

# BIOL 299.503, RESEARCH TOPICS, Spring 2018

## SYLLABUS

INSTRUCTOR: (Research Coordinator)	Victor French, M.S. Office: LRC 125 Phone: 925-8568 Email: <a href="mailto:vfrench@unm.edu">vfrench@unm.edu</a>
RESEARCH ADVISOR:	Benjamin Flicker PhD. Office: A 132 Phone: 925-8726 Email: <a href="mailto:benflicker@unm.edu">benflicker@unm.edu</a>
MEETING TIME:	You will arrange a weekly meeting time with your STEM research advisor. You will meet in the Undergraduate Research Lab (C 102)
COURSE DESCRIPTION:	Research Topics is an independent study course that is designed to provide students with interest in STEM an opportunity to engage in basic research. You and your research advisor will decide on a small project that can be completed within 22 hours of laboratory work during a single semester. Research will be conducted with the guidance and assistance of the student's STEM research advisor and the STEM research coordinator.
COURSE OBJECTIVES:	<ol style="list-style-type: none"> <li>1. To develop an increased familiarity with laboratory work.</li> <li>2. To encourage students to consider enrolling in Undergraduate Research I and Undergraduate Research II at UNM-Valencia.</li> </ol>
COURSE EXPECTATIONS:	<p><b>Attendance-</b> You are expected to arrive for class promptly. Absence or tardiness will only be excused at the discretion of your research advisor and if you have consulted with him/her at least 24 hours in advance. You are expected to remain in the lab for at least two hours or until you are excused.</p> <p><b>Lab Notebook-</b> You must obtain a laboratory notebook in which you will keep accurate and up to date notes concerning your research. The lab notebook will contain a time and effort log and will be kept according to good laboratory practices.</p> <p><b>Other-</b> You will be required to periodically meet with your research coordinator to determine if you are working a sufficient number of hours and whether your lab notebook is acceptable. No "guests" will be allowed unless they are explicitly invited to attend the class by the instructor.</p>
GRADING:	<p>Research Topics is a one credit hour, credit/no credit course. Credit will be given if you successfully complete at least 18 hours of research.</p> <p><b>You can be dropped from Research Topics:</b></p> <ol style="list-style-type: none"> <li>1. If you accumulate more than two unexcused absences.</li> <li>2. If your lab notebook is deemed unacceptable by the research coordinator at any time during the course.</li> <li>3. Disruptive behavior will not be tolerated and can lead to being dropped from the course at the instructor's discretion.</li> </ol>
OFFICE HOURS:	Thursday 8:00 AM - 9:00 AM or by appointment

**STUDENTS WITH DISABILITIES:**

If you have a documented disability, the Equal Access Services office will provide me with a letter outlining your accommodations. I will then discuss the accommodations with you to determine the best learning environment. If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925-8910 or [jmlujan@unm.edu](mailto:jmlujan@unm.edu).

**EQUAL OPPORTUNITY AND NON-DISCRIMINATION:**

In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees” by the Department of Education (see page 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity ([oeo.unm.edu](http://oeo.unm.edu)). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>.