

ARTS 1410: Introduction to Photography

-- Syllabus --

ARTS 1410: Introduction to Photography
Section 501, CRN 73024
Fall 2022
UNM Valencia, Fine Arts
UNM Canvas Course

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Office hours: Mondays: 11am-12pm, and by appointment.
Office location: Virtual via Zoom. See the "How to Contact the Instructor" section of this syllabus.

1. COURSE DESCRIPTION

This course introduces the making of photographic images from a broad viewpoint to consider both as an art practice and as a cultural practice. The course covers technical information on camera use and functionality, composition and visual design, digital workflow and editing, professional functions of manipulating and enhancing images, and printing* correctly and effectively. The historical aspects of photography are also covered.

2. STUDENT LEARNING OUTCOMES

Students will:

1. Gain fluency with basic camera function as well as a working knowledge of other photographic equipment and software to produce technically competent photographs.
2. Have a familiarity with current image-editing software to enhance images as well as developing a digital workflow for the management of digital images.
3. Be able to develop creative solutions to visual photographic problems.
4. Gain awareness of contemporary issues in contemporary art photographic practice that can be applied to the one's own individual practice.
5. Develop the ability to critically analyze and discuss photographic images.
6. Print* and produce a final project that demonstrates synthesis of ideas presented in the course readings, critiques, and individual research.
7. Demonstrate photographic terminology, and the many ways photographs function in society, both currently and historically.

**Since this course is fully online, all projects will be presented online as digital images, not printed.*

3. STUDENT RESPONSIBILITIES:

- **Computer Skills:** Students must have basic computer and file management skills for all online courses. Custom tutoring services are available through the Learning Center. Required pre/co requisite is IT 101: Computer FUNDamentals. Students that fall behind due to lack of basic computer skills will be dropped.
- **Computer & Internet Access:** **Students must have access to a computer and high-speed internet.** Not being able to access the content delivered for this course due to a "slow" internet connection or the inability to access a computer WILL NOT be a sufficient excuse for the inability to successfully complete work for this online course.
- **UNM Email & Canvas Access:** All UNM-Valencia students are required to have a UNM Net ID which can be created

by going to: <http://it.unm.edu/accounts/>. UNM Net ID will give you access to the computer labs on campus, UNM Canvas, and UNM Email. Make sure to update this information as your method of contact under personal information on Lobo Web.

- **Computer Lab Responsibility:** Please be advised that use of computer labs on UNM properties is governed by “Policy 2500: Acceptable Computer Use” which can be found at <http://policy.unm.edu/university-policies/2000/2500.html>. Food and drink are also prohibited in any computer lab on campus. Anyone violating these policies is subject to possible suspension and loss of computer lab privileges.
- **Title IX:** Our classroom and our university should always be spaces of mutual respect, kindness, and support, without fear of discrimination, harassment, or violence. Should you ever need assistance or have concerns about incidents that violate this principle, please access the resources available to you on campus. In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees” by the Department of Education (see pg.15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>
- **Academic Dishonesty and Plagiarism:** (see <https://policy.unm.edu/regents-policies/section-4/4-8.html>). Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, including dismissal, against any student who is found responsible for academic dishonesty. Any student who has been judged to have engaged in academic dishonesty in coursework may receive a reduced or failing grade for the work in question and/or for the course. Academic dishonesty includes, but is not limited to, dishonesty in quizzes, tests or assignments; **claiming credit for work not done or done by others**; hindering the academic work of other students; and misrepresenting academic or professional qualifications within or outside the University.
- **Accommodations:** UNM is committed to providing courses that are inclusive and accessible for all participants. As your instructor, it is my objective to facilitate an accessible classroom setting, in which students have full access and opportunity. If you are experiencing physical or academic barriers, or concerns related to mental health, physical health and/or COVID-19, please contact me (I am not legally permitted to inquire about the need for accommodations). We can meet your needs in collaboration with Cheryl Dilger, Equal Access Coordinator at 505-925-8910, cdilger@unm.edu or contact Student Services at 505-925-8560.
- **COVID-19 Health and Awareness.** UNM is a mask friendly, but not a mask required, community. To be registered or employed at UNM, Students, faculty, and staff must all meet UNM’s [Administrative Mandate on Required COVID-19 vaccination](#). If you are experiencing COVID-19 symptoms, please do not come to class. If you have a positive COVID-19 test, please stay home for five days and isolate yourself from others, per the [Centers for Disease Control \(CDC\) guidelines](#). If you do need to stay home, please communicate with me; I can work with you to provide alternatives for course participation and completion. UNM faculty and staff know that these are challenging times. Please let us know that you need support so that we can connect you to the right resources and please be aware that UNM will publish information on websites and email about any changes to our public health status and community response.
- **Land Acknowledgment:** Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.
Resource: [Division for Equity and Inclusion](#).

- **Citizenship and/or Immigration Status:** All students are welcome in this class regardless of citizenship, residency, or immigration status. As your instructor, I will respect your privacy if you choose to disclose your status. As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is found on our website: <http://undocumented.unm.edu/>.

4. STUDENT PARTICIPATION & EXPECTATIONS

- Students who do not log in to Canvas during the first week of class will automatically be dropped.
- Students are required to complete all projects on time, participate in online critiques and discussion boards, and maintain a safe, respectable, positive online class environment.
- Students are required to use proper **netiquette** in all online interactions with classmates and the instructor. Refer to the netiquette document on Canvas for a specific list of acceptable and non-acceptable online behavior.
- Online classes are often more challenging than face-to-face classes. Please expect to spend a minimum of 8 hours a week (and probably more!) to complete all classwork.
- Take ownership of your education. Be an active learner. You are responsible for managing your time appropriately, completing your work on time, and doing the best you can.
- Learning and working on assignments is asynchronous, meaning students are all working at different times toward the same goals and deadlines.
- For the most part, assignments and deadlines are weekly, posting on Monday at 12:01am and due the following Sunday before midnight. Exceptions are discussion boards and class critiques, which usually include a Thursday deadline.
Please log in to our class on Blackboard each Monday to get the assignments for the week. There is also a **weekly checklist** that includes all the tasks to complete for each week.
- There are several photography projects to complete. Students are required to make **NEW** photos for each project. Using photos that you took last month, last year, or years ago, are not acceptable and can result in not earning full credit for your photo projects.

5. GRADING POLICY

- Grading is based on a timely completion of course assignments, the quality of individual technical and critical development, conceptual progress, personal commitment, and the ability to work in an online community setting. Personal commitment involves regular online participation, consistent effort, completion of work, contributing to critiques and class discussions, and the general willingness to try. Make each project meaningful to yourself!
- Student work is assessed based on the course Student Learning Outcomes (SLOs) and project SLOs. There are rubrics for each photo project which correspond to the SLOs. The grading rubrics are attached to the project assignments in Canvas. These rubrics describe how well student work meets the project requirements. Students can find feedback from the instructor in the project rubrics so that they can see areas of potential improvement.
- No full credit will be given for any late work. If an assignment is not completed on time, an automatic 0 will be issued. You will need to make arrangements with the instructor if you are planning to make up the work. **Students can earn half credit for submitting photo project assignments after the due date. Students may not make up or earn partial credit for quizzes, discussion boards, and class critiques that are not completed by the due date.**
- Incompletes are rarely issued. If 75% of the semester's work/projects/deliverables and participation have been

completed with a satisfactory grade, an incomplete may not be issued.

Grading Breakdown

	%	points
• Photography Projects.....185 points	A+ (100+)	335+
<i>Project 1</i> 20 points	A (95-99)	317-334
<i>Project 2</i> 30 points	A- (90-94)	300-316
<i>Project 3</i> 35 points	B+ (86-89)	287-299
<i>Project 4</i> 45 points	B (83-85)	277-286
<i>Project 5, Final</i> 55 points	B- (80-82)	267-276
• Class Critiques.....50 points	C+ (76-79)	253-266
5 critiques, 10 points each	C (73-75)	243-252
• Quizzes.....60 points	C- (70-72)	233-242
12 short quizzes, 5 points each	D+ (66-69)	220-232
• Discussion Boards.....20 points	D (63-65)	210-219
2 discussion boards, 10 points each	D- (60-62)	200-209
• Other Assignments.....20 points	F (0-59)	0-199
<i>Syllabus Scavenger Hunt</i> 10 points		
<i>Student agreement</i> 5 points		
<i>Syllabus/class question on Canvas DB</i> 5 points		

	335 points	TOTAL

Points will be added up and a letter grade will be issued according to the scale above.

Extra Credit 20 points maximum for the semester

- Earn 5 points of extra credit for joining and using the Remind app for our class. Must join by the due date to earn credit.
- Earn 5 points of extra credit for posting a helpful resource on the Community Forum (Canvas discussion board).
- Earn 5 points of extra credit for joining a virtual office hour Zoom session.
- Earn 5 points of extra credit for completing the class feedback survey at the end of the semester.
- Earn 10 points of extra credit for visiting an art gallery/museum OFF campus and completing the "Looking at Art" form.
- Earn 5 points of extra credit for visiting a UNM art gallery and completing the "Looking at Art" form.
- Earn 5 points of extra credit for VIRTUALLY visiting an art gallery or museum and completing the "Looking at Art" form.

Each extra credit opportunity is accepted once per semester.

See the Canvas Course Information module for the "Looking at Art" form and more information on earning extra credit.

6. SUPPORT INFORMATION, RESOURCES, & TUTORIALS

• Computer & Internet Access

Access to a computer, or similar device, and high-speed internet is required for this class. If you do not have access to a computer with high-speed internet you might be able to check out a laptop from the [Valencia Campus Library](#) or Main Campus Library. There are also limited DSLR cameras and other equipment available for check-out from the VC library. [Contact the library directly](#) to find out what's available.

Check for access to a computer and internet on campus and at other public resources:

- UNM Valencia Campus Computer Labs:

Library Computers - <https://valencia.unm.edu/library/index.html>

The Learning Center Labs - <https://valencia.unm.edu/campus-resources/the-learning-center/index.html>

- UNM Main Campus Computer Labs - <http://it.unm.edu/pods/locations.html>
- Public libraries, public coffee shops, restaurants, malls, etc....
- **Support for UNM Canvas:** <https://canvasinfo.unm.edu/support/index.html>
- **UNM Valencia Online Tutoring Services:**
Custom tutoring services are available through The UNM Learning Center at 925-8900 or <https://valencia.unm.edu/campus-resources/the-learning-center/index.html>. Email tutor@unm.edu to schedule an appointment. Consider scheduling an appointment with the Writing Center to help you with the writing assignments.
- **Online Tutorials:**
Much of the content for this class is posted online as instructor-created PDF presentations and Adobe or third-party video tutorials. Students may also need, or want, to find addition tutorials on their own through YouTube and other sources.
A wonderful resource for video tutorials is [LinkedIn Learning](https://www.lynda.com/portal/Patron?org=cabq.gov) (formerly Lynda.com). ALL of the LinkedIn Learning content can be accessed for FREE with an Albuquerque Public Library card and 4-digit pin number. To access LinkedIn Learning with an ABQ library card, go to: <https://www.lynda.com/portal/Patron?org=cabq.gov>
Use library code: cabq
- **Instructor Support:**
Please feel free to contact the instructor at anytime with questions or concerns. Refer to the “How to Contact the Instructor” section of this syllabus for more information.
- **Class Support:**
There is a Community Forum discussion board on Canvas. Use this as a place to post questions and comments to the class. Peer learning and communication is an important part of enhancing our class community.
- **Class Announcements & Weekly Checklists:**
Every Monday a class announcement will post with a link to the weekly checklist and information on anything else that is relevant for the week. If ever there is a change to our class, like a deadline that has moved, or I get sick, I will send out a class announcement. Be sure to check your UNM email and our class announcements frequently.
- **Accessibility & Equal Access:**
 - UNM-Valencia’s accessibility/ADA compliance website:
<http://valencia.unm.edu/about/accessibility.html>
 - UNM-Valencia’s Equal Access Services website:
<http://valencia.unm.edu/students/advisement/equal-access-services.html>

7. SUPPLIES

Required:

- **Digital camera with manually adjustable exposure settings.** (*Smartphones and apps for smartphones can simulate manual exposure adjustments, but the experience is not the same. Use a smartphone as a last resort if you’re not able to gain access to a DSLR or similar camera with manually adjustable exposure settings.*)
- **Access to a computer or device with high-speed internet.**

Preferred / Recommended:

- **Tripod:** Tripods can be improvised or might be available for check-out at the library or art department. Consider investing in an inexpensive tripod.

- **External hard drive or cloud storage:** Example: a USB flash or jump drive. Use your own external hard drive or cloud-based drive to save your classwork if you will be using a shared computer. Use an external hard drive or cloud-based drive to back up your classwork if you will be using your own computer.
- **Digital Image Editing Software/App:** Students may use the digital image editing software or app(s) of their choice. I recommend Adobe Lightroom Classic.

Read through the “Equipment, Supplies, Resources” document on Canvas for more information on what you’ll need.

There is no required text book for this course. A nice reference book is [A Short Course in Photography Digital \(What’s New in Art & Humanities\)](#) 4th Edition, by Barbara London and Jim Stone.

8. HOW TO CONTACT THE INSTRUCTOR

Email:

Please send email to me through Canvas Inbox. This is the best way for me to keep track of our correspondences. You can also email me directly: mpaigetaylor@unm.edu. I check my Canvas/UNM email regularly and will respond to emails within 48 hours (72 hours weekends), and usually sooner.

Remind App:

You can contact me through the Remind app. The mobile app is free, or you can use it through a web browser. Join our class, ARTS 1410: Introduction to Photography (UNM-VC, Fall 2022), with class code: @arts1410. I will respond as soon as I can. View the Remind App document on Canvas for more information on how to join.

Telephone:

You can also call or text me at 213-590-1098. I will respond as soon as I can.

Office Hours:

Get an immediate response during my office hour on Mondays 11am-12pm. Contact me in any of the ways listed above. You can also reach me during my virtual office hour via Zoom. The Zoom links for each week’s office hour are listed on the Canvas Course Menu.

9. METHODS OF INSTRUCTION

Methods of instruction include PDF presentations (lectures), articles, quizzes, video tutorials and demonstrations, discussion boards, small writing assignments, and class critiques.

PDF Presentations – There is a PDF presentation introducing each of the photography projects and a few other important topics. These PDF presentations are the main resource for assignment information.

Video Tutorials & Demos, Articles – Information for how to use software will be primarily through video tutorials. There are a few short articles to read on related topics.

Class Critiques – Each of the photography projects will culminate in a class critique where students share their photos and comments on a Canvas discussion board. Students will view and comment on their classmates’ work, offering feedback including constructive criticism and suggestions for improvement.

Discussion Boards – Students will share ideas, photos, and comments with each other on Canvas discussion boards as a way to help each other and prepare for photography projects.

Writing Assignments – There are a few short writing assignments, which accompany photography projects, to help students learn to express their ideas with words in addition to images.

Other Activities – Students are required to make **NEW** photographs for their projects. Please allow or schedule time to shoot for each project. Other learning activities may be assigned, as needed.

10. PROJECTS

PROJECT 1: Elements & Principles of Design | 20 points | Due 9/11

Student Learning Outcomes:

- Students will create digital images.
- Students will practice the skill of observation.
- Students will practice critical-thinking skills.
- Students will be able to translate visual concepts into photographic images.
- Students will demonstrate the ability to explain and defend their artwork in a class critique, as well as offer constructive criticism to their classmates using language specific to art and photography.

Assignment Instructions:

View the PDF presentation “Introduction to Project 1: Elements & Principles of Design” and take the short quiz.

From the list of elements and principles of design in the presentation, choose 10 to photograph. Each of the 10 photos should focus on illustrating one element or principle of design. The 10 photos should illustrate 10 **different** elements/principles.

Practice shooting with your manually-adjustable digital camera. Shoot in Auto, Shutter-priority, and Aperture-priority modes. Images may be in color and/or black & white.

Present a total of **10** final digital images in the class critique (Canvas discussion board).

Critique your classmates’ work.

View the PDF presentation “Digital Camera Basics” and take the short quiz.

View the PDF presentation “Digital Photo Workflow” and take the short quiz.

View the PDF presentation “Class Critiques” and take the short quiz.

PROJECT 2: Digital Image Editing | 30 points | Due 9/25

Student Learning Outcomes:

- Students will create new digital images.
- Students will practice critical-thinking skills.
- Students will practice the skill of observation.
- Students will be able to identify and apply basic image adjustments using digital image editing software.
- Students will demonstrate the ability to explain and defend their artwork in a class critique, as well as offer constructive criticism to their classmates using language specific to art and photography.

Assignment Instructions:

View the PDF presentation “Introduction to Project 2: Digital Image Editing” and take the short quiz.

Watch the video tutorials about using digital image editing software, as needed.

Students may choose which image-editing software/apps they want to use. Adobe Lightroom (Classic) is recommended.

Practice shooting with your manually-adjustable digital camera. Shoot in Auto, Shutter-priority, and Aperture-priority modes.

Import or sync photos from your camera to your computer or device. Select five images for this project assignment.

Explore the various tools and adjustments in the image-editing software. Make adjustments to each of the five images, as specified in the presentation introducing this project.*

Submit both the original and edited versions of your photos as jpegs. Present **10** final images (5 original unedited

images, and 5 edited images) on the class critique (Canvas discussion board). Critique your classmates' work.

**Edits for the images are:*

- Image 1. Crop, Convert to Black & White
- Image 2. Histogram Adjustment, Desaturate Color
- Image 3. Color Adjustment
- Image 4. Masking (selective edit)
- Image 5. Artist's Choice

PROJECT 3: Exposing for Motion & Depth of Field | 35 points | Due 10/16

Student Learning Outcomes:

- Students will be able to adjust the ISO, shutter speed, and aperture on their digital camera to correctly expose and control motion and depth of field.
 - Students will create digital images.
 - Students will practice the skill of observation.
 - Students will practice critical-thinking skills.
 - Students will be able to translate visual concepts into photographic images.
- Students will demonstrate the ability to explain and defend their artwork in a class critique, as well as offer constructive criticism to their classmates using language specific to art and photography.

Assignment Instructions:

View the PDF presentation "Introduction to Project 3: Exposing for Motion & Depth of Field" and take the short quiz.
View the PDF presentation "Exposure Triangle" and take the short quiz.

Using the information you learn about the exposure triangle, ISO, shutter speeds, and apertures (f-stops), make four kinds of photos:

1. **A photo that freezes motion:** Photograph someone or something moving quickly. Use a fast shutter speed, something faster than 1/60 second (1/125, 1/250, 1/500 ... or faster).
2. **A photo that shows motion (blur):** Photograph a person or thing moving quickly. Use a slow shutter speed, something slower than 1/60 second (1/30, 1/15, 1/8 ... or slower).
3. **A photo with shallow depth of field:** Make a photo where *only one thing or one part* of the image is in focus. Use the biggest aperture opening your camera has, like f/2.8, f/4, f5.6.
4. **A photo with deep depth of field:** Make photo where *everything* in the image is in focus. Use the smallest aperture opening your camera has, like f/22, f/16.

Shoot with a manually-adjustable digital camera that allows the exposure (ISO, shutter speed, and aperture) to be adjusted and controlled. Images may be in color and/or black & white.

Use digital image editing software (like Adobe Lightroom Classic) or an app to adjust each image as desired. Students may use whatever digital image editing software or app they choose. Adobe Lightroom (Classic) is recommended.

Present a total of four images in the class critique (Canvas discussion board).
Critique your classmates' work.

PROJECT 4: Natural & Artificial Light | 45 points | Due 11/6

Student Learning Outcomes:

- Students will be able to correctly expose for shooting in a variety of natural and artificial lighting situations.

- Students will practice shooting portraits and landscapes/urbanscapes.
- Students will create digital images.
- Students will practice the skill of observation.
- Students will practice critical-thinking skills.
- Students will be able to translate visual concepts into photographic images.
- Students will demonstrate the ability to explain and defend their artwork in a class critique, as well as offer constructive criticism to their classmates using language specific to art and photography.

Assignment Instructions:

View the PDF presentation “Introduction to Project 4: Natural & Artificial Light” and take the short quiz.

Apply what you learned about the exposure triangle in the previous photo project and natural & artificial light (including the 3-point studio lighting set-up) in this project presentation, and make six kinds of photos:

1. **A landscape or urbanscape during the day** (sunny and/or overcast)
2. **A landscape or urbanscape during twilight and/or at night** (show the light from the moon and stars, street and house lights, neon signs, digital screens, etc.). Use a tripod, or something similar, and a slow exposure. It’s OK, encouraged even, to combine natural and artificial light for this photo.
3. **A portrait outside in the sun** (on a bright, sunny day)
4. **A portrait outside in the “open shade”**
5. **A portrait inside next to a window during the day**
6. **A portrait inside with ONLY artificial lights (3-point system)**

Shoot with a manually-adjustable digital camera that allows the exposure (ISO, shutter speed, and aperture) to be adjusted and controlled. **Shoot the landscapes/urbanscapes in color. Portraits must be black & white.**

Use digital image editing software (like Adobe Lightroom) or another app to make the portraits black & white. Adjust each portrait and landscape/urbanscape image as desired. Students may use whatever digital image editing software or app they choose. Adobe Lightroom (Classic) is recommended.

Present a total of six images in the class critique (Canvas discussion board).
Critique your classmates’ work.

PROJECT 5: Final, Self-Directed Series (Narrative) | 55 points | 12/4

Student Learning Outcomes:

- Students will create a series of work based on a self-directed subject matter that tells a story or expresses a narrative.
- Students will demonstrate the methods and techniques learned in the previous photo projects to create a cohesive series of digital images to present in class.
- Students will express their visual ideas through writing.
- Students will practice the skill of observation.
- Students will practice critical-thinking skills.
- Students will be able to translate visual concepts into photographic images.
- Students will demonstrate the ability to explain and defend their artwork in a class critique, as well as offer constructive criticism to their classmates using language specific to art and photography.

Assignment Instructions:

View the PDF presentation “Introduction to Project 5: Final, Self-Directed Series (Narrative)” and take the short quiz.

Write a short project proposal outlining your ideas for the final project. Post your project proposal on the Canvas discussion board and participate in the discussion.

Considering the techniques and methods learned in class, along with ideas about narrative, create a cohesive series of 5-10 images that work together to express a narrative or tell a story.

Shoot with a manually-adjustable digital camera that allows the exposure (ISO, shutter speed, and aperture) to be adjusted and controlled. Use digital image editing software (like Adobe Lightroom) or another app to adjust each image as desired.

View the PDF presentation “How to Write an Artist Statement” and take the short quiz.

Write an artist statement for the final project (minimum of one paragraph, maximum of one page). Submit a draft to the instructor via email. Submit the final, edited artist statement with your final images.

Present 5-10, final digital images, along with your artist statement, in the class critique (Canvas discussion board). Critique your classmates’ work.

CLASS SCHEDULE

WEEK 1: Monday 8/22		<i>Week 1 assignments are due by Sunday, August 28, at 11:59pm</i>	
<u>Assignments:</u>		<u>Notes:</u>	
Get Set Up for Our Online Class: <ul style="list-style-type: none"> • Watch the Welcome video on Canvas. • Watch the Canvas Tour of our class. • Read the syllabus. Watch the syllabus overview. • Complete syllabus scavenger hunt (quiz). • Post syllabus or class question on the Community Forum. • Complete student agreement. • Read two articles: "Netiquette" and "21 Study Tips for Online Classes Success" and take quiz. • Read article, "Equipment, Supplies, & Resources." • Read articles about participating in discussion boards. • Participate in the Discussion Board: Introductions & a Favorite Photo (initial post). • Join our class with the Remind app (optional, extra credit). 		Feel free to contact the instructor during office hours: Mondays, 11am-12pm. Call, text, FaceTime, use the Remind app, or join Zoom session. View the Week 1 Checklist for more information.	
WEEK 2: Monday 8/29		<i>Week 2 assignments are due by Sunday, September 4, at 11:59pm*</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> • Discussion Board: comment & respond* • View PDF presentation: Introduction to Project 1: Elements & Principles of Design. Take quiz on presentation. • View the PDF presentation: Digital Camera Basics. Take quiz on presentation. • View the PDF presentation: Digital Photo Workflow. Take quiz on presentation. • Start working on Project 1 when ready. 		<i>*Discussion Board:</i> <i>Comments are due by Thursday, Sept. 1, 11:59pm.</i> <i>Responses are due by Sunday, Sept. 4, 11:59pm.</i> View the Week 2 Checklist for more information.	
WEEK 3: Monday 9/5		<i>Week 3 assignments are due by Sunday, September 11, at 11:59pm</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> • Read articles on Composition. • Shoot and complete Project 1. • Read articles on Class Critiques. Take quiz on articles. 		LABOR DAY HOLIDAY: September 5 DUE - Project 1: Elements & Principles of Design Submit photos on class critique (Canvas discussion board) by Sunday, Sept. 11, 11:59pm. View the Week 3 Checklist for more information.	
WEEK 4: Monday 9/12		<i>Week 4 assignments are due by Sunday, September 18, at 11:59pm*</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> • Critique Project 1: Elements & Principles of Design* • View PDF presentation: Introduction to Project 2: Digital Image Editing. Take quiz on presentation. • Watch video tutorials about using digital image editing software. • Start working on Project 2 when ready. 		<i>*Class Critique:</i> <i>Comments are due by Thursday, Sept. 15, 11:59pm.</i> <i>Responses are due by Sunday, Sept. 18, 11:59pm.</i> View the Week 4 Checklist for more information.	

CLASS SCHEDULE

WEEK 5: Monday 9/19		<i>Week 5 assignments are due by Sunday, September 25, at 11:59pm</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> Shoot, edit and complete Project 2. 		<p>DUE - Project 2: Digital Image Editing Submit photos on class critique (Canvas discussion board) by Sunday, Sept. 25, 11:59pm.</p> <p>View the Week 5 Checklist for more information.</p>	
WEEK 6: Monday 9/26		<i>Week 6 assignments are due by Sunday, October 2, at 11:59pm*</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> Critique Project 2: Digital Image Editing.* View the PDF presentation: Introduction to Project 3: Exposing for Motion & Depth of Field. Take quiz on presentation. View the PDF presentation: Exposure Triangle. Take quiz on presentation. Start working on Project 3 when ready. 		<p><i>*Class Critique: Comments are due by Thursday, Sept. 29, 11:59pm. Responses are due by Sunday, Oct. 2, 11:59pm.</i></p> <p>View the Week 6 Checklist for more information.</p>	
WEEK 7: Monday 10/3		<i>Week 7 assignments are due by Sunday, October 9, at 11:59pm</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> Work on Project 3: shoot, experiment, practice. 		View the Week 7 Checklist for more information.	
WEEK 8: Monday 10/10		<i>Week 8 assignments are due by Sunday, October 16, at 11:59pm</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> Finish shooting, edit, and complete Project 3. 		<p>FALL BREAK: October 13 & 14</p> <p>DUE - Project 3: Exposing for Motion & Depth of Field Submit photos on class critique (Canvas discussion board) by Sunday, Oct. 16, 11:59pm.</p> <p>View the Week 8 Checklist for more information.</p>	
WEEK 9: Monday 10/17		<i>Week 9 assignments are due by Sunday, October 23, at 11:59pm*</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> Critique Project 3: Exposing for Motion & Depth of Field.* View the PDF presentation: Introduction to Project 4: Natural & Artificial Light. Take quiz on presentation. Read articles on Light. Start working on Project 4 when ready. 		<p><i>*Class Critique: Comments are due by Thursday, Oct. 20, 11:59pm. Responses are due by Sunday, Oct. 23, 11:59pm.</i></p> <p>View the Week 9 Checklist for more information.</p>	
WEEK 10: Monday 10/24		<i>Week 10 assignments are due by Sunday, October 30, at 11:59pm</i>	
<u>Assignments:</u>		<u>Notes:</u>	
<ul style="list-style-type: none"> Work on Project 4: plan, shoot, experiment, practice. 		View the Week 10 Checklist for more information.	

CLASS SCHEDULE

WEEK 11: Monday 10/31		Week 11 assignments are due by Sunday, November 6, at 11:59pm
<u>Assignments:</u>	<u>Notes:</u>	
<ul style="list-style-type: none"> Finish shooting, edit, and complete Project 4. Think about ideas for your final project. 	<p>DUE - Project 4: Natural & Artificial Light Submit photos on class critique (Canvas discussion board) by Sunday, Nov. 6, 11:59pm.</p> <p>View the Week 11 Checklist for more information.</p>	
WEEK 12: Monday 11/7		Week 12 assignments are due by Sunday, November 13, at 11:59pm*
<u>Assignments:</u>	<u>Notes:</u>	
<ul style="list-style-type: none"> Critique Project 4: Natural & Artificial Light.* View the PDF presentation: Introduction to Project 5: Final, Self-Directed Series (Narrative). Take quiz on presentation. Write a project proposal. Discussion Board: Post your project proposals and discuss ideas for your final project (initial post). Plan and shoot for Project 5. 	<p><i>*Class Critique:</i> <i>Comments are due by Thursday, Nov. 10, 11:59pm.</i> <i>Responses are due by Sunday, Nov. 13, 11:59pm.</i></p> <p>View the Week 12 Checklist for more information.</p>	
WEEK 13: Monday 11/14		Week 13 assignments are due by Sunday, November 20, at 11:59pm*
<u>Assignments:</u>	<u>Notes:</u>	
<ul style="list-style-type: none"> Discussion Board: comment & respond.* View the PDF presentation: How to Write an Artist Statement. Take quiz on presentation. Work on artist statement. Work on Project 5. 	<p><i>*Discussion Board:</i> <i>Comments are due by Thursday, Nov. 17, 11:59pm.</i> <i>Responses are due by Sunday, Nov. 20, 11:59pm.</i></p> <p>View the Week 13 Checklist for more information.</p>	
WEEK 14: Monday 11/21		Week 14 assignments are due by Sunday, November 27, at 11:59pm
<u>Assignments:</u>	<u>Notes:</u>	
<ul style="list-style-type: none"> Email a draft of artist statement to instructor. Work on Project 5: shoot, edit. 	<p>THANKSGIVING HOLIDAY: November 24 & 25</p> <p>View the Week 14 Checklist for more information.</p>	
WEEK 15: Monday 11/28		Week 15 assignments are due by Sunday, December 4, at 11:59
<u>Assignments:</u>	<u>Notes:</u>	
<ul style="list-style-type: none"> Edit and finish artist statement. Edit and complete Project 5. 	<p>DUE - Project 5: Final, Self-Directed Series (Narrative) Submit photos & artist statement on class critique (Canvas discussion board) by Sunday, Dec. 4, 11:59pm.</p> <p>View the Week 15 Checklist for more information.</p>	

CLASS SCHEDULE

WEEK 16: Monday 12/5

*Week 16 assignments are due by Sunday, December 11, at 11:59pm**

Assignments:

- Critique Project 5: Final, Self-Directed Series (Narrative).*
- Watch presentation: Digital Printing. Take quiz on presentation.
- Submit late photo projects & extra credit.

Notes:

**Class Critique:*

Comments are due by Thursday, Dec. 8, 11:59pm.

Responses are due by Sunday, Dec. 11, 11:59pm.

View the Week 16 Checklist for more information.