

ENGLISH 1110: 511

Composition I
CRN: 70129
Professor Justin Bendell
Classroom: online

Fall 2020

Office Hours (via Remind or Zoom)
Mon. 10-1; Tues. 10-1; Or by Appt.
Phone: 305-717-8187
jbendell@unm.edu

Welcome to English 1110 (Composition I)!

I look forward to working with you this semester as we learn how to use the English language with research and writing to develop arguments and seek deeper understanding of topics that you choose to write about. You will become a writer and a thinker.

Course description: Students will read, write, and think about a variety of issues and texts. They will develop reading and writing skills that will help with the writing required in their fields of study and other personal and professional contexts. Students will learn to analyze rhetorical situations in terms of audience, contexts, purpose, mediums, and technologies and apply this knowledge to their reading and writing. They will also gain an understanding of how writing and other modes of communication work together for rhetorical purposes. Students will learn to analyze the rhetorical context of any writing task and compose with purpose, audience, and genre in mind. Students will reflect on their own writing processes, learn to workshop drafts with other writers, and practice techniques for writing, revising, and editing.

The assignment syllabus is a tentative schedule. Any changes will be announced and/or posted on the Blackboard Learn calendar.

- Readings and assignments are due every week on either Friday or Monday at 11:59 pm.
- Students who do not log in in the first week will be dropped.
- Late essays will be docked 5 points per day after due date.
- The following abbreviation is used to identify our text: *PA* = *Practical Argument*
- Don't hesitate to contact me with any questions or concerns.

Grading

3 Essays: 100 points each	300 pts
Discussion Posts	200 pts
Reading Responses	100pts
1 Diagnostic Essay + 3 First Drafts	100 pts
Reflective Journal	100 pts
Portfolio	200 pts
Total Possible Points	1000 pts
<i>Possible Extra Credit:</i>	50 pts

Class Schedule Fall 2020

	Activities & Readings	Due Friday at 11:59 pm	Due Monday at 11:59 pm
Week 1: Unit 0 August 17-24	Introductions; Syllabi; Pre-Test; Read: Chapter 1	Discussion 1	Contracts; Pre-Test;
Week 2: Unit 1 August 25-31	Ethos Pathos Logos Read: Intro (pp. 3-21);	Discussion 2	Reading Response (RR) Journal
Week 3: Unit 1 September 1-7	Introduce Essay 1 Read: Ch 4 (pp. 99-117)	Discussion 3	Essay 1 Outline Journal; RR
Week 4: Unit 1 September 8-14	Ch 7, Drafting A Thesis (pp. 258-259); Ch 10 (p. 360)	Discussion 4: Peer Review	Essay 1 First Draft (25 pts) Journal; RR
Week 5: Unit 1 September 15-21	Plagiarism Grammar 3 "Sentence Fragments;" Ch 11 (pp. 369-281)		Essay 1 Due (100 pts)
Week 6: Unit 2 September 22-28	Introduce Essay 2 Read: Ch 14 (pp. 518-526); Ch 7 (pp. 254-258)	Discussion 6	Generating Ideas Journal; RR
Week 7: Unit 2 Sept. 29-Oct. 5	Read: Ch 8 (pp. 288-96); Ch 7 (pp. 259- 264); Ch 14 (527-529)	Discussion 7	Essay 2 Outline Journal; RR
Week 8: Unit 2 October 6-12	Sources & Citations Read: Ch 9 (pp. 329-336); Ch 10 (pp. 345-359); Ch 10 (p. 367)	Discussion 8: Peer Review	Essay 2 First Draft (25 pts) Journal; RR
Week 9: Unit 2 October 13-19	Introduce Essay 3 Read: Ch 13 (pp. 468-478)		Essay 2 Due (100 pts)
Week 10: October 20-26	Breathe, Watch: Video on the History of the World		Rest Up
Week 11: Unit 3 Oct. 27-Nov. 2	Ch 7 (pp. 264-273)	Discussion 11	Generating Ideas Journal; RR
Week 12: Unit 3 November 3-9	Cause and Effect Activities No class (Tuesday break day)	Discussion 12	Essay 3 Outline Journal; RR
Week 13: Unit 3 November 10-16	Ch 10 (skim)	Discussion 13: Peer Review	Essay 3 First Draft (25 pts) Journal; RR
Week 14: Unit 3 November 17-23	Research, Write, Think, Edit, Revise		Essay 3 Due (100 pts)
Week 15: Unit 4 November 24-30	Revision; See Week 15 Readings on Learn	Discussion 15	Revision Journal; RR
Week 16: Unit 4 December 1-6	Building Portfolio; Revision Techniques; Revision Handout; Ch 7 (pp. 273-276)	Discussion 16	Portfolio Due (200 points) Journal

Important Dates

Monday, August 17	First day of classes
Friday, August 28	Last day to Add or Change Sections
Friday, September 4	Last Day to Drop with 100% refund
Wednesday, October 7	Wednesday break day – no classes
Tuesday, November 3	Tuesday break day -- Election day – no classes
Friday, November 6	Last Day to Withdraw <i>w/o</i> approval of Student Services
Friday, December 4	Last Day to Withdraw <i>with</i> approval of Student Services
Friday, Dec 4	Last Day of Instruction (before finals)

Navigating this Online Course

Because this class is administered fully online, it is important to have a high level of skill in operating computers. It is not recommended for students with limited computer skills to take an online course. The following tips will help students navigate the course. If you have computer problems, including log in or technical issues call 277-5757. For issues with Blackboard Learn, tutors in the Learning Center can advise you at 925-8907.

Please:

- Be familiar with your syllabus. It is located on the Blackboard Learn home page for English 1110. Refer to the syllabus throughout the semester when you have questions. Feel free to stop by my office hours for personal attention regarding essay requirements, for e-mail for an appointment if the hours do not fit into your schedule.
- Become familiar with Blackboard Learn software. Click on all the Course Tools to discover what is available to you in your online course. You may want to visit The Learning Center at UNM Valencia Campus if you need additional help learning how to navigate.
- Keep copies of all your work. Saving all writing is necessary. Learn how to save Word or RTF files to your desktop or a flash drive. If you do not know how to save files, go to The Learning Center or call 277-5757.
- Take advantage of Remind App to communicate with professor, get help during office hours, and to participate in small group discussions on a weekly basis.
- Create a routine—here is a suggested routine to help you get started.

1. Log on! Lessons open on Tuesday morning and close Monday night at 11:59 pm. On Tuesday, log in and read the list of assignments for the week. Make sure you have all materials you need to complete the assignments, such as page numbers or links. Jot down due dates and print out assignments.

2. Read the assignments actively, highlighting important ideas. Use any resources (dictionaries, asking questions, etc.) to help you acquire the information the session is trying to relay. Be pro-active and disciplined in your study habits.
3. Log on periodically throughout the week to check course e-mails and review new threaded discussions or blog responses. Watch for new announcements.
4. Check Discussions. Read questions I have posted for the week, your classmates' and my responses, and enter your own answers. Your responses are an important part of your grade, so please take these exercises seriously. In responses, respect others. Finally, run spell and grammar check on your postings.
5. Importantly, give yourself ample time to submit work before the deadline. You can submit work right at 11:59 PM Mountain Time, but this practice is risky. For example, computer failures, corrupted discs, and Blackboard Learn outages are no excuse for work not completed (UNM VC policy). Plan for problems like these because meeting deadlines will help you successfully complete the course.

SLOs: Throughout the semester in English 1110, you will progress toward the following student learning outcomes:

1. Analyze communication through reading and writing skills.
2. Employ writing processes such as planning, organizing, composing, and revising.
3. Express a primary purpose and organize supporting points logically.
4. Use and document research evidence appropriate for college-level writing.
5. Employ academic writing styles appropriate for different genres and audiences.
6. Identify and correct grammatical and mechanical errors in their writing.

Instructor Information: My office hours are Mon. 10-1, Tues. 10-1, or by Appt. Email me anytime, or send me a note on Remind App, but keep in mind that I am generally not online after 5:00 pm and before 8:00 am. Please give me 24 hours to respond, Monday through Friday. I will respond to weekend emails on Monday morning.

Instructor Biography: I am Chair of Humanities and Assistant Professor of English at UNM-Valencia. I earned an MFA in Creative Writing from Florida International University, an MA from Northern Arizona University, and a BS from the University of Wisconsin-Madison. A practicing writer, my stories and poems have been published in *Meridian*, *3:AM Magazine*, *Harper's Ferry Review*, *Washington Square Review*, *Thuglit*, and elsewhere. I like camping, super spicy food, crime fiction, spaghetti westerns, liberationist politics, & loud fast music. I lives in Albuquerque with my spouse and our bunny Lucy.

Tutoring: Free tutoring is available at the Writing Lab. Tutoring sessions are scheduled weekly for all English classes. Students may receive up to 50 points (5 points each session) for attending tutoring sessions at the Writing Labs. <http://www.unm.edu/~tutor/> (505) 925-8907.

Required Texts and Materials

- *Practical Argument*, 4th Edition, Eds. Laurie G. Kirsznner and Stephen R. Mandell. (Order online from UNM-V Bookstore)

- UNM email address and access to UNM Blackboard Learn
- Access to Internet and Microsoft Office (available on UNM-VC computers)

Attendance Policy and Overall Participation: It is your responsibility to keep up with reading and assignments, and/or to contact me if you have questions about the material. Students who fail to log in in the first week or submit the diagnostic essay will be dropped.

Plagiarism: Plagiarism means using language and/or ideas without acknowledging their source. Plagiarism includes such activities as copying another student's papers or ideas, downloading and turning in papers from the Internet, or copying passages from sources without proper documentation, or rephrasing an author's ideas and presenting them as the student's new, original thoughts. Plagiarism in this course may result in one or more of the following consequences: failure of the assignment, failure of the course, or disciplinary action by the University. To learn how to avoid plagiarism, students can speak to me, consult a tutor, or refer to <http://library.acadiau.ca/tutorials/plagiarism/>.

Online Behavior

- Our class is an inclusive environment where everyone is welcome. Treat each other with **respect**. Derogatory remarks, name-calling, trolling, bullying, and bigotry are prohibited.
- Students may discuss with me complaints about the course; however, the students must do so in the proper environment, such as via email or during office hours.
- Discussion boards are a professional learning environment. Treat them as such.
- Sexual harassment will not be tolerated.
- Students violating any of these rules may be dropped.

Email Netiquette Policy: Keep the following in mind when you write emails and discussion posts:

- Please avoid text-speak. Learning to write professional emails is a skill you need as you progress to higher academic levels and career pursuits.
- Emails that you write to me during the semester should include professional language, addressed with a subject heading including the type of question you are asking. For example, "Essay 1" would be an appropriate subject heading for a question regarding the first essay.
- Emails should include a salutation. For example, "Dear Mr. Bendell" or "Hello Professor Bendell" or "Hi Justin" are appropriate salutations. Part of "composition" is learning how to know when to use formal vs. informal vs. casual language.
- Please close with an appropriate phrase and sign your email with your name. Some examples of appropriate phrases are "Sincerely," or "Thank you for your help,".
- Use short paragraphs (in general, 3-4 lines maximum) to make the email easy to read. In addition, be sure to skip lines between paragraphs.
- Be sure to proofread your email for grammatical errors.

Equal Access: Services located in Student Services provides academic support to students who have disabilities. If students think they need alternative formats for completing coursework, they should contact this service right away to ensure their needs are met in a timely manner. Students are responsible for getting all documented forms to me as soon as possible. I cannot accommodate any special needs without the proper authorization from UNM Valencia Campus Accessibility Services. They are located at Advisement & Counseling Services, Student Services Building, 280 La Entrada

Rd., Los Lunas, NM 87031,505-925-8560. <http://www.unm.edu/~vcardwise/equalaccess.htm> . Pursuant to the American with Disabilities Act (ADA), I accommodate documented special needs and encourage students to discuss their concerns with me.

Required Work and Grading: All formal writing assignments must follow MLA format, be in Microsoft Word (or Word compatible), and be double-spaced in a 12pt, Times New Roman font.

Grades will be determined on a traditional percentage system, with the appropriate plus or minus sign: 100-90% = A; 89-80% = B; 79-73% = C; 69-60% = D; and below = F.

You need a "C" (73% or 730 points) to pass this course.

Blackboard Learn: Students are responsible for posting responses to discussion questions or prompts that I have posted on our UNM Blackboard Learn site. These questions are designed to generate discussion, promote further inquiry into our topics, and scaffold the essays.

Essays You are required to submit three formal 3-4-page essays (not including the Works Cited page). Each essay requires at least one credible source to be incorporated in text and in the Works Cited page. **Wikipedia does not count.** Students may be dropped from the class for failure to turn in one of the major essays. I will provide instructions and rubrics for each assignment at the beginning of each new unit.

Late Policy: I will not accept essays more than a week past the assigned date. For each day an essay is late, the assignment will be marked down half a letter grade, so make sure to turn in your essays in a timely manner.

Participation: Participation is mandatory in this course. Participation means actively participating in your education; if you do not log on to Learn and complete assignments and engage in discussions on a regular basis, you will most likely be dropped.

Portfolio

- The portfolio is a collection of your work and it is worth 20% of your final grade.
- Portfolios receive a letter grade. The portfolio is used to determine the effectiveness of your overall expository writing ability and readiness for English 120. Portfolios will be evaluated using a rubric.

Please Note: You need a "C," at least 73% to pass the course: A "C-" means that the student has failed and must retake the course.

Citizenship and/or Immigration Status: All students are welcome in this class regardless of citizenship, residency, or immigration status. Your professor will respect your privacy if you choose to disclose your status. As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is found on our website: <http://undocumented.unm.edu/>

Student Privacy Student privacy is strongly protected by professors at UNM-VC. The federal FERPA strictly prohibits the instructor or administrators from talking to anyone but the student about

his/her progress. If a student has questions about a grade on an assignment or about the final grade for the course, FERPA dictates that the student is the only one who may speak to the instructor regarding their grades. All other outside requests for information release must be sent to and approved by the UNMVC registrar: (505) 925-8580 <http://www.unm.edu/~unmvc/Admissions/admiss.htm>

Technical Support: If you have questions about computer-related problems, call 277-5757, M-F, 8:00 am-12:00 noon and M-F, 1:00 pm-5:00 pm MST. Computer technicians are available and happy to help you solve those difficult problems.

Tutorials: If you do not know how to use Blackboard Learn, try one of the tutorials available on the information page at <http://online.unm.edu/help/learn/students/>

Tutors: Tutors are available at The Learning Center to help you navigate Blackboard LEARN. Call for an appointment: 925-8907