# Math 1512: Calculus 1

Face-to-Face: T/TR: 10:30am-12:15pm

Instructor: Andy Taylor

Classroom: A-133

***Please note: This syllabus is subject to change, if needed.***

## Office and Contact Information:

Office: LRC-133 (right next door to PASOS, near the tutoring center)

Email: ataylor19@unm.edu (this is the absolute best way to get in touch with me, quickly!)





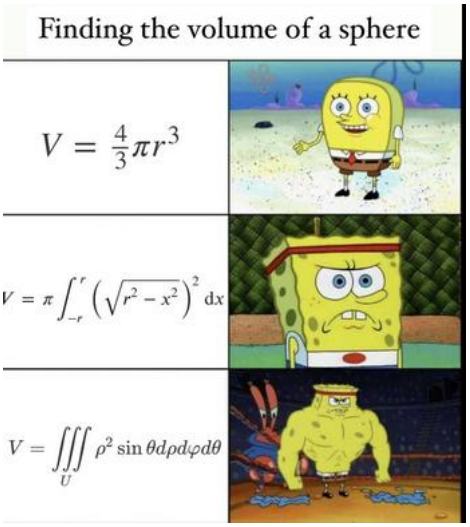


## Student Hours (Instructor-Led Help Sessions):

- ***Mondays, Wednesdays:***
  3:15pm-4:15pm in Zoom! We'll meet in the Zoom room indicated, below:
  https://unm.zoom.us/j/92227051917
  (Opened by email request, no passcode, authenticated UNM Zoom account required)
  Note: Just email me and let me know you'd like to attend office hours, and I'll open it right up! Otherwise it closes if idle for too long.

- ***Tuesdays, Thursdays:***
  12:30pm-1:30pm in LRC-133, UNM-Valencia Campus

- **OR BY APPOINTMENT!**




## UNM Course Description:

Welcome to Math 1512! Here is the UNM course description:

Limits. Continuity. Derivative: definition, rules, geometric interpretation and as rate-of-change, applications to graphing, linearization and optimization. Integral: definition, fundamental theorem of calculus, substitution, applications such as areas, volumes, work, averages. (I)

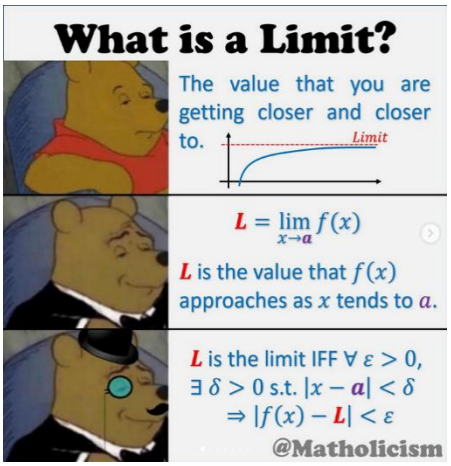
Credit for both this course and MATH 1430 may not be applied toward a degree program.

Meets New Mexico General Education Curriculum Area 2: Mathematics and Statistics.

## Student Learning Outcomes (SLOs):

At the completion of this course students will be able to:

***Limits and Continuity:***

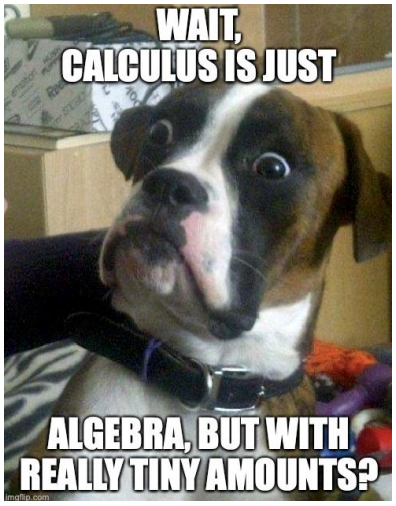



- Estimate a limit using a numerical or graphical approach.
- Evaluate a limit using properties of limits, the dividing out technique, the rationalizing technique and the Squeeze Theorem.
- Determine continuity at a point and continuity on an open interval.
- Determine one-sided limits and continuity on a closed interval.
- Use properties of continuity.
- Understand and use the Intermediate Value Theorem.
- Determine infinite limits from the left and right.
- Find and sketch vertical asymptotes of the graph of a function.

***Differentiation:***

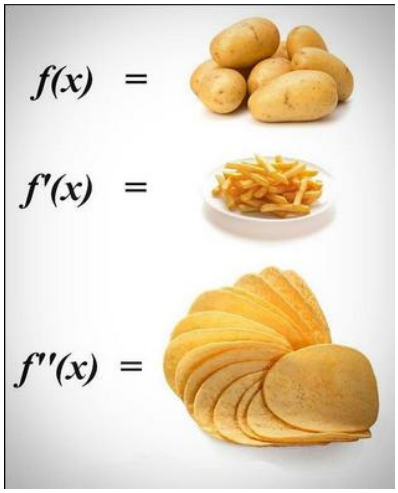
- Find the slope of the tangent line to a curve at a point.
- Use the limit definition to find the derivative of a function.
- Understand the relationship between differentiability and continuity.
- Find the derivative of a function using the Constant Rule, Power Rule, Constant Multiple Rule, Sum and Difference Rules, Product Rule, Quotient Rule, and Chain Rule.
- Use derivatives to find rates of change.

- Find the derivative of a trigonometric function.
- Find a higher-order derivative of a function.
- Distinguish between functions written in implicit form and explicit form.
- Use implicit differentiation to find the derivative of a function.
- Use related rates to solve application problems.



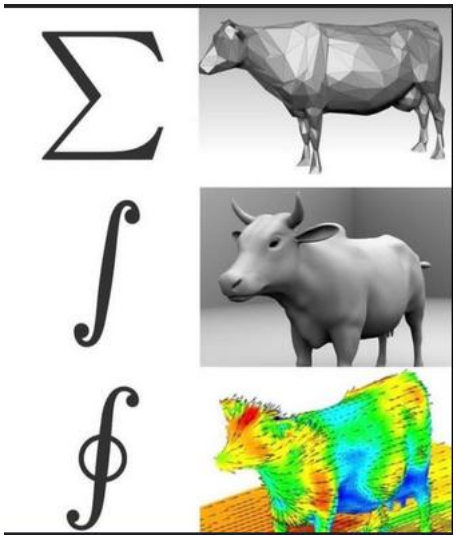

***Applications of Differentiation:***

- Understand the definition of extrema of a function on an interval.
- Understand the definition of relative extrema on an open interval.
- Find extrema on a closed interval.
- Use Rolle's Theorem and the Mean Value Theorem.
- Determine intervals on which a function is increasing or decreasing.
- Apply the First Derivative Test to find relative extrema of a function.
- Determine intervals of concavity.
- Find any points of inflection of the graph of a function.
- Apply the Second Derivative Test to find relative extrema of a function.
- Determine finite and infinite limits at infinity.
- Determine the horizontal asymptotes, if any, of the graph of a function.
- Analyze and sketch the graph of a function using properties such as domain, end behavior, increasing/decreasing intervals, relative extrema, concavity, and points of inflection.
- Solve applied minimum and maximum problems.
- Understand the concept of a tangent line approximation and use it to approximate outputs on non-linear functions.
- Estimate a propagated error using a differential.




***Integration:***

- Use indefinite integral notation for antiderivatives.
- Use basic integration rules to find antiderivatives.
- Find a particular solution of a differential equation.
- Use sigma notation to write and evaluate a sum.
- Understand the concept of area, and approximate the area of a plane region.
- Find the area of a plane region using limits.
- Understand the definition of a Riemann sum.
- Evaluate a definite integral using limits and geometric formulas, as well as properties of definite integrals, and the Fundamental Theorem of Calculus.
- Use the Mean Value Theorem for Integrals.
- Find the average value of a function over a closed interval.
- Understand and use the Second Fundamental Theorem of Calculus, as well as the Net Change Theorem.



- Use a change of variables, General Power Rule for Integration to find an indefinite integral and evaluate a definite integral.
- Evaluate a definite integral involving an even or odd function.
- Find the area of a region between two curves (intersecting or not) using integration.
- Describe integration as an accumulation process
- Find the volume of a solid of revolution using the disk/washer/shell method, and compare the uses of the disk method and the shell method.



## Technical Requirements:

- A Laptop/tablet/personal computer. Preferably a tablet that you can write on with a digital pencil and share work, digitally, so as to make the sharing of work easier in online meetings. If you don't have one, laptops are available to rent for free in the UNM Valencia Library: http://valencia.unm.edu/library/index.html, and there are computers available for use throughout the LRC building on UNM Valencia Campus.
- High-Speed Internet Connection (highly recommended)

Any computer capable of running a recently updated web browser should be sufficient to access your online course. However, bear in mind that processor speed, amount of RAM and Internet connection speed can greatly affect performance. Be aware, some programs that use mathematics will not work well on mobile devices such as smart phones or tablets.

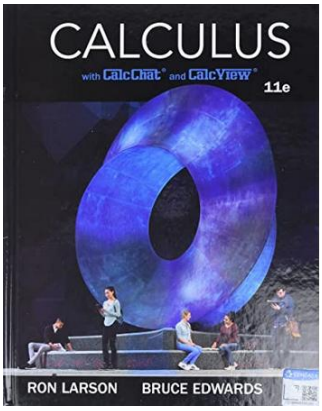
***Microsoft Office products are available free for all UNM students!***
UNM IT Software Distribution and Downloads page: http://it.unm.edu/software/index.html

***Please update your contact information in LoboWeb:*** http://my.unm.edu/home
When you log into MyUNM, Enter LoboWeb. Click on the Personal Information link to make sure your contact information is up to date.

***Web Conferencing***
Web conferencing may be used in this course if needed for office hour appointments. If you are utilizing web conferencing:

- A USB headset with microphone is recommended. Headsets are widely available at stores that sell electronics, at the UNM Bookstore or online.
- A high-speed internet connection is highly recommended for these sessions. A wireless Internet connection may be used if successfully tested for audio quality prior to web conferencing.
- You should also dress as you would when attending an in-person class, even if you do not turn on your video camera (mistakes happen -- please be properly clothed).
- To create a UNM supported Zoom account, visit https://unm.zoom.us

## Class Text and Program:



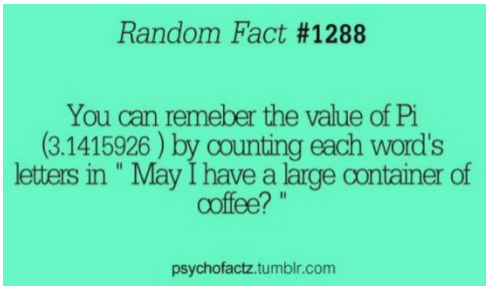

The text (or eText) for this course is:

- **Calculus, 11th Edition (Larson, Edwards)**
- **Cengage's WebAssign access will be required in order to complete homework assignments.** You will have access to this through your automatic enrollment in RedShelf: please click the link in the Modules tab in Canvas to route to our class in WebAssign. There will be some suggested problems to practice in addition to the online work.

**Note:** WebAssign is a paid access program. RedShelf will charge your Bursar's account for the e-book + WebAssign access, billed after the add/drop deadline on 8/28/26. If you wish to OPT OUT, you must do so before the add/drop deadline. If you obtained longer-term access in a previous course, and that access hasn't expired, you will still have access to WebAssign and will not be billed again until the expiration of that access.

## Attendance Policy:

Attendance is **highly** recommended, but there is no direct attendance grade. I do understand that sometimes life circumstances can prevent students from performing with perfect consistency every week. ***That being said, staying active in the class every week, spreading your studying and class effort throughout the week, is one of the best ways to help ensure your success in passing***. Being present, participating, and staying on top of the material are great contributors to success.




## Submitting Assignments/Assessments (VERY IMPORTANT – READ CAREFULLY):

You must submit all written assignments and assessments by the due date/time. All assignments/assessments and work therein should be neat, legible, appropriately organized, and include detailed and well-justified work. ***Any work that is illegible, or that lacks proper substance/explanation/justification will not receive credit. Please make sure to show ALL your work so that partial credit can be awarded for simple mistakes.*** Remember, you can use words to explain your thinking alongside your mathematics. Conveying your thought process to me is the most important element in your written work; if you understand the process and the idea, and mess up on arithmetic somewhere, you will earn the vast

majority of the credit for a given problem. However, if you just have an answer (which is the result of an arithmetic error), and you haven't explained your thought process, I have nothing to award credit for without evidence of your understanding.

## Written Quizzes/Projects:

- All written quizzes must be submitted in class by the due time, and all written projects in the Canvas dropbox in the appropriate format (PDF file).
- You may make up **one** quiz by arranging to take it some time during my office hours before the quiz occurs. You may not make up a quiz after the fact, because we'll immediately discuss solutions in class following the quiz.
- Only a late pass can allow for late submission of a project. Late passes (discussed in the next section) are not permitted for use with assessments such as quizzes or exams.



Gottfried Wilhelm Leibniz was the first to state clearly the rules of calculus.

Isaac Newton developed the use of calculus in his laws of motion and universal gravitation.

If you have written work you'd like to convert to a PDF, you have a couple easy options:

1) Use a traditional printer/scanner (some available on UNM Valencia/UNM Main Campus) in order to create the PDF of your work, download to your computer/storage device, and upload the file in the appropriate dropbox.
2) Download the free `Adobe Scan' app for your smartphone, create a PDF using your phone's camera in the app, send a copy to your email, download the file on your computer/storage device, and upload the file in the Canvas dropbox.

The following methods will NOT be accepted:

1) Copying and pasting an image of your work into a Microsoft Word document, saving as a PDF, then submitting this file. This method often makes your work VERY difficult to read and looks very unprofessional in the submission.
2) Submitting your assignment to my email because the dropbox didn't accept a non-PDF document, or your quiz wasn't submitted by the due time.

## Late Passes:

You have 4 late passes for the semester. Using a late pass grants you up to 5 additional days to submit an assignment. You may use them on **any homework or project, but NOT assessments such as quizzes and exams.** In order to use a late pass for a homework assignment, you must let me know *in advance* of the due date by submitting a request via WebAssign. You can request an extension for a project via email. You do not need to present me with a doctor's note, or provide any reason for using a late pass (it doesn't matter whether you're sick or going to a concert – that's up to you). However, I'd highly recommend saving them until you really **need** them. Once you've used your passes, that's all you get. If you have incredibly emergent circumstances (long-term stay in hospital, etc.), just let me know, and I will examine those circumstances on a case-by-case basis. In those cases, if approved, you may be asked to provide evidence of that circumstance.

## Submitting Exams: (VERY IMPORTANT: Please read carefully!)

We will have two **in-person, handwritten** exams at UNM Valencia this semester, detailed in the `Course Structure' section of the syllabus.

**Midterm Exam:** Tuesday, October 7th, 2025 from 3pm-5pm
**Final Exam:** Tuesday, December 9th, 2025 from 3-5pm

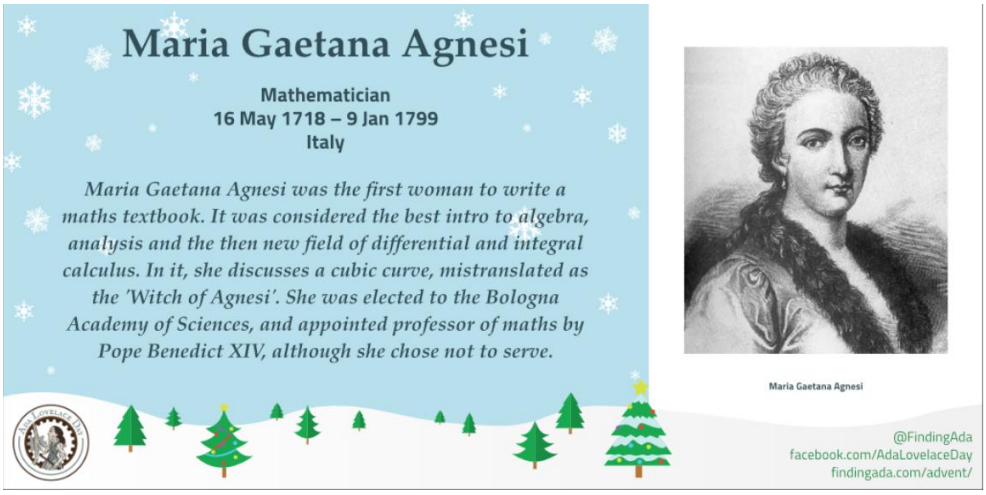
During these exams, you will **NOT** have access to the following: calculator, phone/tablet/computer/other device capable of perusing the internet, notes/textbook. You may occasionally be provided a formula, if deemed necessary.

You **WILL** be able to bring in a standard 3 inch by 5 inch notecard, handwritten, covered front and back, that YOU have created during your studying process. Otherwise, all you need is a pencil or two, and your knowledge of the material.

If you must miss an exam due to a family/medical EMERGENCY (i.e. absolutely cannot take it on the day scheduled in the syllabus), it is your responsibility to let me know ***before*** the assessment if able, so that you can take it early either during my office hours, or with a proctor at UNM-VC or a UNM Testing Center. I will examine these circumstances on a case-by-case basis. In those cases, if the makeup is approved, you may be asked to provide evidence of that circumstance. Please note that going out of town on a vacation is **not** considered an emergency circumstance.

## Communication with Instructor:

The absolute MOST RELIABLE way to communicate with me as quickly as possible is to **send me an email**. If you ask a question via the homework platform, I won't see it as quickly as if you send me an email. I routinely check for student emails, Monday through Friday, at various times throughout the morning, afternoon and evening, as well as occasionally on weekends. Expect a response no later than 24-48 hours. If I haven't responded within 48 hours, please resend your email, as it may have (accidentally) been overlooked!

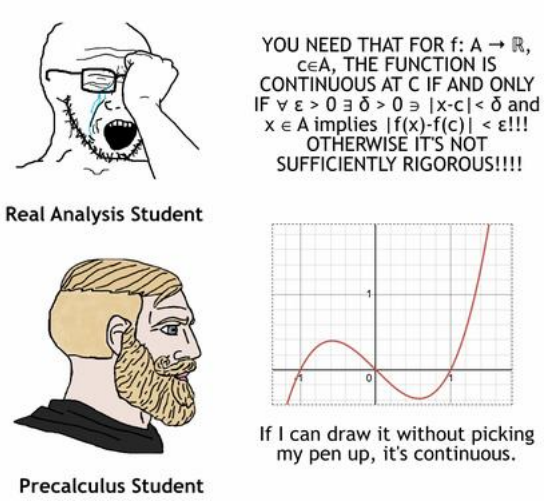





First page of *Instituzioni analitiche* (1748)

## Expectations for Students:

Please note that in order to be successful in this course, and in mathematics courses in general, you will need to spend a fair amount of time each week working on this course.




Here are my recommendations for the **minimum** amount of time you should be spending in this course, each week.

WebAssign Homework: 4-6 hours/week
Student Hours: 1 to 2 hours per week.
General Studying: 2 to 4 hours/week outside of homework and office hours. Can include looking over notes from class, looking over notes posted in Canvas, practicing additional written problems, practicing quiz prep problems.

I'd highly recommend taking notes over things that stand out to you in class: examples, impactful things that are said that make sense to you, or interesting questions posed by students and discussed in class. There will be a fair amount of discussion of problems from the text.

## Recommendations for Success:

My recommendations for success for students in this course are:

- Review past coursework on algebra, geometry and trigonometry. Refresh the important ideas and results, not just mechanical formulas. Seek to understand why and try to explain it to someone else (including myself or a tutor).
- I'd highly recommend taking notes over things that stand out to you in class: examples, impactful things that are said that make sense to you, or interesting questions posed by students and discussed in class. There will be a fair amount of discussion of problems from the text.
- Take notes by writing, either with pencil and paper or on a digital tablet, but don't type them – writing it by hand is better for memory. Here's a link with an article of some useful techniques: https://blog.box.com/best-note-taking-methods
- Supplement those notes by looking through the publisher slides, as needed.
- If something confuses you in class, write down a question that you want to ask, if you don't want to ask it live, in class. Circle back to that and follow up with myself or a tutor.
- Practice any preparatory/practice/self-quiz problems, in full, on paper, making sure to show appropriate notation and writing explanations, verbally (use the language you are comfortable with to expand on an idea and express your thoughts). Show me your work and ask for feedback.
- Practice completing the online homework by showing full solutions on paper, using appropriate notation.
- Watch online videos to see other people solving similar problems – follow along with them on your own paper. Feel free to bring me any clarifying questions from something you found online!
- When preparing for an exam, prepare an initial draft of your notecard before you do any substantial studying. Then review all class notes, review/practice/self-quiz problems/homework problems. Throughout this process, revise that draft notecard, perhaps making a second, third, etc. Then, use problems from your textbook from sections you're working on or any of the practice documents in class to quiz yourself: practice working the complete problem with correct notation as efficiently as you can. View any solutions, possible, to compare. Look

at all the fine details. How is your work presented? Does it flow logically from one step to the next? Is it justified (if you include a step that relies on an important theorem, cite that theorem)? Is it organized?

- Always ask, "why?" Seek to answer this question in a way that connects to your background understanding.
- Remember, it's not just practice that makes perfect. You can spend hours/days/weeks/months practicing and reinforcing bad habits, or simply something that is conceptually incorrect. Seek feedback from myself, a tutor, another instructor, a knowledgeable peer – anyone that can help correct misconceptions early on. It is very important that you carefully and deliberately practice in the correct way. Practice placing equal signs, inequalities and implications where they belong in a context that makes sense. Organize your work. Justify your work by explaining your thoughts and citing theorems if necessary.
- I will ask you not to simply regurgitate formulas in this class. While it is true that some things are best memorized… generally speaking, I want you to understand the underlying reason why that formula or process works, and how to bring about that result, again. I will ask you about the "why."

## A Note About Plagiarism/Cheating:

Cheating is any behavior that short circuits your learning. This can range from mindlessly mimicking what you see in the readings or examples, to simply copying someone else's solution (including AI), to paying someone to complete the assignment or course for you. The use of any program or app like Chegg, Wolfram Alpha, PhotoMath, Apple Math AI, ChatGPT and others on your computer or phone to copy down solutions for homework, quiz, or exam questions constitutes plagiarism. The penalties for plagiarism may include being given a '0' on the plagiarized assignment/exam, which could result in a significantly lowered/failing grade in the course.

If you ask for help from someone other than the instructor or a tutor and then just copy down what they tell you, that is also cheating. In all of your assignments/assessments you should demonstrate what YOU understand. If you do not understand, ask for help from your instructor!

## Course Structure:

This course will consist of the following graded components (Material schedule with due dates on pages 13-14):

**Homework (15%):**
(WebAssign Homework Assignments)
- You'll have ~4 assignments per week.
- Your lowest 2 homework scores will be dropped.
- Late homework can only be accepted with the "4 late pass policy."

**Projects (15%):**
You'll have 1 project this semester worth 15% of your grade.

**Quizzes (15%):**
Expect 4-6 in-class quizzes throughout the semester, typically taken at the beginning of class on the day scheduled and turned in during class. Your lowest quiz grade will be dropped. Quizzes will only cover material where the homework due date has lapsed by the day of the quiz and a tentative schedule of quizzes is in the material schedule. Please look over any practice quizzes posted in Canvas to get an idea of what may come up on a quiz. Quizzes may NOT be made up after the fact or submitted late using a late pass, hence the dropped quiz as a safety net. Quizzes may only be made up once per semester beforehand if the situation warrants it – this will be examined on a case by case basis.

**Midterm Exam (25%):**
The midterm exam will be given on Tuesday, October 6th, 2026 from 10:30am-12:15pm in our usual classroom.

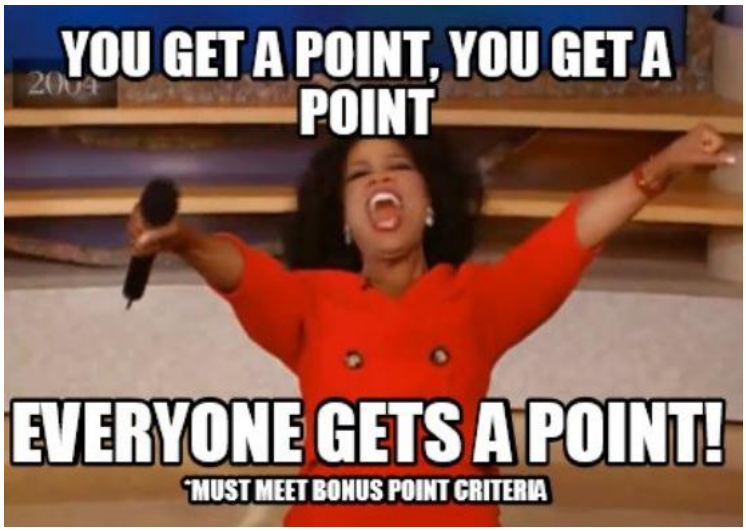
**Final Exam (30%):**
The comprehensive final exam will be given in class on Thursday, December 10th, 2026 from 10:30am-12:30pm in our usual classroom.

***Additional Notes regarding grades:***

- Please refrain from asking for additional points or bonus opportunities in an effort to further boost your grade. These are built into the class, already. You will have bonuses available on most, if not all, assessments and projects, in addition to tutoring reflections (see next page). There will be no further opportunities beyond those already built into the course, and offered to everyone.
- If you have a legitimate concern regarding a mistake that was made in the grading process on my end, please don't hesitate to reach out for clarification and I'd be happy to discuss with you. I am human and mistakes do happen on occasion.
- For written assessment submissions such as exams/projects, you should typically expect your grades within one week. Sometimes I fall behind and it may take me slightly longer. If grading ever takes longer than two weeks on a written assessment, you're eligible for a "delayed grading bonus" of 5% on the assignment being graded. Assignments through WebAssign should offer immediate grading upon submission, and solutions, where available, should be viewable in WebAssign after the assignment's due date.

**BONUS Opportunity!**

There may be bonus points available on select assignments/assessments.




You can earn up to 5 bonus points on each of your midterm/final exams (1 point per visit reflection) by either:

1) Visiting my Instructor-Led Help Sessions and working with me for at least 1 hour
2) Visiting a tutoring center and working with a tutor for at least 1 hour

You can claim these points by creating a tutoring reflection for each visit and sending the cumulative summary of your visits to me. Your reflection summary should include the following (all visit reflections in one document):

**Visit 1:** Date:_____, Time In-Time Out:_____, Tutoring Center: _____, Specific material I studied:_____, Something I learned (at least one full sentence): _____, Something I still need to practice:_____, Tutor/Prof. Signature: _____, Student Signature: _____

**Visit 2:** Date_____, Time:_____, Tutoring Center:_____, Specific material I studied:_____, Something I learned (at least one full sentence): _____, Something I still need to practice:_____, Tutor/Prof. Signature: _____, Student Signature: _____

…etc.

If you complete 5 visits and reflections between August 17, 2026 and October 5, 2026, and submit them to me by our exam on October 6, 2026, you will earn 5 bonus points on your midterm exam.

If you complete 5 visits and reflections between October 7, 2026 and December 9, 2026 and submit them to me by our exam on December 10, 2026, you will earn 5 bonus points on your final exam.

## Grading Policy:

| Cumulative Average at End-of-Course | Final Grade in Class |
|---|---|
| $96.5 \leq Avg \leq 100+$ | A+ |
| $93 \leq Avg < 96.5$ | A |
| $89.5 \leq Avg < 93$ | A- |
| $86.5 \leq Avg < 89.5$ | B+ |
| $83 \leq Avg < 86.5$ | B |
| $79.5 \leq Avg < 83$ | B- |
| $76.5 \leq Avg < 79.5$ | C+ |
| $69.5 \leq Avg < 76.5$ | C |
| $66.5 \leq Avg < 69.5$ | D+ |
| $63.5 \leq Avg < 66.5$ | D |
| $59.5 \leq Avg < 63.5$ | D- |
| $Avg < 59.5$ | F |

## Important Semester Deadlines:

Fall 2026: 16-week classes (deadlines will be different for first and second 8-week classes)

- Tuesday, August 18: First day of class, class available in Canvas.
- August 21: Last day for waitlist
- August 28: Last day to ADD sections/CHANGE credit hours and CHANGE grade mode in LoboWeb:
- September 4, 5pm: Last day to DROP without a grade of "W" and 100% refund via LoboWeb
- November 6: Last day to DROP via LoboWeb without form
- December 4 at 5 p.m. MT: Last day to ADD sections/CHANGE credit hours and CHANGE grade mode with **Enrollment Authorization – During the Term form**
- December 17 at 5 p.m. MT: Last day to report removal of an Incomplete

Holidays (no classes):

- Monday, September 7: Labor Day
- Thursday and Friday, October 8-9: Fall Break
- Thursday and Friday, November 26-27: Holiday Break

| Course Schedule FA26: Math 1512: Calculus 1 | | | |
|---|---|---|---|
| Week | Days | Material | Due Dates |
| 1 | 8/18 | Syllabus; 1.2: Finding Limits Graphically and Numerically | 1.2 Due: 8/21<br>Review Assignment Due: 8/23* |
| | 8/20 | 1.3: Evaluating Limits Analytically | 8/24 |
| 2 | 8/25 | 1.4: Continuity and One-Sided Limits | 8/28 |
| | 8/27 | 1.5: Infinite Limits | 8/31 |
| 3 | 9/1 | **Quiz 01: 1.2, 1.3, 1.4**<br>Review Quiz 01, Practice Problems | |
| | 9/3 | 2.1 The Derivative and the Tangent Line Problem | 9/7 |
| 4 | 9/8 | 2.2: Basic Differentiation Rules and Rates of Change | 9/11 |
| | 9/10 | 2.3: Product and Quotient Rules, Higher-Order Derivatives | 9/14 |
| 5 | 9/15 | 2.4: The Chain Rule | 9/18 |
| | 9/17 | **Quiz 02: 1.5, 2.1, 2.2, 2.3**<br>Review Quiz 02<br>Begin 2.5: Implicit Differentiation | |
| 6 | 9/22 | Finish 2.5<br>2.6: Related Rates | 9/25<br>9/25 |
| | 9/24 | 3.1: Extrema on an Interval<br>Begin 3.2: Rolle's Thm. and Mean Value Thm. | 9/28 |
| 7 | 9/29 | **Quiz 03: 2.4, 2.5, 2.6, 3.1**<br>Review Quiz 03, Finish 3.2 | 10/2 |
| | 10/1 | **Class Review for Midterm Exam** | |
| 8 | 10/6 | **Midterm Exam: 1.2-3.2** | |
| | 10/8 | **Fall BREAK: NO CLASS! Woohoo!** | |
| 9 | 10/13 | 3.3: Increasing/Decreasing Functions and the 1st Derivative Test | 10/16 |
| | 10/15 | 3.4: Concavity and the 2nd Derivative Test | 10/19 |
| 10 | 10/20 | 3.5: Limits at Infinity | 10/23 |
| | 10/22 | 3.6: Curve Sketching | 10/26 |
| 11 | 10/27 | 3.7: Optimization Problems<br>***Begin Work on Project*** | 10/30 |
| | 10/29 | **Quiz 04: 3.3, 3.4, 3.5, 3.6**<br>Review Quiz 04 | |
| 12 | 11/3 | 3.9: Differentials | 11/6 |
| | 11/5 | 4.1: Antiderivatives and Indefinite Integration | 11/9 |
| 13 | 11/10 | 4.2: Area | 11/13 |

| Course Schedule FA26: Math 1512: Calculus 1 | | | |
|---|---|---|---|
| Week | Days | Material | Due Dates |
| | | | |
| | 11/12 | **Quiz 05: 3.7, 3.9, 4.1**<br>Begin 4.3: Riemann Sums and Definite Integrals | |
| 14 | 11/17 | Finish 4.3<br>4.4: The Fundamental Theorem of Calculus | 11/20<br>11/20 |
| | 11/19 | 4.5: Integration by Substitution | 11/23 |
| 15 | 11/24 | 7.1: Areas between Curves<br>**Quiz 06**: 4.2, 4.3, 4.4** | 11/27 |
| | 11/26 | ***Holiday Break, No Class*** | |
| 16 | 12/1 | 7.2: Volumes of Solids of Revolution: Disk Method<br>7.3: Volumes of Solids of Revolution: Shell Method | 12/4 |
| | 12/3 | **Review for Final Exam** | |
| 17 | 12/10 | **Final Exam: 3.3-7.3 (10:30am-12:30pm)** | |

***Notes:***

- *WebAssign Homework (HW) Due Dates will be Friday and Monday nights at 11:59pm (in general).*
- *Assignments that deviate from this pattern will be marked with an asterisk.*
- *This schedule is tentative and subject to change, as needed, by the instructor. Any changes made will be announced either in class, via Canvas announcement, or both.*

# UNM Valencia Resources & Support:

## Student Support:

Student Health and Counseling (SHAC) at (505) 277-3136.
TimelyCare: Free 24/7 virtual care services (medical, emotional support, health coaching, self-care, basic needs support).
LoboRESPECT Advocacy Center (505) 277-2911: help with contacting faculty and managing challenges that impact your UNM experience.

PASOS Resource Center (505) 925-8546, mailto:pasos@unm.edu. The Resource Center is an on-campus center that serves as a "one-stop" for all non-academic needs of UNM-Valencia students.

## Accommodations:

UNM is committed to providing equitable access to learning opportunities for students with documented disabilities. As your instructor, it is my objective to facilitate an inclusive classroom setting, in which students have full access and opportunity to participate. To engage in a confidential conversation about the process for requesting reasonable accommodations for this class and/or program, please contact the UNM-Valencia Equal Access Services (Sarah Clawson, Coordinator), at (505) 925-8840 or by email at sjclawson@unm.edu. Or the UNM-Albuquerque Accessibility Resource Center (https://arc.unm.edu/) at arcsrvs@unm.edu or by phone at 505-277-3506.

## Tutoring:

Resources to support study skill and time management are available through
UNM-Valencia Learning Commons (Tutoring).

Tutoring is available to you in math, science, writing, and other subjects through the Learning Commons: Learning and STEM Centers and Writing Center. In person tutoring is in these centers in the LRC (the building that also has the library). Tutoring in Zoom and, for writing, through email, is also available.
Making use of tutoring is a fantastic way to use your resources and set yourself up to learn deeply and well in your courses.
To schedule an appointment, please go to: Learning Commons Bookings

If you are making an email appointment with the Writing Center, email your draft to tutor@unm.edu after you fill out the form above.
If you have difficulty with the scheduling link above, would like an appointment in a subject not listed at that link, or have a question, email tutor@unm.edu. You'll get answers during business hours Monday through Friday.
The webpage, with more details about available hours, is here: Learning Commons: Tutoring Services webpage.

At UNM Main Campus, you may contact: Center for Academic Program Support (CAPS). Many students have found that time management workshops can help them meet their goals (consult (CAPS) website under "services").

**Support:** Many students have found that time management workshops or work with peer tutors can help them meet their goals. These and are other resources are available through PASOS (Pathways to Articulation and Sustainable Opportunities for Students), TRIO Student Support Services, and Student Learning Support at the Center for Teaching and Learning.

**Connecting to Campus and Finding Support**: UNM has many resources and centers to help you thrive, including opportunities to get involved, mental health resources, academic support including tutoring, resource centers for people like you, free food at Valencia Campus Food Pantry, and jobs on campus. Your advisor, staff at the resource centers and Academic Affairs Office, and I can help you find the right opportunities for you.

# UNM Statements & Policies:

## Land Acknowledgement:

Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.

## Citizenship and/or Immigration Status:

All students are welcome in this class regardless of citizenship, residency, or immigration status. Your professor will respect your privacy if you choose to disclose your status. As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is found on our website: http://undocumented.unm.edu/.

## Health and Awareness:

If you do need to stay home due to illness or are experiencing a wellness challenge, please take advantage of the resources below. You can communicate with me using my email and I can work with you to provide alternatives for course participation and completion. Let me, an advisor, or another UNM staff member know that you need support so that we can connect you to the right resources. UNM is a mask friendly, but not a mask required, community. If you are experiencing COVID-19 symptoms, please do not come to class.

## Credit-hour statement:

This is a four credit-hour course. Class meets for four 105-minute sessions of direct instruction per week via Zoom for eight weeks during the Summer 2025 semester.

## Title IX:

UAP 2720 and 2740. Our classroom and university should always be spaces of mutual respect, kindness, and support, without fear of discrimination, harassment, or violence. If you ever need assistance or have concerns about incidents that violate this principle, please access campus support resources. These include confidential services at LoboRESPECT Advocacy Center, the Women's Resource Center, and the LGBTQ Resource Center. The University of New Mexico prohibits discrimination on the basis of sex (including gender, sex stereotyping, gender expression, and gender identity). UNM faculty and graduate teaching assistants are considered "responsible employees." "Responsible employees" must communicate reports of sexual harassment, sexual misconduct and sexual violence to Compliance, Ethics and Equal Opportunity. For more information on the campus policy regarding sexual misconduct, reporting, and reporting for "responsible employees," please see UAP 2720 and UAP 2740.

If you are pregnant or experiencing a pregnancy-related condition, you may contact UNM's Office of Compliance, Ethics, and Equal Opportunity at ceeo@unm.edu. The CEEO staff will provide you with access to available resources and supportive measures and assist you in understanding your rights. Pregnancy and Parenting Support information is available here.

## Respectful and Responsible Learning:

We all have shared responsibility for ensuring that learning occurs safely, honestly, and equitably. Submitting material as your own work that has been generated on a website, in a publication, by an artificial intelligence algorithm, by another person, or by breaking the rules of an assignment constitutes academic dishonesty. It is a student code of conduct violation that can lead to a disciplinary procedure. *Please ask me for help in finding the resources you need to be successful in this course. I can help you use study resources responsibly and effectively.* Off-campus paper writing services, problem-checkers and services, websites, and AIs can be incorrect or misleading. Learning the course material depends on completing and submitting your own work. UNM preserves and protects the integrity of the academic community through multiple policies including policies on student grievances (Faculty Handbook D175 and D176), academic dishonesty (FH D100), and respectful campus (FH CO9). These are in the *Student Pathfinder* (https://pathfinder.unm.edu) and the *Faculty Handbook* (https://handbook.unm.edu).

## Academic Integrity:

Having academic integrity is paramount to your success in any class. Plagiarism or cheating is not tolerated. Any instance of this will result in a grade of zero for that assignment. Here is the link to the UNM Academic Dishonesty Policy: https://policy.unm.edu/regents-policies/section-4/4-8.html. The policy states:

*Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or who otherwise fails to meet the expected standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.*

Academic Dishonesty is defined as:

*"Academic dishonesty" includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.*