

THE UNIVERSITY OF NEW MEXICO—VALENCIA
SYLLABUS FOR INTRODUCTION TO SOCIOLOGY (FALL 2018)
SOC 101 SECTION 502 (3-CREDIT) / COURSE #42845 / 16 WEEK (8/20 – 12/15)
TIME: M/W: 12:00 noon – 1:15 PM / Location: A101

Instructor: Dr. Julia Wai-Yin So
Office Hours: Monday: 10:15 AM – 11:45 PM & 1:30 – 3:30 PM
Tuesday: 10:15 AM – 3:30 PM
Wednesday: 10:15 AM – 11:45 PM
Thursday: 10:15 AM – 11:45 PM & 2:30 – 3:30 PM
and by appointment
Office Location: A-105
Office Tel/eMail: 505-925-8567 / juliaso@unm.edu (will respond by next business day)



COURSE DESCRIPTION

This is a web-enhanced college course that requires both reading and writing. Designed to introduce students to the basic sociological concepts, this course will also address how sociological theories can be utilized to analyze and interpret our social world, and how society and groups influence individuals. Students will be challenged their “taken-for-granted” or “common sense” understandings about society, social institutions, and social issues. Special attention will be paid to the intimate connections between personal lives and the larger structural features of social life. The implications of social inequalities, such as race/ethnicity, gender, and social class will be discussed.

COURSE LEARNING OUTCOMES

At the end of the semester, when you do your part as a student, you will be able to:

STUDENT LEARNING OUTCOMES

- connect "personal troubles" with "public issues" through the use of *sociological imagination* (set 1)
- define sociological perspectives and the contributions that sociological knowledge can bring to the social sciences (sets 1 - 10)
- Explain relationships between social structures, social forces and individuals. (sets 2 - 10)
- explain intersectionality and the connections between race, class, gender, disability, sexual identity and other forms of structural inequality (sets 9 & 10)

REQUIRED TEXTBOOK & MATERIALS

1. UNM Lobo ID card – for taking exams and checking out materials at UNM-Valencia Library
2. A valid UNM email address (<https://policy.unm.edu/university-policies/2000/2540.html>)
3. **Introduction to Sociology**. OpenStax College. 2015. ISBN-10 1938168410 or ISBN-13 978-1-938168-41-3. **Free download** at: <https://openstax.org/details/introduction-sociology-2e>
4. *Free* online textbook resources for students at:
<https://openstax.org/details/introduction-sociology-2e?Student%20resources>

5. **Workbook for Introduction to Sociology**. Julia W. So. 2018. (2nd ed.) Kendall Hunt Publishing Company. Coil-bound hard copy: ISBN 9781524955847. The eWorkbook (ISBN 9781524959661) can be purchased at campus bookstore or online at:
<https://he.kendallhunt.com/product/workbook-introduction-sociology-university-new-mexico-valencia-campus>
6. Online access to *UNM Learn* at <https://learn.unm.edu/> for related course materials
7. Individual personal account to access *Films on Demand* from UNM-Valencia Library (instructions to create an account at *Films on Demand* is in the Treasure Folder)
8. A one-inch 3-ring binder & one pack of 4-tab dividers to organize your notes, handouts, assignments, and exams by four units
9. Red-ink pen for your own personal questions in the Workbook
10. Black- or blue-ink erasable pen for written exams
11. #2 pencil and an eraser that does not smear– for scantron exams

MUTUAL EXPECTATIONS

COMMUNICATION WITH ME

- The best way to reach me is via eMail.
- Make an appointment with me in advance to reduce your waiting time at my office.
- You are welcome to speak with me before or after class. Please be aware that these conversations have to be brief and are not private conversations.

YOU CAN EXPECT ME TO DROP YOU FROM THE COURSE WHEN YOU...

- do not show up on the first day of class, without notifying me in advance.
- miss four class sessions.
- miss the first exam.

YOU CAN ALSO EXPECT ME TO ...

- come to class on time and be prepared to teach.
- contact you when you miss two class sessions.
- not accept late work or work that is not typed.
- respond to your eMails or phone messages by the next business day.
- return all activity sheets, assignments, and exams in no more than two weeks.
- keep your phone/digital device until the end of the class session, when you use it without permission in class.
- give you only one verbal warning when you are disruptive in class before I ask you to leave.
- call campus police to escort you out of the classroom when disruptive behavior continues.

TO EXCEL THIS CLASS, I HIGHLY RECOMMEND YOU...

- come to class and do the work.
- complete all reading assignments for the week before coming to class.
- spend a minimum of six hours per week on activities pertaining to this course. These activities include (1) reading the assignments to seek answers for the questions in the Workbook, (2) reviewing and organizing the lecture notes so to create your own study notes, (3) completing the assignments, and (4) studying for exams.

COURSE REQUIREMENTS / ATTENDANCE

- **attend *all* class sessions.** Watching class captures does not substitute for attendance. Any absences--excused or unexcused--will affect your grade.
- this is a college course—it requires both reading and writing at a college level.
- arrive punctually--it is a matter of self-respect. Tardiness will be noted if you are 10 minutes late or leave 10 minutes before class is dismissed and do not give me advance notice. Two late arrivals count as one absence. When late, please enter the classroom quietly.
- walking In and out of the classroom, carrying your phone.
- submit all assignments, that you complete on your own, on their respective due dates during the first five minutes of class.
- No late work is accepted, nor is hand-written work, unless permitted otherwise.
- comply with the UNM Student Code of Conduct.

Student Code of Conduct

Students will be disciplined when engaged in any behaviors that “affect adversely the University’s educational function...disrupt community living on campus, or...interfere with the rights of others to pursue their education, to conduct their University duties and responsibilities or to participate in University activities” per UNM policy at:

<http://pathfinder.unm.edu/campus-policies/student-code-of-conduct.html>

Mutual respect is expected between students as well as between students and the professor. In an effort to meet obligations under Title IX, UNM faculty are considered “responsible employees” by the Department of Education (see p. 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu) at Main Campus. For more information on the campus policy regarding sexual misconduct, see:

<http://pathfinder.unm.edu/campus-policies/sexual-violence-and-sexual-misconduct.html>

Academic Dishonesty includes “dishonesty in quizzes, tests, or assignments; claiming credit for work not done by you or done by others; hindering the academic work of other students...” and **Plagiarism**—an academic theft. This is when you copy an idea or any text that is more than six words from any source, including the internet or your friends, without citing the source. To avoid plagiarism, you must enclose whatever you copy in quotation marks and cite the source. Any student suspected of academic dishonesty will be subject to the investigative and disciplinary process of UNM. Please refer to

<http://handbook.unm.edu/policies/section-d/d100.html>

This course has a **zero tolerance policy** on academic dishonesty. When found guilty, you will be dropped from the course and a report will be submitted to the Division Chair and the Instruction Dean. The same report will be kept in the student’s academic file.

COURSE GRADING SCHEME

THE EVALUATION OF FINAL COURSE GRADE IS BASED ON THE FOLLOWING:

Exam One	10%
Exams 2 or 3	20%
Exam 4	20%
Class Participation	10%
Four Assessment Assignments	10%
<u>Three Video Reflection Essays</u>	<u>30%</u>
	100%

EXAMS (50% OF COURSE GRADE)

A total of four exams will be given. Exams 1 & 4 are mandatory. The first exam accounts for 10% of course grade whereas the other three exams accounts for a total of 40% of your course grade. Format for scheduled exams includes true/false, multiple choice, matching, fill-in-the-blanks, and short-answer essays. All exams are closed book and closed notes. No make-up exams or re-takes are given. **If you miss the first exam, you will be dropped from the course unless you contact me prior to exam and provide bona fide documentation.** Under extenuating circumstances, only ONE make-up exam is permitted with supporting documents from a third party. Make-up exam is essay exam and has to be taken before the scheduled exam. Be sure to have your Lobo ID with you on exam days.

If UNM closes on the day of final exam because of inclement weather or other reasons, your final course grade will be calculated based on all work assessed up to that point during this semester. It includes the grades from: (1) the first three exams, (2) three video reflection essays, (3) class participation, (4) assessment assignments, and (5) all of your earned extra credit.

CLASS PARTICIPATION GRADE: LEARNING TEAM ACTIVITY SHEET (10% OF COURSE GRADE)

Attendance is mandatory. Class session format includes lectures, team activities, videos, and/or team discussions. Students are randomly assigned to Learning Teams of three. Your team is to take exams together, discuss materials, give review as *subject experts*, and participate in team activities throughout the semester. As a team, you are to assign a speaker at each class session. The assigned speaker will speak for the team in class. To earn credit, your team is to submit the Learning Team Activity Sheets at the end of each class sessions. On the sheet, your team is to write what is unclear. You do not earn any grade for the day that you are absent, or when your team do not turn in the sheet. I hope you will find the class interesting and engaging because interest and engagement are valuable parts of your learning.

Guidelines for class discussions:

- acknowledge we all have misinformation
- acknowledge we live in a society where various forms of privilege and oppression exist
- acknowledge your peers are like you--doing the best they can to learn
- listen with open mind and speak with open heart
- practice active listening

ASSESSMENT ASSIGNMENTS (10% OF COURSE GRADE)

Four assessments are required--one for each unit. The average of the four assessments accounts for 10% of the course grade.

Assessment (1): *On Course* Self-Assessment (Instructions on *UNM Learn*)

Assessment (2): Gratitude Assessment (p.85 - 88)

Assessment (3): Self-esteem Assessment (p.89)

Assessment (4): Test Anxiety Assessment (p.91)

VIDEO REFLECTION ESSAYS (VRE: 30% OF COURSE GRADE)

A total of three VREs are required. Students are required to watch a video and write a minimum of 500-word reflection essay, addressing the questions in the assignment sheets. The average of all essays accounts for 30% of course grade. A grading rubric is provided on the assignment sheets. Check schedule below for due dates.

VRE (1): *Food Inc.* (p.95 - 98)

VRE (2): *Raising Cain* (p.99 - 100)

VRE (3): *Unnatural Causes: Is Inequality Making Us Sick?* (p. 103 - 105)

Extra Credit Essays (ECE)

Four extra credit essays (ECE) are offered. Each ECE is weighted to account for up to 2 points towards your final course grade. Check schedule below for due dates.

*According to UNM policy at http://degrees.unm.edu/undergrad_programs/1459, the passing grade of all sociology courses is a "C." Students must complete all course requirements to earn credit for the course. Those who fail to complete the requirements will be assigned an "F".

**To protect student's privacy, grades will only be given out face to face. The final letter grade on your transcript will be based on the following:

99 - 100	A+
94 - 98.9	A
90 - 93.9	A-
87 - 89.9	B+
84 - 86.9	B
80 - 83.9	B-
77 - 79.9	C+
<u>72 - 76.9</u>	<u>C* Please note that any grade less than a 72 is a failing grade.</u>
67 - 71.9	D+
64 - 66.9	D
60 - 63.9	D-
Less than 60	F

Schedule of Topics/Assignments/Exams

***Set refers to the workbook & Ch refers to the textbook**

Unit I – Sociology: Approaches & Paradigms Used in Studying Society

Wk	Date	Set*	Ch*	Topics/Assignments	Subject Experts
1	8/20 (M)	1	1	Learning Team Assignment & Subject Experts Sign-up	
	8/22 (W)				

2	8/27 (M)			Due - Student Agreement (p. 145)	
	8/29 (W)			Due – Assessment (1) <i>On Course Self-Assessment</i> (Access link is in the Online Assessment folder)	
	8/31 (F)--Last day to change grade option on LoboWeb				
3	9/3 (M)			Labor Day	
	9/5 (W)			Mandatory Exam I on Unit I Last day to submit Student In-take Form (p. 147 & 148) in person at my office by 3:00 pm (5 pts toward Exam I)	
	9/7 (F)--Last day to drop a course without a grade				

Unit II – Culture, Social Structure & Socialization

Wk	Date	Set	Ch	Topics/Assignments	Subject Experts
4	9/10 (M)	2	3	Due--ECE (1) on the Three Sociological Perspectives (pg. 115) Culture	
	9/12 (W)				
5	9/17 (M)				
	9/19 (W)				
6	9/24 (M)	3	6	Social Structure: Groups and Organization Due—VRE on “Food Inc.” (pages 95 - 98)	
	9/26 (W)				
7	10/1 (M)			Due—Assessment (2) On Gratitude (pages 85-88) No lecture – <i>Valencia Speaks</i> on Domestic Violence @A101 @ noon	
	10/3 (W)	4	5	Socialization	
8	10/8 (M)				
	10/10 (W)			Exam II on Unit II	
	10/11 & 10/12 Fall Break				

Unit III – Social Institutions

Wk	Date	Set	Ch	Topics/Assignments	Subject Experts
9	10/15 (M)	5	14	Due – ECE (2) on “Teen Culture” (p. 117) Institution of Family	
	10/17 (W)				

10	10/22 (M)			Due--VRE on "Raising Cain." (pages 99 - 100)	
	10/24 (W)	6	16	Institution of Education	
11	10/29 (M)			Due—Assessment (3) On Self-Esteem (pg. 89)	
	10/31 (W)				
12	11/5 (M)	7	17	Institution of Work	
	11/6 (Tu) Election Day				
	11/7 (W)				
13	11/12			Exam III on Unit III	

Unit IV – Social Inequality

Wk	Date	Set	Ch	Topics/Assignments	Subject Experts
13	11/14 (W)	8	9	Due – ECE (3) on socialization (instructions in UNM Learn) Social Stratification	
	11/23 (F) Last day to drop <u>without</u> the permission of the Director of Student Services				
14	11/19 (M)				
	11/21 (W)				
15	11/26 (M)			Racial/Ethnic Inequality Due—Unit (4) VRE on "Unnatural Causes: Is Inequality Making Us Sick?" (pages 103 - 105)	
	11/28 (W)	9	11		
16	12/3 (M)			Gender Inequality Due—Assessment (4): On Test Anxiety (pg. 91)	
	12/5 (W)	10	12	Due – ECE (4) on Racism (pg. 119)	
	12/7 (F) -- Last day to change grade option with form Last day to withdraw <u>with</u> permission of the Director of Student Affairs				

Mandatory Final Exam on Unit IV – Wednesday Dec 12 (12:00 PM – 2:00 PM)

***INSTRUCTOR RESERVES THE RIGHT TO MODIFY THIS SYLLABUS.**

RESOURCES TO HELP YOU SUCCEED ACADEMICALLY
(INFO ACCESSED FROM UNM-VALENCIA WEBSITE ON 8/17/2018)

DISABILITY SUPPORT SERVICES: In accordance with University Policy 2310 and Americans with Disabilities Act (ADA), any student who, because of a disability, may require certain special arrangements in order to meet course requirements should contact the instructor as soon as possible to make necessary accommodations. If you are a student with documented physical or learning disability, please notify me during the first week of class. If you have special need and require accommodation in the classroom or other academic setting, it is your responsibility to contact the Office of Equal Access Services at 505-925-8560. (<http://valencia.unm.edu/about/accessibility.html>).

VETERAN SUPPORT SERVICES: If you are a veteran, I strongly encourage you to identify yourself to me, especially if you seek awareness for or need accommodations. For additional assistance, please contact Frances Duran (Campus Branch Registrar) at 505-925-8585 or fduran@unm.edu

ACCOMMODATION FOR SPIRITUAL TRADITION AND/OR FAITH-BASED OBSERVANCE

Please notify me of your obligations to spiritual tradition or faith affiliation. Reasonable accommodation for such observances, upon request in advance, will be considered.

Safe Zone Areas

Located throughout the campus, these areas offer a safe space for LGBTQI students to share a conversation. You are welcome to come by my office.



GENDER NEUTRAL RESTROOMS

They are two: one is inside the Writing Center and the other is next to the elevator between the Nursing Education Center and Student Community Center.



Other Resources:

- The Purdue Online Writing Lab at: <https://owl.english.purdue.edu>
- Campus Police: (505) 925-8570
- Career Services: (505) 925-8840
- Class Capture—accessible from the Treasure Folder of this course at *UNM Learn*
- Computer Support: (505) 925-8911
- Student Services: (505) 925-8560
- Testing Center (for make-up exams): (505) 925- 8560
- The Learning Commons: (505) 925-8907
- The Library: (505) 925-8990
- The Wellness Center: (505) 925-8830
- The Writing Center: (505) 925-8513

Your Success in this Course Depends on YOU!
Your Success in Life Also Depends on YOU!

