

**SPAN 1110-553 Dual Credit**  
University of Nuevo Mexico Valencia

**General information**

Instructor: Lorena Galván Ph.D.  
Office Hours: M/W 11:15-12:15  
Phone: 505-440-3116

Term: Fall 2021  
Credit Hours: 3  
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**Course Descriptions**

This course is the first part of a college level introduction to Spanish that promotes language learning in a cultural context. This course is designed for students with little exposure to Spanish. This course develops basic listening, speaking, reading and writing skills and basic intercultural competence in interpretive, interpersonal and presentational modes of communication at the Novice Level of proficiency based on ACTFL guidelines. During this course, students perform better and stronger in the Novice Mid-level while some abilities emerge in the Novice High range This is an introductory course aimed at helping the student to communicate in Spanish in everyday familiar situations via recognition and production of practiced or memorized words, phrases, and simple sentences.

**Technology Skills and Requirements**

\*\*\*This class was designed for people who are comfortable with technology. We will be learning via various modes; videos, audio, visual presentations, and navigating the web. The class will be intense for those who are not comfortable with multimodal instruction that uses various sites to complete your assignments. Be aware that you will be responsible for becoming familiar with all the tools required to complete your assignments. Also be aware that help is always available through campus technology, website assistance, or the instructor. If you are computer and internet savvy, this class is for you.

**REQUIRED MATERIALS:**

- Free Flipgrid account \*required
- Webcam or mobile device with webcam \*required
- PowerPoint

**LEARNING OUTCOMES**

The following are based on the standards determined by the Higher Education Department:

**Student Learning Outcomes**

- 1. I can communicate on very familiar topics using a variety of words and phrases that I have practiced and memorized.
- 2. I can present information about myself and some other very familiar topics using a variety of words, phrases, and memorized expressions.

- 3. I can write short messages and notes on familiar topics related to everyday life.
- 4. I can often understand words, phrases, and simple sentences related to everyday life.
- 5.1 I can recognize pieces of information and some- times understand the main topic of what is being said.
- 5.2 I can understand familiar words, phrases, and sentences within short and simple texts related to everyday life.
- 5.3 I can sometimes understand the main idea of what I have read.

## **COURSE REQUIREMENTS/ATTENDANCE**

**Attendance and Participation:** Learning a new language well requires consistent effort. In the online classroom attendance and participation are determined by your involvement and engagement with the weekly assignments. There are assignments that must be completed each week in UNM Learn and Flipgrid. You are required to submit weekly assignments in Blackboard/UNM Learn by the assigned due dates in the course syllabus. You should expect to be on UNM Learn at least 3-5 hours per week.

**Flipgrid:** Our conversations will take place via Flipgrid. To create a free account, go to [www.flipgrid.com](http://www.flipgrid.com). Register for a free account and set up your profile. You can also use a smart phone. The purpose of this forum is to create a virtual conversation with the class. An audio response is mandatory to receive conversation credit.

**Module Discussions:** Some learning module will have a module discussion where you will be able to share thoughts/ideas/resources with classmates revolving around culture, lexical variations, family traditions ect.

**ONLINE Grammar Assignments:** The first week of a new lección/chapter you will receive a grammar packet in a PDF format. You will work on the packet each week as you learn new grammar concepts. You will turn in the Grammar packet the last week of that lección. In addition to the grammar packet, you will also have grammar assignments in each week's learning module. The online grammar assignments provide practice of the material presented in the learning modules. The assignments provide feedback so you can monitor your progress. All exercises should be submitted before or on the assigned due date. The reason for requiring that online exercises be completed by the scheduled due date is because this is not a self-paced course and will have homework due each week so that the student has sufficient opportunity to master the material presented in class and is optimally prepared to take tests at the end of each chapter.

**Presentations:** In lieu of a midterm each student will be assigned a Spanish speaking country. In a PowerPoint presentation you will focus on some of the following topics: food, culture, traditions, history, languages, government ect. More information and a Rubric will be provided.

**Quizzes and Exams:** There will be a quiz at the end of each chapter on specific topics at the instructor's discretion. There are no make-up quizzes; however, the instructor will drop the lowest quiz score at the end of the semester. Thus, should a student miss a scheduled quiz due to unavoidable circumstances, the grading consequences are minimized. Only one 'drop' is allowed. Quizzes will become unavailable after the due date. Please ensure that you prepare

ahead of time to complete your quizzes before the due date. All quizzes will be due on a Sunday before midnight. There will be a mandatory final exam covering the material in Lecciones 1 through 5.

<u>Letter Grade Breakdown</u>		
100-97=A+	96-94=A	93-90=A-
89-87=B+	86-84=B	83-80=B-
79-77=C+	76-74=C	73-70=C-
69-77=D+	66-64=D	63-60=D-
59-0=F		

**Grading:** The final grade will be a combination of Grammer assignments 100 points each, Discussions 100 points each, Flipgrid 100 points each, Quizzes 100 points, Latin America country presentation 100 and Final Exam 100 points.

15% Module Discussions

10% Flipgrid

30% Grammer assignments

20% Quizzes

10% Final Exam

15% Presentation

**Attendance Policy:** The particular hour and day you “attend” isn’t important, but you must show participation regularly and while logged on, e.g., posting on the discussions boards, submitting assignments, and completing other course work.

Students must actively participate during the first week of class through responses and/or assignment completion. A student who does not submit the required tasks/assignments for Week 1 and has not contacted the instructor may be dropped from the course.

A student with excessive missed assignments may be dropped from the course. Missing 3 or more learning modules in a 12–15-week term (2 or more learning modules in a 6-11 week term) constitutes excessive missed assignments.

Students should not assume he/she will be dropped automatically. A student who is dropped by an instructor for nonattendance is notified at their UNM e-mail address. The instructor's decision is final, but if the student disagrees with the action, he or she must contact the instructor within two working days of receipt of the notification.

**Late Work Policy:** Late Flipgrid assignments and Module Discussion will not be accepted. There are no late Quiz therefore the lowest quiz grade will be dropped.

**Withdrawal Policy:** Participants are expected to comply with UNM regulations regarding withdrawal from a course as noted in the class schedule. Note: If you have not shown regular participation for the first full week of the course you may be dropped for non- attendance.

Students should not assume they will be dropped automatically. Please drop the class if you no longer intend to attend.

**Instructor Communication Policy:** Emails and messages will be responded to within 24 hours Monday- Thursday, and within 48 hours Friday-Sunday. Contact me directly through [lgalvan2@unm.edu](mailto:lgalvan2@unm.edu). Provide your name and class section in the subject box.

**Grades** are generally released for all assignments and assessments within five days after the due date for the assignments has ended. Feedback will be provided.

**Special Needs Accommodations (Americans with Disabilities Act-ADA):** Qualified students with special learning needs are encouraged to notify the instructor at the beginning of the class about any specific assistance that may be required to support the student's learning. It is the instructor's intent to assist qualified students with special learning needs by making course modifications that will ensure a successful learning experience for the student.

**ADA and STUDENTS WITH DISABILITIES:** If you have a documented disability, the Equal Access Services office will provide me with a letter outlining your accommodations. I will then discuss the accommodations with you to determine the best learning environment. If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925- 8910 or contact Jeanne Lujan at [jmlujan@unm.edu](mailto:jmlujan@unm.edu). You can also access more information at <http://www.unm.edu/~vcadvise/equalaccess.htm>

**Title IX Statement:** In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered "responsible employees" by the Department of Education. This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity ([oeo.unm.edu](http://oeo.unm.edu)). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>

**EQUAL OPPORTUNITY AND NON-DISCRIMINATION:** In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered "responsible employees" by the Department of Education (see page 15)

<http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity ([oeo.unm.edu](http://oeo.unm.edu)). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>.

**Other Class Policies Computer Requirements:** Prior to getting started you will want to review the necessary computer requirements to properly run the Blackboard Learn management system. For best performance, it is recommended that you use Firefox as your internet browser. You can download Firefox for free at [www.mozilla.org/en-US/Firefox/new/](http://www.mozilla.org/en-US/Firefox/new/) Firefox is available on all campus computers by clicking the Start Button > All Programs. It is also a good idea to run the Blackboard Learn Browser Check. Required Software: In order to view the materials presented in the course, you will need: • Adobe Reader Word, Pages, or other word processing software • Excel, Numbers, or other spreadsheet software • Adobe Flash • BbIM software (for

office hours) –available as a download in our Course Shell. Downloads for required and recommended software are available to you in the Start Here Module of our course.

**Netiquette:** Your participation is expected to be collegial, academic, and constructive. It is important to recognize that each of us may have a different point of view. It is acceptable to debate a topic using facts and citations to support your stance or viewpoint; however, you should conduct your debate in a professional tone.

**Netiquette Guidelines:** Please follow these guidelines when communicating with others online.

*-Identify yourself:*

- Begin messages with a salutation and end them with your name.
- Use a signature (a footer with your identifying information) at the end of a message

*-Include a subject line:* Give a descriptive phrase in the subject line of the message header that tells the topic of the message.

*-Avoid sarcasm:* People who do not know you may misinterpret its meaning.

*-Respect others' privacy:* Do not quote or forward personal email without the original author's permission.

*-Acknowledge and return messages promptly.*

*-Copy with caution:* Do not copy everyone you know on each message.

*-Be concise:* Keep messages concise—about one screen, as a rule of thumb.

*Use appropriate language:*

- Avoid coarse, rough, or rude language.
- Observe good grammar and spelling.

*-When necessary, use appropriate emoticons (emotion icons) to help convey meaning.*

**Academic Dishonesty and Plagiarism:** Academic Dishonesty is any behavior on the part of a student that results in that student's or any other students' giving or receiving unauthorized assistance in an academic exercise or receiving credit for work which is not their own. Such acts include, but are limited to cheating, plagiarism, falsification/fabrication, unauthorized collaboration, or the use of any resource on an assessment which is not allowed by the instructor students may work with one another on assignments, but each must contribute an equal share. In other words, each student must understand the concept and be able to perform the skill on his/her own. Copying or relying on another student for answers is considered cheating. If it is found that he or she committed any infractions of dishonest academic process, that he or she will lose credit for the assignment or assessment, may be dropped from the course, lose credit, and /or Fail the course.

Spanish symbols on the computer: (This only works with numeric keypad) Alt 129=ü Alt 130=é  
Alt 144=É Alt 154=Û Alt 160=á Alt 161=í Alt 162=ó Alt 163=ú Alt 164=ñ Alt 165=Ñ Alt 168=¿ Alt  
173=¡

### **Email and messages:**

*Please email the instructor via Loboweb email [lgalvan2@unm.edu](mailto:lgalvan2@unm.edu) or contact the instructor via text or voicemail at the number indicated above on the syllabus. For messages or questions pertaining to class assignments or other non-personal questions, post a message in the Questions discussion forum located in each learning module. Do not email assignments to the instructor unless special arrangements have been made. Assignments must be posted to the appropriate link. Emailed assignments will not be accepted or graded unless prior arrangements have been made for emergency situations only. All resources and assignments must be registered or labeled with your full and legal name. Assignments, quizzes, flipgrid, or presentations will not be accepted if they are labeled with another name. **PLEASE...indicate your course number / name in the subject heading in ALL email messages to me. This helps me respond more quickly to your message.***

The schedule is not set-in stone!

Week	Chapter/Topic	Tasks
<b>Week 1: August 23</b>		<b>Start here Module</b> <b>Review Syllabus, take syllabus quiz,</b>
<b>Week 2: August 30</b>	Lección 1: Hola ¿qué tal?, Pronunciación del alfabeto, Cultura Besos y despedidas	<i>Module Discussions: Introduction</i>  <b>Homework Besos y despedidas</b>  <i>Flipgrid ¿Cómo te llamas?</i>
<b>Week 3: Sep 6</b>	Lección 1 Hola ¿qué tal? Nouns and articles, Cardinal number s 0-30.	<i>Module Discussion: Identity</i>  <i>Grammar assignments</i> Flipgrid ¿Cuál es tu número de teléfono?
<b>Week 4: Sep 13</b>	Lección 1: Hola ¿qué tal? Estructura: Subject Pronouns, Present indicative of <i>ser</i> , telling time.	<i>Flipgrid ¿De dónde eres?</i>  Quiz 1
<b>Week 5: Sep 20</b>	Lección 2: En la Universidad Estructura: Present tense of -ar verbs, forming questions	<i>Flipgrid: Pnonunciación de las vocales</i>
<b>Week 6: Sep 27</b>	Lección 2; En La Universidad Estructura: Cardinal numbers 31-100, Present tense <i>estar</i> ,	<i>Module Discussion: Official language</i>  Quiz 2
<b>Week 7: Oct 4</b>	Lección 3: La Familia.  Pronunciación, Cultura: ¿Cómo te llamas? Estructura: Descriptive and Possessive adjective	<i>Module Discussion: Náhuatl Mole</i>  <i>Flipgrid: Discriptive Adjectives</i>
<b>Week 8: Oct 11</b>	Lección 3 La Familia Estructura: Present tense of – <i>er</i> and <i>ir</i> verbs, Panorama Ecuador	<i>Module Discussion: Prestamos</i>

<b>Week 9: Oct 18</b>	<b>Lección 3: La Familia</b> <b>Estructura: Present tense of tener and venir,</b>	<i>Flipgrid: La familia</i>  Quiz lección 3
<b>Week 10: Oct 25</b>	<b>Lección 4: Los Pasatiempos</b> <b>Estructura: Present tense of ir, Stem-changing verbs Panorma México</b>	<i>Module Discussion: Tradiciones Familiares</i>  <i>Flipgrid: La Tamaleada</i>
<b>Week 11: Nov 1</b>	<b>Lección 4: Los Pasatiempos</b> <b>Estructura: Present tense of stem changing verbs</b>	Latin American Country Presentation Due Wednesday, November 3 and responses to two classmate's presentations due Sunday, November 7
<b>Week 12: Nov 8</b>	<b>Lección 4: Los Pasatiempos</b> <b>Estructura: verbs with irregular yo form, Cultura El mole</b>	Quiz lección 4
<b>Week 13: Nov 15</b>	<b>Lección 5: Las vacaciones</b> <b>Estructura: Estar with conditions and emotions and the present progressive</b> <b>Panorama Puerto Rico</b>	<i>Flipgrid: ¿Cómo te sientes?</i> <i>Module Discussion: Vanderas</i>
<b>Week 14: Nov 29</b>	<b>Lección 5: Las vacaciones</b> <b>Esstructura: Ser and estar,</b>	<i>Module Discussion Tainos</i>
<b>Week15: Dec 6</b>	<b>Lección 5: Las vacaciones</b> <b>Esstructura: Direct object pronouns</b>	Quiz lección 5
<b>Week 16: Dec 13</b>		<i>Final</i> Due Friday December 17



