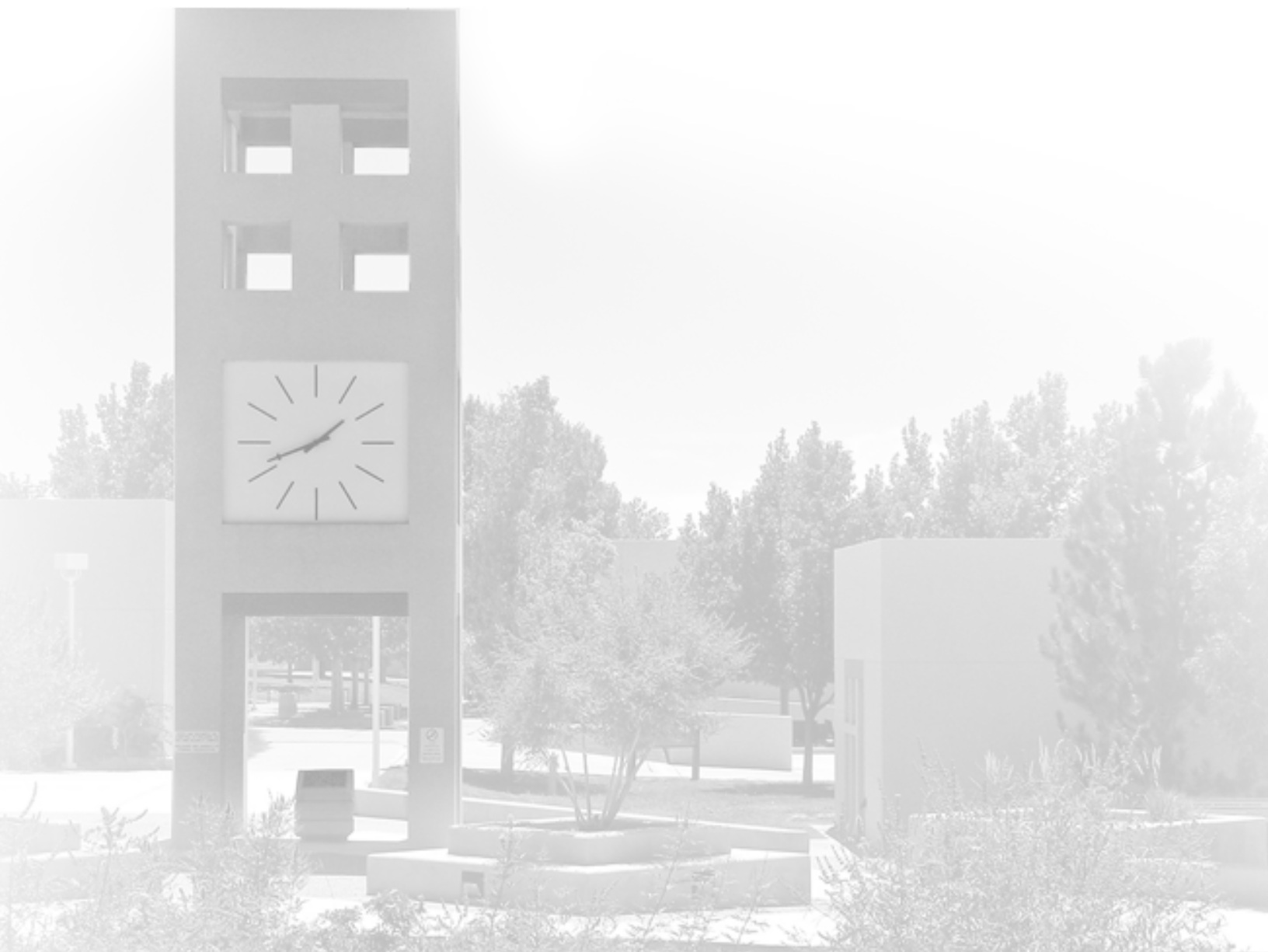


Faculty Assembly Newsletter | 3.2019

March 2019



Contents



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The President's Report

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Teaching & Learning Center

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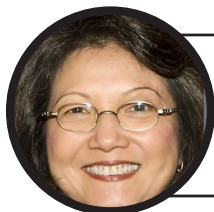
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The Writing Center

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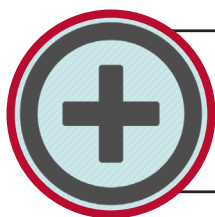


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PLUS



**Adult Education - Next Steps
Report from the Road
Faculty Online Teaching & Review Committee
Minutes & Agenda**

TINA HITE
PATRICIA GILLIKIN
ELAINE CLARK
STEPHEN TAKACH

17
18
19
20

CEO report

Dr. Alice Letteney



A quality education - a lifetime of success A quality education - a lifetime of success A quality education - a lifetime of success A quality education - a lifetime of success A quality education - a lifetime of success A quality education - a lifetime of success A quality education - a lifetime of success A quality education - a lifetime of success A quality education - a lifetime of success

To My Colleagues,

I hope you had a relaxing and refreshing break. I spent the week in Santa Fe at the Legislature, working on our Senate Bill 163 to get permission for us to build a Workforce Training Center in Los Lunas.

Our bill passed unanimously late Friday afternoon. I want to express my appreciation for all our legislators who helped move this bill through, especially Senator Clemente Sanchez who sponsored the bill, and Representative Alonzo Baldonado who co-sponsored it. Several of our Advisory Board members and many of our community members from our county commission, our mayors, our chambers of commerce, the Isleta Pueblo, UNM, SBDC, and the Executive Director of the New Mexico Association of Community Colleges, our state association.

I will keep you updated as we await the Governor's signature of this

bill. In other legislative news, you might remember that we, along with four other Branch Colleges, were inadvertently left out of last year's Election Bill, moving local elections to November. I was able to speak briefly on this issue to the Rules Committee, and fortunately, the bill passed and is awaiting the Governor's signature.

Thanks to so many of you who helped with our Route 66 Gala in March. Congratulations to our Development Board and Marcus Gallegos, Cindy Shue, Sandy Sacher and the many volunteers from all over our campus who volunteered for this event. Our latest estimates are that the event earned over \$60,000 for endowment funds whose proceeds will fund student scholarships.

More good news for student scholarships is an anonymous endowment of \$25,000 whose proceeds will assist students with

day to day financial issues that could affect their academic performance. In addition, the Daniels Fund has awarded our campus \$15,000 over a two-year period to pay for tuition for GED recipients, non-traditionally aged students, and former foster care youth.

Facebook has awarded the campus \$13,299 to host a series of short-term summer camps on: coding, internet topics including drones, cybersecurity, and solar technology.

Finally, our Student Government President, Hannah Dille, has been awarded a silver Coca-Cola Academic Team scholarship of \$1,250. She will be recognized at the Phi Theta Kappa Annual Convention in Orlando, Florida.

te

Dr. Laura Musselwhite



Welcome back from Spring Break! I hope it was restful and enjoyable. As we go into the last half of the semester, please remember these events:

Tuesday, March 19 at 1:30pm in LRC101A:
Presentation on Lewis and Clark by Dr.
Stephen Sylvester.

Friday, March 22 at 9:00am in A-131:
Faculty Academy on Classroom
Management and Team-Based Learning,
led by Julia So, Soledad Garcia-King, and
Melanie Sanchez-Dinwiddie.

Wednesday, March 27 at 11:30am in
LRC101 A,B,C – Town Hall meeting
Thursday, March 28 at 10:30am in A-101 –
Student Panel for Women’s History Month

Also, please keep these end-of-year events in mind:

Friday, April 26 at 10:00am in LRC101 C –
End-of-Year Faculty Meeting

Wednesday, May 8 at 6:00pm in the
SCC – Adult Education and Allied Health
Certificate Graduation

Thursday, May 9 at 6:00pm in the SCC –
Nurses Pinning

Friday, May 10 at 6:00pm in the SCC –
Commencement

As of Friday, March 15 at 5:00pm, the Westside Center bill successfully overcame all of the legislative hurdles and now awaits the governor's signature. Many thanks to Dr. Alice Letteney for her dedication to this cause and her willingness to stay the course in the halls of the Roundhouse for as long as it took.

Since I began writing this update last week, the horrific shooting in New Zealand occurred. Students may have questions, or may show signs of stress. If you feel the situation warrants, please connect any students to myself or Hank Vigil, who can provide resources. We want all of our students to feel safe and

take some comfort in our united efforts to refute hate speech and prejudice. Our community on campus takes pride in inclusiveness and our mission to provide an opportunity for education and the betterment of the lives of our students. At every turn, please find ways to communicate this to the student body. You are the main contacts to the institution for the students, and I appreciate every day your commitment to their wellbeing.

The President's Report

Kevin Hobbs
Faculty President

**Faculty
Executive
Committee
Elections**

...



Welcome back from Spring Break. While we were away, our elected representatives in Santa Fe passed a budget for the upcoming year that includes some increases for public education. In addition, the Senate decided not to force UNM to reinstate the four sports teams that were cut last year in order to receive its state funding, instead opting to allow UNM to run its own affairs and to work towards compliance with Federal Title IX requirements regarding gender equality. The House-approved version of the budget would have required UNM to break those Federal Title IX requirements in order to receive funding from Santa Fe.

I will ask you to remember that elections for 2019-2020 Faculty Executive Committee members will occur during our final Faculty Assembly meeting of this academic year on 17 April. Don't be shy; your colleagues need you! Chairs, please consider nominating junior members of your divisions. If you're curious about what the responsibilities might include, feel free to ask me or any other member of the current FEC.

Finally, on a self-deprecating and less serious note: I visited my parents in Alabama over Spring Break. While driving with my dear old Mom, we saw this sign in front of a country church and I had to stop

for a photo. In my Geology 101 course just before the break, we studied sedimentary rocks and the process that creates them, called erosion. In a few weeks, we will study volcanic eruptions, some of which include explosion. I'm sure that I've had a few students who would agree with the good folks at Chestnut Grove that there must be some sort of devil involved with all this explosion/erosion business, even if they have yet to see on Dr. Hobbs a bifurcated tail, cloven hooves, or flaming hay fork. I'm looking forward to more academic devilment in the second half of the semester. I hope you are, too.

Thanks,
Kevin

Hobbs

Library News

March 2019



National Library Week: April 7-13, 2019

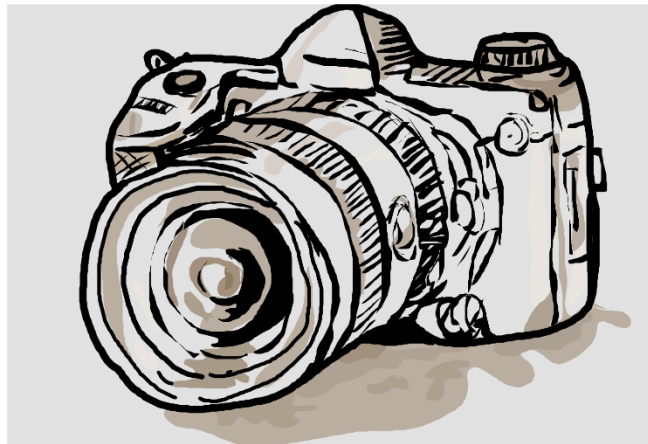
Sponsored by the American Library Association, National Library Week will be celebrated across the country from April 8-14, 2018 as a way to acknowledge the contributions of our nation's libraries and librarians and to increase awareness and support for libraries.

Activities and events at our library will include displays, a website, as well as online and onsite activities which center around this year's national theme:

Libraries = Strong Communities

Library Snapshot Day at UNM-Valencia Library: April 10, 2019

Many libraries choose a day during National Library Week to capture statistics about the impact the library has in its community on a typical day. Our "Library Snapshot Day" will be on Wednesday, April 10. Beyond taking snapshots of people using the library, data will be collected and shared on number of visitors, computer use, group and individual study, printing, photocopying, scanning, and circulation of library materials. We will have an online survey for anyone who uses the library virtually and a paper survey for those who visit physically. Be sure to stop by for coffee and cookies!



Lovato

Teaching & Learning Center

Soledad Garcia-King

Our active learning space is coming together nicely. The walls have been painted and the new interactive whiteboard wall is almost ready to be used. The furniture for the wall has also come in as well as the monitors. The carpet will be going in soon as well as the three monitors for this learning space. After all the furniture and equipment has come in, we will be going into a testing phase to make sure everything is working properly. We hope to have the learning space ready by the end of this semester.

**TRAINING
&
WORKSHOPS**

**Questions? Contact?
Suggestions for training?**

Soledad Garcia-King

sgking@unm.edu



March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7 Proctorio Basics 1:30-2:30	8	9
10	11 SPRING BREAK	12 SPRING BREAK	13 SPRING BREAK	14 SPRING BREAK	15 SPRING BREAK	16
17	18	19 Course Maps 2:00-3:00	20 Proctorio Basics 9:30-10:30	21	22	23
24	25 Teaching Second Language Learners 11:00-12:00	26	27 Course Maps 9:30-10:30	28 Teaching Second Language Learners 1:00-2:00	29	30
31						

Upcoming Workshops

EVENTS

Proctorio Basics

Proctorio is an online proctor available to our campus through Blackboard. Learn about the basic features of this proctor.

Course Maps

Learn how to create a course maps to show alignment with your SLOs in your syllabus. Course maps can be used in both online and face to face classes.

Teaching Second Language Learners

Find out how second language students learn and what you can do in your lessons to reach them so they are successful in your course.

Times are still tentative...



Faculty Connections 2019, call for proposals

Faculty Connections is an opportunity for faculty to benefit from the opportunity to share professional development on a variety of topics that will help kick off the new academic year. We welcome proposals for interactive training ideas or ideas on tips and strategies others could implement in their classrooms. Sessions could cover a wide variety of topics related to instruction and technology. Sessions will be 30 minutes long and will be held concurrently on campus Tuesday, August 13th starting at 1:00 PM. This is a great opportunity to share your ideas with your colleagues.

Proposal Submissions

The event is open to all faculty, part-time and full-time alike. If you are interested in teaching a session please email, Soledad Garcia-King at sgking@unm.edu by May 3, 2019. Include the title of your proposed session, a short description (50-100 words) of your session that will be published on the event catalog, and any requirements for your session (technology and classroom requirements).

Registration to attend Faculty Connections Is NOT Required

No registration for Faculty Connections is necessary. Simply attend the sessions that interest you. Sign-in sheets will be provided at the session.

Lunch

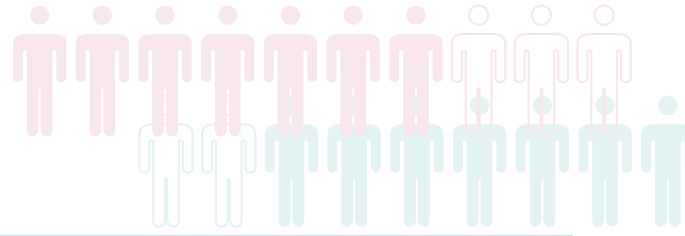
Lunch will be provided before the sessions begin.



The Writing Center

Patricia Gillikin

The Writing Center Director



Events:

English Language Conversation Group, Mondays at 12:30 to 2—drop in any time!

Creative Writing Workshops Every Wednesday at 12 p.m.

Director to Attend IWCA Summer Institute

Thanks to the Next Generation grant, I will be attending the week-long International Writing Center Association Summer Institute in June in Baltimore, working with writing center administrators from many places as we share ideas about how to make our centers powerful catalysts for writers' growth. I am thrilled that the theme of the Institute is "Cultivating Community." The announcement of this theme includes this statement: "We seek to build a community of practitioners by bringing together new and more experienced writing center professionals looking for strategies, renewal, and reinvigoration."

The announcement goes on to say, "Through workshops and discussions on a wider range of tutoring education and methods, community and campus outreach, social justice actions, and new approaches to research and assessment, we will, together, interrogate the ways we build community explicitly and implicitly as we also share and examine strategies for writing center administration." I am excited about this opportunity to deepen my practice and my connections, and I plan to bring back ideas and plans for consultant professional development and for best practices in our center.



Our spring 2019 Writing Consultants. In back: Daniel Baca, Ector Hernandez, and Danielle Gabaldon. In front, Allie Hefner and Jacky Ramirez. Not pictured: Felina Martinez, though the work of art behind everyone is by her. Photo by Monique Rivera.



International Writing Centers Association



The Writing Center



Creative Writing Group

Felina de la Cruz Fernandez's Creative Writing Group has drawn writers from the community, thanks to the News-Bulletin's including the weekly event in the Noticias section.

Professional Development for Consultants

In their professional development, consultants have been working on asking powerful questions in their sessions and on strategies for working with writers who are experiencing strong emotions. All consultants are engaged in individual explorations of topics that are of particular interest to them; Daniel Baca read on and reported to us about the changing role of technology in writing, and Jacky Ramirez is researching APA style.

Consultant Spotlight

Ector is the consultant who has been with us the longest, since fall 2016. He is well-known and regarded for his calm demeanor with writers, his sneaky sense of humor, and his snails. In his first training as a Writing Consultant, he enacted the role of a consultant at the front desk who was not completely present to the nervous writer, demonstrating what not to do. This performance has become legendary, and in the meantime Ector's actual manner when working with writers has never lacked attentiveness and respect.



ONLINE APPOINTMENTS in the Writing Center:

Want support with your writing while you are comfy at home? You can meet with a consultant by phone and/or Word Online during our open hours. To arrange a consultation, e-mail Patricia Gillikin at gillikin@unm.edu

Spring Hours:

The Writing Center is open to work with students on their writing the following hours this spring. Drop ins are welcome!

Monday through Thursday 9 to 4

Friday 11 to 1

Evening hours (in the Learning Commons after 5):

Wednesday 4 to 6

Social Sciences

Julia So, Chair

Commitment

Connection

Camaraderie

News Flash from the Division of Social Sciences.

On March 3, four faculty members of the Division of Social Sciences attended the 10th Annual Scholarship Fund Raising Gala at Isleta Casino. From the photos below, it is clear that we had fun.



From left to right: Andy Carrey, Soledad Garcia-King, Julia W. So & Cheryl Bryan.



From left to right: Julia W. So, Manuel Garcia y Griego, Otto King, & Soledad Garcia-King.

Congratulations to Teresa Goodhue! She recently graduated from the Spring 2019 Mediation Class of the Office of the Faculty/ Dispute Resolution Services for Faculty at Main Campus. We appreciate Teresa and her effort to be one of the mediators on campus.

On Tuesday March 19, Dr. Stephen Sylvester, our History Online Adjunct Professor will deliver a special presentation on Lewis & Clark Expedition. It will be from 1:30 to 2:30 PM at LRC 101. In addition to a PowerPoint slide show, the audience will have the opportunity to examine a variety of items and artifacts and participate in an active discussion.



In Fall 2019, the Division will be rolling out eight new courses that are either not offered before or once offered, but some years ago.

AFST 1110 - Introduction to African Studies
ANTH 1211 & Lab - Archaeological Method and Theory with Lab
CJUS 1410 - Law
CJUS 2235 - Constitutional Criminal Procedure
HIST 1170 - Survey of Early Latin American
POLS 1130 - Issues in American Politics
PSYC 2330 - Psychology of Human Sexuality
SOCI 221 - Global Issues

The Division's next ZOOM meeting will be held on April 19, 2019.

Business & Industrial Technologies

Alexa Wheeler, Chair

BIT



THE 8TH ANNUAL LEADING EDGE FILM FESTIVAL APRIL 1, 2019

FREE ADMISSION

UNM-VALENCIA STARLIGHT CINEMA

SHOWINGS

ARTS & SCIENCE
ROOM: A101
9AM-11:30AM
1:30PM-4PM

(505)925-8500

8 SHOWING

6PM-9PM
ADDRESS:
2226 SUN RANCH
LOOP, LOS LUNAS

(505)866-9066

Hopefully all had a restful Spring Break!

I am very thankful for our active MediaArts Club. The students in this club are having regular weekly meetings, and have had a variety of fundraising/student community engaging events, such as painting parties and chalk drawing competitions. Stay tuned for more events! They are organizing the **8th Annual Leading Edge Film Festival, set for April 1.** They are currently soliciting for film submissions and anyone can submit! Information

will be sent out via email next week. There will be two on-campus screenings in A101 (9am & 1:30pm start times) and an evening screening at the Starlight Theatre in Los Lunas at 6pm! We are actively looking for donations/sponsorships for the event, in terms of gift certificates/prizes for student winners, as well as food donations to feed the crew on the day of the event, and to sell for concessions. If you have any information to share on possible sponsorships or donations of any kind, please email me at alexa08@

unm.edu.

Congratulations to James Hart, Alex Sanchez, Cindy Shue, Rosa Auletta, and Laura Musselwhite for working so hard to win a Facebook Community Grant that will support IT summer camps at our campus!

I appreciate all that you do for our students and programs. Thank you BIT faculty, and everyone across campus who has been working together with us to grow our programs.

Wheeler

Health Sciences

Marjorie Campbell, Chair

Capitol Challenge

New Mexico Nurses Association



The picture is of students and faculty who attended the Capitol Challenge, a day organized by the New Mexico Nurses' Association. Student nurses from all over the state get to see the state legislative process and meet with legislators. It was particularly pertinent this year because the level four students had recently attended a New Mexico Board of Nursing meeting where they learned about some pending legislation that could impact their careers. All of the nursing students and two faculty members attended.



Spring 2019 Gallery Schedule-

Augustine Romero

April 8 - May 3

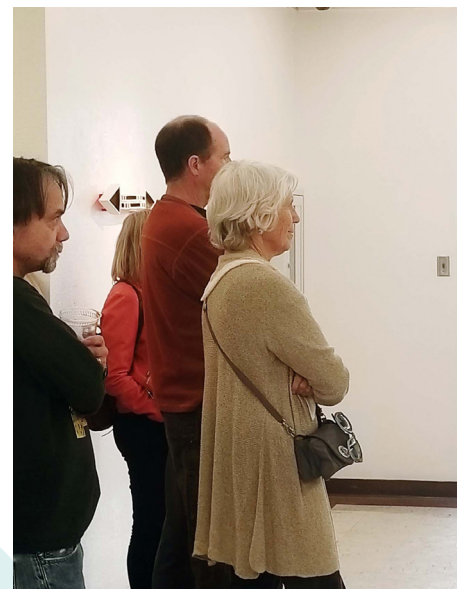
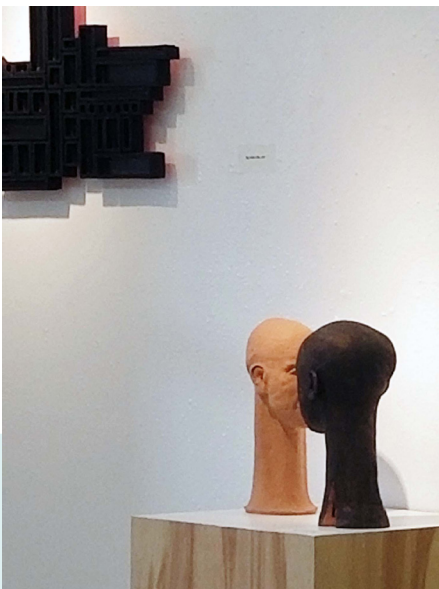
Reception: April 10, 2019 @ 4:30pm

Humanities Division

Heather Wood, Chair

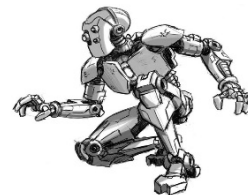
**Photographs & gallery schedule
submitted by Julia Lambright**

Alexis Kaminsky



M(athematics), E(ngineering), C(omputer) S(cience) Division (MECS)

Submitted by Elaine W. Clark, Division Chair



Why Mychael is not at Faculty Assembly

Mychael Smith, one of our Math faculty and a member of the Faculty Executive Committee, will miss this month's FAC because he is giving a talk in the Department of Mathematics and Statistics at main campus. Go Mychael!

UNM Department of Mathematics & Statistics

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Click to add iCal feed of all events to your calendar
An RSS feed of all events is also available [here](#)

« February »

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Department of Mathematics & Statistics

Campus Address:
University of New Mexico
Department of Mathematics and Statistics
1 University of New Mexico, MSC01

Home >

Equivariant E infinity algebras

Event Type: Seminar

Speaker: Mychael Smith

Event Date: Wednesday, March 20, 2019 - 3:00pm

Location: SMLC 356

Audience: Faculty/Staff
Students
Alumni/Friends

Event Description:

Abstract: In classic homotopy theory, the E infinity operad encodes multiplicative structures on spaces or spectra. Working equivariantly, there is a richer equivariant E infinity operad that encodes additional structure on a space with a group action. In this talk, I'll discuss the differences between these two operads and give a comparison between their respective algebras.

Results of Search

We had three open tenure/track positions in mathematics this year. After a diligent search, we have had two wonderful candidates accept our offers. I will let you know about our new full-time faculty in the Fall.

Upcoming NMMATYC Conference

Several of the mathematics faculty will attend the New Mexico Mathematica Association for Two-Year Colleges conference on April 12 & 13 at Western New Mexico University in Silver City. I hope that those who plan to present will report on their activities in the April newsletter.

Trivia in Honor of Women's History (Herstory) Month

<https://www.inverse.com/article/53891-olga-ladyzhenskaya-google-doodle>

Image of robot taken from a Pinterest posting from students.autodesk.com:

<https://ar.pinterest.com/source/students.autodesk.com/>



Adult Education Day was celebrated at the state capitol on February 15. Instructors and students attended to see our legislature in action and to honor outstanding students and instructors. Our students, accompanied by Kristen Waring, got up early to take the train to the Roundhouse.

Students tour the Roundhouse and visit their legislators. House Bill 2 includes a much needed increase in adult education funding and we are thankful to Legislative Finance Committee and our legislatures for moving this forward.



The Adult Education Working Group at NROC 2019.

Tina Hite, Terri Gustafson, and Kristen Waring recently attended the annual NROC Membership Meeting. NROC is a membership organization that supports college and career readiness. Products that have been developed through this organization include [Hippocampus](#) and [EdReady](#) for math and English. Both products are open access, but members are able to customize EdReady and create reports from EdReady. A favorite part of this meeting is the focus on networking. There are ample opportunities to learn what others are doing to support college readiness using EdReady. The bootcamp model is

popular, though North Carolina demonstrated how they are offering different levels of support for underprepared students with a co-requisite model that has been very successful. The last workshop of the conference we spent time with the implementation team to discuss what would be most useful for them to focus on next. Contextualizing curriculum to careers and improved reporting made it to the top of the list.

Don't forget our Open House on April 10 from 3:00 - 6:00. We will be celebrating our new name and introducing the community to expanded services and some of our partners. Staff, students and partners will give short presentations as well as time to visit and ask questions.

Hite

Reports from the ROAD...



Patricia, Rusty, Kelsey, Robb, Laura, and Katy, after our second performance on the Box stage.

Improv

This month I am performing at The Box with the Performance Class for four Sundays at 6—two more after you read this.

The first full show I ever got to do improv for, on March 10, I was a psychiatrist wanting to write a paper on a client who could astrally project, a person who just wanted to help everyone, a mad butterfly collector and consumer, someone who ate the meatball everyone else wanted, and a were-unicorn (it was a busy night).

The second night, on March 17, I was an expert dumpster diver, an uncool 1st grader plotting with her brother to achieve ultimate coolness, and a person terrified of shoes.

Meanwhile, I found new ways to use improv with UNM-Valencia students—Mary Cooper-Wallace invited me to work with her UNIV 101 students who gave voice to self- and other-blaming inner voices and the inner guide, so that they could choose the constructive guide over blaming for themselves, and I later asked my Writing Center Consultants to play in the same way.

NMHEAR

Patricia Gillikin

The most useful part of NMHEAR for me was the pre-conference session, which was “Metacognition: Planning, Monitoring, and Evaluating Study Skills and Strategies.” The folks from NMSU had much data to demonstrate that promoting students’ self-monitoring and self-regulation of their learning strategies leads to dramatic increases in how well they do in their courses. I requested the materials the presenter used and I will be sharing these ideas with all the Learning Commons advanced tutors at the next training on March 22.



WORKSHOP

Applying the QM Rubric (APPQMR)

REGISTER TODAY

- Cost is \$50 per participant*
- Send the following information to Eileen Davis at eileend@unm.edu or 505-925-8974
 - Name
 - Email Address
 - Affiliation
 - Phone Number

QUESTIONS?

If you have any questions about the workshop you may also contact Elaine Clark at ewclark@unm.edu or 505-925-8618, or LeAnn Weller at lweller1@unm.edu

DATES

March 26 thru April 9, 2019

TIME

Online

DESCRIPTION

The Applying the Quality Matters Rubric (APPQMR) workshop is QM's flagship workshop on the QM Rubric and the process of using the QM Rubric to review online courses. It is intended for a broad audience, including but not limited to faculty, instructional designers, administrators, and adjunct instructors who wish to understand more about the QM Rubric and process of course review.

The APPQMR is the prerequisite for the Peer Reviewer Course, which is the required course to become a QM Peer Reviewer.

**The Fee for UNM-Valencia faculty will be paid by the U.S. Dept. of Ed. Title V Next Generation Project.*

QM Professional Development – Supporting the continuous improvement of your courses.
Visit us at qualitymatters.org

The contents of this training does not necessarily represent the policy of the United States Department of Education. Do not assume endorsement by the United States Government.



Faculty Assembly Meeting Draft Minutes
Wednesday February 20, 2019 (1:30 – 3:00 PM)
LRC 101

In Attendance:

Kevin Hobbs
Justin Bendell
Stephen Takach
Teresa Goodhue
Heather Wood
Marji Campbell
Mychael Smith
Victor French

Soledad Garcia-King
Patricia Gilliken
Elaine Clark
Melanie Sanchez
Dinwiddie
Alexa Wheeler
Andre Beud
Tina Hite

Julia So
Ariel Ramirez
Barbara Lovato
LeAnn Weller
Cheyrl Bryan

Guests: None

1. Call to Order (1 minute)
 - a. Meeting commenced at: 1:31PM
2. Acceptance of Agenda (1 minute)
 - a. Heather Wood moves
 - b. Alexa Wheeler seconds
3. Approval of Minutes (1 minute)
 - a. Justin Bendell moves
 - b. Alexa Wheeler seconds
4. Chief Executive Officer Report—Alice Letteney (0 minutes)
 - a. CEO not present
5. Dean of Instruction Report—Laura Musselwhite (0 minutes)
 - a. Dean of Instruction not present
6. Treasurer's Report—Justin Bendell (1 minute)
 - a. \$477.79 in the budget
 - i. Can be spent on:
 1. materials and supplies
 2. local food
 3. copies
 - b. \$23 in the "Snack Fund"

7. Faculty Assembly Standing Committee Reports

a. Adjunct Faculty— (0 minutes)

No Members Present.

b. Communications—Alexa Wheeler (2 minutes)

Calls for somebody to take over the Faculty Newsletter

c. Conflict Resolution— _____ (*need to insert name*) (2 minutes)

Ombudsmen Mediation Training is worth the time and effort

d. Curriculum— Barbara Lovato (2 minutes)

We have met once. We determined four (4) programs that we are going to review in the spring. We are going to meeting in March and April. We will be using a new instrument (the program review document has been tweaked and will be different. We will meet again on March 16th

e. Faculty Handbook—Tina Hite (10 minutes)

i. Elaine Clark is presenting a handout concerning the “required faculty office hours” and placed the handout on the document camera

ii. Melanie Sanchez - says there are too many “should” and could be changed to “expected to” or some other strong verb

iii. Melanie Sanchez - says there is no caveat for “Special Circumstances”

iv. There are some faculty that are Full-Time, however they may not see students at all...not enough to meet the six (6) office hours

v. There needs to be some language to shore up the language and make the differentiation between those full-time faculty members with student contact and those without as much or none

vi. “Special Circumstances” should be outlined

vii. Justin Bendell says: Faculty with special circumstances will make arrangements/adjustments to “required office hours.

viii. Alexa requests to remove “gender” from the verbiage

ix. Barbara Lovato: This is meant to be prescriptive? It is up to the person’s supervisor to ensure they are meeting the “requirements”

x. Kevin: Voicing concerns from other colleagues:

i. Concern #1: Six (6) hours is not enough

ii. Concern #2: We need to be able to say, especially need to be able to say: “I cannot have a committee meeting during my posted office hours”

- Julia So: To be respectful to the students that we serve we should schedule time outside of our office hours

- Elaine Clark: Respect each other’s’ office hours (i.e., do not assume that people can meet during their posted office hours)

- Kevin Hobbs: There are significant enough changes that we need to delay a vote on the document until the changes are seen by all
- f. Faculty Professional Development—Ariel Ramirez (2 minutes)
We have ~\$300.00 remaining until June 2019
- g. Faculty Program Development— _____ (2 minutes)
 - i. Julia Presents: Toward the end of the semester, after the end of the year faculty meeting, we are going to host a roundtable (Friday, April 26th, 2019)
 - i. Active learning, inclusion and diversity, participation, teaching from the back of the room, faculty member mindset, writing assignment in your discipline
 - ii. Share Your Best Practices in the Classroom
 - iii. Lunch will be provided (if funds are found)
- h. Online Teaching—Elaine Clark (2 minutes)
 - i. Elaine Clark and Tina Hite presenting FOTRC Document is placed on the projector
 - ii. Going through the description of the committee and are refining it
 - a. Too many should
 - iii. Removal of “online degree programs” [Not the committee’s responsibility to do this]
 - iv. We want our focus to be on support
 - a. Support of faculty
 - b. Support of students
 - c. Support of quality online education
 - v. “All people on the committee should have two (2) years of experience teaching online” this has been removed and the committee is welcoming all teaching faculty and the committee will get them up to speed
 - a. Term on the committee is three (3) years, not two (2) years because there is one (1) year of getting folks on the committee up to speed
 - vi. Review process:
 - a. Hard because we were initially wanting to follow QM norms [three (3) person teams with specific qualifications] so we have decided it is better to just get eyes on the courses
 - b. Will bring more information to the March 2019 FA Meeting
 - vii. Major Addition:
 - a. How to hand-off leadership on this committee
 - b. Set up a process to hand-off leadership on the committee because some of the “course release”
- i. Faculty Senate Representative—Cheryl Bryan (2 minutes)
 - i. One Big Thing:
 - 1. They are changing the health insurance
 - 2. If you had your health insurance with UNM that is one category
 - 3. Blue Cross another category

- ii. They are combining the UNM and Blue Cross/Blue Shield and this will lead to less of an increase
- iii. Sent out on February 8th, 2019 UNM Health Lobo Proposal

J. Student of the Month- Melanie Sanchez (2 minutes)

- The form is online
- Just send a paragraph about why you are nominating student for “Student of the Month”
- By the end of next week for the February 2019 award

8. Other Committee Reports

i. Section F- Elaine Clark

1. F70 did receive approval
2. All of the sections are finalized
3. We are all done with Section F
4. Worth everyone’s time to go and read these as they are specifically about the Branch Campuses
5. F70 = how we articulate our course with UNM Main Campus, and how we check credentials for people who teach those courses
 - a. Went from three (3) pages to much less
6. Big changes worth reading
 - a. Junior Tenure Track Faculty should read these
 - b. Lecturer Track faculty should read these
 - c. Part C – Promotion/Retention (see B1 in the Faculty Handbook)

9. President’s Report—Kevin Hobbs (3 minutes)

- a. See President’s Report in the Faculty Newsletter
- b. Additionally:
 - i. Three (3) legislative bills that affect us directly
 1. Raising the minimum teacher salaries in the State of New Mexico
 2. Read in newsletter
 3. Read in newsletter
 - ii. In the papers this morning:
 1. The State of New Mexico is holding the UNM Budget “ransom” unless the sports come back
 - a. Now is the time to participate in the legislative process
- c. Cheryl Bryant – says that we have five (5) more sports than most universities have normatively (this was stated in the Faculty Senate Meeting)
- d. Julia So – Says the bill on raising minimum wage in New Mexico might also affect faculty salaries (\$7.50 to \$12.00 in 2023)

10. New Business / Announcements

- Faculty Office Hours - Covered above
- Justin Bendell – Active campaign for a faculty union
 - Over the course of the next few months action will be taken to make this happen
 - Announcing that this is happening and that he is for it
- Julia So – On Dual Credits, this is a new learning experience for me. Julia commented that we all teach at the college level. If you are approached to teach “dual credit” please make sure you maintain the reputation of UNM Valencia and the academic rigor that we teach as College-level teachers."
- Elaine Clark – F70...assumes that we meet the learning objectives for all classes that will articulate to other campuses
- Elaine Clark – Laura Musselwhite wanted us to discuss the common course and that there are accepted SLOs and that UNM Main will not accept our classes if we do not follow these SLOs and that they are published in syllabi
- Melanie Sanchez – Laura Musselwhite also says that they are spot checking our syllabi to make sure that we are publishing these SLOs on their syllabi
- Soledad Garcia-King – Faculty Connections Conference has received four (4) presentation proposals and calls for more

11. Adjournment

- a. The meeting adjourned at 2:14PM
 - i. Length of meeting: ~35 minutes



**Faculty Assembly Meeting Draft Agenda
Wednesday March 20, 2019 (1:30 – 3:00 PM)
LRC 101**

1. Call to Order (1 minute)
2. Acceptance of Agenda (1 minute)
3. Approval of Minutes (1 minute)
4. Chief Executive Officer Report—Alice Letteney (10 minutes)
5. Dean of Instruction Report—Laura Musselwhite (10 minutes)
6. Treasurer’s Report—Justin Bendell (1 minute)
7. Faculty Assembly Standing Committee Reports
 - a. Adjunct Faculty— (2 minutes)
 - b. Communications—Alexa Wheeler (2 minutes)
 - c. Conflict Resolution— (2 minutes)
 - d. Curriculum— Barbara Lovato (2 minutes)
 - e. Faculty Handbook—Tina Hite (5 minutes)
 - f. Faculty Professional Development—Ben Flicker & Ariel Ramirez (2 minutes)
 - g. Faculty Program Development— (2 minutes)
 - h. Online Teaching—Elaine Clark (5 minutes)
 - i. Faculty Senate Representative—Cheryl Bryan (2 minutes)
8. Other Committee Reports
 - a) Student of the Month— (5 minutes)
9. President’s Report—Kevin Hobbs (3 minutes)
10. New Business / Announcements
 - a) Revised Faculty Office Hours —Laura Musselwhite (10 minutes)
11. Adjournment

