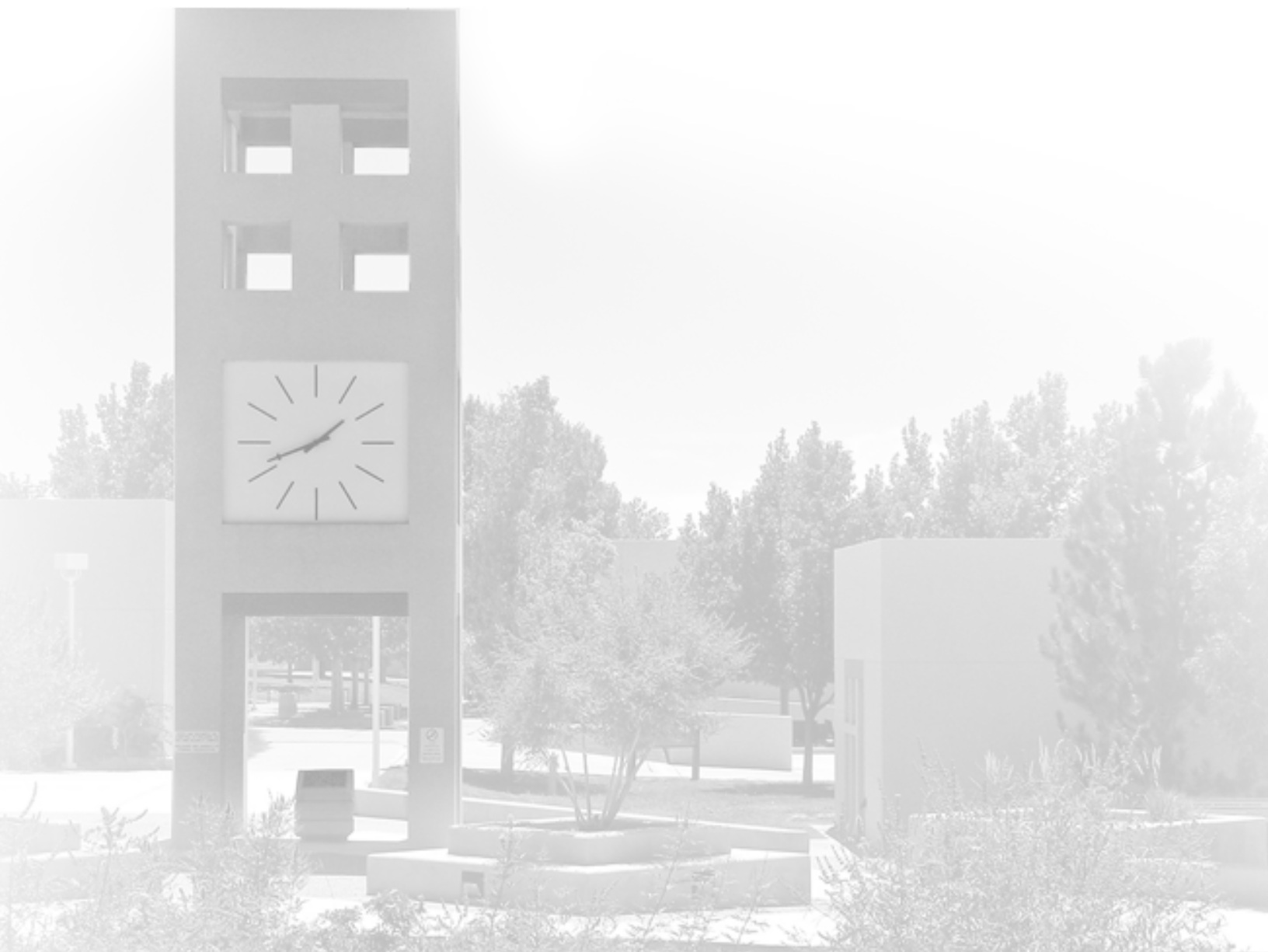


# Faculty Assembly Newsletter | 10.2018

**October 2018**



# Contents



## Chief Executive Officer

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Chief Executive Officer  
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## The President's Report

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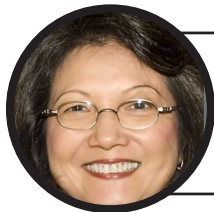
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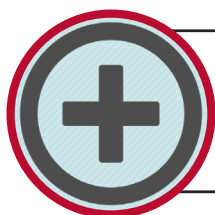


## Mathematics, Engineering, Computer Science Division

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PLUS



Technology Support Spotlight  
Faculty Online Teaching Extravaganza  
Title V  
Minutes & Agenda

MARY MCCARTHY  
ELAINE CLARK  
ROSA AULETTA  
STEPHEN TAKACH

11  
19  
20  
21

\_\_\_\_\_

This week we had a very successful Strategic Planning Meeting where we updated our five- year plan and looked for new ideas to make our students more successful. Please submit any ideas for the plan to Dean Musselwhite.

Last week Cindy Shue and Marcus Gallegos presented an informative

Jim Glover, working with the Village of Los Lunas on a program called "Edu Tourism," will be meeting with me next week to discuss ways that the college can participate in this venture. Both Dean Musselwhite and Jon Lechel have been involved in this project which is attempting to bring more tourism to the area. Please send any ideas you have to me or Laura.



\_\_\_\_\_

As ever, I am appreciative of the work you do as you work with our students every day.

## te

**Dr. Laura Musselwhite**



I hope everyone had a relaxing Fall Break! Mid-terms are upon us, and the weather has turned cool. There are many wonderful opportunities around campus over the next month, and I hope you will take advantage of several. I would like to thank Julia Lambright for arranging three outstanding gallery shows this semester. The faculty and staff show is up currently, and a new show by Bruce Davis and Karen Hipscher begins on November 12, with the opening reception on Wednesday, November 14 at 4:30pm.

Other upcoming events are:  
Community of Practice Meeting – Monday,  
October 22  
Mole Day -- Tuesday, October 23  
Reading New Mexico – Thursday,  
November 1

Faculty Academy – Friday, November 2  
Veterans Day Ceremony – Thursday,  
November 8  
Online Extravaganza – Friday, November 9

I want to thank Tracy Terry and Jerry Godbout for hosting the Two-Year College Chemistry Consortium conference on campus last weekend. Tracy brought forward the idea over a year ago, and has put in a tremendous amount of work to bring it to fruition. People loved our campus and seemed very energized about their work.

Yesterday I sent out to VFAC an article on teaching – specifically, “what do you want students to remember from your class in 20 years?” I asked people to think about coming together to discuss this article at

the next Faculty Academy on November 2. Historians contemplate the past, obviously, but history teachers also contemplate how students perceive of themselves and their backgrounds as a result of our classes. I believe most of us do this. What is the essence of our discipline? If a student takes away only one thing from class, what would we want it to be? I have been impressed lately with how many of our faculty are interested in this type of bigger-picture question, and how many opportunities we try and provide for ourselves to dive deeper into issues such as these. I hope that you will take advantage of these discussions; one of our greatest resources is the wealth of insight we can gain from each other.

## Upcoming Events:

- Faculty & Staff Art Show - current, up through early November
- Community of Practice Meeting – Monday, October 22
- Mole Day -- Tuesday, October 23
- Reading New Mexico – Thursday, November 1
- Faculty Academy – Friday, November 2
- Veterans Day Ceremony – Thursday, November 8
- Online Extravaganza – Friday, November 9
- Art Exhibition - Bruce Davis & Karen Hipsher - begins November 12, reception Wednesday, November 14 at 4:30pm

# The President's Report

**Kevin Hobbs**  
Faculty President

**Thanks to  
all of you  
for your  
hard work.**

We are halfway through the fall semester already – where has the time gone? Our campus continues to see some important changes through the fall, including upgrades to campus classroom technology, the installation of solar panels for electricity generation on the roof of the “A” building, and the beginning of the end of our old course numbering system.

I extend my thanks to all of you for your hard work on committees this semester. I know that committee work seems thankless and at times detrimental to our teaching, but it is necessary for the continued good work that we can do for our

students. I have gotten to know several of you better through committee work, and I value those connections.

Here in the middle of the fall semester is a great time to schedule your peer and/or supervisor classroom observations. You still have time to make sure you get a visit on your very best day, rather than the last week of the spring semester.

UNM-Valencia STEM students, staff, and faculty have been very busy in the first half of the semester: students and faculty have attended and presented at the McNair Conference in Albuquerque

and the Society for Advancement of Chicanos/Hispanics and Native Americans in Science (aka SACNAS) in San Antonio, Texas. Our very own campus hosted the Two-Year College Chemistry Consortium (2YC3) fall conference just last week – many thanks to Tracy Terry, Jerry Godbout, and Laura Musselwhite in making this national conference happen.

Thank you for the hard work that you do for our students. Have a good second half of the semester!

Kevin

# Hobbs



# The Teaching & Learning Center

## TRAINING & WORKSHOPS

Soledad Garcia-King

# TLC

### Upcoming Workshops & New IT Hire

The Teaching and Learning Center has a few more workshops coming up next week.

On Monday, our colleague Dr. Ariel Ramirez will be demonstrating how he uses the SMART Board and One Note as part of his lessons. I would like to invite you to come to his demonstration to learn how the SMART Board could be used as a beneficial tool for your lessons. We will also be holding a workshop on Improving Assignments and Projects using the PAPA strategies. Prof. Gillikin and I attended a workshop using this strategy at NMHEAR last year and thought it would be good to share this information with our campus because the strategy can be applied to any subject. I look forward to seeing you there.

This month the TLC has also been focused on hiring a new IT Support Tech. Interviews are underway and we expect to make a decision soon.



**Questions? Contact?  
Suggestions for training?**

**Soledad Garcia-King**

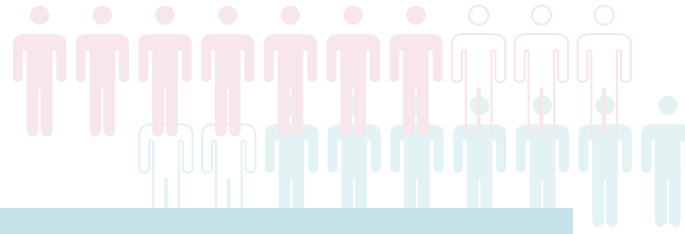
**[sgking@unm.edu](mailto:sgking@unm.edu)**

Calendar with workshops and specific dates and times will go out soon to VFAC.

# The Writing Center

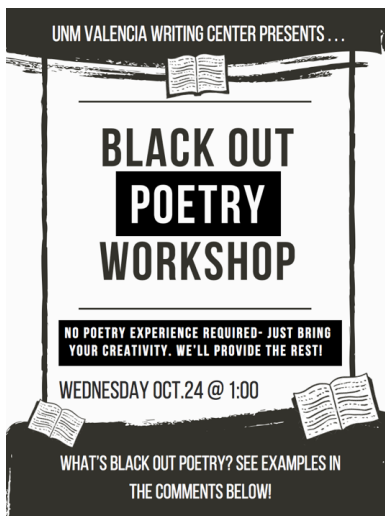
Patricia Gillikin

The Writing Center Director



## Workshops & Events

- **Creative Writing Workshops** Every Wednesday at 1 p.m. and every Thursday (besides Thanksgiving) at 12 p.m.:
  - October 17, 2018: 1 p.m. after the Student Reading Series: A “gothic era” workshop will be held for those who are feeling inspired!
  - October 18, 2018: 12 p.m. Thriller/Mysterious flash fiction prompts
  - October 24, 2018: 1 p.m. Science Fiction prompts
  - October 25, 2018: 12 p.m. Undead writing prompts
  - October 31, 2018: 1 p.m. “Writing is scary”
  - November 1, 2018: 12 p.m. Journaling, and how to make the most of it
  - November 7, 2018: 1 p.m. World building, how to create a flawless universe
  - November 8, 2018: 12 p.m. World building, how to create a flawless universe
  - November 14, 2018: 1 p.m. How to create strong, independent characters
  - November 15, 2018: 12 p.m. How to let your characters tell their story
  - November 21, 2018: 1 p.m. TBA
  - November 28, 2018: 1 p.m. Setting the scene, how to create the “here and now” and place your characters there
  - November 29, 2018: 12 p.m. Setting the scene, how to create the “here and now” and place your characters there
  - December 5, 1 p.m. & December 6, 12 p.m. 2018: Take some time away from finals and create!
- English Language Conversation Group, Tuesdays and Thursdays at 9 a.m. until about 11—drop in any time!
- Student Reading Series, October 17, 12 to 12:45: encourage you students to read their work aloud! Open imaginary mic!



Graphic designed by consultant Felina Martinez for our Facebook page:

Allie Hefner and I proposed a session for the Oct. 27 NMCTE conference, “Nuestras Voces: Speaking Out for Equality and Justice,” in Albuquerque, and it has been accepted. We will present a workshop: “Speaking Up for Ourselves: Improv Practice to Give Voice, Establish Boundaries, and Create Community.” The session will include using improv and role-play to practice boundary setting and saying no with kindness and grace and firmness (which, as it happens, is a skill crucial to Writing Center Consulting).



Monday through Thursday 9 to 4  
Friday 11 to 1  
**Evening hours (in the Learning Commons after 5):**  
Wednesday 4 to 6  
Thursday 4 to 7  
Drop-ins are welcome! To make an appointment for an online session while we are open, e-mail Patricia Gillikin at [gillikin@unm.edu](mailto:gillikin@unm.edu).



# Library

Barbara Lovato

**THANKSGIVING BREAK  
LIBRARY HOURS**

**NOVEMBER 22 & 23, 2018  
CLOSED**

## Purchase Recommendations

Need supplemental materials to support your classes? The library is very happy to consider purchasing resources that you feel would be beneficial to support students in your classes. Let us know in plenty of time to acquire what your students will need.

Remember that we do not purchase textbooks, but we continue to put instructor-provided copies of textbooks on Reserve in the library for your courses.

## GO Bond

Valencia Campus Library has been fortunate to continue to have the support of voters in order to receive funds for library purchases (including books, equipment, electronic resources and collaborative library resources and information technology projects) from General Obligation (GO) Bonds.

The 2018 estimated allocation for Valencia County Libraries is below:

### *Est. \$308,453 for Valencia County Libraries:*

♦ Belen Public Library	\$ 41,719
♦ Belen Consolidated School District	\$ 49,229
♦ Bosque Farms Public Library	\$ 24,811
♦ Los Lunas Public Library	\$ 79,736
♦ Los Lunas School District	\$ 83,605
♦ School of Dreams Academy	\$ 5,057
♦ UNM-Valencia Library	\$ 24,296



Image from wallpapercave.com



**GO BOND!**  
"B" is for  
**LIBRARIES**

*Vote November 6, 2018*

# Lovato

# Business & Industrial Technologies

**Alexa Wheeler, Chair**

## **Manufacturing:**

We are excited to be offering our first Manufacturing class in the Spring of 2019 - MFGT 101 - Technology Foundations. We already currently have Manufacturing students on campus working on their core curriculum, and they will soon be able to jump into their program core as well!

## **Lots of Moves:**

There are still many changes to BIT spaces happening at this point in the semester. The woodshop is moving to the old Game Lab (B107) in order to make room for the new Plastic Mold Injector machine that will support the Manufacturing student in their degree program. The new Game Lab (B110 - former CADT lab) is up and running, and has new monitors for the gaming machines being installed this week. Our Open Lab (B117) is up and running with internet, and the required software specific to the BIT students in being installed as well, which includes Adobe and Final Cut Pro. In the meantime, it has been a big help to have 4 Mac workstations now permanently located in The Learning Center for graphic/game/film student use as well.

## **Curriculum:**

We are still revamping the Business Administration Degree this semester to more closely align with main campus, and provide more Business/MGMT classes for the majors.

The Computer-Aided Drafting, CADT, program is on hold at this time. Alex Sanchez has officially retired, and Ashlie Maxwell, our adjunct from last year, was able to find a full-time position as an architect and therefore did not return. We will miss them both! But, this provided the incentive to update that curriculum. Meetings have been had with the UNM School of Architecture to create a 1 + 3, eventually growing into a 2 + 2 program. CNM recently worked with them to start this program and it is currently running at CNM. We are using their program as a model and are hoping to get that up and running by next Fall. So, for the time being, let students know it is an exciting time to be interested in CADT and Architecture as the program is going through some changes, and look for ARCH prefix courses in the future.

## **BIT Division Programs:**

- Digital Media Arts (DMA)
- Game Design & Simulation (GAME)
- Film Technology (DMA)
- Computer Aided Drafting (CADT)
- Auto Technology (AUTT)
- Construction Technology (CNST)
- Information Technology (IT)
- Business Administration (MGMT)
- 3D Printing (CADT)
- Welding (WLDT)
- Manufacturing (MFGT)

# BIT

**New Plastic Injection Molding Machine for Manufacturing Degree!**

Images of the new IT Lab in James Hart's area with students at work:



# Technology Support

## Spotlight

**John Abrams, Manager**  
**Article by Mary McCarthy**

Welcome back, everyone.

It was a busy summer for Technology Support and we are excited for the new semester. As we have new equipment on campus, we are hoping to get **feedback and suggestions from faculty**. Please join us in exploring the possibilities that these innovations provide.

**A125** has a new setup that lets instructors turn on and off all of the audio/visual equipment with the touch of a few buttons. The control panel is on the wall next to the podium. You select your input, your output and turn the A/V equipment on all from that one location. Then you can turn the A/V equipment off from the same panel.

There are new touch-screen, wall-mounted monitors in the **Admin Conference Room**, in the **Game Lab** and in the **Nursing** classroom. These are more versatile than the smartboards, offering new avenues for the presentation of materials to students.

Please take some time to try these out. We are **looking forward to hearing your thoughts** on these innovations as we wish to expand upon them in the near future. **Please email your thoughts to John Abrams (jeabrams@unm.edu) or to me (mkmmc@unm.edu)**. If you would please use **"New Equipment"** in the subject, that will help us collect your input in one folder for review.

To update you all on two projects:

- 1) We are moving forward with the monitor upgrade and replacement project. At present, this will affect some, but not all of the classrooms on campus. Please take a look and let us know what you think. These can be seen in the Game Lab and B&T 124. This is an ongoing project and will be moving forward slowly but surely.
- 2) The B&T computer upgrade project has been completed. Please take a moment to look these over as well.

Lastly, a bit of housekeeping is in order. Technology Support has developed a new form that will help us keep track of your wishes regarding the data on your machines. Any time someone from Technology Support needs to work on your machine in a way that endangers the data stored on it, you will be asked to sign this form. That way, we know how you want the data treated. As options and feelings change from time to time, this will be an ongoing requirement. We will be adding a few more record keeping forms over the course of this semester and will let you know as they are designed and implemented. Thank you in advance for understanding.

## NEED ASSISTANCE?

Please let us know how we can further assist you in our mutual educational mission.

If you need us for anything, please put a ticket in at this URL: <http://valencia.unm.edu/campus-resources/technology-support/work-order-request.html>

If you are in front of a class or the public and need immediate assistance, please call 5-8911.

If the Administration Front Desk folks answer, please ask that Technical Support be paged on the radio. We will need your name, the room you are in and a description of the issue you are experiencing. In order to improve our ability to assist you, we have requested that your NetID be included in all tickets. This means that any staff member doing that input on your behalf will be requesting this from you.



# Social Sciences

Julia So, Chair

Commitment  
Connection  
Camaraderie

This month, the Faculty at Social Sciences are clearly connecting with the community, both inside and outside of NM.

With Halloween around the corner, Nancy Cairnes-Pietrangelo, online instructor of Introduction to Women Studies, asked that we donate to Trick-or-Treat for UNICEF. The project started 68 years ago and will be her 52th year of collecting monies for UNICEF as a way to help kids still affected by World War II. Since then, millions of children across the United States have gone door to door on Halloween with UNICEF collection boxes, calling out, “Trick-or-Treat for UNICEF!” The annual tradition of Kids Helping Kids® — involving donations big and small — has helped to raise nearly \$177 million since 1950.

If no one comes to your door you can donate directly at: <https://secure.unicefusa.org/donate/make-your-trick-or-treat-unicef-donation-online/16042>

## Every Dollar Makes an Impact:

**50¢** can provide 1 packet of ready-to-use therapeutic food to help save a malnourished child.

**\$2** can provide 10 bars of soap to keep kids clean and healthy.

**\$5** can provide 1 UNICEF backpack for a child to go to school.

**\$7** can provide 1 volleyball for kids to play and learn teamwork.



On September 29, Dr. Stephen Sylvester, History online adjunct faculty, presented “Flintlocks, Tomahawks, and Food For Thought: The Corps of Discovery,” at the Pompey’s Pillar National Monument in Montana. Sponsored by Humanities Montana, the event was part of the Park’s annual celebration of the Lewis and Clark Expedition. There were some 25 presentations, including Nez Perce dancers, flintlock demonstrations, and a variety of frontier activities. Adults and kids alike enjoyed tossing tomahawks while chewing on deer and elk jerky. Stephen has presented similar programs in all of the states west of the Mississippi, as well as China, and Turkey.



## Domestic Violence Awareness Panel Valencia Speaks

October is Domestic Violence Awareness Month. On October 1, Valencia Speaks presented a forum on Domestic Violence Awareness. The panelists were:

- Catalina Nuñez, LMSW, Valle Del Sol of New Mexico (Catalina is a Valencia Alumna)
- DeAnn Sanchez, Assistant District Attorney, NM 13th District Attorney's Office
- Matthew Strand, Assistant District Attorney, NM 13th District Attorney's Office
- Alexandria Taylor, Executive Director, Valencia Shelter Services
- Amy Whitefield, Executive Director, Domestic Violence Resources Center

The program was well attended. Below are some comments from the program evaluations:

- The sheer amount of information was excellent.
- I like the part that the event actually provides solutions to people.
- I liked that the panel was made up of all different kinds of people who are involved when it comes to DV.

Finally, Dr. Richard Melzer, Regents Professor of History, has recently announced his official retirement at the end of this semester. Fortunate for Valencia students, Richard will continue to teach part-time. He has requested that his official retirement party to be held when he will eventually "fly the coop."

¡Adelante!



# So



# Science & Wellness

Melanie Sanchez-Dinwiddie, Chair

Article submitted by Tracy Terry



Peer Leaders from UTEP demonstrating one of the many activities used to engage students during recitation sections.



## Two-Year College Chemistry Conference At UNM-Valencia October 12-13, 2018

Tracy Terry

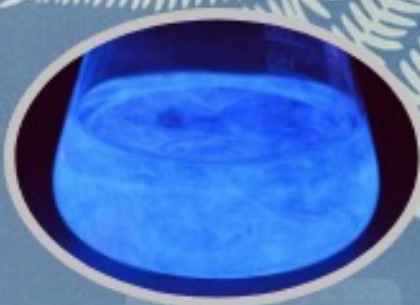
UNM-Valencia hosted a national chemistry conference for two-year college chemistry educators over Fall Break. The theme of the conference was 'Promoting Scientific Curiosity'. Over 50 educators attended from as close as Belen High School and CNM, and as far away as North Carolina and Oregon. Many local personalities contributed to the presentations including Richard Melzer, who contributed a welcome address on the history of the Rio Abajo's most famous residents. Soledad

Garcia-King and Jerry Godbout presented on using technology in the classroom. Andrew Nelson, from Sandia National Laboratory, spoke on chemical security at academic institutions. Cheo Torres, from UNM, spoke on the traditional use of medicinal plants. Joseph Ho, from the UNM Department of Chemistry, spoke on modifications of general chemistry laboratories that increase student engagement in the scientific process. Miriam Chavez discussed the R2S2 and S-STEM grants. R2S2 students Gage Lamborn and Danayara Childress presented research posters to attendees.

I would like to thank the many people that made the 2YC3 conference such a success. Jerry Godbout and Laura Musselwhite were instrumental in the planning and execution of the conference. Miriam Chavez kept the conference on track by wrangling all the participants, volunteers, keynote speakers, exhibitors, coffee, snacks, and catering during the event. Robert Castillo and Mary McCarthy helped with the AV equipment. Catherine Miner handled the facilities details. Mariah Ibuado and Taylor Torres put together the packets for registrants. Marcus Gallegos, Debra Venable, and Cheryl Klein handled the financial details. Students Gage Lamborn, Corey Griego, Danayara Childress, and William Mitchell volunteered at the registration desk and helped direct attendees to their destinations. Rutilio's and Jersey Mike's in Los Lunas provided delicious catering.

Thank you all for supporting the conference!





## CELEBRATE MOLE DAY

October 23, 2018

11-1:30PM

**SCC**

Earn prizes, experience  
student demonstrations  
and participate in hands-  
on activities and  
experiments!

Check us out at: [valencia.unm.edu/campus-resources/R2S2](http://valencia.unm.edu/campus-resources/R2S2)

The Reaching Rural STEM Students (R2S2) Grant is funded by the Department of Education grant #P031C160006

# Humanities Division

## Reading New Mexico

Heather Wood, Chair

Thursday, November 1  
1:30 - 2:45  
SCC

Article submitted by Justin Bendell

**Attend Reading New Mexico on November 1, 2018!**

**Thursday, Nov. 1 1:30-2:45 in the SCC**

Reading New Mexico will be held Thursday, Nov 1 from 1:30-2:45 in the SCC.

It will feature student and faculty readers.

Professor emeritus Greg Candela will be reading from his new collection of poetry, and his book, *Shallow-Rooted Heart*, will be offered for sale at a discount.

Kristian Macaron and Elaine Clark will be reading new works.

Student winners of the 2nd annual Student Literary Contest will read their prize-winning pieces.

There will also be coffee, tea and cookies.

Please come. Bring your classes. If you can find a way of tying the reading(s) to your lesson plans, all the better.

Let me know if you have questions: [jbendell@unm.edu](mailto:jbendell@unm.edu)

# Reading New Mexico 2018

Original fiction & poetry by:

Poet and Professor  
Emeritus **Greg Candela**  
reads from his new book,  
*The Shallow-Rooted Heart*

Writer and Math  
Professor **Elaine Clark**

Poet and English Faculty  
member **Kristian Macaron**

Plus the **winners** of  
the second annual  
Student Literary Contest

## Thursday, November 1

### 1:30-2:45pm

UNM-Valencia's annual literary event, held in the  
Student Community Center.

Student & faculty readings, literary awards, and refreshments.

Celebrate Issue No. 3 of *Manzano Mountain Review*!





# GALLERY REPORT

Julia Lambright

## Images from the Faculty & Staff Art Exhibition



# Faculty Online Teaching Extravaganza!

FRIDAY, NOVEMBER 9, 2018

## CALL FOR PROPOSALS

We will have approximately four 30-minute presentations and approximately six to eight 10-minute teaching tips provided by our wonderful, experienced faculty.

*You do not have to teach a fully online or hybrid class to submit a proposal or attend the workshop.*

If you have a tip or an experience to share in using online tools or using Blackboard Learn in your classes, please submit a proposal.



***Remember: You can attend in person or virtually.***



We will have **zoom** set up for our remote faculty to join us!

Please submit your title and description to Elaine W. Clark (ewclark@unm.edu) using the form below:

Name: \_\_\_\_\_

Type of Session (select one per proposal)

10-minute tip: \_\_\_\_\_ or 30-minute presentation: \_\_\_\_\_

Title of Presentation/Tip: \_\_\_\_\_

Short Description (provide a sentence or two for a 10-minute tip and no more than a paragraph for a 30-minute presentation):

Prefer Morning: \_\_\_\_\_ or Afternoon: \_\_\_\_\_ (select one per proposal)

**Proposals due by Thursday, October 18**

## Distance Learning Integrated Information Technology

*Integrated Information Technology*

The Voice of HACU has accepted an article about one of our successful students, Jesus Velasquez. The article will appear in the fall edition. Jesus graduated with his Associates degree in Information Technology in May. He is now working full-time while completing an IT course. He hopes to continue his education at Main in Liberal Arts with a concentration in technology.

*The Faculty Online Teaching and Review Committee* is organizing a free professional development opportunity on November 9th. The Extravaganza is sponsored by the grant and is open to all faculty whether you are teaching online now or are thinking about it. Please register as soon as possible.

# Auletta





Faculty Assembly Meeting Draft Minutes  
Wednesday September 19, 2018 (1:30 – 3:00 PM)  
LRC 101

In Attendance:

John Abrams  
Justin Bendell  
Cheyrl Bryant  
Marji Campbell  
Miriam Chavez  
Elaine Clark  
Victor French  
Soledad García-King

Patricia Gillikin  
Jerry Godbout  
Kevin Hobbs  
Michelle Kerrywood  
Alice Letteney  
Barbara Lovato  
Laura Musselwhite  
Ariel Ramirez

Mychael Smith  
Julia So  
Stephen Takach  
Tracy Terry  
LeAnn Weller  
Alexa Wheeler

Guests: \_\_\_\_\_

1. Call to order  
President Hobbs called the meeting to order at 1:30 PM.
2. Acceptance of Agenda
  - Justin Bendell motioned to accept the agenda.
  - The motion was seconded by Marji Campbell.
3. Approval of Minutes
  - The motion to approve the minutes was called by Justin Bendell.
  - The motion was seconded by by Marji Campbell
4. Chief Executive Officer Report
  - President Stokes recently gave her 200-day speech and introduced “advisory groups” which are task-forces.
  - Of particular note is the “branch campus” advisory group
  - Dr. Letteney believes the “branch campus” advisory group is an opportunity for UNM-Valencia to do things we have wanted to do regarding our relationship with UNM-Main.
  - Dr. Letteney believes that collaboration is key and therefore came up with issues:
    - a. Alternative Licensure Options
    - b. “KALE” representatives (Note: Based in Boston)
      - i. Experimental and alternative learning
      - ii. Allow students to do a “portfolio”



- i. Dean Musselwhite called on Faculty Assembly to check out Julia Lambright's Art Display

5. Treasurer's Report (1 minute)

- Justin Bendell reported a balance of \$500 in the budget. He also asked for contributions to the snack fund that currently has a balance of \$18.

6. AY 2018-19 Officers Election (Faculty Assembly Secretary)

- President Hobbs called for nominations for Faculty Assembly Secretary position from the floor and proceeded with election.
- Stephen Takach was the sole nominee for the Faculty Assembly Secretary position. He was nominated by Julia So. He was elected by acclamation to be the Faculty Assembly Secretary for AY 2018-19.
- President Hobbs brought up the need for new "At Large Representative"
  - Tracy Terry nominates Ariel Ramirez
  - Heather Wood nominates Mychael Smith
- Election was held via paper ballot
  - Ariel Ramirez is elected

7. Faculty Assembly Standing Committee Reports

a. Adjunct Faculty Committee

- Nothing to report

b. Communications Committee

- Alexa Wheeler reports:
  - i. The newsletter is not "live" but has been sent out
  - ii. The faculty website is "pretty well updated"
  - iii. Alexa calls on Faculty to "take over" the newsletter
  - iv. Alexa calls for submissions from faculty for the newsletter
    - a. Note: Julia So asks "is Ben Flicker responsible for the listserv?" (answer is yes)

c. Conflict Resolution Committee

- Dean Musselwhite reports that an email was sent out last week about the policy that was adopted last year

d. Curriculum Committee

- Barbara Lovato reports:
  - i. The committee met on September 17<sup>th</sup>, 2018 and elected a chair, Barbara Lovato
  - ii. UNM-Main wants to hold off on too many forms
  - iii. 6 credit hours of the 31 credit hours in the core can be "floaters" from different areas

- Dean Musselwhite states that the Registrar's Office may not understand how different the common courses may be
- Barbara Lovato states that common core can "streamline"
- Alexa Wheeler if current revamping of curriculum can go through
  - i. Barbara Lovato replies yes
  - ii. Barbara Lovato tells Alexa Wheeler "if you want to make changes, then send them over"
  - iii. Barbara Lovato tells Faculty Assembly that UNM-Main does not want a huge "flood" of changes
- e. Faculty Handbook Committee
  - Nothing to report
- f. Faculty Professional Development Committee
  - Ariel Ramirez announced a balance of \$7,136 in the budget for the remainder of the academic year
- g. Faculty Program Development Committee
  - Julia So says that Jaime Huntsinger is chair
- h. Faculty Online Teaching & Review Committee
  - Elaine Clark reports:
    - i. Changes in "Wordpress"
    - ii. Calls attention to the "Online Teaching Extravaganza" which is going to be held at UNM-Valencia on November 9<sup>th</sup>, 2018
    - iii. Looking for two (2) subject matter experts to help with internal reviews of two (2) online courses
    - iv. Announces there is a new form for Division Chairs to use for "evaluations of online instructors"
      - 1. Instructions for how to evaluate online instructors
        - a. Julia So asks how soon this new form will go into effect
          - i. Elaine Clark responds Spring 2019 or Fall 2019
- i. Faculty Senate Representative
  - Cheryl Bryant reports:
    - i. President Stokes 200-day speech
      - 1. Branch Campuses are good
      - 2. Proposal of 2+2 Program
        - a. 100/200
        - b. 300/400
        - c. Discounted UNM-Valencia because UNM-Valencia is "so close" to UNM-Main
        - d. UNM-Valencia could teach 300/400 courses but would have to charge UNM-Main tuition rates

- i. UNM-Main will have to certify that a branch campus instructor is “capable” of teaching a 300/400 level course
  - 3. Regent Clifford “called out”, “pushed responsibility off”, and “loaded the loss” of four (4) sports programs on Pamela Pyle (Faculty President)
    - a. Regents trying to “lay the blame” on the faculty
- 8. Other Committee Reports
  - a) Section F Committee— Elaine Clark announced F70 should go out this month for comment, specifically changes to “certifications of instructors” (i.e., what classes faculty can teach)
  - b) Student of the Month – no reports.
- 9. President’s Report (3 minutes)
  - a. President Hobbs directed everyone to his report published in the September Newsletter
  - b. Announces that the Faculty Assembly is run by “Robert’s Rules of Order”
    - i. 3:00PM is the time limit for meetings
    - ii. Send “requests for additional time” to Faculty Assembly Secretary (Stephen Takach)
- 10. New Business / Announcements
  - a. Julia So announced event: Valencia Speaks (Domestic Violence Awareness) with guests including the Assistant DA (Law Enforcement) and Social Worker
  - b. Julia So announced event: Diversity Summit held on UNM-Main on Friday with Julia So being the facilitator in this free event at a unique location
  - c. Elaine Clark and Soledad Garcia-King announce the Faculty Academy concerning “Mindset and Self-Efficacy” held in AA-131
  - d. Victor French announced four (4) events: Mole Day, Health Fair, Career Fair, and Bio-Blitz
  - e. John Abrams brought to attention the email sent by the NM Retirement Board and states he will forward it to any Faculty member (Note: Victor French says the email does not affect UNM Employees)

#### 11. Adjournment

The meeting was adjourned at ~2:30PM

Next meeting will be on Oct 17, 2018 at 1:30 PM.

\*Attachments: (1) Valencia Speaks handout from Julia So and (2) Diversity Summit handout from Julia So



**Faculty Assembly Meeting Draft Agenda  
Wednesday October 17, 2018 (1:30 – 3:00 PM)  
LRC 101**

1. Call to Order (1 minute)
2. Acceptance of Agenda (1 minute)
3. Approval of Minutes (1 minute)
4. Chief Executive Officer Report—Alice Letteney (10 minutes)
5. Dean of Instruction Report—Laura Musselwhite (10 minutes)
6. Treasurer’s Report—Justin Bendell (1 minute)
7. Faculty Assembly Standing Committee Reports
  - a. Adjunct Faculty—\_\_\_\_\_ (2 minutes)
  - b. Communications—Alexa Wheeler (2 minutes)
  - c. Conflict Resolution—\_\_\_\_\_ (2 minutes)
  - d. Curriculum— Barbara Lovato (2 minutes)
  - e. Faculty Handbook—\_\_\_\_\_ (2 minutes)
  - f. Faculty Professional Development—Jami Huntsinger (2 minutes)
  - g. Faculty Program Development—\_\_\_\_\_ (2 minutes)
  - h. Online Teaching—Elaine Clark (3 minutes)
  - i. Faculty Senate Representative—Cheryl Bryan (2 minutes)
8. Other Committee Reports
  - a. Student of the Month—\_\_\_\_\_ (2 minutes)
  - b. Section F —Elaine Clark (3 minutes)
  - c.
9. President’s Report—Kevin Hobbs (3 minutes)
10. New Business / Announcements
  - No New Business/Announcements Submitted to Faculty Assembly Secretary
11. Adjournment

