presentation		50 Points
Participation (Reading Assignments, Peer Reviews, & Attendance)		50 Points
		Total: 1000 Points

Points-to-Grade Conversion

A+ 970-1000+	B+ 870-899	C+ 770-799	D+ 670-699	F 0-599
A 930-969	B 840-869	C 740-769	D 640-669	
A- 900-929	B- 800-839	C- 700-739	D- 600-639	

A grade of "C" or higher (74% or 740 points) is needed to pass English 110. A C- or below is considered a failing grade.

Attendance & Participation

Much class time is dedicated to group discussion, writing, and peer review. Therefore, regular attendance and active participation are mandatory.

- You are allowed to miss two classes (one week) without penalty. **If you miss class more than four (4) times, you will automatically fail the course** (and I reserve the right to withdraw you).
- If you are late to class or leave early, this will count as half a class period.
- If you are distracting yourself electronically, you are not present. I grade participation on a “check +,” “check,” “check –” system. You receive a “check” for attendance. You receive a “check +” if your engagement catches my positive attention. Any distracting/inappropriate behaviors (e.g., texting) will earn you a “check –”.
- Whether you miss class because you are ill or have a family emergency or because you simply did not feel like attending, there is no difference. There is no such thing as an excused absence.
- If you are absent, it is your responsibility to keep up with reading, get class notes from a classmate, and/or confer with me at an appropriate time if you have questions. You are responsible for keeping track of your own absence, though you may ask me at any time throughout the semester how many absences you have so far.

Attendance to me is more than simply filling a seat—it is a demonstration of a willingness to engage in the day’s topics. Not being prepared for class preempts your ability to participate and may impede the inquiry of others, and I may excuse students who I discover to not be adequately prepared.

This is a college-level writing course, so I expect you to motivate yourself to participate and not rely on me to call upon you while you sit silently. Your participation should be relevant to the topics being discussed. On the other hand, please do not dominate the discussion.

Missed or Late Works

All assignments are due as Words to our course Learn at 11:59 PM local (Albuquerque) time on the due date. Anything submitted past this time is considered late. Late work will be assessed a penalty of 20% of the total point for every day past the due date it is late. For example, if you receive 90 points for a written script that you submitted 30 hours late, your final grade would be 54 points instead of 90 points.

Save Everything

I cannot stress this point enough: save all drafts of your work to your convenient drive. Losing work due to computer malfunction or leaving something on a computer desktop and not having it available for class will be your responsibility.

Student Conduct

I believe that the classroom is a sort of sacred space where we come together to ponder and discuss our world and our space critically. Keeping a democratic classroom, you need to be respectful and thoughtful while communicating with others. **Racism, classism, sexism, homophobia/heterosexism, ableism, ageism, or any other discriminatory attitudes will not be tolerated in this class.** By taking this class with me, you are agreeing to respect each other’s individual uniqueness and complexity by abstaining from generalizations. I will ask you to leave the classroom (and take an absence) if you are disruptive, unprepared, or disrespectful.

Office Hours & Conferences

I will hold office hours on Mondays between 11 a.m. and 1 p.m. at my office (A133). Office hours are like a drop-in service when you can come talk to me about questions and concerns you have about anything in the

course (assignments, material, expectations, your progress or current grade) or anything you need help with outside of class (balancing work, friend/family issues, accessing healthcare or other resources on campus, etc.).

Academic Honesty

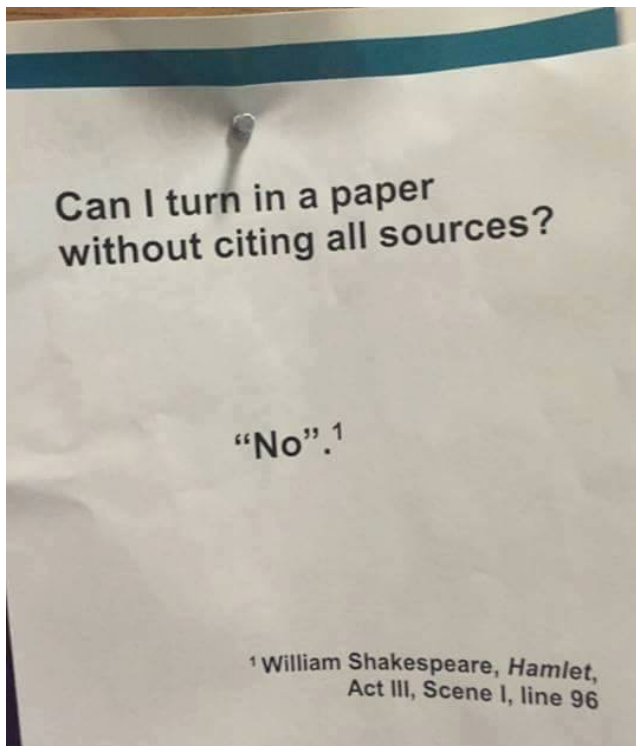
“Plagiarism” is a type of academic dishonesty. It occurs when writers deliberately use another person’s language, ideas, or materials and present them as their own without acknowledging the source. Every first-year writing class covers plagiarism in great detail, so there is little excuse for failing to understand what constitutes plagiarism or the consequences that will result.

Types of plagiarism. Plagiarism can include any of the following:

- Failing to quote material taken from another source.
- Failing to cite material taken from another source.
- Submitting writing that was written by another person or for another class.
- Submitting writing that was substantially edited by another person.

Possible consequences. The instructor decides the academic consequence to be imposed, depending on the seriousness of the violation. Sanctions include the following:

- Adequately redo or revise the assignment in question;
- Fail the assignment in question;
- Be dropped from the class with a W; or
- Fail the class.
- Be subject to more severe sanctions imposed by the Dean of Students.



Plagiarism may also result in failure of the entire course or disciplinary action by the University. To learn how to avoid plagiarism, students can speak to me, consult a tutor, or refer to <http://library.acadiau.ca/sites/default/files/library/tutorials/plagiarism/>.

Drop Policy

Dropping or being dropped from a course can affect your GPA, enrollment status, and financial aid/award status. Always talk to your instructor before it’s too late about the possible consequences of a drop and opportunities for avoiding it.

A few things to consider:

- a. A drop before the end of the third week in a sixteen-week semester will not appear on your transcript, and you will not earn credit hours or a grade in the course.
- b. Your instructor can drop you from the course at any point in the semester before finals for violating attendance policy.
- c. If you, your instructor, or the Dean of Students initiates a drop after the end of the third week in a sixteen-week semester, you will receive a W. Although a W will not earn you credit hours for the course or affect your GPA, it will appear on your transcript.

- d. If no drop is initiated by the end of the semester by any party, then based on your performance and attendance your instructor will use his/her discretion to decide whether to assign you a grade from A+ to F or a W.

Using Student Writing

All students will participate in writing workshops for each of their papers. As with any routine, we will experiment and make changes in order to determine what most effectively serves the needs of the group and the individual.

Additionally, I often bring student writing or Learn postings into the classroom for discussion or workshops. I do this because you can learn things from your colleagues' writing that are hard to learn from any other source. This means that each student will likely have his or her writing (anonymously) discussed by the whole class at some point. Please keep in mind that your writing will be shared with your classmates throughout the semester. If you turn something in to me that you do not want me to share with others, please let me know *when you turn it in*. If you have concerns about this, please let me know.

Sexual Violence and Sexual Misconduct

As Title IX ("Title Nine") makes clear, violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources from the UNM Sexual Assault Response Team here:

Phone: (505) 277-3716 (Women's Resource Center); <http://sart.unm.edu/index.html>.

There are several resources available outside UNM that may help as well, such as:

UNM Office of Equal Opportunity: <http://oeo.unm.edu/> or 505-277-5251 or oeounm@unm.edu

Know your IX: <http://knowyourix.org/>

Not Alone: <https://www.notalone.gov/>

Clery Center for Campus Security: <http://clerycenter.org/>

Disability Accommodation

If you have a qualified disability that requires some form of accommodation to ensure your equal access to learning in this class, please see me as soon as possible so that we can work together to address your needs.

In accordance with University Policy 2310 and the Americans with Disabilities Act (ADA), academic accommodations must be made for any student who has a qualified disability.

A qualified disability is one that has been diagnosed and documented through UNM's Accessibility Resource Center. See <http://as2.unm.edu/> for more information

I am permitted to make accommodations for students only if I have documentation from the university's Accessibility Resource Center. If you feel you need to have special accommodations made, please contact me or the Accessibility Resource Center immediately. Students who may require assistance in emergency evacuations should contact the instructor as to the most appropriate procedures to follow. Contact Accessibility Resource Center at 505-925-8560 for additional information.

Writing Center

You can get additional help from trained tutors on campus and online. Please visit their page to learn their hours and service: <https://valencia.unm.edu/campus-resources/title-v-next-generation/writing-center.html>