

FACULTY NEWS



University of New Mexico

Valencia



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- LATEST AND GREATEST NEWSLETTER 2013

Faculty Assembly Meeting – Join Your Colleagues

Wednesday,
April 17, 2013
1:30pm–3:00pm
LRC 101C

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**Faculty
Executive
Committee
Officers**

President
Elaine Clark
925-8618

**Vice President/
Treasurer**
Kalid Kassem
925-8609

Secretary
Barbara Lovato
925-8728

**B&T
Representative**
Alexa Wheeler
925-8702

**CHESS
Representative**
Dani Martinez
925-8728

**Adjunct
Representative**
Stephen Klinksiek
925-8600

President Report

Submitted by Elaine Clark



This will be my last newsletter article as your faculty president. It's been an interesting couple of years!

Some issues have come up about security on campus. Be aware that if you leave your office door open when you are not in it things can walk away. Also, if you leave your computer on and logged into the network, people can do horrible stuff on your computer while you are out. You may have noticed signs went up recently about securing your office when you are not in it—these are the reasons why.

I hope you all had a chance to review the description of the Conflict Resolution Committee to go into the Faculty Handbook. Since this topic has been on the agenda for several meetings I would like us to vote on whether to approve this description. We will then update the handbook and get it out to the appropriate people for final approval. The revised version can then appear on our faculty website.

Another topic for discussion that we sort of ran out of time to discuss at the March meeting is the fact that some students are using e-cigarettes in classrooms and other non-designated areas on campus. There was some discussion about whether an electronic cigarette is a cigarette (has no smoke, but it does give off a vapor and a smell). If this needs more discussion we can add it to the agenda.

I'll see you at the Faculty Assembly meeting on Wednesday, April 17!

Don't forget! We will have elections at this meeting!

If you have any comments or suggestions please contact me:
ewclark@unm.edu

Message from Dr. Letteney

To My Colleagues:

Can't believe it, but graduation is right around the corner! As we did last year, we will have our Pinning Ceremony for our Nursing Graduates on Wednesday at 6:30pm, our ABE Graduation on Thursday at 6:30pm, and our Commencement on Friday at 7:00pm.

I want to thank the Strategic Planning Committee for the Town Hall they put together last week. And I want to thank faculty, staff, and students who participated in updating our three year plan. Your comments were especially insightful and will be considered by the committee this month.

Thanks to Wayne Abraham and Dave Carlberg for working with the Village of Los Lunas in hosting the 2013 New Mexico Rural Forum. There will be a nationally known guest speaker here on campus for a luncheon on August 7, and the conference winds up on August 8. The focus will be economic development, tourism, community branding among other topics. If you have interest in attending, speak with Wayne.

As always, many thanks for your hard work and dedication to our students. Alice



**OUR FEARLESS
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IMMENSE GRATITUDE!**

Dean of Instruction Report

Dear Colleagues:

Thanks to all of you who have participated in our ongoing Strategic Planning process, both members of the Committee and those of you who participated in the April 10 Town Hall and/or who have communicated feedback and suggestions to me and other members of the Strategic Planning Committee. The SPC will be meeting tomorrow (Thursday, April 18) to consider all of the thoughtful feedback we have received. As I mentioned during the Town Hall meeting, a common complaint on many college campuses is that the institutional Strategic Plan is pulled from dusty shelves every few years then put back and forgotten. By having a campus tradition of annual review of our three-year Strategic Plan, we create and articulate common goals, aspirations, and metrics which define our common cause(s) as a community. In case you wish to express any additional suggestions before the revisions are completed and the revised Strategic Plan is loaded on our website, please recall that Michael Ceschiat serves as our faculty representative to the SPC, and Elaine Clark has served on it for the last two years, *ex officio*, as the Faculty Assembly President.

Speaking of the website, by the time we meet in Faculty Assembly, Najib Manea and the I.T. support folks will have held another session on Tuesday, April 16, for faculty members who still need to create a template faculty page. We developed a consensus agreement in Chairs Council of the importance of giving the faculty a better presence on the website and of providing a common level and look of information at first glance by the online public. If you have not yet created your faculty page, please try to do so before the end of the waning academic year so that we can focus our efforts to do the same for our part-time faculty members in the fall.

What we hope will be a “first annual” Branch Faculty Colloquium will occur this Friday, April 19, in the Luminaria Room of the SUB at Main Campus. Faculty representatives from each Branch will make successive 30-minute presentations in the morning, followed by catered box lunches, then faculty are encouraged to caucus with each other by academic discipline in the afternoon. We hope to articulate common cause and share best practices within the Branch faculty community.

Since we are nearing the end of the term, Claudia Barreto and her indefatigable Assessment Committee members will be meeting at the Dean’s Conference table over the next three Fridays: April 19, April 26, and May 3. Their excellent work in the recent past has populated the data in our www.tk20.com assessment software module and provided multiple feedback loops for us to improve the ways in which we deliver the curriculum. Please cooperate with your faculty

colleagues who are entering data for your courses and programs so that we continue to develop a complex matrix of expected student learning outcomes, course and program goals.

Please recall that Summer 2013 book orders were due on March 31, and Fall 2013 book orders were due on April 12. Prompt submission of book orders assures that the correct editions of texts and the appropriate software and ancillary order materials are on the shelves when the students need them. Our early submission also allows Tracy Peralta to locate as many used books as possible for purchase in order to keep down the student book expense costs.

My service as one of two Branch Campus Deans (with Randi Archuleta of Taos) on the Vice Provost for Extended Learning Search (to identify a replacement for long-time employee Jerry Dominguez) continues, and we have moved to identifying finalists who will come to campus in late April and early May. Since the candidates who did not make the cut are in the process of being notified, we cannot yet reveal the names of the finalists, but we have been told they will be formally announced shortly. Rest assured that it was a strong field with 48 initial candidates.

It is a common truism that Branch Campus faculty—and our students—have responsibilities that mitigate against considering teaching or studying abroad. All the same, I recently received (and posted on my office door) this year's Fulbright competition (due date: August 13) and encourage you to look over the broadside and perhaps go to the website (www.iie.org, stands for "Institute for International Education"). In 1994, I submitted a Fulbright proposal to teach in Australia and to engage in a comparative study of indigenous literatures on the American and Australian continents. Although I made it only to the second round, the process of developing the proposal certainly constituted valuable professional development, and the feedback I received was worthwhile and helped to inform aspects of my teaching for several years thereafter.

I will be attending my daughter's graduation from The University of Michigan on May 4, returning to campus May 6 for our Commencement week. I encourage you to be available to your students and their families as we celebrate student accomplishments with the Nursing pinning ceremony (May 8), the ABE graduation (May 9), and the Valencia Campus Commencement (May 10). Best wishes for a strong and encouraging end of the term to all!

Respectfully yours, Richard

Business, Technology & Fine Arts Division

From Susan Jackson, courtesy of the Illustrious Cindy Chavez:

We submitted our course of action plan for the 2013-2014 Perkins grant. This coming year we will fund Automotive Technology and DMA with an emphasis on film studies. We will be working on developing 30 credit hour film certificates that meet industry standards and comply with grant requirements. We are also working on our Perkins Redistribution grant which requires funds to be spent on services that help us meet our unmet performance measures. Many programs on campus are funded by grants and we are fortunate to be the recipients of so many on campus. These grants not only benefit our students but also help us to stay competitive in the growing field of career and technical education.

With current grant funds we were able to purchase (2) 3D printers for our CAD/DMA program. 3D printing is a process of making a three-dimensional solid object of virtually any shape from a digital model. 3D printing is achieved using an additive process, where successive layers of material are laid down in different shapes. The technology is used for both prototyping and distributed manufacturing in jewelry, footwear, industrial design, architecture, engineering and construction (AEC), automotive, aerospace, dental and medical industries, education, geographic information systems, civil engineering, and many other fields. Once we have the printers installed and training completed, we will give a demonstration.

As you all know, tax season is coming to an end. For some of us, this is a relief and for others- well we hope you got your extensions filed in time. For the past 4 years Valencia campus in conjunction with Tax Help New Mexico, has provided free tax service to faculty, staff, students and community members. This has been advantageous for many in the community that cannot afford to pay to have their taxes done. Rich Palmer, the OBT 293 students, and Susan Jackson served 108 clients and prepared more than 181 returns this tax season. Thank you to the department work studies who helped with directing clients.

Our CAD/DMA open lab has a new addition. We moved the HP 1050C plotter from the CAD lab into the open lap for students to use outside of class time. Students will now be able to print their CAD drawings and blueprints outside of regular class time.

Additional kudos to Susan for completing her Bachelor's Degree in OLIT !

Yakima Valley Community College in Washington State Pilots Program Modeled After UNM-Valencia's Transitional English Curriculum

By Patricia Gillikin, Coordinator of Developmental English

Last fall, Amiee Stahlman and Teresa Goodhue presented on our English 099/100 Accelerated basic writing program at TYCA-SW. Amiee and Teresa talked about how UNM-Valencia's Transitional English program accelerates some students placed into English 099, helping them achieve the objectives of English 100 in part through a companion advanced reading class. This impressed Carolyn Calhoun-Dillahunt, Past Chair of the Two Year College English Association (TYCA) and instructor at Yakima Valley Community College (YVCC). She wove ideas from Amiee and Teresa into a model that will be piloted in fall 2013 at YVCC. The goal of their pilot, according to her proposal, is "to prepare qualified students to jump from 090T to 101 in a rigorous reading and writing environment (high challenge, high support; strategically integrated content designed to promote college-readiness)." (Their 090T is equivalent to our English 099.)

Congratulations to Amiee Stahlman and Teresa Goodhue, for being so inspirational, and to Rosa Auletta, who has supported the pedagogy and instigated the logistics of the 099/100 accelerating process.

Spare Ticket

I have one spare ticket to Ian Tyson and Tom Russell at the Lensic PAF in Santa Fe for this Wed night April 17. **TONIGHT!** Let me know if you want it—no charge! Email me at bill_nevins@yahoo.com

—Bill Nevins



Valencia Campus Library News

Submitted by Dr. Barbara Lovato

Summer Library Hours

May 13, 2013-August 16, 2013

May 27, 2013

July 4, 2013

Monday – Friday 8:00am - 5:00pm

Closed (Memorial Day)

Closed (Independence Day)

National Library Week - National Library Week is April 14-20, 2013.

This year's theme is "Communities matter @ your library". The library will spend the week celebrating with the following displays/activities:

- Bulletin Board
- Book Display
- Create your own story
- Quote of the Day
- Blind Date with a Book



Purchase Recommendations

Need supplemental materials to support your classes? The library is very happy to consider purchasing resources that you feel would be beneficial to support students in your classes. Let us know in plenty of time to acquire what your students will need.

Remember that we **do not** purchase textbooks, but we continue to put instructor-provided copies of textbooks on Reserve in the library for your courses.



Send your purchase recommendations to bllovato@unm.edu or bring them by the library. I will evaluate purchases based on the library Collection Development Policy as well as available funds.



<http://erinreese.blogspot.com/day-ganesha>

THE UNIVERSITY OF NEW MEXICO EQUITY & INCLUSION SURVEY

You are receiving this note from Halualani & Associates, an independent research firm conducting the Equity & Inclusion survey on behalf of The University of New Mexico. The purpose of this survey is to examine and understand your experiences at The University of New Mexico. Specifically, the survey investigates attitudes, behaviors, and beliefs related to creating a diverse, equitable, and inclusive university community. Results from the survey will be used to measure the level of progress in fulfilling The University of New Mexico's efforts to promote equity and inclusion.

Your voice, input, and feedback are VERY IMPORTANT to improving and enhancing current and future students' experiences at The University of New Mexico.

The survey will take approximately 30 minutes to complete. You will be able to access the survey until **May 31, 2013**.

PROCEDURES

You may exit the survey and return at a later time. You may decide not to complete the survey for any reason at any time without consequence of any kind.

There could be survey items that you are uncomfortable answering or to which you would simply prefer not to respond. Your participation in this study is strictly voluntary, and you will be under no obligation whatsoever to answer any questions that you are not inclined to answer. You may choose not to answer any specific questions you do not want to answer and still remain in the study.

This survey has received IRB approval (ID 13-164) from The University of New Mexico's Institutional Review Board in the Human Research Protections Office.

CONFIDENTIALITY

Please note that your responses will be used to assess climate at the University of New Mexico and will be strictly confidential. Individuals cannot be identified and only group data will be reported (e.g., the analysis will include only aggregate data). Before receiving any responses your school is required to certify in advance that the data will maintain the highest level of confidentiality.

In addition, if a finding has less than 15 respondents, it will not be registered. We do this both to preserve the privacy of individual respondents, and because results based on fewer than 15 cases are of limited statistical value.

CONSENT

Your decision to participate and respond constitutes your indicating that you consent to answering these questions and participating in this survey.

RAFFLE PRIZES FOR SURVEY COMPLETION

On completion of the survey, you may provide your details in a separate raffle survey to be entered for a chance to win numerous prizes including ipad minis, ipod nanos, UNM bookstore gift certificates or up to \$500.00 in tuition scholarships. Raffle entries will be separate from survey responses to maintain anonymity and winners will be contacted confidentially.

When you have completed the survey, you will be redirected to the raffle survey link. On this separate survey, you can choose whether or not to participate in the raffle.

IDENTIFICATION OF INVESTIGATOR

If you have any questions or concerns about the research, please contact Founder of Halualani & Associates, Dr. Rona T. Halualani at the following: rona@halualani.com or (650) 996-9255.

Follow this link to the Survey:

http://sjsu.qualtrics.com//WRQualtricsSurveyEngine/?Q_SS=3CNZK9JcKewWIPr_1GoMnJ8C3Yfwh

UNM VALENCIA CAMPUS

WELLNESS CENTER

2013 April Newsletter

Submitted by Angelica Boyle



April 2013

4/17 - Stress Relief
Workshop 12pm-1pm

4/19 - Zumba Toning
Workout 11am-12pm

4/22-4/26 - Challenge
Post-Tests

4/24- Massages
10am-3pm

4/29 - Challenge
Winners Announced

May 2013

5/3 - Mind & Body
Workout 11am-12pm

Greetings Faculty,

As we come closer to the end of the semester and finals begin, our faculty and students may begin to feel overwhelmed and stressed.

The Wellness Center is hosting a **Stress Relief Workshop**, Wednesday, April 17th from 12:00pm – 1:00pm. The workshop will be held at the Student Community Center.

We encourage faculty, staff & students to come. We will be handing out packets filled with information on stress relief strategies and tips, time management, organization skills, lifestyle changes and much more. We will be practicing a variety of relaxation exercises and techniques. We look forward seeing everyone there and hope to help relieve stress.



Faculty Assembly Agenda Wednesday, April 17, 2013

1. Call to order (1)
 - 2.
 3. Acceptance of agenda (1)
 - 4.
 5. Approval of Minutes from March 2013 (1)
 - 6.
 7. Executive Director Report (8)
 - 8.
 9. Dean of Instruction Report (8)
 - 10.
 11. Treasurer Report (5)
 - a. Funds to support Branch Faculty Colloquium
 - 12.
 13. Committee Reports
 - a. Assessment—Claudia Barreto (3)
 - b. Handbook Committee—Angelica Boyle (10)
 - c. Conflict Resolution Committee Description
 - d. FE/DI Committee – Michael Ceschiati (5)
 14. President's Report (5)
 15. Faculty Contracts
 16. New Business (5)
 17. Elections—Nominations followed by vote (20 minutes)
 - 18.
 19. Announcements (5)
 - 20.
 21. Adjournment
- (77 total minutes)

Election Procedures from Robert's Rules of Order (condensed version)

Nominations from the floor:

As soon as the president opens nominations from the floor, any member can bring forth a nomination. A member should know beforehand if the person nominated is both eligible and willing to serve.

When the nomination is from the floor:

- ◆ A member does not have to be recognized by the presiding officer and can call out a name while seated.
- ◆ A person can nominate himself or herself.
- ◆ A nomination does not need a second.
- ◆ A member can be nominated for more than one office.
- ◆ A member cannot nominate more than one person for an office until everyone else has had the opportunity to make nominations.
- ◆ Nominees do not have to leave the room during the nominations, when the vote is taken, or when the vote is counted.
- ◆ The presiding officer can continue presiding, even if he or she is one of the nominees for an office.
- ◆ A member can stand and decline the nomination during the nominating process.
- ◆ After each nomination, the president repeats the name to the assembly.

A motion to close nominations is usually not necessary unless it is apparent that members are nominating people just to honor them and that the nominees have no intention of serving.

Usually the president closes nominations when no further nominations come forward from the assembly.

If at any time during the nominating process a member realizes that he or she will be unable to serve if elected, the member should stand and request that his or her name be removed from nominations. Removing your name during nomination is better than waiting until after you are elected.

When presenting the offices for nomination or taking the vote, the president should follow the order of offices that appears in the bylaws. Elections

When there is only one candidate for office, election by voice vote is a good method to use. However, any time election occurs by voice vote, members forfeit their right to write in a candidate.

When more than one person has been nominated and the election is by voice vote, the chair takes the vote on the candidates in the order in which they were nominated. Members must vote yes for the candidate they want and vote no for the other candidates. The first candidate to receive a majority vote wins.

For paper votes, a Teller's Committee (of two or more people) is appointed to count the ballots. The Teller's Committee gives members a blank piece of paper after nominations have been closed for an office. The members write the name of the person they wish to see elected for that office on the blank piece of paper. The tellers then collect the ballots and count them, the chair of the tellers' committee reads the report. The president declares who is elected and proceeds to take nominations for the next office. This continues until all offices are filled.

Tellers' Committee

The Tellers' Committee should be appointed before the meeting and trained in the correct procedure for counting ballots. The committee is comprised of two or three people.

Tellers appointed to count a ballot vote or rising count vote should be appointed because of their accuracy and dependability not because they have something to gain from the outcome of a vote.

Tellers should cast their ballots at the same time that the assembly votes.

http://westsidetoastmasters.com/resources/roberts_rules/chap12.html

Faculty Assembly Meeting March 27, 2013 1:30-3:00 LRC 101C

In attendance:

John Y. Anderson

Claudia Barreto

Angelica Boyle

Rosa Auletta

Angelica Boyle

Tracy Terry

Elaine Clark

Julie Depree

Miriam Gustafson

Annette Hatch

Jami Huntsinger

Khaled Kassem

Alice Letteney

Danizete Martinez

Qiao Liang

LeAnn Weller

Eva Rivera

Julia So

Thomas Whittaker

1. Call to order: Elaine Clark called the meeting to order at 1:33 pm.

2. Acceptance of agenda

Agenda was accepted as amended

3. Approval of minutes

Minutes stand as submitted

John Anderson moved to accept/ Julie Depree seconded

Minutes were approved as submitted

4. Executive Director's Report: Dr. Letteney's report stands as submitted

- ◆ After nearly two years of working to achieve approval to offer workforce certificates under 30 hours in order to receive state funding under our new formula, the policy was approved by the Academic Council. We are now waiting on the Provost's Office to grant approval.
- ◆ Dr. Letteney and Wyn Goering presented a no tuition increase to the Board.
- ◆ President Frank suggested a 3.3% fee from branch campuses to be paid to Main Campus; decision to be further discussed.
- ◆ The Amazing Race was a successful and wonderful celebration of our commitment to bring the best in teaching and learning to our students.
- ◆ The Art Gallery is another beautiful exhibit of the work of local *santeros*—now a yearly tradition on our campus.
- ◆ The Strategic Planning Committee will host a Town Hall on April 10 to present its latest plan draft and receive input from the college community. Details of the luncheon meeting will follow.

5. Dean of Instruction Report:

- ◆ Jami Huntsinger respectfully submitted the report as Dean Sax at the PCA/ACA annual conference in Washington, D.C.
- ◆ Most of the full-time faculty members submitted revised FEDIs (with Fall 2012 IDEA forms) last Friday. If faculty have not done so already, please try to do so by this Friday.
- ◆ We have recently completed both the Summer 2013 and Fall 2013 Schedule of Courses which have been sent to the printers. Please know that we will carefully monitor enrollments once students start to register (Monday, April 22ff.) so that we practice fiduciary oversight even while seeking to accommodate as many students and faculty schedules as possible.
- ◆ Professor McFadden is Chair of the ad hoc committee that has been organized to fulfill President Frank's commitment to offer "five to six baccalaureate programs" in toto, in any possible delivery format, at all of the Branch Campuses.

6. Margaret Menache-Representative from Main Campus' Ombudsman's Office

- ◆ Advertising for Conflict Resolution
- ◆ Mediator's position is to encourage dialogue between two parties
- ◆ Mediation is completely voluntary, and confidential. Contact Jean Civikly-Powell at <http://ombudsfac.unm.edu> for more information.
- ◆ Levels of training include: 1. Approximate level of 4 day weekend sessions (two 8-hour sessions.) 2. Civility Salons are offered on an occasional basis. 3. Once a year, 3rd Thursday in October is the Conflict Resolution Day Open house on Main Campus.

7. Committee Reports:

Assessment (Claudia Barreto)

- ◆ Reminder that Core Assessment Sessions will take place during Fridays in April

Faculty Senate (Danizete Martínez)

- ◆ New Branch Campus workforce certificates under 30 hours will be stated in the Main Campus Faculty Handbook.
- ◆ Ad hoc committee formed to review efficacy of IDEA forms.

Faculty Handbook Committee (Rosa Auletta): – Proposed changes are online at: http://www.unm.edu/~vfec/assets/text/new_handbook/newHandPkg.pdf

Faculty Conflict Resolution Committee (FCRC)

- ◆ Discussion:
 - Motion to take out "grievance" and replace with "conflict resolution" wherever it appears. Motion approved.
 - Motion to strike section "P" (Process for Faculty Conflict Resolution). Motion approved.

- Motion to revise complaint process will be further discussed.
- Under “Structure for Faculty Conflict Resolution Committee” the following was added: “The UNM Valencia Faculty Conflict Resolution Committee (FCRC) shall be composed entirely of volunteers recruited from full and part-time faculty ranks from as many divisions possible...”

Faculty Program Development (Heather Wood)

- ◆ The Program Development Committee is developing a mentoring program for new faculty focused on technical and subject area expertise to commence in Fall 2013.

8. Thoughts to bring back about videos for online classes from the ICTCM conference (Elaine Clark): Keep in mind ADA compliance when creating videos for classes. More information to come later from Dr. Najib Manea.

9. President’s Report:

- ◆ Faculty Contracts: Clarified where faculty rank can be found in Banner.
- ◆ List Serv: V-FAC is back.
- ◆ Elections next month
- ◆ Electronic Cigarettes: Some students have been using them in classrooms. Discussion regarding if a policy needs to be in place was tabled.
- ◆ Printing in open labs

Adjourn: 3:02 pm



PHI THETA KAPPA
HONOR SOCIETY

Free Ice Spring Social



Sponsored
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The UNM VC
Student Government



menu

Ice Cream

In a Dish or In a Cone

Floats

Coke or Root Beer

Sundaes

Chocolate, Strawberry, Caramel
With Whipped Cream, Nuts and a Cherry!

Banana Splits

No need to tell ya about these

