



Faculty Assembly Meeting Approved Minutes
Friday, April 9, 2020 (1:00 – 2:30 PM)
Zoom Meeting URL: <https://unm.zoom.us/j/414697641>

37 attendees (quorum)

In Attendance:

Jerry Godbout	Julia So	Scott Kamen
Justin Bendell	Alexa Wheeler	Greg Barnett
Ana June	Heather Wood	Patricia Gillikin
Laura Musselwhite	Sarah Heyward	Barbara Lovato
Cheryl Bryan	Benjamin Burnett	Veronica Salcido
Andisheh Dadashi	Karen Walter	Soledad Garcia-King
Teresa Goodhue	Melanie Sanchez-Dinwiddie	Alice Chouinard
John Bollweg	Kat Gullahorn	Nancy Engler
Tammi Duncan	Elaine Clark	Ariel Ramirez
Juliette Cunico	Clifton Murray	Jose Sanchez
Andy Taylor	Alice Letteney	Benjamin Flicker
Joe Poole, Jr.	Precious Andrew	Ian Burch
	Piotr Filipczak	



1. Call to Order (1 minute)
 - 1:06 PM
2. Acceptance of Agenda (1 minute)
 - Motioned = Elaine Clark
 - Seconded = Juliette
3. Approval of Minutes (1 minute)
 - Motioned = Ana June
 - Seconded = Kat Gullahorn
4. Chancellor's Report – Alice Letteney (10 minutes) (5)
 - Waiting for the governor to sign the budget.
 - Hoping for modest 1.5% compensation increase.
 - Recommending not increasing tuition and fees at branch campuses.
 - On Tuesday morning, Alice will be speaking to this year's class of aspiring presidents. Will be talking about advocacy. On Wednesday morning, one of our students will be talking about his experience in our Title III grant (Diego Demmon). One of the proposals is to double the Pell grant from \$6,000 to \$12,000.
 - Laura and Alice met with the new Los Lunas school superintendent. Also met with the new chief academic officer. They had a meeting that lasted over an hour, where they pledged to continue to cooperate and collaborate.
 - Jerry asks if there is any question about the budget sign off by the governor. Alice says you never know until it's over. She has been assured that everything is going to be okay with the governor, but this is the last day she has to sign off. Alice is hoping she is going to sign off on everything that we want.
5. Dean of Instruction Report – Laura Musselwhite (10 minutes) (7)
 - Chief academic officer and superintendent are brand new. Very enthusiastic about relationships with us. Interested in pathways. Trying to put students into pathways rather than letting students take whatever they want to take for dual credit. They seemed very interested in that. The board of directors asked if we would be ready to do that for the Fall, and Laura responded positively. Laura feels optimistic about working with these new people.
 - End of year faculty meeting is Friday, April 23. Unique characteristics of Hispanic serving institutions. Same group will present to the staff after presenting to the faculty.
 - We are now up to 44% of our sections in the Fall being face to face or hybrid.
 - For spring, barring anything strange, we should be back to "normal" by Spring. Back up to 60-70% of our sections being in person or hybrid. We are only at 8% face to face right now.
 - Graduation is virtual again. It will be available as an online program like last year.



6. Treasurer's Report – Cheryl Bryan (3 minutes) (2)
 - We still have \$495 in the treasury.
 - Jerry has some ideas for the money. We agreed to re-imburse people for flash drives. What about sending our unused funds to the same place the gala funds usually go, since we didn't have the gala, but apparently that is not allowed. Maybe use it to help the students adjust to getting back into in-person classes.
7. Faculty Executive Committee Election – Jerry Godbout (5 minutes) (7)
 - As of our deadline of Wednesday, we have these nominations:
 - President: Cheryl Bryan
 - Jerry asks for nominations for President, hearing none, congratulations Cheryl Bryan.
 - FA Vice President: Greg Barnett
 - Jerry asks for additional nominations, hearing none, congratulations Greg Barnett.
 - Secretary: Ana June
 - Jerry asks for additional nominations for Secretary, hearing none, congratulations Ana June.
 - Three nominations for at-large.
 - Barbara Lovato
 - Tammi Duncan
 - Piotr Filipczak
 - Jerry asks for additional nominations for at-large, and hears none.
 - Nancy Engler objects to disallowing all three nominations, since there is no written rule against two people from the same division serving at-large positions simultaneously.
 - Having not clearly determined whether two nominees from the same division are allowed, the election for at-large members has been postponed until the September meeting. Note that this bullet point was added after the fact (July 21, 2021), since the above bullets did not clearly explain what happened during the at-large election.
8. Standing Committee Reports
 - a. Adjunct Faculty – Juliette Cunico (2 minutes) (1)
 - Ana June will be speaking at the board of regents, this coming Tuesday.
 - Juliette sent out a survey mid-week last week, to see if there was anything they wanted to be brought up here, and there was no feedback.
 - b. Conflict Resolution – Cheryl Bryan (2 minutes) (7)
 - Final documentation for changes to the constitution. Cheryl asks if she should wait and let Nancy Engler handle that when the handbook committee is up. Nancy sent out the changes to everyone before this



meeting. Cheryl walks through some of the changes to the document and asks for questions.

- Elaine has a comment about the second paragraph. The first sentence says the committee shall be composed entirely of volunteers from faculty ranks. Seems to indicate that other committees are not composed entirely of volunteers. The only thing Cheryl changed in the document is that we are no longer mediating for fellow Valencia faculty.
 - Julia says she would like to ask for further time to read the changes and review them, since the changes were only sent out 17 minutes before the faculty assembly meeting. She suggests postponing the vote until the first meeting in the Fall semester, to give people enough time to look at the changes.
 - Nancy points out that the changes are not substantive, just minor changes. Mostly clarification of minor details that seemed already to be implied.
 - Julia mentions that she just, out of principle, likes to have the opportunity to read things that she is voting on, in detail.
- c. Cultural Enrichment – Laura Musselwhite (2 minutes) (1)
- No events coming up, except for graduation.
 - Jerry asks if there has been discussion of asking people who graduated a year ago, if they would like to come back for a chance to physically walk the line. Laura answers yes, they have been discussing that.
- d. Curriculum – Laura Musselwhite (2 minutes) (2)
- One program review meeting in March, for automotive technology.
 - Next wee is our last program review. Liberal Arts and Studio Art. Those are finished and have been given to the committee for review. All of our items are through the workflow and at the catalogue processing level, except for our new computer science degree. Elaine and Laura presented it to a committee and it was approved. Hoping it gets on the agenda this coming week, if not then in the Summer. Slated to go on the assent agenda for the board of regents.
- e. Faculty Communications – Heather Wood (2 minutes) (5)
- At the year-end, our committee made all the updates to the website and the listserv. Nothing necessarily new to report, but if you are interested in serving on the committee next year, consider listing it on the form from Laura.



- Melanie asks who is doing the listserv. Heather doesn't remember the name at the moment (Heidi Roberts, remembered name later). Melanie wants adjunct faculty to be aware that there is an adjunct listerv available to them.
 - Juliette Cunico says she wanted to find out how to access that listserv, and she was told she had to get permission to do so. Melanie asks what she means by permission. Juliette wants to know what the exact name of the listserv is, so that she can send messages to it.
 - Jerry said previous to taking over listserv, there were three or four listservs. Seems like everyone just merged on the bigger one, but the smaller ones should still be available.
 - Elaine asks how up to date the listservs are. Heather said Heidi updated it in Fall of 2020, so not being updated every semester. They add the new people but don't necessarily remove the old people every semester.
- f. Faculty Handbook – Nancy Engler (5 minutes) (15)
- No new submissions, but we do have the three that we discussed at the last meeting, which are coming up for a vote.
 - First one submitted by Laura Musselwhite. Changed language about serving on Valencia and main campus committees. Expected to be on two committees, and if you are on one at main campus it counts as one of those two.
 - Elaine Clark makes a motion to accept the wording of the update.
 - Cheryl Bryan seconds the motion.
 - Jerry asks if there are any objections or abstentions, and there are none, so the motion passes unanimously.
 - Second one was by Julia so, to add the section on final grades on page 52 to clarify the Incomplete grade, which matches the UNM registrars' office, but includes the form that originated here at UNM-Valencia. Nancy as
 - Elaine Clark makes a motion to accept these changes.
 - Kat Gullahorn seconds the motion.
 - Jerry asks if there are any objections or abstentions, and there are none, so the motion passes unanimously.
 - Third is the one that we discussed earlier. Main change is adding a sentence stating the charge, that mediators at UNM must be trained through Ombuds at UNM, and Valencia mediators should not mediate for



conflicts that involve UNM-Valencia faculty. If someone on the committee does not complete the training within the first year, they will be removed from the committee until they complete the mediator training. Elaine says there was a time when they did a lot of work on the description of this committee in the handbook. There was a time in the past when people on the committee had no training at all. Elaine also mentions she would like to spend some more time looking this over and reading the details, on her own. Cheryl mentions we have changed how faculty can initiate conflict resolution, and that is the main purpose of the change. Cheryl urges us to vote now and worry about changing the questionable wording of the document later. Julia wants us to respect the process and send out changes early to give the faculty assembly at least 24 hours to review the changes before voting on them. Julia wants to put on the record that if we vote today, then she is not voting against the changes, but just voting against the process by which it

- Having caused great debate, this change is tabled until the next meeting.

g. Faculty Online Teaching and Review – Alexa Wheeler (2 minutes) (2)

- Still working on the master course policy that will be presented next year.
- Prepare for initial review in the fall.
- Will talk about the full course reviews for next spring.
- Will be sending out a call for proposals and submissions for next year's online teaching extravaganza.

h. Faculty Professional Development – Scott Kamen (2 minutes) (7)

- Still accepting requests for professional development.
- Committee was discussing changing the language on the form for requests. Discussing what types of professional development activities should receive funding. Since people aren't traveling to conferences, there has been a wide variety of additional activities that might be considered professional development.
- Alice Chouinard asks a question about whether you can use more than one request as long as you stay under the max, and the answer is yes.
- Elaine asks if there are still funds available, should we have a this-year-only option to use leftover money for other non-PD activities.
- Clifton says it would be a little tricky because someone else could come in after the money was re-allocated, and they would not be able to get their PD funds.



- Elaine responds that there would need to be a deadline for people to use their full amount, to avoid that trickiness.
 - Soledad asks if the money can carry over to the next year if there is still money left over. Seems like the answer is not clear.
 - Julia asks when the committee comes up with a list of eligible PD activities, will their decision be available for the faculty assembly to see? The answer is yes, Scott says.
- i. Faculty Program Development – Benjamin Flicker (2 minutes) (1)
- Met and has finalized survey for all campus employees to assess the desire for different types of PD opportunities. Still awaiting approval from a few folks before this goes out. This will go out to both faculty and staff. Short survey, about eight questions, only a few minutes. They really appreciate the feedback, so be on the lookout for that.
- j. Faculty Senate Representative – Alexa Wheeler (2 minutes)
- Barbara Lovato says the faculty senate met on March 23. Some things have happened since they met. Cost of living allowance. Things that might affect us. GenEd course requirements reduced to 31 credits. Five areas that have to be covered. They are looking at ABQ campus to do some faculty training for GenEd courses, to try and incorporate those five areas. The question that came up is can the branch faculty take advantage of this training opportunity. Seems like we could, but our branch would have to pay for it.
 - Laura says there might be some cost sharing, which will reduce the amount we would have to pay to participate in the training.
 - Increase money in lottery, opposite to the recent trend which has been down.
 - The fourth of July holiday has been extended.
 - Approved the ten-year academic calendar.
 - Julia points out that July 4 is Sunday, so we probably get Monday off.
9. Report on the Pathways Initiative – Elaine Clark (5 minutes) (10)
- Survey-happy. Putting together a survey to give to the students about their advising experience, career counseling, academic interventions, tutoring. 29 questions on the survey at this point. It will roll out the same time as the student evaluations of your course. Plan to provide us a link to this Opinion survey which we can make available to our students so that they can complete it around the same time as their regular evaluations. John Bollweg mentions this



should probably be posted in the announcements page of your course, to make it readily available. Elaine says this will be rolling out very soon, so watch for that in the VFAC.

- Thinking of maybe having multiple placement methods, instead of just Accuplacer.
- Looking at “toxic pairings” of classes, like precalculus, trig, and chemistry.
- Working on an advising re-design model, and faculty mentoring options.
- Elaine announces her retirement at the end of December. Faculty coordinator under the Pasos grant will be available, and should be filled in August.
- Clifton asks about the survey and what the subject will be. “Pasos Student Survey.”
- John adds one more thing about the survey. When they send out the link, he will give us all a day to click through the survey to see the questions before it becomes available to the students.

10. Faculty Assembly Improvement Taskforce (FAIT) – Justin Bendell (5 minutes)

- Introduced proposal to restructure the faculty committees, and how they present their findings and accomplishments.
- Overall, it would be a reduction of the number of standing committees in one meeting, from nine down to about three.
- Hoping to get a vote on this today, during the meeting.
- Justin Bendell makes a motion to vote on these committee presentation reforms.
- Elaine Clark seconds the motion for this vote.
- Jerry implements a Zoom poll for the vote.
- Laura asks if the proposal has anything to do with reviewing whether each committee is still needed, and Justin replies no.
- Jerry was not able to vote, and Cheryl may not have been able to submit; both Jerry and Cheryl vote yes.
- There were 24 votes for yes (96%), one abstain, and 0 voted no, so the motion passes.

11. New Business / Announcements

- Elaine reminds us about the Zoom cloud recordings being deleted.



- Certain cloud recordings deleted from zoom might still be available from inside Blackboard Learn.
- Teresa asks if it's still on the cloud even after saving it in Blackboard Learn, and Elaine says yes.
- This only happens if you record to the Zoom cloud, not when you record to your PC.
- Julia asks who will move our classes from Learn to Canvas, and Elaine says we will have to do that ourselves. Soledad says they know it is going to be a huge transition, and she has been talking about jumping on board with some pilot classes.
- Jerry says thank you to everyone for all the work we have done this year.

12. Adjournment

- 2:45 PM