

Instructor: Mary Cooper- Wallace, M. Ed.
Email: coopwall@unm.edu *best way
Class meets: T & Th, 9:00-10:10am in C113
Office Hrs: before/ after class or by appointment

UNIVERSITY 101-503 CRN 53611
UNM Valencia
Fall 2018
(August 20 to December 15)

Course Description:

This course is designed to accelerate a successful transition to university life. It is highly recommended that you take this course along with English 100.

This course integrates academic reading, writing, and critical thinking. Students will develop and use strategies and approaches appropriate to texts they are reading and the purposes students have for reading—that is, what they want to get out of texts. These strategies will include close reading, annotation, summary, rereading, prediction, discussion of texts with others, development of exploratory questions to focus reading, and irreverent reading. In the process, students will learn to understand, demystify, and identify patterns in the structures, codes, expectations, and vocabulary of academia.

Rhetorical Situation

- Analyze and reflect on the rhetorical situations and the rhetorical strategies of the authors and texts you read.

Reading as a Social Act

- Experience the social nature of reading, recognizing how texts are in dialogue with each other and how each text displays within itself different voices and discourse communities.

Reading as a Process/Rhetorical Reading

- Develop a variety of strategies for approaching texts, choosing strategies appropriate to the purpose you have for reading, and recognize that the approaches you use as a writer—including planning, generating ideas, assessing, incorporating new information—influence reading and rereading and that you revise your understanding of a text in ways similar to how you revise a paper you are writing.
- Develop and apply essential skills such as reading, taking notes, studying, memorizing, taking tests, and self-management skills necessary for college success

Language and Vocabulary

- Develop strategies for understanding the meanings of new words, phrases, and references in the context of individual texts.
- Recognize the value of the incorporation of various languages, dialects, and registers in texts, including languages other than English, other versions of English, and various kinds of academic registers.

Reflection

- Reflect on your development as a reader over the course of the semester, paying attention to how reading can be used in many contexts to advance your goals.

Research

Develop essential reading, writing, and critical thinking skills used in study and in research

- Use reading critically to analyze research as a means of discovery and use reading to examine your own personal beliefs in specific contexts.
- Consider others' positions and perspectives during your reading.
- Examine appropriate and effective documentation methods in texts you read.
- Demonstrate understanding of how to use the computer for academic purposes, including learning management systems, email communications, research databases, degree audit, and other online resources.

Library Literacy Objectives

- Students will become familiar with academic databases and library search engines.
- Students will write an accurately formatted Works Cited page.
- Students will access LIBROS library database software and find a book relevant to the writing project. Students will learn how to skim the book and find quotations that are both relevant and appropriate for the paper
(Students will develop supportive relationships with members of the library staff.)

Required Texts:

Cohen, Samuel, ed. *50 Essays: A Portable Anthology*. 5th ed. New York: Bedford/St. Martin's, 2017. Print.

Graff, Gerald, and Cathy Birkenstein. *They Say/I Say: The Moves that Matter in Academic Writing*. 4th ed. New York: W.W. Norton, 2018. Print.

Materials:

Folder with pockets for this class

Loose-leaf paper

USB flash drive to save your work

Highlighters are recommended for annotation.

Pens

Online part of this course:

The syllabus and certain handouts for this class are online at UNM Learn for this course. Detailed instructions will be given in class. Go to: learn.unm.edu.

Course Policies:

Attendance Policy

A student with more than 4 absences automatically will be dropped from class, unless they are in communication with instructor during that time. In addition, arriving late or leaving class often may accumulate as absences (2 of these equal an absence.)

If you are going to miss class, please contact me. If you are absent, keep in touch with me via phone or email, to be sure you are informed of any missed assignments. I strongly suggest that you exchange phone numbers with one or two others from this class who can give you assignments when you are absent.

Late Paper Policy, Make-Ups, Extra Credit

Assignments are due at the beginning of class. Generally, late assignments will not be accepted, unless there is a case of emergency. If your paper will be late due to this type of emergency, please contact me as soon as possible for a possible extension. I may provide a make-up assignment or extra credit activity during the semester.

Behavioral Policy

- Arrive to class on time and well-prepared
- Use appropriate and non-offensive language during class and in written or email assignments
- Demonstrate cooperation and respect for instructor and classmates
- Actively participate during collaborative group work.
- No eating or drinking during class
- Avoid focusing on matters not part of course curriculum
- Behavior that threatens the safety of any class member, including the instructor, will not be tolerated. The offending student may be dropped from the course. Security will be called. Threats and stalking fall into this category.
- Bring all books to class along with paper, folder, and pens.

Academic Honesty

It is academically dishonest to present someone else's work as your own. This also includes submitting previously written work for more than one class. It is academically dishonest to submit an assignment, which contains text or work taken from another source (i.e. a web site) without any use of quotation marks. Academic dishonesty includes, but is not limited to, dishonesty in quizzes, tests or assignments. Academic dishonesty may result in you failing this course and may result in further disciplinary action by the University.

Computer and Technology Policies

The use of cell phones, texting, or using computers during class time for entertainment, social media, or personal e-mailing is prohibited. Students who fail to comply with these policies will be asked to leave and be counted as absent. In case of an emergency you can provide family members with the Academic Office phone number (505) 925-8600 if they need to reach you.

Equal Access Services:

Students who require any special accommodations or instructional modifications are strongly encouraged to notify me with appropriate documentation from UNM Campus Accessibility Services, at the beginning of the semester, so that I may accommodate any academic needs in conjunction with (ADA) Americans with Disabilities Act. Contact equal Access Services in the Advisement office or call (505) 925-8560 to receive information regarding academic support to students with disabilities.

Gender Discrimination Policies

In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered “responsible employees” by the Department of Education (see pg 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>

Office Hours/Tutoring in Writing Center

Objective: Develop supportive relationships with members of the campus community

I will be happy to meet with you and discuss your work during my office hours (or by appointment.) You may contact me anytime by Lobomail, or by text to my phone during reasonable hours. (see top first page.) I will try to respond as soon as I can. I also encourage you to utilize tutoring available on campus through the, and through The Writing Center in LRC 113. Call or go by for an appointment (925-8513). I give extra credit for each tutoring visit if you bring the slip they give you.

Grading Policy

The grades earned are from A through F based on the University grading system for percentages, and this course counts toward your GPA. See UNM Catalog for percentages
Having a passing average in this course is based on the following:

Participation/Attendance 15%

In-class reading/writing assignments,

Individual and group writing, and

Homework Assignments 30%

Essay Annotations	10%
Quizzes	15%
Final reflection paper	15%
Presentations	15%
Total	100%

Participation/Attendance (15%)

Participation means contributing to class discussions activities in a meaningful and active way, which means completing assigned work and submitting it on time. In addition, it also includes attending scheduled classes on time. Preparation means coming to class having fully assigned readings and/or activities and being ready to discuss and write

In-Class Assignments (Combined with homework, see below)

These activities involve pre-reading an assigned article and participating in a group discussion to examine, reflect on, and write about the reading. The assignments you complete will contribute to your in-class grade evaluated during class throughout the semester.

Homework Assignments (Combined with In-Class work = (30%)

Homework is due and to be complete at the beginning of the Thursday class for full credit. If you are going to be absent, please contact me beforehand to arrange for a possible extension.

Quizzes: (15%)

During the semester we will have short quizzes. Some will be announced and some will not. Some will be given on Learn online and others will be on paper. These quizzes may be multiple choice, T/F, Fill in the blank, matching or short essay.

Essay annotations: (10%) Instructions will be given on how to annotate the essays we read. You will annotate directly in your book which will be taken up periodically for evaluation of your annotation progress.

Presentations (15%) There will be a total of (2) in-class presentations assigned throughout the semester. One presentations will involve group participation. Therefore, it is crucial that you are present to collaborate with your group during arranged class times.

Final Reflection Paper (15%)

You will be asked to write a final in-class paper at the end of the semester.

IMPORTANT DATES FOR FALL 2018

Enrollment Cancellation for non-payment	Friday, Aug. 31
Last Day to Add Course or Change Sections	Friday, Aug. 31
Labor Day Holiday (campus closed)	Monday, Sept. 3
Last Day to Drop for 100% Tuition Refund/ Last Day to Drop without a W	Friday, September 7
Last Day to Drop without a Grade	Friday, September 7
Fall Break (No classes)	Thurs.-Fri., Oct. 11 and 12
Last Day to Withdraw without Student Services Permission	Friday, Nov. 9
Final Exam Week	December 10-15