

**ECED 2110 550: Professionalism (2 Credit Hours)**

Fall 2024

Instructor: Karen Walter

Walterk63@unm.edu/505.925.8500

Office/Office Hours: Tuesdays and Thursdays 2:00-5:30 PM (or by appointment)



**Land Acknowledgement:** *Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.*

**Course Description**

This course provides a broad-based orientation to the field of early care and education. Early childhood history, philosophy, ethics and advocacy are introduced. Basic principles of early childhood systems are explored. Multiple perspectives on early care and education are introduced. Professional responsibilities such as cultural responsiveness and reflective practice are examined.

Credit-hour statement: This is a two credit-hour course. Dual Credit students meet the attendance required by your HS policies. College classes plan for a *minimum* of six hours of out-of-class work (or homework, study, assignment completion, and class preparation) each week. As a Dual Credit Student, out-of-class work will be up to your HS Instructor.

**Course Competencies:** This course is part of the articulated Universal Catalogue of Courses for Early Childhood Education in the State of New Mexico. The following objectives are taken from the New Mexico State Department of Education’s Common Core Competencies for early childhood professionals (see Common Core Content manual). Upon completion of this course, students will be able to demonstrate the following competencies at the established level of proficiency:

1. Recognize signs of emotional distress, child abuse, and neglect in young children and use procedures appropriate to the situation, such as initiating discussions with families, referring to appropriate professionals, and, in cases of suspected abuse or neglect, reporting to designated authorities. B.4 368 Revised 7/26/2022
2. Demonstrate ability to communicate to families the program’s policies, procedures, and those procedural safeguards that are mandated by state and federal regulations. C.11
3. Use both self and collaborative evaluations as part of ongoing program evaluations. F.12
4. Demonstrate ability to adhere to early childhood professional codes of ethical conduct and issues of confidentiality. G.1
5. Demonstrate awareness of federal, state, and local regulations, and public policies regarding programs and services for children birth through eight years of age. G.2
6. Demonstrate understanding of conditions of children, families, and professionals; the historical and current issues and trends; legal issues; and legislation and other public policies

affecting children, families, and programs for young children and the early childhood profession. G.3

7. Demonstrate critical reflection of one's own professional and educational practices from community, state, national, and global perspectives. G.4

8. Demonstrate understanding of the early childhood profession, its multiple historical, philosophical, and social foundations, and how these foundations influence current thought and practice. G.5

9. Demonstrate knowledge in technology resources to engage in ongoing professional development. G.7

### **Student Learning Outcomes** (recommended)

- 1. Demonstrate a commitment to the principles of professionalism and code of ethics in the field of early childhood education.**
- 2. Identify the historical and theoretical foundations of early childhood education and demonstrate how these apply to current practice, theory and events in the field.**
- 3. Demonstrate how to effectively advocate for families and children through understanding of public policy, legal issues, and current regulations.**

### **Evaluation:**

This course is competency based. Student competency will be evaluated through a variety of assignments such as projects, presentations, writing assessments, exams, and experiences. (See Grading)

### **Textbook (none required):**

All readings will be provided for by the instructor

### **Dual Credit**

Dual Credit is a program which provides public high school students the opportunity to receive credit for both a high school course and a college course by taking a single qualifying course. For more information, please see the UNM-Valencia Course Catalog.

### **Technology:**

**Access to UNM Canvas is Imperative!!! Please see below for specific technical requirements**

### **Course Outline:**

Week 1- Course Introduction-

- a. Structure of Course including grading and check-ins
- b. SMART Goals – Especially Measures-staying on track

Weeks 2-3

- a. What is a personal philosophy and what does it include?
- b. Beginning your personal philosophy of early childhood education

Weeks 4-5

- a. Culture
- b. Equity
- c. Inclusion

- d. Diversity (What is your commitment? Why do you believe what you believe?)
- e. Integrity, Ethics

Week 6

- a. Getting to know the boundaries of Normalcy for each child
- b. Recognizing signs outside the boundaries for each child

Week 7-8

- a. Reporting- knowing where to get and give information
- b. Federal, state, and local regulations, and public policies regarding programs and services for children birth through eight years of age
- c. Understanding the Community

Weeks 9-10

- a. Communicating with Families
- b. Advocacy Goals

Week 11

- a. 1<sup>st</sup> Draft Due (by Sunday night at midnight)

Weeks 12-13

- a. Technology resources and ongoing professional development
- b. Technology and Teaching-the benefits/drawbacks

Week 14

- a. Catch Up (there are no breaks built into this schedule)

Week 15

- a. Review

Week 16

- a. Final

**\*Weeks 15-16 (Review and Final Exam) Depending on the end date for the semester due to (Coronavirus)**

### Grading

- Attendance 30%
- Discussions 20%
- Reflections 15%
- Assignments 10%
- Final 25%

**Total 100%**



### Percentages and Grade Equivalent:

100-97 A+	96-93 A	92-90 A-
89-87 B+	86-83 B	82-80 B-
79-77 C+	76-73 C	72-70 C-
69-66 D+	65-62 D	61-59 D-

## **Technical Requirements**

### *Computer*

- A high-speed Internet connection is highly recommended.
- Supported browsers include: Detailed Supported Browsers and Operating Systems
- Any computer capable of running a recently updated web browser should be sufficient to access your online course. However, bear in mind that processor speed, amount of RAM and Internet connection speed can greatly affect performance.
- For the best experience when using the Kaltura Media Tools inside UNM Canvas, be sure to use a supported browser on a desktop.
- Microsoft Office products are available free for all UNM students (more information on the UNM IT Software Distribution and Downloads page)
- Please update your contact information in LoboWeb: MyUNM Login. When you log into MyUNM, Enter LoboWeb. Click on the Personal Information link to make sure your contact information is up to date.

## **Coursework and Participation**

### *Instructor Response Time*

I routinely check the course for postings or emails, Monday (8 am) – Friday (12 pm) and sometimes in the evenings and on the weekend. You can anticipate a 24 to 48 hour response from me, Monday – Thursday. I will try and respond to all weekend (Friday afternoon to Sunday) emails and postings by noon on Monday or earlier.

**Netiquette-** See Netiquette document in Canvas Course “Introduction”

## **Submitting Assignments**

When you submit an assignment via Canvas. You will receive an email receipt of your submission. Save this email as confirmation of your submission.

**UNM POLICIES-** For more on UNM Policies please visit: The Pathfinder; UNM’s Student Handbook

<https://pathfinder.unm.edu/>

UNM Policies: This course falls under all UNM policies for last day to drop courses, etc. Please see or the UNM Course Catalog for information on UNM services and policies. Please see the UNM academic calendar for course dates, the last day to drop courses without penalty, and for financial disenrollment dates.

**Citizenship and/or Immigration Status:** All students are welcome in this class regardless of citizenship, residency, or immigration status. Your professor will respect your privacy if you

choose to disclose your status. As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is found on our website: <http://undocumented.unm.edu/>.

**Respectful and Responsible Learning:** We all have shared responsibility for ensuring that learning occurs safely, honestly, and equitably. Submitting material as your own work that has been generated on a website, in a publication, by an artificial intelligence algorithm, by another person, or by breaking the rules of an assignment constitutes academic dishonesty. It is a student code of conduct violation that can lead to a disciplinary procedure. Please ask me for help in finding the resources you need to be successful in this course. I can help you use study resources responsibly and effectively. Off-campus paper writing services, problem-checkers and services, websites, and AIs can be incorrect or misleading. Learning the course material depends on completing and submitting your own work. UNM preserves and protects the integrity of the academic community through multiple policies including policies on student grievances (Faculty Handbook D175 and D176), academic dishonesty (FH D100), and respectful campus (FH CO9). These are in the Student Pathfinder (<https://pathfinder.unm.edu>) and the Faculty Handbook (<https://handbook.unm.edu>).

Our classroom and our university should always be spaces of mutual respect, kindness, and support, without fear of discrimination, harassment, or violence. Should you ever need assistance or have concerns about incidents that violate this principle, please access the resources available to you on campus. Please note that, because UNM faculty, TAs, and GAs are considered "responsible employees" any disclosure of gender discrimination (including sexual harassment, sexual misconduct, and sexual violence) made to a faculty member, TA, or GA must be reported by that faculty member, TA, or GA to the university's Title IX coordinator. For more information on the campus policy regarding sexual misconduct and reporting, please see: <https://policy.unm.edu/university-policies/2000/2740.html>.

**Student Support:** Many students have found that time management workshops or work with peer tutors can help them meet their goals. These and are other resources are available through PASOS (Pathways to Articulation and Sustainable Opportunities for Students), TRIO Student Support Services, and Student Learning Support at the Center for Teaching and Learning.

**Connecting to Campus and Finding Support:** UNM has many resources and centers to help you thrive, including opportunities to get involved, mental health resources, academic support including tutoring, resource centers for people like you, free food at Valencia Campus Food Pantry, and jobs on campus. Your advisor, staff at the resource centers and Academic Affairs Office, and I can help you find the right opportunities for you.

## **Student Support:**

### UNM-Valencia Learning Commons (Tutoring)

Tutoring is available to you in math, science, writing, and other subjects through the Learning Commons: Learning and STEM Centers and Writing Center. In person tutoring is in these centers in the LRC (the building that also has the library). Tutoring in Zoom and, for writing, through email, is also available.

Making use of tutoring is a fantastic way to use your resources and set yourself up to learn deeply and well in your courses.

### **To schedule an appointment, please go to: [Learning Commons Bookings](#)**

If you are making an email appointment with the Writing Center, email your draft to [tutor@unm.edu](mailto:tutor@unm.edu) after you fill out the form above.

If you have difficulty with the scheduling link above, would like an appointment in a subject not listed at that link, or have a question, email [tutor@unm.edu](mailto:tutor@unm.edu). You'll get answers during business hours Monday through Friday.

The webpage, with more details about available hours, is here: [Learning Commons: Tutoring Services webpage](#)

Resources to support study skills and time management are available through [Student Learning Assistance](#) at the Center for Teaching and Learning in Zimmerman Library or online.

### **Copyright Issues**

All materials in this course fall under copyright laws and should not be downloaded, distributed, or used by students for any purpose outside this course.

[The UNM Copyright Guide](#) has additional helpful information on this topic.

### **Accessibility and Accommodations**

Accommodations: UNM is committed to providing equitable access to learning opportunities for students with documented disabilities. As your instructor, it is my objective to facilitate an inclusive classroom setting, in which students have full access and opportunity to participate. To engage in a confidential conversation about the process for requesting reasonable accommodations for this class and/or program, please contact the [UNM-Valencia Equal Access Services](#) (Sarah Clawson, Coordinator), at (505) 925-8840 or by email at [sjclawson@unm.edu](mailto:sjclawson@unm.edu). Or the UNM-Albuquerque Accessibility Resource Center (<https://arc.unm.edu/>) at [arcsrvs@unm.edu](mailto:arcsrvs@unm.edu) or by phone at 505-277-3506.

The American with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodations of their disabilities. If you have a disability requiring accommodation, please contact:

- [UNM-Valencia Student Services](#) if you are a Valencia campus student. The phone number is 505-925-8560
- [UNM Accessibility Resource Center](#) in 2021 Mesa Vista Hall if you are a main campus student. The phone number is 505-277-3506.

Information about your disability is confidential and your instructor cannot refer you for accommodations. Be aware that you will need to provide documentation. If you need assistance in obtaining documentation, the offices above can assist you.

Title IX: The University of New Mexico and its faculty are committed to supporting our students and providing an environment that is free of bias, discrimination, and harassment. The University's programs and activities, including the classroom, should always provide a space of mutual respect, kindness, and support without fear of harassment, violence, or discrimination. Discrimination on the basis of sex includes discrimination on the basis of assigned sex at birth, sex characteristics, pregnancy and pregnancy related conditions, sexual orientation and gender identity. If you have encountered any form of discrimination on the basis of sex, including sexual harassment, sexual assault, stalking, domestic or dating violence, we encourage you to report this to the University. You can access the confidential resources available on campus at the LoboRESPECT Advocacy Center (<https://loborespect.unm.edu>), the Women's Resource Center (<https://women.unm.edu>), and the LGBTQ Resource Center (<https://lgbtqrc.unm.edu>). If you speak with an instructor (including a TA or a GA) regarding an incident connected to discrimination on the basis of sex, they must notify UNM's Title IX Coordinator that you shared an experience relating to Title IX, even if you ask the instructor not to disclose it. The Title IX Coordinator is available to assist you in understanding your options and in connecting you with all possible resources on and off campus. For more information on the campus policy regarding sexual misconduct and reporting, please see <https://policy.unm.edu/university-policies/2000/2740.html> and CEEO's [website](#).

If you are pregnant or experiencing a pregnancy-related condition, you may contact UNM's Office of Compliance, Ethics, and Equal Opportunity at [ceo@unm.edu](mailto:ceo@unm.edu). The CEEO staff will provide you with access to available resources and supportive measures and assist you in understanding your rights.

### **Academic Integrity**

You should be familiar with UNM's [Policy on Academic Dishonesty](#) and the [Student Code of Conduct](#) which outline academic misconduct defined as plagiarism, cheating, fabrication, or facilitating any such act.

**Artificial Intelligence and Academic Integrity:** A 2023-24 task force led by Dean Leo Lo concluded that current policies on student conduct ([RPM 4.8](#), FH [D100](#), [D175](#), and [D176](#)) “reasonably articulate the university’s student conduct expectations.” We do not anticipate the need for a new policy on student use of AI.

**Drop Policy:**

[This section states your departmental policy for dropping students – edit or include your own statement.]

*UNM Policies: This course falls under all UNM policies for last day to drop courses, etc. Please see or the UNM Course Catalog for information on UNM services and policies. Please see the UNM academic calendar for course dates, the last day to drop courses without penalty, and for financial disenrollment dates.*

The Pathfinder; UNM’s Student Handbook can be located here:

<https://pathfinder.unm.edu/>

**Campus Safety:** UNM maintains a Threat Assessment Team (TAT) comprised of qualified professionals trained in mental health, law enforcement, emergency response, and university resources and policy. The TAT convenes in a rapid response to address potential threats to the campus community and maintains communication with local and federal law enforcement, as well as the CARE team. In cases of emergency, call the UNM-Valencia Police Department [\(505\) 925-8570](#) (phone number on the back of your Lobo ID) or your Health and Health Sciences or branch campus security. You may also call 911. Practice situational awareness: note the nearest building exit to your classroom and identify the nearest Automated External Defibrillator (AED) for use in an emergency by a trained individual. In an emergency, such as response to a fire alarm, you will be able to direct your students to the safest building exit and reassembly point. The [interactive campus map](#) visualizes building layout and adjacent spaces for all UNM campuses.

**COVID-19 Health and Awareness.** UNM is a mask friendly, but not a mask required, community. If you are experiencing COVID-19 symptoms, please do not come to class. If you do need to stay home, please communicate with me; I can work with you to provide alternatives for course participation and completion. Let me, an advisor, or another UNM staff member know that you need support so that we can connect you to the right resources. Please be aware that UNM will publish information on websites and email about any changes to our public health status and community response.