



VALENCIA

NMNC 2320 Professional Nursing Concepts

Syllabus Table of Contents

Instructor Information	3
Contact Information	3
Instructor Response Time	3
Communication	3
Grading	3
Course Information	3
Course Description	3
Course Objectives	3
Prerequisites	4
Successful completion of Assessment and Health Promotion, Health and Illness Concepts I, Health Care Participant, Nursing Pharmacology	4
Co-requisites	4
N322L Care of Patients with Chronic Conditions, N390 Professional Nursing Concepts I	4
Course Orientation	4
Textbooks	4
Required Textbooks / Resources	4
Other Resources	Error! Bookmark not defined.
Assessment and Grading	5
Instructor Expectations	5
Grade Components	5
Exams and Quizzes	5
Course Format	7
Assignments and Participation	7
Course Expectations & Ground Rules	7

Course Expectations	7
Instructor Drop and Withdrawal Policy.....	8
Course Requirements.....	8
Student Success.....	8
Special Needs.....	8
Academic Integrity	9
Diversity.....	9
Technical Considerations	9
Required Technology	9
Online Courses Require:.....	9
Blackboard Learn Tracking.....	Error! Bookmark not defined.
Course Interruptions and Scheduled Maintenance	10
In the Event of an Unexpected Course Interruption	10
Scheduled Maintenance.....	10
Student Course Access at the End of Term/Semester	10
Netiquette Ground Rules	10
Drop and Withdrawal Policy.....	10
Inclement Weather	11
Policy-Procedure Title: College of Nursing Academic Integrity	Error! Bookmark not defined.

Fall 2022
NMNC 2120 Professional Nursing Concepts
3 credit hours
Thursday 09:00-11:50

Instructor Information

Contact Information

Name:	Joseph Poole
E-Mail:	Jrpoole1@unm.edu
Phone:	(505) 925-8872
Office No.:	NEC 112A
Office Hours:	By appointment
Preferred Method of Contact:	Email

Instructor Response Time

Communication

I routinely check for postings or emails, Monday – Friday. You can anticipate a 24 to 48 hour response from me. I will try to respond to all weekend emails and postings by 5pm on Monday or earlier.

Grading

Graded assignments are routinely returned to students within one week or the second Monday after an assignment has been submitted for grading.

Course Information

Course Description

This course will cover the foundational concepts for professional development, including selected professional attributes and care competencies. The concepts covered are ethics, collaboration, leadership, and advocacy.

Course Objectives

Upon completion of the course, students will be able to demonstrate their understanding of the following core knowledge:

- 1. Ethics and the theoretical foundations, principles that guide professional nursing practice, and ethical foundations and systems for guiding decision making globally.**
- 2. Collaboration in nursing in healthcare, the core competencies for interprofessional collaboration and the role of interorganizational collaboration in the delivery of quality patient care.**
- 3. Leadership and the role of leadership in the delivery of quality patient care, able to identify delegation opportunities and hospital and professional leadership opportunities.**

4. **Advocacy and the importance of QSEN concepts of advocacy, legal implications, self-advocacy, and incorporating the chain of command and organizational policy to affect advocacy.**
5. **The student will be able to apply the concepts to a clinical or work setting.**

NMNEC Course Competencies

At the completion of this course, the student will:

- 1.Examine the ethical values, virtues, principles, and policies that guide the moral delivery of health care.
- 2.Relate the nurse’s interpretation of patient needs, concerns, and health problems with nursing decisions.
- 3.Discuss the factors which motivate individuals, groups, and organizations to deliver quality nursing care.
4. Determine how interactions of the healthcare team members provide quality patient care.

Clinical Objectives

- 1.Able to identify & discuss situations in clinical that can be delegated.
- 2.Able to identify & discuss an ethical situation either in the clinical setting
- 3.Able to identify & discuss a time that they/ the nurse advocated for a patient in the clinical setting
- 4.Able to identify & discuss multiple forms of collaboration in the clinical setting
5. Able to synthesize the concepts into nursing practice

Prerequisites

Successful completion of Assessment and Health Promotion, Health and Illness Concepts I, Health Care Participant, Nursing Pharmacology and completion of Level 2.

Co-requisites

NMNC 2335L Care of Patients with Chronic Conditions, NMNC 2310 Health & Illness II.

Course Orientation

All Orientation information can be found in Canvas on the “Course Information” page.

Textbooks

Required Textbooks / Resources

Ackley, B.J. Ladwig, G.B. (2014). *Nursing Diagnosis Handbook: An Evidence-Based Guide to Planning Care* (10th ed.). St. Louis: Mosby Elsevier.

Giddens, J. (2021). *Concepts for nursing practice* (2nd Edition). St. Louis, MO: Mosby Elsevier.

Lewis, S., Dirkson, S., Heitkemper, M., Bucher, L. & Camera, I., (2020). *Medical surgical nursing: assessment and management of clinical problems* (11th ed). St Louis, MO: Elsevier.

1. **My Evolve:** Through your My Evolve account, you will have access to Elsevier textbook resources, E-books on VitalSource, HESI Case Studies & SimChart.

a. **Textbook Resources:** For all of your Elsevier textbooks, you can receive electronic resources associated with each text. These resources include audio glossary, case studies, interactive learning activities, key points, and video clips.

b. **E-Books on VitalSource:** Features include: interactive review questions, journaling (both personal & ability to share notes with others), text highlighting, ability to search for keywords in one or all books instantly, custom study guide creation by exporting text content and highlights & notes into Word, Concept exemplar hyperlinks at the end of each Concept (Giddens) chapter out to other textbooks..

c. **HESI Case Studies:** You can use this for study and NCLEX preparation.

d. **HESI Practice Tests:** Use these practice tests to prepare for the HESI Exams.

Assessment and Grading

Instructor Expectations

I will give each of you 100% commitment to help you successfully complete the class, however, I expect 100% of your commitment to this class, which includes attending all classes, reading the textbook/assigned articles, using the resources available in Canvas, watching any assigned videos, participating in in-class group work, preparing for exams and following up with questions to the instructor.

Graded Components

Graded Work	%
Exam 1	25
Exam 2 Midterm	25
Exam 3 Final Exam	25
Quizzes	5
Discussions	10
Leadership Synthesis Assignment	10
Total	100%

Exams

The UNM Valencia Nursing requires that students earn a course grade of $\geq 77\%$ to pass all courses.

Exams are proctored, computerized, secure assessments (tests) comprised of questions utilizing a variety of formats (i.e. multiple choice, select all that apply, fill in the blank, short answer, hot spot, ordered response, essay and dosage calculations, chart/exhibits, etc.) and given for the purpose of summative assessment. Review of exams can be done individually the week after the exam is taken. There will be no review of previous exams for the Final Exam. The Final Exam is cumulative.

Exam/Major Assogments	Room #	Date
Exam #1	SCC 209	09/15/22
Exam #2 Mid-Term	SCC 209	11/03/22
Exam #3 Final Exam	SCC 209	12/08/22
Synthesis Assignment	Canvas	12/08/22

Assignments:

For every concept there will be a quiz, (Up to 10 quizzes) either on the Elsevier Adaptive Quizzing link or on Canvas. These quizzes will count as 5% of your grade. Please pay attention to the location of the quiz. If you have questions regarding the location please contact your instructor immediately.

All quizzes are open book and must be completed by the due date listed by the instructor and the syllabus, otherwise the student will receive a zero for that quiz. Quizzes open at 8 am on the start date of the quiz and close at 11:59 pm on the end date of the quiz. There are **no make-ups for missed exams or quizzes** unless previously arranged by the student (due to extenuating circumstances, as determined by the instructor), so **please pay attention to the start and end dates** for the quizzes. It is highly encouraged to complete the quizzes as soon as they become available.

Adaptive Quizzing: Students will utilize the Elsevier Adaptive Quizzing (EAQ) to complete the online quiz component.

Some of the questions on these adaptive quizzes may not be covered in class but are still examples of the particular concept.. Once that date and time as passed, the student will receive a zero if the quiz has not been completed.

Canvas/ Evolve Quizzes: There are also some quizzes that are on EVOLVE so pay attention to your Course schedule and this syllabus. The EVOLVE quiz points will vary depending on the topic. Also, in-class quiz points may be added to the EVOLVE points for a cumulative total.

Quiz Dates and Location:

Quiz	Concept	Date Open		Location
Quiz #1	Ethics	TBA		IN-CLASS OR ONLINE
Quiz #2	Collaboration	TBA		IN-CLASS OR ONLINE
Quiz #3	Leadership	TBA		IN-CLASS OR ONLINE
Quiz #4	Advocacy	TBA		IN-CLASS OR ONLINE
Quiz #5	Concept Synthesis	TBA		IN-CLASS OR ONLINE

Participation Assignment: There will be in-class discussions and pop quizzes. These can only be made up if the student makes the instructor aware that they will be absent.

Grading Scale

Grades will be assigned based on the following course grading schedule:

98-100	A+	93-97	A	90-92	A-
87-89	B+	83-86	B	80-82	B-
79	C+	78-77	C		
76-73	D+	72-70	D	67-69	D-
< 67	F				

Course Format

The course will be taught using a variety of methods of instruction including: chapter readings in textbooks/articles chosen by instructor, lecture, case studies, care planning/concept maps, discussion, and in class group activities.

Assignments and Participation

Class Participation

I want all of you to succeed! Coming to class is expected and is definitely in the student's best interest. This course is discussion heavy. It is important that students ask questions in class so clarifications of content can be discussed. Class is not a place to surf the internet, text friends or read a book. We will also be using both general class and small group discussions in this course. REMEMBER there is the possibility of pop quizzes and other graded work.

Course Expectations & Ground Rules

Course Expectations

- The time required (10-15 hrs per week)
- The students are expected to learn how to navigate in Canvas
- The students are expected to communicate with one another in group projects & discussions
- The students are expected to keep informed of course announcements
- The students are expected to use email to contact instructor.
- The students are expected to keep instructor informed of class related problems, or problems that may prevent the student from full participation (send an email when you encounter problems so that the instructor knows you still have intentions of completing the course).
- The students are expected to address technical problems immediately
- The students are expected to follow UNM's Respectful Campus Policy 2240
<http://www.unm.edu/~ubppm/ubppmanual/2240.htm>.
- The students are expected to observe course netiquette at all times

Instructor Drop and Withdrawal Policy

The instructor may drop a student, if the student does not complete the Questionnaire Survey, Welcome Survey or Welcome Posting by the end of the 1st week of the course [online courses]. The instructor may also drop a student during the semester/term, if a student fails or misses assignments or an exam and does not contact the instructor within one week of the failed/ missed assignment or exam. Students who miss exam 1 and do not contact the instructor via Blackboard Learn messaging within one week of the close of exam 1 will be dropped from the course. Students who have not dropped and do not take the final will receive a “W” for the course.

Course Requirements

1. ‘Identification Badge’ is mandated at all times when a student is on the UNM HSC campus or in a clinical experience. See the current [College of Nursing Student Handbook](#), Identification.
2. Class attendance is expected. Failure to attend may result in the student being dropped from the class. (See [Class Absences and Student Attendance](#) in [The Pathfinder – UNM Student Handbook](#))
3. All course assignments must be completed and turned in on time. Late work will not be accepted unless special arrangements **have been made in advance** with your instructor.

Student Success

The UNM Valencia aims to provide optimal support so that students learn well, maintain physical and emotional health, and pass the NCLEX® on the first attempt. In keeping with this goal, we encourage all students to use the resources available through the CON.

Academic Success Plan (ASP):

Students who achieve <77% on any course exam **are required** to meet with their course faculty and the Success Coach (Julia Sedillo and/or peer tutors) to review incorrect answers on their exam. Students who receive < 80% on any course exam, or on several assignments, or are “unsatisfactory” on a formative clinical evaluation, will be referred to the Student Success Coordinator by the course faculty. The Student Success Coordinator will work collaboratively with students to identify strategies to assist them and to develop individual academic success plans.

It is the responsibility of the student to contact the designated Student Success Coordinator and initiate the ASP process. This responsibility is congruent with the UNM College of Nursing Essential Qualifications for Undergraduate Progression and Graduation. Students will complete and submit the Academic Success Plan Tool prior to meeting with the Student Success Coordinator.

Special Needs

Qualified students with disabilities needing appropriate academic adjustments should contact the course coordinator by the end of the first day of class to ensure that your needs are met in a timely manner. See the UNM Pathfinder student handbook at <http://pathfinder.unm.edu/> and <http://policy.unm.edu/university-policies/2000/2310.html>.

The Accessibility Resource Center (Mesa Vista Hall 2021, 277-3506, <http://as2.unm.edu/>) provides academic support to students who have disabilities. If you think you need alternative accessible formats for undertaking and completing coursework, you should contact this service right away to assure your needs are met in a timely manner. If you need assistance in contacting the Accessibility Resource Center, see Student Advisement at the College of Nursing.

If you have any concerns regarding the functionality of the UNM Learn application in relation to accessibility, please contact the UNM Learn Support office at learn@unm.edu.

Academic Integrity

Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. For more information, see the following polices in [The Pathfinder – UNM Student Handbook: Academic Dishonesty](#) and the [Student Code of Conduct](#).

Blackboard Learn has the Safe Assign resource available for faculty and students to check written work against a large database of academic materials for originality. Safe Assign also checks written work against content that can be found on the internet. Papers will generate an Originality Report that will summarize matches or near-matches in the text.

Students are required to be familiar with, and adhere to the UNM College of Nursing Policy on Academic Integrity (see Appendix A). Any violation will be taken very seriously and appropriate sanctions will be applied.

Diversity

The faculty and staff of the University of New Mexico Nursing Education Center strive for students to experience an inclusive educational environment. Openness and respect for the diverse backgrounds and communities from which we each come enhance insight and learning. Therefore, we ask students to participate in conversations that raise the awareness of and respect for different ways of being and thinking. We invite you to please speak with the course instructor or another faculty member if you experience discomfort with comments made in the classroom, online learning environment, or other educational setting. Practicing these values enables us as a community of learners to be respectful of everyone.

Technical Considerations

Required Technology

This course is web-enhanced. In order to access your online courses students need to log onto Blackboard Learn. (<https://learn.unm.edu>). In addition, this course requires students to be able to open, use and read Word and Adobe PDF files.

Online Courses Require:

- A high speed Internet connection is highly recommended.
- Supported browsers include: Internet Explorer, Firefox, and Safari. Detailed Supported Browsers and Operating Systems: <http://kb.blackboard.com/pages/viewpage.action?pageId=38830689>

Any computer capable of running a recently updated web browser should be sufficient to access your online course. However, bear in mind that processor speed, amount of RAM and Internet connection speed can **greatly** affect performance.

Online courses perform best on a high speed Internet connection. Those using dial-up connections will experience longer page load times and much slower performance when accessing their online course. Many locations offer free high speed Internet access including [UNM's Computer Pods](#) or one of UNM's many [Statewide Centers](#).

For additional information: see <http://nursing.unm.edu/resources/it/index.html>

For Technical Help: 505-272-8112 or submit a web IT support ticket at <http://nursing.unm.edu/resources/it/index.html>

Course Interruptions and Scheduled Maintenance

In the Event of an Unexpected Course Interruption

If Canvas is down on the day an assignment or exam is due, please reach out to me.

Scheduled Maintenance

Canvas has a daily scheduled maintenance window from 4:30 am – 5:30 am when Blackboard Learn is not available. There is also a routine maintenance window every Saturday from 6:00 am – 12 noon which may be used for system maintenance. In addition, UNM IT may conduct general system maintenance that affects multiple systems on campus, including Canvas. The general system maintenance window is on Sundays from 6:00 am – 12 noon. Announcements for the Saturday and Sunday maintenance windows are normally posted two weeks ahead of time to notify users of planned outages.

Student Course Access at the End of Term/Semester

UNM New Media and Extended Learning (NMEL) provides access to your course for 2 weeks after the end of the course. At that time NMEL will eliminate student course access.

Netiquette Ground Rules

See Netiquette Ground Rules document in your course on the course information page. Use proper grammar and spelling (type your postings in WORD first in order to use spell check then copy and paste into Blackboard Learn- this will also save you retyping it if should happen in Blackboard with your posting).

Drop and Withdrawal Policy

This course falls under all UNM: CON policies for the last day to drop courses, etc. Please see <http://www.unm.edu/studentinfo.html> or the [UNM Course Catalog](#) for information on UNM services and policies. Please see the calendar posted under “Resources” on the CON homepage for course dates, the last day to drop courses without penalty, and for financial disenrollment dates.

Students who withdraw from a NMNEC nursing course are not allowed to progress. A course withdrawal is considered a course failure.

Inclement Weather

Students are not expected to be in class if the University closes. **The University will attempt to align delays and closures of the Albuquerque campus with delays and closures of the Albuquerque Public Schools.** See the UNM policy on [Inclement Weather](#). LoboMobile is a free android/smartphone application available to provide additional information and alerts.

COVID-19 Health and Awareness:

UNM is a mask friendly, but not a mask required, community. To be registered or employed at UNM, Students, faculty, and staff must all meet UNM's [Administrative Mandate on Required COVID-19 vaccination](#). If you are experiencing COVID-19 symptoms, please do not come to class. If you have a positive COVID-19 test, please stay home for five days and isolate yourself from others, per the [Centers for Disease Control \(CDC\) guidelines](#). If you do need to stay home, please communicate with me via email (emailaddress@unm.edu) or Canvas course messaging; I can work with you to provide alternatives for course participation and completion. UNM faculty and staff know that these are challenging times. Please let us know that you need support so that we can connect you to the right resources and please be aware that UNM will publish information on websites and email about any changes to our public health status and community response.

Support:

[Student Health and Counseling](#) (SHAC) at (505) 277-3136. If you are having active respiratory symptoms (e.g., fever, cough, sore throat, etc.) AND need testing for COVID-19; OR If you recently tested positive and may need oral treatment, call SHAC.

[LoboRESPECT Advocacy Center](#) (505) 277-2911 can offer help with contacting faculty and managing challenges that impact your UNM experience.

Accommodations:

UNM is committed to providing courses that are inclusive and accessible for all participants. As your instructor, it is my objective to facilitate an accessible classroom setting, in which students have full access and opportunity. If you are experiencing physical or academic barriers, or concerns related to mental health, physical health and/or COVID-19, please consult with me after class, via email/phone or during office/drop-in hours (I am not legally permitted to inquire about the need for accommodations). We can meet your needs in collaboration with [UNM Valencia Campus community](#) (505) 925-8910 and/or the Accessibility Resource Center (<https://arc.unm.edu/>) at arcsrvs@unm.edu or by phone (505) 277-3506.

Support: Contact me via email (emailaddress@unm.edu) or Canvas messaging or in office/drop-in hours.

[UNM Valencia Learning Commons \(tutoring\)](#).

[Center for Academic Program Support](#) (CAPS). Many students have found that time management workshops can help them meet their goals (consult (CAPS) website under "services").

Title IX:

Our classroom and our university should always be spaces of mutual respect, kindness, and support, without fear of discrimination, harassment, or violence. Should you ever need assistance or have concerns about incidents that violate this principle, please access the resources available to you on campus. Please note that, because UNM faculty, TAs, and Gas are considered "responsible employees" by the Department of Education, any disclosure of gender discrimination (including sexual harassment, sexual misconduct, and sexual violence) made to a faculty member, TA, or GA must be reported by that faculty member, TA, or GA to the university's Title IX coordinator. For more information on the campus policy regarding sexual misconduct, please see:

<https://policy.unm.edu/university-policies/2000/2740.html>.

Support: [LoboRESPECT Advocacy Center](#) and the support services listed on its website, the [Women's Resource Center](#) and the [LGBTQ Resource Center](#) all offer confidential services and reporting.

Land Acknowledgement:

Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.

Resource: [Division for Equity and Inclusion](#).

Citizenship and/or Immigration Status:

All students are welcome in this class regardless of citizenship, residency, or immigration status. Your professor will respect your privacy if you choose to disclose your status. As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is found on our website:

<http://undocumented.unm.edu/>.

Respectful and Responsible Learning:

We all have shared responsibility for ensuring that learning occurs safely and equitably. UNM has important policies to preserve and protect the academic community, especially policies on student grievances (Faculty Handbook D175 and D176), academic dishonesty (FH D100), and respectful campus (FH C09). These are in the *Student Pathfinder* (<https://pathfinder.unm.edu>) and the *Faculty Handbook* (<https://handbook.unm.edu>). Please ask for help in understanding and avoiding plagiarism or academic dishonesty, which can both have very serious consequences.

Support: [Center for Academic Program Support](#) (CAPS). Many students have found that time management workshops can help them meet their goals (consult (CAPS) website under "services").

Connecting to Campus and Finding Support:

UNM-Valencia has many resources and centers to help you thrive, [including opportunities to get involved](#), [mental health resources](#), [academic support including tutoring](#), [resource centers](#), free food at [Valencia Campus Food Pantry](#), and [jobs on campus](#). Your advisor, staff at the resource centers and I can help you find the right opportunities for you.

