

THE UNIVERSITY OF NEW MEXICO—VALENCIA
SYLLABUS FOR INTRODUCTION TO SOCIOLOGY (FALL 2019)
SOC 1110 SECTION 502 (3-CREDIT) / COURSE #63803 / 16 WEEK (8/19 – 12/13)
TIME: T/R: 10:30 – 11:45 AM / Location: A101

Instructor: Dr. Julia Wai-Yin So
 Office Hours: Monday/Wednesday: 9:00 AM – 3:00 PM
 Tuesday/Thursday: 9:00 AM – 10:30 AM & 12:00 PM – 1:30 PM
 and by appointment
 Office Location: A-142A
 Office Tel/email: 505-925-8567 / juliaso@unm.edu (will respond by next business day)

Table of Contents

Course description: p. 1
 Course Learning Outcomes: p. 1
 Required Materials: p. 2
 Course Policy: p. 3
 Grading Scheme: p. 4
 Assignments: p. 5 - 6
 Course Schedule: p. 6 -8
 Campus Services: p. 9

COURSE DESCRIPTION

This is a web-enhanced college course that requires both reading and writing. Designed to introduce students to the basic concepts and theories of sociology, as well as to the methods utilized in sociological research. This course addresses how sociological concepts and theories can be utilized to analyze and interpret our social world, and describes how profoundly society and groups influence individuals. Students' "taken-for-granted" or "common sense" understandings about society, social institutions, and social issues will be challenged. Special attention will be paid to the intimate connections between personal lives and the larger structural features of social life. The implications of social inequalities, such as race/ethnicity, gender, and social class will also be discussed.

COURSE LEARNING OUTCOMES

At the end of the semester, when you do your part as a student, you will be able to:

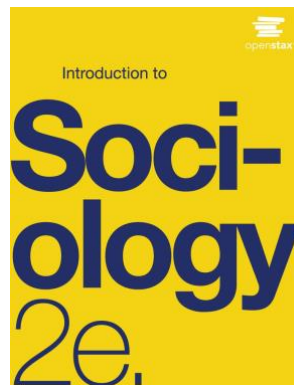
STUDENT LEARNING OUTCOMES

- Apply the perspectives of symbolic interactionist theory, conflict theory and structural-functionalist theory to qualitative and/or quantitative data (Workbook set 1)
- Describe the three sociological perspectives and illustrate their application (Workbook set 1)
- Define *sociological imagination* and explain the relationships between social structure, social forces, and individuals (Workbook set 1)
- Describe the contributions that sociological knowledge can bring to the social sciences (Workbook sets 2 - 4)
- Explain the relationships between social structure, social forces, and individuals (Workbook sets 5 - 7)
- Explain the relationships between social structure, social forces, and individuals (Workbook sets 8 - 10)
- Explain intersectionality and the connections between race, class, gender, disability, sexual identity and other forms of structural inequality (Workbook sets 8 - 10)

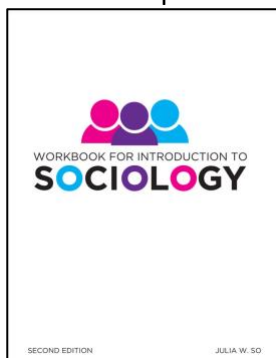


REQUIRED TEXTBOOK & MATERIALS

1. UNM Lobo ID card – for taking exams and checking out materials at UNM-Valencia Library. You must show your Lobo ID when you turn in exam (1); otherwise, five points will be taken off from the exam.
2. A **valid** UNM email address (<https://policy.unm.edu/university-policies/2000/2540.html>)
3. Online access to *UNM Learn* at <https://learn.unm.edu/> for related course materials
4. For full functionality of UNM Learn, use a [supported browser and OS](#) instead of the mobile app. (<http://online.unm.edu/help/learn/students/mobile/>)
5. Individual personal account to access *Films on Demand* from UNM-Valencia Library (instructions to create an account at *Films on Demand* is in the Treasure Folder)
6. [Introduction to Sociology](#). OpenStax College. 2015.
ISBN-10 1938168410 or ISBN-13 978-1-938168-41-3.



7. [Workbook for Introduction to Sociology](#).
Julia W. So. 2018. (2nd ed.) Kendall Hunt Publishing Company.
Coil-bound hard copy: ISBN 9781524955847.
eWorkbook: ISBN 9781524959661
Purchase it at the campus bookstore.



8. A one-inch 3-ring binder & one pack of 4-tab dividers to organize your notes, handouts, assignments, and exams by four units
9. Red-ink pen for your own personal questions in the Workbook
10. Black- or blue-ink erasable pen for written exams

11. #2 pencil and an eraser that does not smear– for scantron exams

MUTUAL EXPECTATIONS

COMMUNICATION WITH ME

- The best way to reach me is via UNM email, not your personal email.
- Make an appointment with me in advance to reduce your waiting time at my office.
- You are welcome to speak with me before or after class. Please be aware that these conversations have to be brief and are not private conversations.

YOU CAN EXPECT ME TO DROP YOU FROM THE COURSE WHEN YOU...

- do not show up on the first day of class, without notifying me in advance.
- miss **four** class sessions.
- miss your first exam



YOU CAN ALSO EXPECT ME TO ...

- come to class on time and be prepared to teach.
- contact you when you miss **two** class sessions.
- not accept late work or work that is not typed.
- respond to your UNM emails or phone messages by the next business day.
- return all assignments, and exams in no more than two weeks.
- keep your phone/digital device until the end of the class session, when you use it for class-unrelated activities or without my permission.
- give you only one verbal warning when you are disruptive in class before I ask you to leave.
- call campus police to escort you out of the classroom when disruptive behavior continues.

TO EXCEL THIS CLASS, I HIGHLY RECOMMEND YOU...

- **come to class and do the work.**
- complete **all** reading assignments for the week **before** coming to class.
- spend a minimum of six hours per week on learning activities pertaining to this course. These activities include (1) reading the textbook to seek answers for the questions in the Workbook, (2) reviewing and organizing the lecture notes so to create your own study notes, (3) completing the assignments, and (4) studying for exams.

What suggestions would you give to future students to help them succeed in this course?

Keep up with the work. Dr. SO is not kidding when she says you'll pass if you show up and do your work!!

ATTENDANCE / COURSE POLICIES

- **attend all class sessions.** Watching class captures does not substitute for attendance. Any absences--excused or unexcused--will affect your grade.
- this is a college course—it requires both reading and writing at a college level.
- arrive punctually--it is a matter of self-respect. Tardiness will be noted if you are 10 minutes late or leave 10 minutes before class is dismissed and do not give me advance notice. **Two late arrivals count as one absence.** When late, please enter the classroom quietly.
- refrain from walking in and out of the classroom while carrying your phone.
- submit all assignments, that you complete on your own, on their respective due dates during the first **five** minutes of class.
- **No late work is accepted, nor is hand-written work, unless permitted otherwise.**

- comply with the UNM Student Code of Conduct.

Student Code of Conduct

Students will be disciplined when engaged in any behaviors that “affect adversely the University’s educational function...or...interfere with the rights of others to pursue their education, to conduct their University duties and responsibilities or to participate in University activities” per UNM policy at:

<http://pathfinder.unm.edu/campus-policies/student-code-of-conduct.html>

Mutual respect is expected between students as well as between students and the professor. In an effort to meet obligations under Title IX, UNM faculty are considered “responsible employees” by the Department of Education (see p. 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu) at Main Campus. For more information on the campus policy regarding sexual misconduct, see:

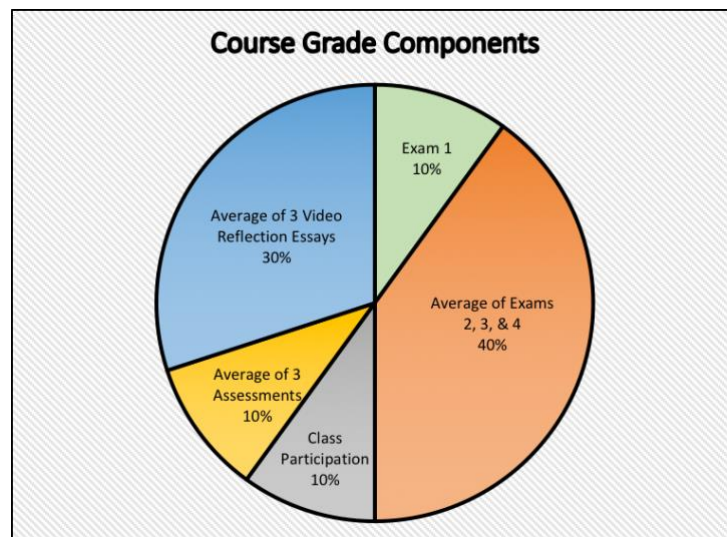
<http://pathfinder.unm.edu/campus-policies/sexual-violence-and-sexual-misconduct.html>

Academic Dishonesty includes “dishonesty in quizzes, tests, exams, or assignments; claiming credit for work not done by you or done by others; hindering the academic work of other students...” and

Plagiarism—an academic theft. This happens when you copy an idea or any text that is more than six words from any source, including the internet or your friends, without citing the source. To avoid plagiarism, you must enclose whatever you copy in quotation marks and cite the source. Any student suspected of academic dishonesty will be subject to the investigative and disciplinary process of UNM. Please refer to <http://handbook.unm.edu/policies/section-d/d100.html>

This course has a **zero-tolerance policy** on academic dishonesty. When found guilty, you will be dropped from the course and a report will be submitted to the Division Chair and the Instruction Dean. The same report will be kept in the student’s academic file.

COURSE GRADING SCHEME – A ROADMAP TO YOUR COURSE SUCCESS



EXAMS (50% OF COURSE GRADE)

Four exams will be given. The first exam accounts for 10% of course grade whereas the average of the other three exams accounts for a total of 40% of your course grade. Format for scheduled exams includes true/false, multiple choice, matching, fill-in-the-blanks, and short-answer essays. **All exams are closed book and closed notes. No make-up exams or re-takes are given. If you miss the first exam, you will be dropped from the course unless you contact me prior to exam and provide bona fide documentation.** Under extenuating circumstances, only **ONE** make-up exam is permitted with supporting documents from a third party. Make-up exam is essay exam and has to be taken before the scheduled exam. Be sure to have your Lobo ID with you on exam days.

If UNM closes on the day of final exam because of inclement weather or other reasons, your final course grade will be calculated based on all work assessed up to that point during this semester. It includes the grades from: (1) the first three exams, (2) three video reflection essays, (3) class participation, (4) assessment assignments, and (5) all of your earned extra credit.

CLASS PARTICIPATION GRADE: (10% OF COURSE GRADE)

Attendance is mandatory. Class session format includes lectures, team activities, videos, and/or team discussions. Students are randomly assigned to Learning Teams of three. Your team is to take quizzes and exams together, discuss materials, and participate in team activities throughout the semester. As a team, you are to assign a speaker at each class session. The assigned speaker will speak for the team in class. You do not earn any grade for the day that you are absent. I hope you will find the class interesting and engaging because interest and engagement are valuable parts of your learning.

Guidelines for class discussions:

- acknowledge we all have misinformation
- acknowledge we live in a society where various forms of privilege and oppression exist
- acknowledge your peers are like you--doing the best they can to learn
- listen with an open mind and speak with an open heart
- practice active listening



ASSESSMENT ASSIGNMENTS (10% OF COURSE GRADE)

Three assessments are required. The average of the three assessments accounts for 10% of the course grade.

- Assessment (1): Test Anxiety Assessment (p.91)
- Assessment (2): Gratitude Assessment (p.85 - 88)
- Assessment (3): Self-esteem Assessment (p.89)

VIDEO REFLECTION ESSAYS (VRE: 30% OF COURSE GRADE)

A total of three VREs are required. Students are required to watch a video and write a minimum of 500-word reflection essay, addressing the questions in the assignment sheets. The average of the three essays accounts for 30% of course grade. A grading matrix is provided on the assignment sheets. Check course schedule below for due dates.

VRE (1): *Food Inc.* (complete the worksheet on p.97 - 98)

VRE (2): *Raising Cain*

VRE (3): *Unnatural Causes: Is Inequality Making Us Sick?* (a worksheet will be distributed)

*A revised cover sheet for each VRE will be distributed. Please do not use the ones in the Workbook. They are being updated.

Extra Credit Essays (ECE)

Four extra credit essays (ECE) are offered. Each ECE is weighted to account for up to 2 points towards your final course grade. Check course schedule below for due dates.

*According to UNM policy at http://degrees.unm.edu/undergrad_programs/1459, the passing grade of all sociology courses is a "C." Students must complete all course requirements to earn credit for the course. Those who fail to complete the requirements will be assigned an "F".

**To protect student's privacy, grades will only be given out face to face. The final letter grade will be posted on LoboWeb. It is based on the following:

99 - 100	A+
90 - 98.9	A
87 - 89.9	B+
80 - 86.9	B
77 - 79.9	C+
72 - 76.9	C*
67 - 71.9	D+
60 - 66.9	D
Less than 60	F



C* Please note that any grade less than a 72 is a failing grade.

Course Schedule of Topics/Assignments/Exams

*Set refers to the workbook & Ch refers to the textbook

Unit I – Sociology: Approaches & Paradigms Used in Studying Society

Wk	Date	Set	Ch	Topics/Assignments
1	8/20 (T)	1	1	Team Assignment Due - Student Agreement (p. 145)
	8/22 (R)			
2	8/27 (T)			Due – Assessment (1) <i>Test Anxiety Assessment</i> (Access link is in the Online Assessment folder at UNM Learn)
	8/29 (R)			
	8/30 (F)--Last day to change grade option on LoboWeb			
	9/2 (M)—Labor Day Campus closed			
3	9/3 (T)			
	9/5 (R)			Exam I on Unit I

				Last day to submit Student In-take Form (p. 147 & 148) in person at my office by 3:00 pm (5 pts toward Exam I)
				9/6 (F)--Last day to drop a course without a grade

Unit II – Culture, Social Structure & Socialization

Wk	Date	Set	Ch	Topics/Assignments
4	9/10 (T)	2	3	Due--ECE (1) on the Three Sociological Perspectives (pg. 115) Culture
	9/12 (R)			
5	9/17 (T)			
	9/19 (R)	3	6	Social Structure: Groups and Organization
6	9/24 (T)			Due—VRE on “Food Inc.” (use the handout as the cover sheet)
	9/26 (R)	4	5	Socialization
7	10/1 (T)			Due—Assessment (2) On Gratitude (pages 85-88)
	10/3 (R)			Exam II on Unit II

Unit III – Social Institutions

Wk	Date	Set	Ch	Topics/Assignments
8	10/8 (T)	5	14	Due – ECE (2) on “Teen Culture” (p. 117) Institution of Family
				10/10 (R) – 10/11 (F) Fall Break
9	10/15(T)			
	10/17(R)			
10	10/22(T)	6	16	Institution of Education Due--VRE on “Raising Cain.” (use the handout as the cover sheet)
	10/24(R)			
11	10/29(T)			Due—Assessment (3) On Self-Esteem (pg. 89)
	10/31(R)			No class – I will be presenting at a conference
12	11/5 (T)	7	18	Institution of Work (Textbook: Section 18.3)
	11/7(R)			
13	11/12(T)			Exam III on Unit III

Unit IV – Social Inequality

Wk	Date	Set	Ch	Topics/Assignments
13	11/14(R)	8	9	Due – ECE (3) on socialization (instructions in UNM Learn) Social Stratification
				11/8 (F) Last day to withdraw <u>without</u> the permission of the Director of Student Services
14	11/19(T)			
	11/21(R)	9	11	Racial/Ethnic Inequality

15	11/26(T)			Due—Unit (4) VRE on “Unnatural Causes: Is Inequality Making Us Sick?” (use the handout as the cover sheet)
11/28 Thanksgiving Holiday				
16	12/3 (T)	10	12	Gender Inequality
	12/5 (R)			Due – ECE (4) on Racism (pg. 119)
12/6 (F) -- Last day to change grade option with form Last day to withdraw <u>with</u> permission of the Director of Student Affairs				

Mandatory Final Exam on Unit IV – Thursday Dec 12 (10:30 AM – 12:30 PM)

***Your Success in this Course Depends on YOU!
Your Success in Life Also Depends on YOU!***

***INSTRUCTOR RESERVES THE RIGHT TO MODIFY THIS SYLLABUS.**

RESOURCES TO HELP YOU SUCCEED ACADEMICALLY
(INFO ACCESSED FROM UNM-VALENCIA WEBSITE ON 8/6/2019)

VETERAN SUPPORT SERVICES: If you are a veteran, I **strongly encourage** you to identify yourself to me, especially if you seek awareness for or need accommodations. For additional assistance, please contact Frances Duran (Campus Branch Registrar) at 505-925-8585 or fduran@unm.edu

DISABILITY SUPPORT SERVICES: In accordance with University Policy 2310 and Americans with Disabilities Act (ADA), any student who, because of a disability, may require certain special arrangements in order to meet course requirements should contact the instructor as soon as possible to make necessary accommodations. If you are a student with **documented** physical or learning disability, please notify me during the first week of class. If you have special need and require accommodation in the classroom or other academic setting, it is **your** responsibility to contact the Office of Equal Access Services at 505-925-8560. (<http://valencia.unm.edu/about/accessibility.html>).

Citizenship and/or Immigration Status: All students are welcome in this class regardless of citizenship, residency, or immigration status. We respect your privacy if you choose to disclose your status. As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is at: <http://undocumented.unm.edu/>.

ACCOMMODATION FOR SPIRITUAL TRADITION AND/OR FAITH-BASED OBSERVANCE

Please notify me of your obligations to spiritual tradition or faith affiliation. Reasonable accommodation for such observances, upon request in advance, will be considered.

Course/Campus Resources:

- The Purdue Online Writing Lab at: <https://owl.purdue.edu/>
- Campus Police: (505) 925-8570
- Career Services: (505) 925-8840
- Class Capture inside UNM Learn
- Computer Support: (505) 925-8911
- Testing Center: (505) 925-8560
- The Learning Commons: (505) 925-8907
- The Library: (505) 925-8990
- The Wellness Center: (505) 925-8830
- The Writing Center: (505) 925-8548
- Get LoboGuardian & be safe: <https://loboguardian.unm.edu/>
- Stressed? Visit Therapy Assistance Online (TAO) @ <https://thepath.taconnect.org/local/login/home.php>

Safe Zone Areas

Located throughout the campus, these areas offer a safe space for LGBTQI students to share a conversation. You are welcome to come by my office.



GENDER NEUTRAL RESTROOMS

They are three: two are inside the Writing Center and the other is next to the elevator between the Nursing Education Center and Student Community Center.



I am an Ally of NM Dream Team

**NM Dream
TEAM**