

UNIVERSITY OF NEW MEXICO – VALENCIA CAMPUS

SPAN 1110 – 553 ONLINE – 100% Online Instruction

GENERAL INFORMATION

Instructor: Dorothy A. Gaylor, PhD	SPAN 1110 – 553 Dual Enrollment
Office House: Online by Appt.	Credit Hours: 3
Email: dgaylor@unm.edu	Term: Fall 2022 (Aug. 22 – Dec. 09)
	Final Exams: Dec. 12 – 17, 2022

COURSE DESCRIPTION

SPAN 1110 is the first part of a college level introduction to Spanish that promotes language learning in a cultural context. This course is designed for students with little or no exposure to Spanish. This course develops basic listening, speaking, reading and writing skills and basic intercultural competence in interpretive, interpersonal and presentational modes of communication at the Novice Level of proficiency based on ACTFL guidelines. During this course, students perform better and stronger in the Novice Mid-level while some abilities emerge in the Novice High range. SPAN 1110 is an introductory course aimed at helping the student to communicate in Spanish in everyday familiar situations via recognition and production of practiced or memorized words, phrases, and simple sentences.

TECHNOLOGY SKILLS AND REQUIREMENTS

If you are computer and Internet savvy, this class is for you, because it has been designed for students that comfortable with technology. Learning is via various modes such as videos, audio, visual presentations, navigating the web, etc., as various websites are regularly accessed to complete the course. The class may be challenging for those students that are not comfortable with multimodal online instruction. Please become familiar with all the tools required to complete your

assignments. And, please know that help is always available through campus technology, website assistance (check the HELP links at each website), or ask the instructor.

REQUIRED TEXTS, MATERIALS, and ONLINE ACCOUNTS

Vistas 6e Supersiteplus(v) + WebSAM Inclusive Access, Lecciones 1-5 (6 months/one semester) ISBN 978-1-54330-813-6, Register on VHLcentral.com to create an account and enroll in the course and section

Free Flipgrid account

Webcam or mobile device with webcam

STUDENT LEARNING OUTCOMES

The following are based on the standards determined by the Higher Education Department:

- 1. I can communicate about very familiar topics using a variety of words and phrases that I have practiced and memorized.
- 2. I can present information about myself and other very familiar topics using a variety of words, phrases, and memorized expressions.
- 3. I can write short messages and notes on familiar topics related to everyday life.
- 4. I can often understand words, phrases, and simple sentences related to everyday life.
- 5.1 I can recognize pieces of information and sometimes understand the main topic of what is being said.
- 5.2 I can understand familiar words, phrases, and sentences within short and simple texts related to everyday life.
- 5.3 I can sometimes understand the main idea of what I have read.

COURSE REQUIREMENTS, COMPONENTS, ATTENDANCE & POLICIES

Attendance and Participation: Learning a new language well requires consistent effort. Regular and effective attendance is expected, and attendance and participation are determined by your involvement and engagement with the

weekly assignments in the online classroom. There are assignments that must be completed each week in VHL central and UNM Learn. You are required to submit weekly assignments on CANVAS UNM Learn by the posted due dates in. Please obtain class materials immediately as a VHL account must be set up during the first week. Any student that does not complete any assignment for Week 1 may be dropped from the course. Any student with excessive missed assignments may be dropped from the course. Missing three or more learning modules in a 12–15-week term (2 or more learning modules in a 6-11 week term) constitutes excessive missed assignments. Although you should not assume that you will be dropped automatically according to the above mentioned parameters, any student that is dropped for nonattendance is notified at their UNM e-mail address. While the instructor's decision is final, if there is a compelling and verifiable reason for not completing assignments and attending regularly, please contact the instructor within two days of email notification.

Flipgrid: Speaking practice will take place via Flipgrid. To create a free account, please go to www.flipgrid.com and register for a free account and set up your profile. The purpose of this forum is to create virtual conversations with the class. An audio response in Spanish is mandatory to receive conversation credit.

Discussions: On Discussions on CANVAS are where you will be able to share thoughts/ideas/resources with classmates centered on culture, lexical variations, family traditions etc. Topics will be posted and you are expected to reply at least once per assignment.

VHL ONLINE WORKBOOK and LABMANUAL: The online workbook and lab manual provide practice of the material presented in your textbook. It is divided into a Workbook section, which focuses on vocabulary, grammar, reading, and writing practice; and a Laboratory Manual section, which focuses on pronunciation and listening comprehension. The online work provides immediate feedback so you can monitor your progress. All online exercises should be submitted before or on the assigned due date. Online exercises provide students with sufficient opportunity to master the material presented in class and to be optimally prepared to take each chapter quiz.

Presentations: Each student will be assigned a Spanish-speaking country. In a PowerPoint presentation you will focus on at least five of the following topics: food, culture, traditions, history, languages, government, etc. The presentation is due on November 04, 2022 by 11:59 p.m. It is also required that you review your

classmates' presentations once the submission date has passed. Each student must review at least six presentations. The reviews are anonymous.

Quizzes and Exams: There will be a comprehensive quiz at the end of each chapter. There are no make-up quizzes; however, the lowest quiz score at the end of the semester will be dropped. Thus, should a student miss a scheduled quiz due to unavoidable circumstances, the grading consequences are minimized. Please ensure that you prepare ahead of time to complete your quizzes before the due date.

Final Exam: The final exam is mandatory and comprehensive covering the material in *LECCIONES* 1 through 5.

Grading: The final grade is based on the following course components and percentages:

COURSE COMPONENTS	PERCENTAGE of FINAL GRADE	NUMBER of ASSIGNMENTS
Flipgrid assignments	20% - 10 x 2 pts. ea.	Complete 10 of 15
Chapter Quizzes	15% - 5 x 3 pts. ea.	Quizzes – Lecciones 1-5
Presentation	10% - 1 x 10 pts.	One PowerPoint
Module Discussions	10% - 5 @ 2 pts. ea.	Five Discussions
VHL Online Assignments	25%	VHL Assignments
Email Assignments	05%	To dgaylor@unm.edu
FINAL EXAM	15% - 1 @ 15 pts.	One Final Exam

Late Work Policy: Late VHL assignments on CANVAS will generally not be accepted. Please take careful note of all due dates for all assignments.

Withdrawal Policy: Participants are expected to comply with UNM regulations regarding withdrawal from a course as noted in the class schedule. Note: If you have not shown regular participation for the first full week of the course you may be dropped for non-attendance. Students should not assume they will be dropped automatically. Please drop the class if you no longer intend to attend.

Instructor Communication Policy: Emails and messages will be responded to ASAP. Contact me directly via lobomail.edu: (dgaylor@unm.edu). Please provide your name and class section in the subject box.

Netiquette: Your participation is expected to be collegial, academic, and constructive. It is important to recognize that each of us may have a different point of view. It is acceptable to debate a topic using facts and citations to support your stance or viewpoint; however, you should conduct your debate in a professional tone. Netiquette Guidelines: Please follow these guidelines when communicating with others online. -Identify yourself: • Begin messages with a salutation and end them with your name. • Use a signature (a footer with your identifying information) at the end of a message -Include a subject line: Give a descriptive phrase in the subject line of the message header that tells the topic of the message. -Avoid sarcasm: People who do not know you may misinterpret its meaning. -Respect others' privacy: Do not quote or forward personal email without the original author's permission. -Acknowledge and return messages promptly. -Copy with caution: Do not copy everyone you know on each message. -Be concise: Keep messages concise—about one screen, as a rule of thumb. Use appropriate language: • Avoid coarse, rough, or rude language. • Observe correct grammar and spelling. -When necessary, use appropriate emoticons (emotion icons) to help convey meaning.

Academic Dishonesty and Plagiarism: Academic Dishonesty is any behavior on the part of a student that results in that student's or any other students' giving or receiving unauthorized assistance in an academic exercise or receiving credit for work which is not their own. Such acts include, but are limited to: cheating, plagiarism, falsification/fabrication, unauthorized collaboration, or the use of any resource on an assessment which is not allowed by the instructor students may work with one another on assignments, but each must contribute an equal share. In other words, each student must understand the concept and be able to perform the skill on his/her own. Copying or relying on another student for answers is considered cheating. If it is found that he or she committed any infractions of dishonest academic process, then he or she will lose credit for the assignment or assessment, may be dropped from the course, lose credit, and /or fail the course.

SPECIAL NEEDS ACCOMODATIONS
(Americans with Disabilities Act-ADA)

Qualified students with special learning needs are encouraged to notify the instructor at the beginning of the class about any specific assistance that may be required to support the student's learning. It is the instructor's intent to assist

qualified students with special learning needs by making course modifications that will ensure a successful learning experience for the student.

ADA and STUDENTS WITH DISABILITIES: If you have a documented disability, the Equal Access Services office will provide me with a letter outlining your accommodations. I will then discuss the accommodations with you to determine the best learning environment. If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925- 8910 or contact Jeanne Lujan at jmlujan@unm.edu.

You can also access more information at

<http://www.unm.edu/~vcadvise/equalaccess.htm> Title IX Statement: In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees” by the Department of Education. This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/universypolicies/2000/2740.html>

EQUAL OPPORTUNITY AND NON-DISCRIMINATION: In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees” by the Department of Education (see page 15) <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html> .

HELPFUL INFORMATION AND COMMUNICATION

Spanish symbols on the computer: (This only works with numeric keypad) Alt 129=ü Alt 130=é Alt 144=É Alt 154=Ü Alt 160=á Alt 161=í Alt 162=ó Alt 163=ú Alt 164=ñ Alt 165=Ñ Alt 168=¿ Alt 173=¡ Feel free to google “Spanish ALT codes.

Email and messages: Please email the instructor via Loboweb email dgaylor@unm.edu. For messages or questions pertaining to class assignments or other non-personal questions, post a message in the QUESTIONS discussion forum in MODULES on CANVAS. Please do not email assignments to the instructor--emailed assignments will not be accepted or graded unless prior arrangements have been made for emergency situations only. Assignments must be posted to the appropriate link or Module on CANVAS. All resources and assignments must be registered or labeled with your full and legal name. Assignments, discussions, quizzes, flipgrid, or presentations will not be accepted if they are labeled with a name that is not the student’s name.

DATES & HOLIDAYS: ALL DATES ARE TENTATIVE & SUBJECT TO CHANGE	CHAPTER/TOPIC	ASSIGNMENTS	QUIZZES/TESTS
WEEK ONE Aug. 22 – 28, 2022	Lección 1 VHL Greetings and Farewells	Review Syllabus VHL Registration VHL Assignment: Chapter 1	
WEEK TWO Aug. 29 – Sept. 04, 2022	Lección 1: Identifying yourself and others	VHL Assignment: Chapter 1 Flipgrid 1 ¿Cómo te llamas? https://flip.com/3697fd6d	
WEEK THREE Sept. 05 – 11, 2022 LABOR DAY 09/05	Lección 1: Exresssions of Courtesy	VHL Assignment: Chapter 1 Flipgrid 2: ¿De dónde eres? https://flip.com/282c3e5b DISCUSSIONS ONE	All Chapter One assignments are due by September 30, 2022

			Chapter Quiz Lección 1 AVAILABLE: due Sept. 30, 2022
WEEK FOUR Sept. 12 – 18, 2022	Lección 2: The classroom and academic life; Fields of study and academic subjects	VHL Assignment: Chapter Two Flipgrid 3: ¿Qué estudias? https://flip.com/dca7b64d	
WEEK FIVE Sept. 19 – 25, 2022	Lección 2: Days of the week	VHL Assignment: Chapter Two Flipgrid 4: ¿Cuál es tu día favorito? https://flip.com/97ee2bb5	
WEEK SIX Sept. 26 – Oct. 02, 2022	Lección 2: Class schedules	VHL Assignment: Chapter Two Flipgrid 5: ¿A qué hora es tu clase favorita? https://flip.com/e54867ee DISCUSSIONS TWO	All Chapter Two assignments are due by October 14, 2022. Quiz Lección 2 AVAILABLE: Due Oct. 17, 2022
WEEK SEVEN Oct. 03 – 09, 2022	Lección 3: The family	VHL Assignment: Chapter Three Flipgrid 6: ¿Cómo es tu familia?	All Chapter Three assignments are due by November 06, 2022 Chapter Quiz Lección 3 due November 11, 2022

WEEK EIGHT Oct. 10 – 16, 2022 FALL BREAK 10/13 – 10/14	Lección 3: Identifying people	VHL Assignment: Chapter Three Flipgrid 7: ¿Cómo es tu major amigo/a?	
WEEK NINE Oct. 17 – 23, 2022	Lección 3: Professions and occupations	VHL Assignment: Chapter Three Flipgrid 8: ¿Cómo se llama tu artista favorito? DISCUSSIONS THREE	Quiz Lección 3 AVAILABLE: Due Nov. 11, 2022
WEEK TEN Oct. 24 – 30, 2022	Lección 4: Pastimes	VHL Assignment: Chapter Four Flipgrid 9: ¿Cuál es tu pasatiempo favorito?	Presentación en PowerPoint due November 04, 2022 All Chapter Four assignments are due by November 21, 2022 Chapter Quiz Lección 4 due November 30, 2022
WEEK ELEVEN Oct. 31 – Nov. 06, 2022	Lección 4: Sports	VHL Assignment: Chapter Four Flipgrid10: ¿Cuál es tu deporte favorite?	
WEEK TWELVE Nov. 07 – 13, 2022	Lección 4: Places in the city	VHL Assignment: Chapter Four Flipgrid 11: ¿Cuál es tu lugar favorito de la ciudad? DISCUSSIONS FOUR	Quiz Lección 4 AVAILABLE: Due Nov. 30, 2022
WEEK THIRTEEN Nov. 14 – 20, 2022	Lección 5: Tavel and Vacation	VHL Assignment: Chapter Five	All Chapter Five assignments

		Flipgrid 12: ¿Adónde te gusta ir de vacaciones?	are due by December 09, 2022 Chapter Quiz Lección 5 due December 12, 2022
WEEK FOURTEEN Nov. 21 – 27 THANKSGIVING BREAK 11/24 – 11/27	Lección 5: Months of the year	VHL Assignment: Chapter Five Flipgrid 13: ¿Cual es tu mes favorito?	
WEEK FIFTEEN Nov. 28 – Dec. 04, 2022	Lección 5: Seasons and weather	VHL Assignment: Chapter Five Flipgrid 14: ¿Cuál es tu estación favorita?	Quiz Lección 5 AVAILABLE: Due Dec. 12, 2022
WEEK SIXTEEN Dec. 05 – 09, 2022	Lección 5: Ordinal numbers	VHL Assignment: Chapter Five Flipgrid 15: ¿Qué estás haciendo en este momento? DISCUSSIONS FIVE	
FINALS WEEK Dec. 12 – 17, 2022		FINAL EXAM	Examen Final AVAILABLE: Due Dec. 16, 2022