

A close-up, slightly blurred photograph of a person's hands writing on a piece of paper. The right hand holds a black pen with a silver tip, and the left hand rests on the paper. The background is a soft, out-of-focus blue and purple.

fall 2021

COMPOSITION II

Assistant Professor Ana N. June

syllabus

ENGLISH 1120-550 | CRN 67198 | 3 CREDIT HOURS | AUGUST 23 to DECEMBER 12, 2021

In this course, students will explore argument in multiple genres. Research and writing practices emphasize summary, analysis, evaluation, and integration of secondary sources. Students will analyze rhetorical situations in terms of audience, contexts, purpose, mediums, and technologies and apply this knowledge to their reading, writing, and research. Students will sharpen their understanding of how writing and other modes of communication work together for rhetorical purposes. The emphasis of this course will be on research methods.

WELCOME!

You have arrived in English 1120, and your freshman English requirement is almost satisfied! English 1120, also called Composition II, is a Freshman-level core class in which you will continue to hone your critical thinking, reading, and writing skills. In this class, we will examine an artistic work to discern the argument, practice research and writing strategies, and continue exploring quality communication.

This will not be an easy class—expect to work hard. Even if writing comes easily to you, I will expect you to stretch yourself and work to the highest standard possible as you practice the important skills you need to be a credible communicator in this world.

Along the way, I ask that you remember this: Your growth as a writer is up to you. Becoming the writer you want to be requires you to make choices in your communication. I hope you think of this class as just one stretch along a lifelong pathway because writing is a journey more than a destination.

Wanna know a secret to acing this class? Here you go: **Your Effort is Everything.** If you show up, engage with the course materials, pay close attention to the details, and put forth the effort required to complete the assignments, you will do well!

An important aspect of your work in this class will be reflective writing. One of my favorite things about teaching writing is reading my students' reflections on their writing process. Reflective writing is designed to give you a chance to think about your thinking and your writing, then explain your intent to me. I encourage you to embrace the reflection process in our class and don't be afraid to try something new. If you feel unsure about your choices, please share your concerns in your reflection. I'm not looking for perfect writing; I'm looking for curiosity, effort, and a willingness to try new things. I hope that, along the way, you'll come to love writing as much as I do—if you don't already! I am very happy you're here!

Best,

A stylized, handwritten signature in black ink that reads "Ana June". The signature is fluid and cursive, with the first name "Ana" and last name "June" clearly distinguishable.

Ana N. June
Assistant Professor of English
UNM-Valencia campus

CONTACT

Ana N. June
anajune@unm.edu
Zoom office hours:
T&Th 1 pm-4 pm & by appt.
[Reserve a time here](#)



BI-WEEKLY WRITING

Every two weeks you will turn in an assignment based on a lesson, a reflection on any assigned conversations, and a reflection on an assigned SLO. For completion credit (1 point for each; 3 points total), you will need to write 1 full page or more on the assigned lesson (double-spaced) plus 1 paragraph (1/4 page or longer, single-spaced) for conversations and each SLO.

WRITING GUIDELINES AND REFLECTIONS:

All of your writing must be typed and saved in your Course Portfolio. The Course Portfolio template is formatted to MLA style guidelines, but please double check that the work you turn in is in 12 pt., Times New Roman font, double-spaced for essays and single-spaced for reflections. All work must be uploaded to the proper assignment portal in Learn. I cannot accept work via email.

GET TO KNOW THE SLO'S ENG 1120 STUDENT LEARNING OUTCOMES

- Analyze communication through reading and writing skills.
 - Employ writing processes such as planning, organizing, composing, and revising.
 - Express a primary purpose and organize supporting points logically.
 - Use and document research evidence appropriate for college-level writing.
 - Employ academic writing styles appropriate for different genres and audiences.
 - Identify and correct grammatical and mechanical errors in their writing.
- + Three Library Information Literacy outcomes listed on Learn in the Academic Tools link.

SEMESTER SCHEDULE

This is a general overview of what we'll cover during each two-week cycle. It is subject to change as necessary, and readings are to be determined.

WEEKS 1 & 2:

LESSON: Review of fundamental concepts

READ: Course Syllabus & Learn material

WRITE: Exploratory essay, Lesson 1 reflection & SLO 2

WEEKS 3 & 4:

Short Analysis: Understanding and analyzing argument in pop culture

LESSON: Finding the argument in art

WRITE: Summarize the argument in a video of your choice from the links, then write the argument to a new RS & SLO 1

WEEKS 5 & 6:

Research: History that happened on your birthday using UNM-VC library databases

LESSON: Research techniques

WRITE: Summarize your topic & SLO's 4 & 8

WEEKS 7 & 8:

Research: History that happened on your birthday using UNM-VC library databases

LESSON: Sources, MLA & Works Cited

WRITE: Compose your research essay & SLO's 3 & 9

WEEKS 9 & 10:

Proposal or Research: Essay on NM related topic

LESSON: Proposal structure and research on topic

WRITE: Conduct your research and create an annotated bibliography | Reflect on SLO 4

WEEKS 11 & 12:

Essay on NM related topic

LESSON: Developing your essay for a specific audience

WRITE: Draft your essay | Reflect on SLO 5

WEEKS 13 & 14:

Proposal: Essay on NM related topic

LESSON: Honing your ideas

WRITE: Workshop your essay | Reflect on SLO 6

WEEKS 15 & 16:

Polishing your work: The final draft

LESSON: Polishing your prose

WRITE: Course Portfolio due with polished essay and course reflection project (writing and presentation) that integrates and expands on all feedback, previous conversations, and SLO reflections.

ATTENDANCE

If you signed up for this course, I assume that you plan to log in to Learn and do the work! Students who miss the first assignments or who do not log in regularly will be dropped.

OFFICE HOURS

I will open my Zoom room on Tuesdays and Thursdays from 1–4 pm. You are welcome to pop in unannounced but priority will be given to students who schedule a time using the [Calendly](#) app.

I will wait for no more than ten minutes before I move on to another student. Students who schedule time to meet with me outside of class typically do better overall.

FINAL GRADES

are determined using a traditional percentage system. To pass this course, students must earn a final grade of C (73%) or higher.

Score	Grade
93-100	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
0-59	F

CREDIT-HOUR STATEMENT:

This is a three-credit-hour course. Class meets online for sixteen weeks during the Fall 2021 semester. Students are expected to complete a minimum of six hours of out-of-class work (or homework, study, assignment completion, and class preparation) each week.

ABOUT GRADING IN 1120

COMPLETION POINTS, FINAL GRADE, LATE POLICY

This class follows an "ungraded" model. This means that your work will be scored as complete (i) or incomplete (o), and instead of receiving grades for everything you do, you will receive specific feedback on your writing assignments.

Your final project is the only assignment that will receive a grade; that grade will be your score for the semester. The grading scale for UNM is to the left, and your final writing assignment will be scored based on a clear rubric you will receive in advance.

Every other week this semester you will turn in a writing assignment composed in your Course Portfolio. After each due date I will read your work and give you reflective feedback. Sometimes this feedback will be written in your document; sometimes I will record it and give you a video link. Once I've finished my feedback I will give you completion points—one for each item you've completed (3 for each assignment). These points are not a grade, they are designed to help you track your progress.

At the end of the semester, you will complete a major revision on your last essay and a substantive reflection on the course including my feedback. You will turn your Course Portfolio in for the last time on December 12. Your final grade depends on the effort apparent in your work as well as a personal reflection on your growth. I will ask you what grade you feel you deserve and why, and you will need to make your case using good details from your work this semester.

Please know that your final reflection will rely on your semester coursework and my feedback, so if you don't do anything during the semester you will not be able to compose a passing Course Portfolio and you will have to retake the class at a later date.

Deadlines are a reality you will face your entire life. In our class, deadlines ensure that I can assess and return your work to you so that the feedback is helpful to your learning. It's very hard for me to complete a grading cycle only to have another part of that grading cycle show up in my grading queue.

That said, I know that lateness happens sometimes! To make things easier on everyone, I enter zeroes for all missing assignments at the beginning of my grading cycle. Then I proceed to grade the assignments that were turned in on time. Once I am done grading everything in my queue I close the assignment portal. Assignments will be accepted as long as the portal is open, with no penalty. Once it closes, I will only accept assignments that are late due to overwhelming circumstances, and we will need to meet and discuss the situation in advance.

Please double-check all your assignment submissions to ensure they've uploaded correctly and completely, and save your submission receipts.

OUR COMMUNITY:

Before anything else, we are a community of scholars working, thinking, learning, and writing together! To that end, this class will be conducted respectfully at all times. This means that though we might disagree sometimes (in fact, discussion and debate are an important part of a well-rounded education), we will always communicate with respect for each other as human beings.

Kindness is the rule in our class. We will all show respect for each other in every circumstance, and actively honor the risks we take in sharing our experiences through discussions and writing.

I will not tolerate any expressions of racism, homophobia, transphobia, xenophobia, ableism, ageism, classism, sexism, religious prejudice, or any other form of speech or interaction that may in any way diminish another person or people. I will not tolerate such things in anybody's written work either. There are some topics that are not appropriate for debate or written argument, and we will discuss what I mean by that during the semester. If you do not know what the terms above mean, please Google them. This applies to any other words you don't know this semester.

If you have a pronoun preference or are at all concerned that you will be misgendered, I invite you to let me know by email or course message.

Our classroom is a safe and dynamic space, and I expect you to respectfully push the boundaries of your ideals, beliefs, and thoughts. I will, in return, protect and respect your personal integrity to every degree possible. If you have any questions about any of this, please let me know.

It is my strict policy to never disclose any student's personal information, including immigration status, to anyone without explicit student consent. All students are welcome in this class regardless of citizenship, residency, or immigration status. I will respect your privacy if you choose to disclose your status.

As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is found on our website:
<http://undocumented.unm.edu/>.

UNIVERSITY POLICIES

STUDENT PRIVACY:

Student privacy is strongly protected by professors at UNM-Valencia. In fact, a federal statute called FERPA strictly prohibits the instructor or administrators from talking to anyone but the student about his/her progress. If a student has questions about a grade on an assignment or about the final grade for the course, FERPA dictates that the student is the **ONLY ONE** who may speak to the instructor regarding their grades.

In sum, parents, relatives, and friends will not be allowed access to information about student performance. All other outside requests for information release must be sent to and approved by the UNM-VC registrar: (505) 925-8580.

ACADEMIC DISHONESTY POLICY:

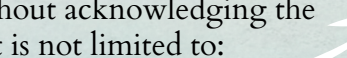
"Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or who otherwise fails to meet the expected standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course."

Academic integrity is paramount to your success in any class. Plagiarism or cheating is never tolerated. Any instance of this could result in a grade of zero for that assignment.

"Academic dishonesty" includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records. The UNM Academic Dishonesty Policy can be found [here](#).

PLAGIARISM:

Plagiarism is a type of academic dishonesty. It occurs when writers deliberately use another person's language, ideas, or materials and present them as their own without acknowledging the source. It includes, but is not limited to:



- Failing to quote material taken from another source.
- Failing to cite material taken from another source.
- Submitting writing that was written by another person or for another class.
- Submitting writing that was substantially edited by another person.

When you submit your work in Learn, a database scans your writing and generates a report on how much of the writing in your assignment can be found elsewhere—including in other papers submitted through Learn. Please make sure you write original work for our class and cite your sources properly.

The Purdue OWL is a wonderful resource for MLA guidelines, including how to cite your work and avoid plagiarizing!

DROPPING A CLASS:

Here are a few things you need to know before you consider dropping a class in college:

- A drop before the end of the second week in an eight-week semester session will not appear on your transcript, and you will not earn credit hours or a grade in the course.
- Your instructor can drop you from the course at any point in the semester before finals for violating the attendance policy.
- If you, your instructor, or the Dean of Students initiate a drop after the second week, you will receive a W.
- If no drop is initiated by the end of the semester by any party, then based on your performance and attendance your instructor will use his/her discretion to decide whether to assign you a grade from A+ to F or a W.

At UNM a C or above is passing. When trying to decide whether or not to drop a course, consider the outcome of earning a grade below C as opposed to a W, and vice versa. For grades C- to D-, you will earn credit hours, but you will have to repeat the course, and the grade will appear on your transcript and factor into your Grade Point Average.

ACADEMIC SUPPORT:

The Learning Center staff is online and ready to meet you and support you in your studies! Click this [link](#) to begin.

EQUAL OPPORTUNITY & NON DISCRIMINATION

The following statement is from UNM Main Office of Equal Opportunity:

“In an effort to meet obligations under Title IX, UNM Faculty, Teaching Assistants, and Graduate Assistants are considered ‘responsible employees’ by the Department of Education (see [this link](#), page 15). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct, and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, [click here](#).

In other words, if you tell me (out loud or in writing) about an incident or experience of “sexual harassment, sexual misconduct [and/or] sexual violence” which is based on gender—which can include stalking, and which may have occurred on or off-campus—then I am obligated to share that information with our OEO staff. They will follow up with you and provide support and resources you can access.

TECHNICAL ASSISTANCE

If you have questions about computer-related issues, please call (505) 277-5757, M-F, 8:00 am-12:00 noon and M-F, 1:00 pm-5:00 pm MST. Computer technicians are available and happy to help you solve those difficult problems. For Blackboard Learn Assistance click on the tab entitled, “How to use Learn,” which is located on the left sidebar of our course page.

ACCESSIBILITY & UNIVERSAL DESIGN

If you have a documented disability, the Equal Access Services office at UNM-Valencia will provide me with a letter outlining your accommodations. I will then discuss the accommodations with you to determine the best learning environment.

If you feel that you need accommodations, but have not documented your disability, please contact Cheryl Dilger, the coordinator for Equal Access Services at 925-8910 or cdilger@unm.edu.

I also encourage you to approach me with any other life circumstances that may affect your participation in the course.

YES, our class meets online only, but this mandate applies to all UNM students. Please read:

UNM ADMINISTRATIVE MANDATE ON REQUIRED VACCINATIONS

All students, staff, and instructors are required by UNM Administrative Mandate on Required Vaccinations to be fully vaccinated for COVID-19 as soon as possible, but no later than September 30, 2021, and must provide proof of vaccination or of a UNM validated limited exemption or exemption no later than September 30, 2021 to the UNM vaccination verification site. Students seeking medical exemption from the vaccination policy must submit a request to the UNM verification site for review by the UNM Accessibility Resource Center. Students seeking religious exemption from the vaccination policy must submit a request for reasonable accommodation to the UNM verification site for review by the Compliance, Ethics, and Equal Opportunity Office. For further information on the requirement and on limited exemptions and exemptions, see the UNM Administrative Mandate on Required Vaccinations.

UNM REQUIREMENT ON MASKING IN INDOOR SPACES

All students, staff, and instructors are required to wear face masks in indoor classes, labs, studios and meetings on UNM campuses, see masking requirement. Vaccinated and unvaccinated instructors teaching in classrooms must wear a mask when entering and leaving the classroom and when moving around the room. When vaccinated instructors are able to maintain at least six feet of distance, they may choose to remove their mask for the purpose of increased communication during instruction. Instructors who are not vaccinated (because of an approved medical or religious exemption), or who are not vaccinated yet, must wear their masks at all times. Students who do not wear a mask indoors on UNM campuses can expect to be asked to leave the classroom and to be dropped from a class if failure to wear a mask occurs more than once in that class. With the exception of the limited cases described above, students and employees who do not wear a mask in classrooms and other indoor public spaces on UNM campuses are subject to disciplinary actions.

COMMUNICATION ON CHANGE IN MODALITY:

The university may direct that classes move to remote delivery at any time to preserve the health and safety of the students, instructor and community. Please check your email and your UNM Learn site regularly for updates about our class, and please check <https://bringbackthepack.unm.edu> regularly for general UNM updates about COVID-19 and the health of our community.

ACCEPTABLE MASKS AND MASK WEARING IN CLASS:

A two-layer mask that covers the nose and mouth and that is cleaned regularly is acceptable, as are disposable medical masks, KN95, KF94, FFP1 and FFP2 masks. A face shield is not sufficient protection. It is vital that you wear your mask correctly, covering your nose and mouth. Removing your mask for an extended period to eat or drink in class violates the university mask requirement and endangers others.

CONSEQUENCES OF NOT WEARING A MASK PROPERLY:

If you don't wear a mask, or if you do not wear a mask properly by covering your nose and mouth, you will be asked to leave class. If you fail to wear a mask properly on more than one occasion, you can expect to be dropped from the class. If you insist on remaining in the classroom while not wearing a mask, class will be dismissed for the day to protect others and you will be dropped from the class immediately. The instructor will try to have a few disposable masks available in the classroom on a first-come, first-served basis.