



Faculty Assembly Meeting Minutes
Wednesday September 20, 2017 (1:30 – 3:00 PM)
LRC 101

In Attendance:

John Abrams	Teresa Goodhue	Laura Musselwhite
Rosa Auletta	Annette Hatch	Laura Newland
Justin Bendell	Alfonso Heras-Llanos	Ariel Ramirez
Ian Burch	Tina Hite	Melanie Sanchez-Dinwiddie
Marji Campbell	Kevin Hobbs	Amiee Stahlman
Miriam Chavez	Alice Letteney	Stephen Takach
Elaine Clark	Barbara Lovato	Tracy Terry
Benjamin Flicker	Danizette Martinez	LeAnn Weller
Soledad Garcia-King	Jonathan Morrison	Alexa Wheeler
Patricia Gillikin	Mary Moser-Gautreaux	Heather Wood

1. Call to order (1 minute)

President Alfonso Heras-Llanos called the meeting to order at 1:36 PM.

2. Acceptance of Agenda (1 minute)

Melanie motioned to amend the agenda so to explain about Heras-Llanos's presidency. The amended agenda was unanimously approved with a second by Elaine Clark.

3. Approval of Minutes (1 minute)

The set of minutes from April 2017 meeting was unanimously approved with a motion by Marj Campbell and a second by Melanie Sanchez-Dinwiddie.

4. Explanation on Alfonso's presidency

Last April Melanie Sanchez-Dinwiddie was elected as president of the Assembly for AY 2017-18. She had to resign from the position because she was assigned to the Chair of Science and Wellness Division last summer. An electronic election was held last summer and Heras-Llanos was elected unopposed as President. A copy of the email from Melanie announcing Heras-Llanos as president is attached.

5. Chief Executive Officer Report (10 minutes)

- The UNM Presidential Search is continuing. Finalists have been selected and are currently being interviewed. Public forums with candidates will be conducted in October.
- CEO Letteney is chairing the Gallup Search Committee for their new CEO and is taking frequent trips to Gallup.

- Scholarship Reception is scheduled to be held on September 21.
 - CEO Letteney will be marching in parade in Valencia, Spain next year to return a favor to Scholarship Donor.
6. Dean of Instruction Report (10 minutes)
- Updates on the Common Core Re-Numbering system will be announced by NMHED.
 - Changes to dual credit policy will be announced sometime next month by NMHED.
 - UNM-Valencia enrollment is one percent down, compared to Fall 2016.
 - Matt Shumway is our new Technology Consultant.
 - The search for Drew's replacement continues.
 - Soledad Garcia-King's TLC workshops are going great. Dean Musselwhite asked us to continue to attend.
7. Treasurer's Report (1 minute)
- Kevin Hobbs announced that we have \$476.47 in the budget. He also asked for donations as there is a few dollars left in snack budget.
8. Faculty Assembly Standing Committee Reports
- a. Adjunct Faculty—Benjamin Flicker (3 minutes)
 - Benjamin Flicker announced that the Committee met on September 11. The Committee will be organizing several events this semester.
 - b. Communications—Melanie Sanchez-Dinwiddie (3 minutes)
 - Ben Flicker has taken over the ListServ. Anyone who wants to have his/her name added to the ListServ, please contact Ben.
 - c. Conflict Resolution—Marj Campbell (3 minutes)
 - Everyone on committee needs to be trained in Mediation
 - If anyone outside of the committee has the training, please notify the Committee.
 - d. Curriculum Committee—Justin Bendell (3 minutes)
 - The Committee met on September 6.
 - The Nursing curriculum will be reviewed in October.
 - Justin attended the Faculty Senate Curriculum Committee meeting at Main Campus. The next one will be held on October 4.
 - e. Faculty Handbook—Teresa Goodhue (3 minutes)

The Committee has not met yet.
 - f. Faculty Professional Development—Heather Wood (3 minutes)

Heather Wood announced a balance of \$3726.50 in the Faculty Professional Development Fund. She asked anyone who plans to apply to do so ASAP.

- g. Faculty Program Development— (3 minutes)
Committee has not met; neither has a chair been selected.

- h. Online Teaching—Elaine Clark (5 minutes)
 - Elaine was elected chair of the Committee.
 - Two internal course reviews will be conducted this semester--one English & one Spanish.
 - The Committee are considering to continue using the QM training structure and review process for our online courses.
 - The Committee are also considering to continue integrating the Orientation Module of QM into student online learning.
 - APPQM workshop as well as Gamification and SmartBoard Workshops are scheduled for this fall.

- i. Faculty Senate Representative—Heather Wood (3 minutes)
 - Faculty Senate attempted to delay the Presidential Search in hope to retain the Interim President for next year. The Regents declined this request, stating that plane tickets for the candidates have already been purchased.

9. Other Committee Reports

- a) Section F (Elaine Clark)
 - All the sections from Section F have gone to the Faculty Senate Policies Committee. (These sections are F10, F70, F80, F90, and F100).
 - Section F90 has been sent on to AF&T for review. Section F90 involves the tenure and promotion policies for tenure-track and lecturer-track faculty.
 - Randi Archuleta and Elaine are co-chairs for the taskforce and are meeting next week with Interim Senior Vice Provost Richard Wood to update him of the process.

- b) Assessment (Tracy Terry)
 - The Committee met and is starting to review Core Course Assessment Reports from last year.
 - Program Assessment Reports for the current academic year are due Nov. 1

- c) Student of the Month – Patricia Gillikin (3 minutes)
Patricia asked that we send in nominations for outstanding students ASAP.

10. President's Report (3 minutes)

President Heras-Llanos has nothing to report. Faculty members are asked to contact him if they have anything to report at future meetings.

11. New Business / Announcements

- a) Computer Support (John Abrams)
 - New Class Capture/MediaSite units have been ordered and will be installed soon. Fourteen were found not working properly.
 - Technology on campus will be re-vamped because most equipment is old and needs to be replaced.
 - Faculty members are asked to notify John if classroom technology is not working.
 - The printing project is almost fully implemented.
 - All fiber optic cables on campus are being replaced on campus. This will result in a faster system.
 - Surveillance system will also be replaced.
- b) Belen High School's project with NASA needs mentors. Anyone interested to serve is asked to sign up with Annette Hatch.
- c) Justin Bendell announced Little Wolf #3 of the Student Literary Journal has been released. Justin is looking for entries for the student literary contest. He asked for help to spread the word. October 13 is deadline.
- d) Barbara Lovato announced that next week is banned Books Week.

12. Adjournment

The meeting was adjourned at 2:40 PM. Next Assembly meeting will be in October 18 2017.

Attached: An email announcement about the electronic election results of the Assembly President for AY 2017-18