

FACULTY NEWS



University of New Mexico
Valencia



Visit us on the web:
www.edu/~vfac

Upcoming Events

Faculty News Deadlines

Wednesday, March 14

FREE Tax Help

See B&T Article for More Info

9th Annual Santero del Rio Abajo Exhibition

March 8th - April 12

Reception March 29

5:00 to 7:00 p.m.



Dubra Karnes-Padilla visits the Carol Fisher Art Exhibit

INSIDE this issue

President's Report	2
Dr. Letteney's Message	3
Dean of Instruction	4
Business, Tech, & FA	5-6
Literature & Language	7-8
CHESS	8
Highway to Success	9
Library News	10-12
Stem News	13
FAC Minutes	14-15
FAC Agenda	16



Looks like all is enjoying at the Art Gallery Reception

**Faculty Executive
Committee Officers**

President

Elaine Clark
925-8618

***Vice President/
Treasurer***

Kalid Kassem
925-8609

Secretary

Melanie Sanchez-
Dinwiddie
925-8875

***B&T
Representative***

Alexa Wheeler
925-8702

***A & S
Representative***

Dani Martinez
925-8728

***Adjunct
Representative***
Alice Lawson

President Report

Submitted by Elaine Clark



Greetings Faculty,

Hope the spring semester is going well for everyone! We have a finalized version of the Faculty Handbook now posted on the FEC website:

<http://www.unm.edu/~vfec/handbook.html>. On the paper ballots from last semester there were a few comments the committee is reviewing. We will be working on some fine tuning this spring and may need another small vote to really get a version that is finalized. This is a “living document,” however, which means our work is never really done. If you see any discrepancies or changes that need to be made let me or Dani Martinez know!

The Faculty Program Development Committee is working on some tasks to help faculty. One task they’ve been given is to devise a more formal mentoring program for our adjunct and new full-time faculty. Also, they will be looking at some programs and training to organize for faculty: this will include coordinating with Najib Manea, the TLC director, in terms of technological training, but will also include other types of training, such as mediation training for conflict resolution, asking OSET to come down and give workshops, etc. They will be talking to the division chairs to determine need and interest. If you have any suggestions or comments to share with the committee contact Toni Black, Richard Melzer, or Tina Newby.

As always, feel free to contact me or share with me any concerns you have about faculty governance. Hope you have a great semester!—

Message from Dr. Letteney

To My Colleagues:

Many thanks to faculty and staff who donated items and/or volunteered for the 3rd Annual UNM Valencia Gala. The proceeds—over \$10,000 will go to student scholarships, especially important this year in that our Title V grants have created the challenge of matching \$240,000 within the next five years. Congratulations to Ann-Mary MacLeod, her staff, my staff, and all of Andy Sanchez's staff who assisted that evening.

The Development Board recognized all UNM Valencia Advisory Board Chairs since the beginning of the college 30 years ago. Many of the chairs were present at the gala to accept beautiful presentation bowls crafted by Jan Pacifico of Tome Clay, a Development Board Member. It was heartwarming to hear them speak of the challenges and successes of the past 30 years. Victor Escobar, Student Government President thanked the guests on behalf of all of our students for their donations to the Development Fund.

The Legislative Finance Committee worked with our new funding formula to create a budget that is far better than last year's. The Governor has until the first week of March to sign or veto the budget. If it is finalized in its present form, we will have a little over \$100,000 to distribute campus wide after all commitments are met including faculty promotions, increased security, board elections, and a contingency fund should the legislature take back some of our appropriations during the coming fiscal year. We are working with main campus to allow us to offer certificates less than 30 hours (such as CNA, EMT) which are currently funded as completions under the new HED formula.

UNM Valencia is on the upcoming General Obligation Bond that will be voted on statewide as part of the November elections. We are slated for one million dollars that will go towards updating our heating, ventilation and air conditioning systems, as well as providing additional parking.

Last week was the opening of the Carol Fisher Photography Exhibit in the Fine Arts Gallery with an exceptional turnout of community and college members. Next door in the Student Gallery some very professional student art by Joy Brinkley-Hill and Timothy Whalen is also being displayed.

This Friday at 6:30pm in the Student Community Center, our Phi Theta Kappa students will be inducted. Faculty are invited. Please contact Tracy Owen if you would like to attend.

Finally, please contact Bill Bloom if you have students interested in Study Abroad. The UNM Regents have scholarships available for UNM Students (including Branch Students).—

Dean of Instruction Update

Dear Colleagues,

The Summer 2012 and Fall 2012 schedules are currently being composed; make certain that you have communicated with your scheduling faculty supervisor concerning summer and fall course offerings.

This is a Catalog year! The last Academic due date for the 2012-2014 UNM-Valencia catalog is Monday, March 12: for Academic Curricula & Degree Requirements (pp. 59-131 in current 2010-2012 catalog) and Course Descriptions (pp. 132-66). As well, we are adding undergraduate degrees for all full-time faculty as well. If you have not done so already, please email Richard with your undergraduate and other degrees (beyond the terminal degrees listed) that should be in the next catalog.

We have welcomed six new fulltime faculty members in January: Candy Adams (Nursing), Annette Hatch (Mathematics, Pre-Engineering), Qiao Liang (Mathematics), Gebhard Luilo (Chemistry, Natural Sciences), Eva Rivera-Lebron (Mathematics), Thomas Whittaker (Earth Science, Environmental Science, Geology). We continue to advertise for a Game Design faculty position, supported by one of the recent Title V STEM grants. Please make your new colleagues feel welcome!

The first two of four (Spring term) monthly New Mexico Centennial events, produced by the Academic Affairs Office, were held: January 24: in afternoon and evening sessions, Professor of History Richard Melzer's New Mexico: Celebrating the Land of Enchantment was facilitated by a number of participants from the campus and regional communities, as slides were projected on the screen in the Student Community Center; February 10: the "UNM-Valencia Campus FilmFest" screened films for nearly seven hours, including: Bad Posture (filmed in Albuquerque, written by and starring Florian Brozek, son of Celstyn Brozek, Associate Professor of Chemistry), The Biker Chef (directed by Christopher Coppola), and the world premiere of Brent Morris' documentary, Made in New Mexico. Subsequent Centennial events will include a Theatre/Dance event (March 22) and a poetry event (April 4).

Strategic Planning Committee continues to meet to update the Strategic Plan for 2012-2015. Please provide input with your Faculty representatives (Michael Ceschiat, Elaine Clark, Richard Sax) as appropriate. We are tentatively planning a Town Hall meeting on April 18, 2012.

Respectfully yours,

Richard Sax

Business, Technology and Fine Arts Division

Please join me in welcoming Sandy McCardell who is our new part-time instructor for our Sustainable 250 Home Energy Audit course. Sandy comes to us with an excellent background in the Green Building Industry; she is the Executive Director of Current-C Energy Systems Inc. She is also the former director of the New Mexico Green Collaborative.

Raul Ortega, part-time instructor, has completed a bachelor degree in Organization Learning and Technology. Please congratulate him when you see! Way to go Raul!

We received the final allocation for the Perkins grant which gave us an increase of \$40,000. With these funds we are able to purchase items needed for the EMS and DMA program. We are now working on the redistribution request for proposal which can bring an additional \$14,000 to these programs for professional development and any other items needed to move these programs along. This RFP is due ?? and if we aren't busy enough we also have the next years proposal due April 2.

Rich Palmer's tax class is preparing to assist our community in filing their tax returns. This is a service that we have provided to the community for the past 3 years and is offered by Tax Help New Mexico. Anyone who earns less than \$50,000.00 annually and doesn't have a business loss is eligible for this free service. Appointments will be held on Thursdays from 10:30-2:30 pm beginning February 23rd through April 5th (except during the week of Spring Break). Just call Susan for an appointment and additional information at 925-8711.

Alexa, Cindy, Michael and Julie are serving on the hiring committee for the Game Simulation and Design instructor. This position is being funded by a grant in which Najib is the principal investigator and is chairing this committee.—

Fine Arts Department Report

Submitted by Michael Ceschiat, Fine Arts Coordinator

The Associates of Arts in Studio Arts (AASA) degree has finally been approved! After a long adventure with many bumps in the road our students are now able to get a real degree in Studio Arts. This will improve our departments transfer, retention and success rates. Thanks to all who supported the endeavor.

Gallery

Our first artist reception of the semester was a success. There was live music, plenty of refreshments and amazing art work in both galleries. Thursday night was by far the most populated reception in our galleries history. If you haven't seen Carol Fishers "40 Years of Photographs" Exhibition be sure to stop by soon. The shows will be up till March 2nd.

Next show will be the "9th Annual Santero del Rio Abajo" March 8 - April 12 with the artist reception March 29, 5 to 7 pm.

Faculty News

Regina Corritore is participating in two exhibitions this month, "New Mexico Showcase" is at the 516art Gallery 2.14 - 4.28 and "The Raven" at the Kimo Gallery 2.1-25 both in Albuquerque

Dawn-Marie Lopez's acting class will be performing next month as part of our Centennial Celebration.

I have two pieces in the "Beauty in the Beast" show 2.24 - 3.31 at the Fuller Lodge in Los Alamos. You can preview the show via the virtual gallery link <http://fullerlodgeartcenter.com/Beauty-in-the-Beast.shtml>—



Digital Media Arts

The Spring 2012 semester is off to a great start in the Digital Media Arts program! We have hit the ground running with courses at capacity and projects in the works.

If you have not already had the chance, please make sure to stop by the DMA Blog to see blog entries done by DMA students. The URL is: <http://dmavcblog.wordpress.com/>. Also, the DMA website has a new look, and can be found at: <http://www.unm.edu/~dmavc>. Alexa's faculty page has (finally) been posted as well, which you can find at <http://www.unm.edu/~alexa08>.

There is a new club on campus - the MediaArts Club (MAC)! This was instigated by a group of motivated DMA students, and I am honored to be the faculty sponsor. According to the constitution of this club, "The purpose is to promote media arts programs and projects around the university and within the community, and to provide students with further opportunities to enhance their education through media arts activities and events. This organization will support the annual student film festival at UNM Valencia, provide fund raising, and generally organize and provide input (judge, sponsorship, awards, concepts, themes, etc...) for this annual event. This society will connect MAC members with community organizations to promote internships, mentorships, and practicums. MAC members will monitor and maintain the DMA blog and other social media outlets." Our first meeting was February 21, and our next meeting will be on Tuesday, March 27 in Alexa's classroom - V111 in B&T at 4:30pm. Please help spread the word to your students that this organization is looking for members, and feel free to join as well if you wish!

Alexa will be attending the SXSW Film & Interactive Conference in Austin, TX in March over Spring Break. SXSW is focused on emerging technology and cutting edge filmmaking, a focus which has earned the festival a reputation as a breeding ground for new ideas, creative technologies and award-winning films. It should prove to be very informative. Jon Sims is planning on attending the NAB Conference in April of this year, which is the largest conference of its kind for broadcasting and filmmaking technologies and pedagogy. The future growth of the DMA program is ever-present and exciting. Alexa currently serves on the search committee for the new Game Simulation and Design professor, and is excited about the new hire and curriculum changes to come!—

LITERATURE AND LANGUAGE DEPARTMENT

UNM-Valencia

Created and Presented by Miriam Gustafson

Publications



Bill Nevins has had his poetry published recently in *Mas Tequila Review*, *Adobe Walls Quarterly*, *Malpais Review* and *The Rag*, all literary journals published in New Mexico.

Also, Bill's poetry will appear in the next *New York Quarterly* and his feature story on New Mexico performance poets will appear in the April issue of *Trend Magazine of Santa Fe*.

Dr. Richard Sax, Dean of Instruction here at Valencia, announces that he has three book chapters being published in 2012, one entitled "A Gift to the Community: Santa Fe's Lentic Theater" in *Sunshine and Shadows: A History of New Mexico*, and another entitled "A Rez Kid Gone Urban: Sherman Alexie's Recent Short Fiction." Ed. Leon Lewis. *Critical Essays on Sherman Alexie*. Congratulations, Dr. Sax. We are excited to see the rest of the chapters!

Conferences and Presentations

On November 19, Dr. Jami Huntsinger offered a visual presentation as well as a lively discussion of the film *Smoke Signals* to a full crowd at the Belen Library. Thanks, Jami, for reminding us of this wonderful piece.

Dr. Patricia Gillikin read and performed poetry at the Belen Public Library for an excited and eager audience. Thanks, Patricia, for your wonderful performance.

Bill Nevins will be attending the National AWP Conference presenting his literary-musical tribute to Ireland, "Green Suede Shoes" at Belen Public Library at 1: pm on Saturday St. Patrick's Day, March 17, 2012.

Community Service

Dr. Jami Huntsinger participated in the Women in Science and Technology's Conference for Young Women assisting in registration and guiding 7th and 8th graders to the timely events.

Bill Nevins organized the recent UNM-VC New Mexico Poetry Festival as well as the Kell Robertson Memorial poetry/song events in Madrid and Albuquerque.

Lisa Hase-Jackson has sent word that she has begun the 200 New Mexico Poems project to celebrate the state's centennial through poetry (100 poems for the past, 100 more for the future). Guidelines for submission, which is open until 200 poems have been selected, can be found at <http://200newmexicopoems.wordpress.com>.

It is currently under review by the Centennial Committee and will hopefully garner endorsement.

Public Presentations and Entertainment

Bill Nevins and musician Gerry Muisener will present a free public performance titled *Green Suede Shoes: Irish Poetry and Song* at 1:00 to 3:00 pm, Saturday, March 19 at the Belen Public Library. It should be a rousing good time for everyone. Don't miss it!!

CHESS: Social and Cultural Studies

by Dr. Jami Huntsinger, Chair

Paper Presentations and Keynote Speaking Events

In January, Joe Spencer presented a paper, "Typology in Book of Mormon Narrative," at the American Historical Association meeting in Chicago. Dr. Richard Melzer, another CHESS professor, gave generously of his time at several celebrations for New Mexico statehood. He spoke about New Mexico statehood at the Camino Real International Heritage Center. Additionally, he was the keynote speaker at the New Mexico Social Studies Teachers Association's annual conference held in Albuquerque, for the Silver City Museum Association's annual meeting, the Valencia County Historical Society's annual meeting, for the Lincoln County Historical Society's Annual Meeting in Ruidoso, at the El Camino Real International Heritage Center south of Socorro, and at the Sandoval County Historical Society in Bernalillo.

Artistic Presentations

Noe Lara participated in *Virginia Clark Scholarship* event, "Soup er Bowl" Sunday, on February 5, 2012 which was held at the Tome Clay Gallery. The money earned was donated to the scholarship fund for students enrolled at UNM-VC and who aspire to be artists. For the event, Noe Lara played the guitar and sang for those attending.

Community Service Contributions

As a board member, Noe Lara was selected to organize the vendor booths at the *Valencia Hispano Chamber of Commerce Matanza* scheduled for February 25th. To date, he has scheduled several vendors, including nonprofit organizations and artists from the county, who will participate. This cultural event, which is typically well attended (Last year 13,000 people came to the event.), helps to generated monies for scholarships for students already enrolled at UNM-VC or students from the Valencia County High Schools. This organization usually awards over 25 scholarships each year and contributes to the UNM-VC endowment fund.

Scholarly Awards and Recognition

Dr. Melzer's anthology, *SUNSHINE AND SHADOWS IN NEW MEXICO'S PAST*, vol. 2, won the New Mexico Book Award as the best book on the New Mexico statehood centennial published in 2011, and for this accomplishment, he was honored at the New Mexico Book Award banquet in Albuquerque. He was also honored for his publication of *New Mexico: Celebrating the Land of Enchantment* (2011) at the Cultural Enrichment Series held at the University of New Mexico Valencia Campus in January. This event was followed by a book-signing and discussion.

Highway to Success

Transitional Studies



submitted by Rosa Auletta

Although we are in the last year of our Title V grant, we are still researching and testing new ideas to help transitional studies students succeed in their courses and move on to college level courses. Last fall, seventeen students accelerated through the two levels of developmental English and most registered for English 101. We will be following their progress closely and continuing to offer support through the GNST 193 Writing Workshop class taught this semester by Mary Cooper-Wallace. Some of our math students in the computer based instruction classes also accelerated through two semesters of work. I would like to especially thank Emily Miller and Shelly Clapp for their efforts on this project which is very much a work in progress.

I would like to welcome Melody Walker, our new adjunct instructor in Highway to Success. Melody is teaching Math 099 and also works at CNM.

Congratulations to Jamey Cook, former Senior Tutor in Highway to Success. Jamey is now a Program Coordinator in the STEM Center. Some of Jamey's duties are being filled by a peer tutor, Aaron Russell.

Congratulations also to Annette Hatch and Eva Rivera-Lebron, both former math adjunct instructors in Highway to Success. They have earned full-time faculty positions with the STEM program.

By the time you read this article the Gala will have taken place. I want to thank everyone who has supported the Gala, golf tournaments and other fund raisers the Campus has sponsored for the purpose of raising scholarship money. The required matching funds of \$120,000 were raised for the Title V: Learning Communities grant ahead of schedule. Thank you Ann-Mary and the development team for your hard work.—



Valencia Campus Library News

Submitted by Dr. Barbara Lovato-Gassman

Spring Semester Library Hours (Jan 17 – May 11, 2012)

Monday – Thursday	8:00 am – 8:30 pm
Fridays (1 st and 3 rd of the Month)	10:30 am - 5:00 pm
Fridays (all other)	8:00 am – 5:00 pm



Art in the Library

The featured artists in the library for October through December of 2011 are from the Belen Art League. They are **Connie Armijo DeLeon and Gale Stewart**. Please stop by the library and see their beautiful pieces; some of which are available for purchase.



Changes in Library Space

The library has been busy making some exciting changes in our spaces. Over the holiday break, the area which housed the former Law Library was closed off and separated from the Library to create the Title V STEM Center. The process of relocating the furniture, library shelving and

group study functions from this area gave us the opportunity to look at ways to utilize our now smaller Library space more effectively and efficiently. To that end we made the following changes:

Group study space

By relocating Map cases, Pamphlet file and the Science Fiction Collection we re-created an area for group study on the West side of the library. We hope to purchase cubicle walls to create enclosed rooms.



GROUP STUDY AREAS

“NOOK”

Periodicals/Newspapers

We interfiled back issues and current issues of periodicals for ease of use.

We relocated Newspapers to create a “nook” area with comfortable seating for browsing.

Study Hall

We relocated two ranges of book stacks in the center of the circulating collection to open up a well-lit, warm and inviting area with tables and comfortable furniture. This area stretches from the North windows into the center of the library creating a spacious, welcoming feel.



NEWSPAPER



Reference Collection

We condensed and rotated our Reference shelving to provide better flow through the library and continue the “Study Hall” area into the center of the library.



REFERENCE COLLECTION



LANGUAGE LEARNERS/CHILDREN'S

Language Learners/Children's area

We relocated our ESL and Children's Literature collection to smaller stacks near computers in the front of the library. The area has comfortable seating and a child-size table and chairs.

“Zones of Activity”

In rearranging the library space, we kept in mind the creation of 3 “Zones of Activity”; Collaborative, Quiet and Silent. “Collaborative” being on the southwest side of the library with the study rooms, copiers, printers and service desk. Moving east towards the “study hall” the zone becomes more “Quiet”. At the east end of the library there are individual study carrels and areas for “Silent” study. We hope to color code these zones and delineate them more precisely in the future.

Cameras

At the end of the Fall semester, six cameras were installed in the library. These are linked directly to and monitored by campus security. The library is open to the general public and is heavily utilized by the surrounding community. These cameras will help to provide more safety and security for library employees and all who visit the library.

New Database

The Library has acquired a new database called LearningExpress Library. It is an interactive online learning platform featuring hundreds of practice tests, tutorials, and eBooks related to job search and workplace skills improvement, career certification and licensing exam preparation, college entrance and graduate school admissions exam preparation, GED exam preparation, and basic skills improvement in reading, writing, and math, for all ages. It provides immediate

scoring, complete answer explanations, and an individualized analysis of results. It also contains interactive popular software tutorials/courses that are video-based and allows for learning at your own pace.

Title V STEM Rural Student Success Project

by Cindy Shue

Our new Title V STEM Grant was awarded effective October 1, 2011 and thanks to all who helped gather information, plan, write, and review the grant. The project goals are to increase the number of students in STEM majors, improve course success rates in Intermediate and College Algebra and General Chemistry and to increase STEM graduation and transfer rates, and we are well on our way towards meeting project goals.

Julie Depree, Miriam Chavez and Shireen McDonald worked hard to interview faculty for the project, and we welcome five exceptional full time STEM faculty to Valencia Campus: Gebhard Luilo (Chemistry/Biology), Thomas Whittaker (Physical/Natural Science), Eva Lebron Rivera (Math), Qiao Liang (Math), and Annette Hatch (Engineering/Math). In addition to teaching, new faculty help students at the new STEM Resource Center, attend trainings, and are working together to enhance math and science curriculum.

The new **STEM Resource Center** is open! LRC 106 and 108 have been redesigned to serve as a tutoring/SI center for students. Jamey Cook, Program Coordinator, is overseeing the new tutoring program and all scheduling in the STEM Resource Center. Ryan Baltunis and Aaron Russell, master level tutors, share responsibilities as Supplemental Instruction Leaders and can tutor every level of math and science. Jamey has hired an additional eleven upper level tutors to help students in algebra, chemistry, and all levels of college math and science courses. Jamey states:

I am excited to be part of the Title V STEM Rural Student Success Project and look forward to watching it progress into an integral part of the community. The newly opened STEM Center is staffed with well-qualified tutors and new faculty to assist STEM students with their science, technology, engineering, and math tutoring needs.

Please stop by the **STEM Resource Center** and meet our new faculty, SI Leaders, and tutors. Center hours are extended to serve our day and evening students: Monday through Thursday, 8:00 AM to 8:00 PM, Friday from 8:00 AM to 5:00 PM. Watch for our grand opening coming soon!

Faculty Assembly Meeting
November 16th, 2011
1:30-3:00 LRC 101C

In attendance: Melanie Sanchez-Dinwiddie, Danizete Martinez, Elaine Clark, Rob Paixao, Patricia Gillikin, Dubra Karnes-Padilla, Julie Dupree, Miriam Chavez, Claudia Barreto, Lucille Farrington, Barbara Lovato, Barbara Rousseau, Miriam Gustafson, Jami Huntsinger, LeAnn Weller, Najib Manea, Alexa Wheeler, Michael Ceschiat, Richard Sax, John Anderson, Helen Walton, Tina Newby, Rosa Auletta, Alice Letteney

- 1. Call to order:** Elaine Clark called the meeting to order at 1:34pm.
- 2. Acceptance of agenda:** Rob Paixao made a motion to accept the agenda as is with Rosa Auletta as a second; all were in favor.
- 3. Approval of minutes:** Michael Ceschiat made a motion to approve the minutes from the October meeting with Rob Paixao as a second; all were in favor.
- 4. Executive Director's Report:**
 - The Legislative Finance Committee is working on the funding formula and currently there is still no measure of transfer students in the formula.
 - December 6th the finalists for the President search will be on main campus.
 - UNMVC is celebrating 30 years and there will be a lunch celebration on December 15th. All are invited to participate.
 - Through the faculty endowment there is a small amount of money (~\$1300) that can be used for faculty development.
- 5. Dean of Instruction Report:**
 - i. Della is back from vacation and so the intersession courses are entered.
 - ii. It is a catalog year and people have already been assigned their duties to follow through with the completion of the new catalog.
 - iii. The Chairs had homework to review the Divisions. The Chairs reported back and no conclusions have been made yet. More data is needed for: number of courses, programs, majors, number of full-time faculty versus part-time faculty, and what do other institutions do?
 - iv. The Adjunct computers are in need of upgrading. Dr. Sax would like a campus wide update on the status of all computers.
 - v. The New Mexico Centennial final schedule is coming up.
 - vi. Dr. Sax would like to host a winter solstice party. Details will be available in coming weeks.
 - vii. Instructional Council was suppose to vote, but there were many comments and complaints.
- 6. Committee Reports:**
 - i. Faculty Senate (Dubra Karnes-Padilla)—there are six options for ERB. There was discussion of the football coach contract and a fine arts degree was approved.
 - ii. Program Assessment(Claudia Barreto)—got everything completed.

-
-
- iii. Curriculum Committee (Alexa Wheeler)—the Chairs have received an email from Alexa with a file that addresses UNMVC being aligned with main campus. We need to review that courses are still taught and names of courses haven't changed.
 - iv. Professional Development (Lucille Farrington)—Patricia Gillikin made a motion to approve the letter from the Professional Development Committee that requests an increase in funding. Rob Paixao made a second motion and all were in favor.
 - v. FE/DI (Michael Ceschi)—Michael reiterated that this is the perfect time to evaluate the FE/DI tool. The committee will be meeting again.
 - vi. Faculty Handbook (Dani Martinez)—FEC website has the information. The Faculty Handbook changes need to be voted on. This has to be completed by the end of the semester. Rob Paixao made a motion to accept the ballot that will be used to vote on any changes. Julie Dupree made a second motion to accept and all were in favor. The voting will close November 30th at 8pm.
- 7. President's Report:** Elaine thanked and congratulated Dean Sax on his transition to UNMVC. There is a Strategic Planning meeting on December 6th.
- 8. Announcements**
- i. Elaine Soto Exhibit runs November 16th through December 14th.
 - ii. There will be free flu shots 1-3pm for faculty and students.
- 9. Adjourn:** Lucille Farrington made a motion to adjourn the meeting at 2:51pm with a second from Rob Paixao; all were in favor.

Respectfully submitted,

Melanie Sanchez-Dinwiddie

**Faculty Assembly Meeting
Wednesday, February 22, 2012
1:30 pm – 3:00 pm – LRC 101C**

Agenda

1. Call to order (1)
2. Acceptance of agenda (1)
3. Approval of Minutes from November 2011 (1)
4. Executive Director Report (10)
5. Dean of Instruction Report (10)
6. Treasurer's Report (3)
7. Committee Reports
 - a. Faculty Senate—Melanie Sanchez-Dinwiddie (5)
 *Vote on new representative who will begin Fall 2012
 - b. Core Course Assessment—Claudia Barreto (2)
 - c. Curriculum Committee—Alexa Wheeler (5)
 - d. FEDI—Michael Ceschiat or Clifton Murray (5)
 - e. Handbook Committee—Dani Martinez (5)
8. President's Report (10)
 - Strategic Plan
 - Adjunct Faculty Representative
9. Announcements (2)
10. Adjournment (60 total minutes)