



Fall 2024

Instructor

Lizeth Bustillos
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Class Details

Tue/Thrs: 12:00pm– 1:15pm
VAAS 129
CRN 51407

Office Hours Rm. A113:

**Tue/Thurs: 8:30am-9:00am
1:15pm-1:45pm**

***Or by appointment**

Online via Google Meet

Friday:

<https://meet.google.com/sbd-iwff-xkn>

MECS Division Chair: Ariel Ramirez
aramirez8@unm.edu

Course Description:

This course is a study of linear and quadratics functions, an introduction to polynomial, absolute value, rational, radical, exponential, and logarithmic functions. Development of strategies for solving single variable equations and contextual problems. (3 Credit Hours).

Prerequisites:

Appropriate placement score or a grade of C or better in Math 100 or Math 022 or FYEX 1010 or ISM 100 or ACT Math \Rightarrow 18 or SAT Math Section \Rightarrow 490 or ACCUPLACER Next-Generation Advanced Algebra and Functions \Rightarrow 228, or QRAS \Rightarrow 248, or Arithmetic \Rightarrow 285, or LCPMAS score 4-5. Check with your adviser to make sure you meet the requirements.

Course Outcomes:

In this course, we will explore linear functions, systems of linear equations, linear inequalities, polynomials and factoring, rational functions, and radical functions, and we will introduce exponential and logarithmic functions. A complete list of the Student Learning Objectives for this course is given at the end of this syllabus.

Credit-hour Statement:

This is a three credit-hour course delivered in person over 16 weeks during the Fall 2023 semester. Please plan for a *minimum* of 18 hours per week to learn course materials and complete assignments.

Course Materials:

Textbook: "Developmental Mathematics," 2nd edition, by Sullivan, Struve, Mazzarella.

Required: You will access the E-text and online homework assignments through Redshelf in Canvas.

Optional: You may "upgrade" your access by purchasing a hard copy of the book directly from Pearson for an additional cost (between \$50 and \$60 before tax). There will be copies of the book on reserve for use in the library, VCTC 108, and the tutoring center (you will not be able to take the book from the library home).

Other Requirements:

- Reliable access to a computer or tablet, and Internet. A computer (laptop or desktop) is recommended. Preferred browsers are Chrome, Firefox, or Safari. The preferred operating systems are Windows or Apple.

- Administrative rights to download free software or plug-ins or add-ons on the computer you plan to use for this course. The first time you log in to the MyMathLab (MML) homepage, run the Installation Wizard to ensure you have all the appropriate software installed. Also, make sure you are allowing popups.
- Access to UNM Canvas requires you to use your UNM NetID to log into UNM Canvas. You may access it directly via canvas.unm.edu
- Standard or Scientific calculator. It cannot be an app on your cell phone.
- Adobe Reader (a free download), preferably version 11.0 or better.

Expectations:

- Students are expected to conduct themselves in a polite, courteous, professional, and collegial manner. When participating in discussions or interacting with me or other students be respectful at all times.
- Students are expected to complete all online unit assignments by 9:00 am Thursday of each week. Problems with the internet, Canvas, or MML are not excuses for turning in late work, as you have an entire week to complete the assignments.
- **Time for This Course:** Plan to spend a *minimum* of 12 to 18 hours per week for this class. There is no guarantee you will pass if you dedicate this amount of time, you still need to learn the material and use your time wisely, but those who pass generally are the ones who spend the time needed to do the work to learn the material.

Attendance / Participation (10%)

- You are expected to attend the daily class meetings.
- The expectation in this class is that you arrive on time and stay the entire class.
- You are expected to participate each week in learning the material covered.

Absences: There are no excused absences. You can miss two classes with no penalty, I do not need a reason.

Here are the reasons I may drop you from the class:

- If you miss the first week of the semester.
- If you are not registered in MML and completing assignments by the end of the first week you are in the class.

If you're added late, your counted absences start the day you registered for the class.

Online MyMathLab Homework (15%)

Homework is assigned every week based on the 13 units in the course outline. Weekly assignments in MML must be completed by 9:00 am Thursday of each week for full credit. After the due date you will need to contact me for the password to access online homework. **Each online homework assignment is worth 10 points.**

DO NOT consider any of the grades posted in MyMathLab as representing your actual grade.

Written Homework (20%)

Each unit will have a separate written homework due when the online homework is due. Problems assigned are listed on the schedule at the end of the syllabus and the problems will be found in the e-text in MML. These written assignments must be completed and turned in by the due date on Thursdays at the beginning of class. **Each written homework assignment is worth 10 points.**

Projects (20%)

During the semester, projects will be assigned in each unit. You are encouraged to work with classmates on the project assignments. If working with a group, I require *individual* submissions of the project, not one group paper. The point value for each project is provided with the assignment. These project assignments must be completed and turned in by the due date on Thursday at the beginning of class. Each project is worth 25 points. **Please write your name on your work for every assignment!**

Late Policy:

All online work is to be submitted by 9:00 am Thursday of the week due. All written homework and projects must be turned in by the beginning of class on the Thursday when they are due. I will accept work up to one week late, 10% will be deducted for work turned in after the due date. **No work will be accepted more than a week past the day it is due.**

You are encouraged to do corrections on written homework and projects to improve your score. You can only do corrections once on an assignment, and only if it was submitted on time. Corrections are due along with the following homework due date.

Exams (15%)

There will be two written exams during the semester. These exams must be taken in class. You will be given a formula sheet for each exam, and you can use a calculator. You can NOT use your phone for a calculator. You **cannot** do correction on or retake the exams. If you will be absent on the day of the exam, you must make arrangements with me to make up it up. It must be taken within one week.

Final Exam (20%)

The final is a departmental exam that will test all, or nearly all, of the learning objectives for this course. You will be given a formula sheet for the final exam, and you can use a calculator. You can NOT use your phone for a calculator. You **cannot** do corrections on the final exam. You are allowed to take the final only once.

You must score a 70% or better on the Final Exam to earn a passing grade in this class. You must also have a 70% course average to earn a passing grade, but this should not be a problem if you have been completing your work and showing progress.

SUPPORT: If you are struggling in this course, do not be afraid to ask for help!

- Ask My Instructor: Please use the Ask My Instructor button in MyMathLab. This button is available in the computational assignments and the quizzes and sends a message to my email with a link to the question. Do not just send the link; tell me where in the problem you are struggling.
- Office Hours: See my Instructor led study sessions listed at the beginning of this syllabus. Feel free to come by or log in for online office hours or make an appointment to get help.
- Form study groups: You may work together with other members of our class.
- Free Tutoring: The Math Center at Valencia campus has free tutoring and open labs. Call 505-925-8907 for more information.
- Student Services: There are various services provided in our Student Services Department. See below about equal access. Also, we have a testing center, advising, and career placement available: [Valencia Student Services](#)
- Work will be graded and returned with feedback within one week of submission. You are encouraged to do corrections and resubmit any written homework or project assignments to improve your grade up to one week after it is returned.

Instructor Response Time

I routinely check the course for postings or emails, Monday (7 am) – Friday (noon), and sometimes on the weekend. You can anticipate a 24 to 48-hour response from me, Monday – Thursday. I will try and respond to all weekend (Friday afternoon to Sunday) emails and postings by noon on Monday or earlier. I prefer all communication through UNM Canvas or UNM email.



Land Acknowledgement: Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history

Course Averages:

Attendance / Class Participation	10%
MyMathLab Homework	15%
Written Homework	20%
Projects (13)	20%
Term Exam (2)	15%
Cumulative Final Exam*	<u>20%</u>
Total	100%

***You must score at least a 70% on the final exam AND have a course average of 70% or better to earn a passing grade in the course.**

Grading Scale:

Letter Grade	Final Exam score AND Course Weighted Average
A	70% or better AND 90% or better
B	70% or better AND 80% to 89%
C	70% or better AND 70% to 79%
CR	70% or better AND 70% or better
NC	Less than 70% AND Any course grade

In the case where a student is unsuccessful in the course, if a grade is required for financial aid, please inform the professor.

Semester Deadlines:

Fall 2024– 16-week classes (deadlines will be different for first and second 8-week classes)

- Monday, August 19: First day of class, classes available in UNM Canvas
- Monday, September 2: Labor Day Holiday, NO CLASS
- Friday, August 30, by 5:00 pm: Last day to add a class or to change credit hours or grade mode in LoboWEB.
- Friday, September 6, by 5:00 pm: Last day to drop without "W" grade and with 100% refund on LoboWEB
- October 10-11, Fall Break
- Friday, November 8, by 5:00 pm: Last day to drop *without* Dean's permission on LoboWEB. Will receive a "W" grade and will be responsible for tuition for the course.
- Thursday, December 5, by 5:00 pm: Last day to drop with the permission form.

University Policies

COVID-19 Health and Awareness. UNM is a mask friendly, but not a mask required, community. To be registered or employed at UNM, Students, faculty, and staff must all meet UNM's [Administrative Mandate on Required COVID-19 vaccination](#). If you are experiencing COVID-19 symptoms, please do not come to class. If you have a positive COVID-19 test, please stay home for five days and isolate yourself from others, per the [Centers for Disease Control \(CDC\) guidelines](#). If you do need to stay home, please communicate with me at lavitia@unm.edu. I can work with you to provide alternatives for course participation and completion. UNM faculty and staff know that these are challenging times. Please let me, an advisor, or another UNM staff member know that you need support so that we can connect you to the right resources. Please be aware that UNM will publish information on websites and email about any changes to our public health status and community response.

Accommodations: UNM is committed to providing equitable access to learning opportunities for students with documented disabilities. As your instructor, it is my objective to facilitate an inclusive classroom setting, in which students have full access and the opportunity to participate. To engage in a confidential conversation about the process for requesting reasonable accommodations for this class and/or program, please contact the UNM-Valencia Equal Access Services (Sarah Clawson, Coordinator), at (505) 925-8840 or by email at siclawson@unm.edu. UNM is committed to providing courses that are inclusive and accessible for all participants. As your instructor, it is my objective to facilitate an accessible classroom setting, in which students have full access and opportunity. If you are experiencing physical or academic barriers, or concerns related to mental health, physical health and/or COVID-19, please consult with me after class, via email/phone or during office hours. You are also encouraged to contact [Accessibility Resource Center](#) at arcsrvs@unm.edu or by phone 277-3506. If you are a Valencia campus student, contact Equal Access Services at Valencia Campus at (505)925-8560 or [Valencia Student Services](#). If you are a main campus student, you can receive documentation from the main campus Accessibility Resource Center. I will not guarantee accommodation without the appropriate documentation.

Academic Integrity: Having academic integrity is paramount to your success in any class. Plagiarism or cheating is not tolerated. Any instance of this will result in a grade of zero for that assignment.

Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question or for the course.

Respectful and Responsible Learning: We all have shared responsibility for ensuring that learning occurs safely, honestly, and equitably. Submitting material as your own work that has been generated on a website, in a publication, by an artificial intelligence algorithm, by another person, or by breaking the rules of an assignment constitutes academic dishonesty. It is a student code of conduct violation that can lead to a disciplinary procedure. *Please ask me for help in*

finding the resources you need to be successful in this course. I can help you use study resources responsibly and effectively. Off-campus paper writing services, problem-checkers and services, websites, and AIs can be incorrect or misleading. You can only learn the course material if you complete and submit your own work. UNM preserves and protects the integrity of the academic community through multiple policies including policies on student grievances (Faculty Handbook D175 and D176), academic dishonesty (FH D100), and respectful campus (FH CO9). These are in the *Student Pathfinder* (<https://pathfinder.unm.edu>) and the *Faculty Handbook* (<https://handbook.unm.edu>).

Academic Dishonesty is defined as:

"Academic dishonesty" includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.

Title IX Reporting Obligations: Our classroom and our university should always be spaces of mutual respect, kindness, and support, without fear of discrimination, harassment, or violence. Should you ever need assistance or have concerns about incidents that violate this principle, please access the resources available to you on campus, especially the LoboRESPECT Advocacy Center and the support services listed on its website (<http://loborespect.unm.edu/>). Please note that, because UNM faculty, TAs, and GAs are considered "responsible employees" by the Department of Education, any disclosure of gender discrimination (including sexual harassment, sexual misconduct, and sexual violence) made to a faculty member, TA, or GA must be reported by that faculty member, TA, or GA to the university's Title IX coordinator at the [Office of Compliance, Ethics, and Equal Opportunity](#). For more information on the campus policy regarding sexual misconduct, please see: <https://policy.unm.edu/university-policies/2000/2740.html>.

FOR MILITARY-CONNECTED STUDENTS: There are resources on campus designed to help you succeed. You can approach any faculty or staff for help with any issues you may encounter. Many faculty and staff have completed the GREEN ZONE training to learn about the unique challenges facing military-connected students. If you feel that you need help beyond what faculty and/or staff can give you, please reach out to the Veterans Resource Center on main campus at 505-277-3181, or by email at vrcc@unm.edu. The Veterans Coordinator at UNM-Valencia is in the Student Services Office, at 505-925-8560.

Math 1215: Intermediate Algebra (Fall 2024) (Course outline is subject to change)

Week	Dates	Sections / Topics	Homework Assignments and Tasks All written assignments are due at the beginning of class Thursdays/ Online homework is due by 9:00am Thursdays.
1	8/20-8/22	Unit 1: Sects. 8.3, 8.4	Read the syllabus!
2	8/27-8/29	Unit 2: Sects. 8.6, 8.8	Unit 1: Sect. 8.3: (pg. 555) #63, 68, 73, 105, 113 Sect. 8.4: (pg. 565) #27, 49, 55, 73, 83
3	9/3-9/5	Unit 3: Sect. 9.1, 9.2, 9.3, 9.4, 9.5	Unit 2: Sect. 8.6: (pg. 586) #23, 27, 35, 43, 54 Sect. 8.8: (pg. 607) #61, 77, 85, 91, 119
4	9/10-9/12	Unit 4: Sects. 9.6, 10.1	Unit 3: Sect. 9.1: (pg. 630) #65 a-d Sect. 9.2: (pg. 644) #123 Sect. 9.3: (pg. 652) #29, 41, 43 Sect. 9.4: (pg. 663) #95 a and b Sect. 9.5: (pg. 670) #29, 31, 53
5	9/17-9/19	Unit 5: Sects. 10.2, 10.3	Unit 4: Sect. 9.6: (pg. 678) #67, 71, 81, 87 Sect. 10.1: (pg. 707) #21, 23, 29, 31, 71, 89

6	9/24-9/26	Midterm 1	Unit 5: Sect. 10.2: (pg. 715) #13, 21, 27, 53, 56 Sect. 10.3: (pg. 724) #17, 19, 27, 69, 71
7	10/1-10/3	Unit 6: 11.1, 11.2, 11.3, 11.4, 11.6	Project 1
8	10/8-10/10	Unit 7: Sects. 12.1, 12.2, 12.3	Unit 6: Sect. 11.1: (pg. 765) #77, 121 Sect. 11.2: (pg. 772) #79 Sect. 11.3: (pg. 781) #79, 139 Sect. 11.4: (pg. 794) #77, 105 Sect. 11.6: (pg. 808) #79, 83, 92
9	10/15-10/17	Unit 8: Sects. 14.1, 14.2, 14.3, 14.4	Unit 7: Sect. 12.1: (pg. 826) #57, 87, 93 Sect. 12.2: (pg. 834) #57, 94, 95 Sect. 12.3: (pg. 844) #75, 77, 79, 83
10	10/22-10/24	Unit 9: Sects. 15.1, 12.6, 16.2, 16.5	Unit 8: Sect. 14.1: (pg. 979) #66 Sect. 14.2: (pg. 986) #25, 29, 55 Sect. 14.3: (pg. 996) #27, 49, 55, 57 Sect. 14.4: (pg. 1005) #29, 37
11	10/29-10/31	Midterm 2	Unit 9: Sect. 15.1: (pg. 1069) #57, 75 Sect. 12.6: (pg. 865) #43, 61, 79 Sect. 16.2: (pg. 1163) #29, 59, 87 Sect. 16.5: (pg. 1197) #17, 75
12	11/5-11/7	Unit 10: Sects. 13.1, 13.2, 13.3	Project 2
13	11/12-11/14	Unit 11: Sect: 13.5, 13.7, 14.7	Unit 10: Sect. 13.1: (pg. 889) #33, 57, 91 Sect. 13.2: (pg. 896) #22, 26, 79 Sect. 13.3: (pg. 903) #31, 36, 63, 87
14	11/19-11/21	Unit 12: Sect. 15.2, 15.3, 15.4, 15.8	Unit 11: Sect. 13.5: (pg. 920) #32, 73, 87 Sect. 13.7: (pg. 940) #30, 41, 43, 49, 51 Sect. 14.7: (pg. 1042) #65, 91
15	11/26-11/28	Unit 13: 17.2, 17.3	Unit 12: Sect. 15.2: (pg. 1076) #69, 87, 89, 141 Sect. 15.3: (pg. 1083) #18, 35 Sect. 15.4: (pg. 1091) #99, 137 Sect. 15.8: (pg. 1117) #42, 55, 99
16	12/3-12/5	Review for Final Exam	Unit 13: Sect. 17.2: (pg. 1252) #59, 71, 75, 81, 93 Sect. 17.3: (pg. 1266) #29, 37, 93, 94, 125 Project 3
Finals Week	12/10	Final 12:00-2:00	Tuesday, Friday 10th