

English 1120: 550
Composition III
Fall 2019
CRN: 67198
Online Course

Professor Kristian Macaron
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Welcome to English 120 (Argument & Analysis). I look forward to working with you this semester as we learn how to use the English language with research and writing to develop arguments and seek deeper understanding of topics that you choose to write about. You will become a writer and a thinker.

Course Description: In this course, students will explore argument in multiple genres, research and writing practice, as well as emphasize summary, analysis, evaluation and integration of secondary sources. Students will analyze rhetorical situations in terms of audience context, purposes, mediums, and technologies and apply this knowledge to their reading, writing and research. Students will sharpen their understanding of how writing and other modes of communication work together for rhetorical purposes. The emphasis of this course will be on research methods.

- The assignment syllabus is a tentative schedule, any changes will be announced and or posted on the Blackboard Learn calendar.
- All weekly assignments are due at Sunday at 10pm.
- Students who do not log in the first week will be dropped.
- Late essays will be docked five points per day after due date.
- The following abbreviation is used to identify our text PA= *Practical Argument*.
- Don't hesitate to contact me with any questions or concerns navigating this course online.

Grading:

3 Essays: 100 pts each	300 pts
12 Discussion Posts (15 pts each)	180 pts
1 Diagnostic Essay + 3 First Drafts (25 pts each)	100 pts
9 Grammar Quizzes (10 pts each)	90 pts
Practice Grammar Exam	30 pts
Final Grammar Exam: 100 pts	100 pts
Portfolio: 250 pts	250 pts
Total Possible Points: 1050 pts	1050 pts
Possible Extra Credit: 30 pts total	30 pts

Textbooks:

- *The Pocket Style Manual*, Seventh Edition, Diana Hacker. ISBN-13: 978-1-4576-0293-9; ISBN-10: 1-4576-0239-3 (Optional)
- *Practical Argument, Third Edition*, Kirzner & Mandell ISBN: 978-1-319-06375-7 (Required)

Course Calendar

	Activities & Readings	Due Sunday at 10:00 PM
Week 1: Sept 16-22	Introductions, Syllabus, Diagnostic Essay, Read PA Ch 1 (pp23-31) & PA Ch 2 (pp53-73). Be sure to read “Violent Media is Good for Kids” (pp 58-61)	Discussion 1, Contract, Diagnostic Essay
Week 2: Sept 23-29	Grammar 1: Commas Introduce Essay 1: Rhetorical Analysis; Grammar 2: Fragments; Read PA Intro (pp 3-21) & PA Ch 4 (pp 99-115)	Discussion 2, Quiz 1,
Week 3: Sept 30-Oct 6	Grammar 2: Fragments ; Read “We Don’t Need A Conversation on Race” & “Letter From Birmingham Jail”; Outline for Essay 1	Discussion 3, Quiz 2, Outline
Week 4: Oct 7- 13	Peer Review; Grammar 3: Comma Splices & Fused Sentences	Discussion 4, Quiz 3, Essay 1 First Draft: 25 pts.
Week 5: Oct 14-20	Summarizing, paraphrasing, quoting, Read PA Ch 9 (pp 329-343) and Student Sample, Finding and Evaluating Sources; Read PA Ch 8 (pp288-307)	Discussion 5, Quiz 4, Essay 1 Due: 100 pts
Week 6: Oct 21-27	Introduce Essay 2: Exploratory; Grammar 5: Wordiness; Read Essay 2 Packet (pp 469-480) and Student Sample	Quiz 5, Discussion 6;
Week 7: Oct 28-Nov 3	Peer Review, Grammar 6: Parallelism	Quiz 6; Discussion 7; Essay 2 First Draft: 25 pts.

Week 8: Nov 4-10	Grammar 7: Dangling Modifiers;	Quiz 7; Discussion 8; Essay 2 Due: 100 pts
Week 9: Nov 11-17	Grammar 8: Parts of Speech; Introduce Essay 3: Proposal; Read PA Ch 15 (pp551-567) & "A Strike Against Student Debt" (pp 577-578)	Quiz 8, Discussion 9,
Week 10: Nov 18-24	Grammar 9: Pronouns; outline; Peer Review	Quiz 9; Discussion 10: Outline; Essay 3 First Draft: 25 pts
Week 11: Nov 25-Dec 2	Grammar Review Portfolio Revision: Read Instructions	Discussion 11, Practice Grammar Exam (30 pts) Essay 3 Due: 100 pts Grammar Exam: 100pts
Week 12: Dec 2-8	Portfolio; Revision Techniques; Revision Handout; Ch 7 (pp 273-276)	Discussion 12 Portfolio Due: 250 pts

Navigating this Online Course:

Because This class is administered fully online, it is important to have a high level of skill and operating computers. It is not recommended for students with limited computer skills to take an online course The following tips will help students navigate the course if you have computer problems, log in or technical issues call 277-5757. For issues with Blackboard Learn tutors in the Learning Center can advise you at 925-8907.

Please:

- Be familiar with your syllabus. It is located on the Blackboard Learn homepage for the English 120. Refer to the syllabus throughout the semester. When you have questions. Feel free to see me in my office hours as well for personal attention regarding essay requirements or email for an appointment if the hours do not fit into your schedule.
- Become familiar with Blackboard Learn software. Click on all course tools to develop and discover what is available to you in your online course. You may want to visit the Learning Center at UNM Valencia campus or the Writing Center at you and in Valencia campus if you need additional help learning how to navigate the course, and or writing your papers.
- Keep copies of all your work saving already is necessary learn how to save word or RTF files to your desktop or flash drive. If You do not know how to save files, go to the Learning Center or call 277-5757.

- Take advantage of the “Message” function in Blackboard to communicate with the professor, get help during office hours, and to participate in small group discussions on a weekly basis.
- Create a routine here is a suggested routine to help you get started.
 1. Log on! Lessons open on Monday morning and close the following Sunday night at 10pm. On Monday log in and read the list of assignments for the week. Make sure you have all materials you need to complete the assignment such as page numbers or links down due dates and print out assignments.
 2. Read the assignment actively highlighting important ideas, use any resources dictionaries asking questions etc. To help you acquire the information the session is trying to relay. Be proactive and disciplined in your study habits.
 3. Log on periodically throughout the week to check course emails and review new threaded discussions or blog responses. Watch for new announcements from your professor.
 4. Check discussions, read questions I have posted for the week and your classmates and my responses and enter your own answers. Your responses are an important part of your grade so please take these exercises seriously. In responses, respect others finally read spelling grammar check on your postings.
 5. Importantly give yourself ample time to submit work while before the deadline. You can submit work right at 10pm but this practice is very very risky. For example, computer failures corrupted disk Blackboard Learn outages are no excuse for work not completed (UNM-VC policy). Plan for problems like these because meeting deadlines will help you successfully complete the course.

Course Objectives:

In English 1120, you will progress toward the following student learning outcomes:

1. Analyze the rhetorical situation for purpose, main ideas, support, audience, and organizational strategies in a variety of genres.
2. Employ writing processes such as planning, organizing, composing, and revising.
3. Use a variety of research methods to gather appropriate, credible information.
4. Evaluate sources, claims, and evidence for their relevance, credibility, and purpose.
5. Quote, paraphrase, and summarize sources ethically, citing and documenting them appropriately.
6. Integrate information from sources to effectively support claims as well as other purposes (to provide background information, evidence/examples, illustrate an alternative view, etc.).

7. Use an appropriate voice (including syntax and word choice).

OTHER INFORMATION:

Library Literacy

- Students will access Libros and find a book relevant to the writing project.
- Students will learn how to skim a text or document and find quotations that are both relevant and appropriate for the paper.
- Students will be able to identify what type of database source they have found, e.g. magazine, journal, newspaper or website.
- Students will write a correctly formatted Works Cited page.

Instructor Information: I will be available during my office hours and on Blackboard “Message”. You can also make appointments for office visits or can e-mail me at Kristianm@unm.edu. Please keep in mind that you may not receive immediate answers and should give me at least 24 hours to respond.

Tutoring (& Extra Credit): Free tutoring is available at the UNM-Valencia Writing Center or Learning Center. Writing Lab tutoring sessions are scheduled weekly for all English classes and appointments can be in-person or online. **Students may receive up to 30 points (5 points each session) for attending tutoring sessions or Writing Labs.**

Required Texts & Materials

- *Practical Argument, Third Edition, Kirzner & Mandell ISBN: 978-1-319-06375-7*
- UNM e-mail address and access to UNM Blackboard Learn
- Access to Internet and Microsoft Office (available on UNMVC computers)

Attendance Policy & Overall Participation: It is your responsibility to keep up with reading and assignments. **Students who fail to log in the first week or submit the diagnostic essay will be dropped.**

Citizenship and/or Immigration Status: All students are welcome in this class regardless of citizenship, residency, or immigration status. Your professor will respect your privacy if you choose to disclose your status. As for students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM, as an institution, has made a core commitment to the success of all our students, including members of our undocumented community. The Administration’s welcome is found on our website: <http://undocumented.unm.edu/>.

Plagiarism means using language and/or ideas without acknowledging their source. Plagiarism includes such activities as copying another student’s papers or ideas, downloading and turning in papers from the Internet, or copying passages from sources without proper documentation, or rephrasing an author’s ideas and presenting them as the student’s new, original thoughts. Plagiarism in this course may result in one or more of the following consequences: failure of the assignment, failure of the course, or disciplinary action by the University. To learn how to avoid plagiarism, students can speak to me, consult a tutor, or refer to <http://library.acadiu.ca/tutorials/plagiarism/>.

Online Behavior:

- Students must treat one another and the instructor with **respect**. Derogatory remarks, name-calling, trolling, bullying, and bigotry are prohibited.
- Students may discuss complaints about the course with their instructor; however, the students must do so in the proper environment, such as via email or during office hours.
- Discussion Boards are a professional learning environment.
- Sexual harassment will not be tolerated.
- Students violating any of these rules may be dropped.

Email Netiquette:

Please keep the following in mind when you write emails and discussion posts:

- Please avoid text-speak. Write professionally.
- Emails that you write to me during the semester should include professional language, addressed with a subject heading including the type of question you are asking.
- Emails should include a salutation: “Dear Professor Macaron”, as an example.
- Please close with an appropriate phrase and sign your email with your name. Some examples of appropriate phrases are “Sincerely”, “Best”, “Thank you”.
- Use short paragraphs (in general 3-4 sentences is a paragraph).
- Be sure to proofread for grammar errors and spelling.

Equal Access:

Accessibility Services located in Student Services provides academic support to students who have disabilities. If students think they need alternative formats for completing coursework, they should contact this service right away to ensure their needs are met in a timely manner. Students are responsible for getting all documented forms to me as soon as possible. I cannot accommodate any special needs without the proper authorization from UNM Valencia Campus Accessibility Services. Pursuant to the American with Disabilities Act (ADA), I accommodate documented special needs and encourage students to discuss their concerns with me.

Required Work and Grading:

All formal writing assignments must follow MLA format, be in Microsoft Word, and be double-spaced in a 12 pt, Times New Roman font.

Grades will be determined on a traditional percentage system, with the appropriate plus or minus sign: 100-90%= A; 89-80%=B; 79-73%=C; 69-60=D; and below=F. **You need a “C” or a 73% to pass this course.**

Essays:

You are required to turn in 3 formal 4-5 page essays (not including the Works Cited page) essays assigned by me and written specifically for this class: an exemplification essay, a cause and effect essay, and an argumentation essay. Each essay requires at least one **credible** source to be incorporated in text and in the Works Cited page (**Wikipedia does not count**). Students may be dropped from the class for failure to turn in one of the major essays. I will provide instructions and rubrics for each assignment at the beginning of each new unit.

Late Policy:

I will not accept late essays more than 2 days after the assigned due date. For each day the essay is late you will be marked down a full letter grade.

Grammar Quizzes:

Open-book grammar quizzes will be posted on Blackboard.

Blackboard Learn

Students are responsible for posting responses to discussion questions/prompts that I have posted on our UNM Blackboard Learn site. These questions are designed to generate class discussion, promote further inquiry into our topics, and scaffold the higher stakes essays. Learn posts are due before we meet as a class on the assigned due date; students may not turn in late posts.

Writing Workshops and Peer Reviews

Built into our schedule are writing workshops intended to give you a jumpstart on your essays, as well as help you get used to constructively evaluating your peers' work through brainstorming, questioning, group discussions, and other class exercises. To receive credit for a workshop, students must be present, actively participating, and producing work.

Participation

Participation is mandatory in this course. Participation means actively participating in your education; just sitting in your seat and allowing everything to sink in (the "osmotic method") is not actively participating. I urge you to take notes in class, ask questions, and participate in class and group discussions. In addition, I ask you to complete drafts, assignments, quizzes, readings, and collaborative projects.

Grammar Examination

In week 14, I will give a comprehensive grammar examination over all the grammatical and mechanical terms that we've covered throughout the semester. This grade counts as 10% of your final grade.

Portfolio

The portfolio is a collection of your work. The best portfolio effectively showcase a student's ability to research, write, and revise. Portfolios will be evaluated using the learning outcomes. They are worth 20% of your final grade.

Student Privacy

Student privacy is strongly protected by professors at UNM-Valencia. The federal FERPA strictly prohibits the instructor or administrators from talking to anyone but the student about his/her progress. If a student has questions about a grade on an assignment or about the final grade for the course, FERPA dictates that the student is the only one who may speak to the instructor regarding their grades. All other outside requests for information release must be sent to and approved by the UNMVC registrar: (505) 925-8580.

Anti-Discrimination Policy

To meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered "responsible employees" by the Department of Education (see page 15:

<http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf> . This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>.

Technical Support

- If you have questions about computer-related problems, call 277-5757, M-F, 8:00 am-12:00 noon and M-F, 1:00 pm-5:00 pm MST. Computer technicians are available and happy to help you solve those difficult problems.
- Tutorials: If you do not know how to use Blackboard Learn, try one of the tutorials available on the information page at <http://online.unm.edu/help/learn/students/>
- Tutors: Tutors are available at The Learning Center, both face-to-face and online, to help you navigate Blackboard LEARN. Call for an appointment: 925-8907.