

Intro Hardware Installation (IT-131-501); M/W, 1730-1845

Instructor: Jae Tyler / jaetyler@unm.edu

Office Room Number: Online

Instructor's Phone: 678-322-8016

Office Hours: After Each Class Session

The purpose of this course is to prepare students to take and pass the CompTIA national certification test. Students will learn function, structure, operations, file management, and memory management.

Important Dates:

- **Semester Length:** 18 Aug – 13 Dec
- **Last Day to Drop without "W":** 5 Sept, 5:00 PM Deadline
- **Last Day to Drop without Dean's Permission:** 7 Nov
- **Break & Holidays:**
 - **Labor Day:** 1 Sept
 - **Fall Break:** 9 – 10 Oct
 - **Thanksgiving Break:** 27 – 30 Nov

Course Objectives:

By the end of the course, students will:

1. Equip learners with the skills to troubleshoot common hardware components in personal computers and mobile devices.
2. Strengthen the ability to diagnose, resolve, and document technical issues related to hardware, software, networking, and security.
3. Prepare students to meet industry standards for IT support professionals and successfully CompTIA A+ certification

ATTENDANCE POLICY: Attendance to these sessions, live or recorded, is mandatory and camera is required. Unless with instructor permission four missed weekly sessions will result in student being dropped.

Academic Integrity:

Having academic integrity is paramount to your success in any class. Plagiarism or

cheating is not tolerated. Any instance of this will result in a grade of zero for that assignment.

Here is the link to the UNM Academic Dishonesty

Policy: <https://policy.unm.edu/regents-policies/section-4/4-8.html>. The policy states: Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or who otherwise fails to meet the expected standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.

Academic Dishonesty is defined as:

"Academic dishonesty" includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filing out applications or other University records.

LIBRARY USAGE: Be sure to always check out the library if you feel you need additional reading materials. They are open for any order suggestions you may have.

STUDENTS WITH DISABILITIES: If you have a documented disability, the Equal Access Services office will provide me with a letter outlining your accommodation. I will then discuss the accommodation with you to determine the best learning environment. If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925-8910.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION

In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered "responsible employees" by the Department of Education (see page 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>.

EMAIL: Be sure to check your contact information in Banner and keep it updated. UNM email as our official form of course communication. When communicating with your instructor always include class name in the subject header.