



Faculty Assembly Meeting Draft Minutes
Wednesday April 18, 2018 (1:30 – 3:00 PM)
LRC 101

In Attendance:

John Abrams
Justin Bendell
Marji Campbell
Miriam Chavez
Elaine Clark
Benjamin Flicker
Victor French
Soledad García-King
Patricia Gillikin

Jerry Godbout
Tina Hite
Kevin Hobbs
Alice Letteney
Barbara Lovato
Danizette Martinez
Jonathan Morrison
Laura Musselwhite
Ariel Ramirez

Auletta Rosa
Melanie Sanchez-Dinwiddie
Mychael Smith
Julia So
Stephen Takach
Tracy Terry
LeAnn Weller
Alexa Wheele

Guests: Frank Ballejos, Danielle Dickelson, Hannah Dille, and Marcus Gallegos.

1. Call to order
President Hobbs called the meeting to order at 1:30 PM.
2. Acceptance of Agenda
Justin Bendell motioned to accept the agenda. The motion was seconded by Miriam Chavez.
3. Approval of Minutes
The motion to approve the minutes was called by Elaine Clark, and seconded by Soledad García-King.
4. Chief Executive Officer Report
 - Belen Rotary Club gives a one-year scholarship to Belen HS graduates. Application forms are at the school's Senior Advisors' office. Students can drop off the completed forms at the High School or here at Valencia.
 - All UNM employees will receive a minimum of one percent of salary increase. An additional of one to two percent of merit pay increase will depend on the comments of the individual's supervisor. She is aiming to have a 3% increase for everyone.
 - Valencia will not have tuition or fee increase for next Fall.
 - She and Rick Goshorn recently completed the whistle-blowing training.

- The next phase of the solar project will start soon and will begin with the LRC building. When all the solar projects are completed, Valencia Campus will produce about 50% of the electricity consumed.
- UNM has remained its A1 status in the Moody's Rating.
- A 92-house development in Belen will break ground soon.
- Students who are Pell eligible for the Fall will receive 50% of their Summer & Fall Pell funding in the summer.
- She briefly explained the part of the PROSPER Act (The Promoting Real Opportunity, Success, and Prosperity through Education Reform Act) that was introduced by the House late last year. One of the mandates by the Act pertains to HSI is the requirement of a graduation rate of 25% instead of the current 25% enrollment rate.
- She will be attending the Higher Education Governance meeting on Friday and Saturday.

Dean of Instruction Report

- Dean Musselwhite announced the call for proposal for the 2018-19 Provost's Core Curriculum Teaching Fellow. Faculty from branch campuses are eligible to apply. The deadline is Monday 4/23.
- The campus commencement is on Friday 5/11 at 6 PM. Adult Education and Short Certificate Graduation is on Wednesday 5/9 at 6 PM. Finally, the Pinning ceremony of the Nursing program is on Thursday 5/10 at 6 PM.
- All faculty were asked to clean the board before leaving the classroom.
- The Board of Regents passed multiple AA & certification programs at Valencia. They include AAS in Manufacturing & Industrial Technology, Certificate in PC Operating Systems and Repair, Certificate in Vware, Certificate in Networking & Linus, etc.
- The CES statement drafted by the CES sub-committee was sent to the Assembly for comments. Dean Musselwhite re-emphasize that this is not a mandate and that Valencia does not need to incorporate the statement into the Faculty Handbook. She has also shared the statement with other branches.
- Showing an organization chart of six divisions, Dean Musselwhite announced a structural change in the divisions under Academic Affairs. The new divisions are Business and Technology, Health Sciences, Humanities, Mathematics, Engineering, and Computer Science, Science and Wellness, and Social & Behavioral Sciences. She has also asked for comments and questions. She will send the chart to the Assembly.

5. Treasurer's Report (1 minute)

- Justin Bendell reported a balance of \$486.46 in the budget. He also asked for contributions to the snack fund that currently has a balance of \$19.

6. AY 2018-19 Officers Election

- There were three nominees for three separate positions. President Kevin called for nominations for the other positions from the floor and proceeded with election.
- Kevin Hobbs was the sole nominee for the president position. He was elected by acclamation to be the President for AY 2018-19.
- Dani Martinez nominated Justin Bendell as the VP of the Assembly. He accepted the nomination. As there were no other nominees, Justin Bendell was elected by acclamation to the VP for AY 2018-19.
- Julia So was the sole nominee for the secretary position. She was elected by acclamation to be the Secretary for AY 2018-19.
- Cheryl Bryan was the sole nominee to be the Valencia Representative at the Faculty Senate. She was elected by acclamation to be Valencia's representative at the Faculty Senate for AY 2018-20
- Dani Martinez nominated Mychael Smith as the Alternate for the Valencia Representative at the Faculty Senate. He accepted and was elected by acclamation.
- Dani Martinez nominated Ariel Ramirez to an Officer-at-large representing the Division of Math, Engineering & Computer Science. He accepted and was elected by acclamation.
- Dani Martinez nominated Stephen Takach to an Officer-at-large representing the Business & Technology Division. He accepted and was elected by acclamation.

7. Faculty Assembly Standing Committee Reports

a. Adjunct Faculty Committee

Ben Flicker had nothing to report.

b. Communications Committee

Alexa Wheeler was absent. No report was submitted.

c. Conflict Resolution Committee

Mary Moser-Gautreaux was absent. No report was submitted.

d. Curriculum Committee

Last week, Justin Bendell met with the Curriculum Committee at Main Campus. The Pre-engineering Program needs one modification.

e. Faculty Handbook Committee

Tina Hite had nothing to report.

f. Faculty Professional Development Committee

Ariel Ramirez announced a balance of \$651.54 in the budget.

g. Faculty Program Development Committee

LeAnn Weller will send the report from the Dual Enrollment Students presentation via email.

h. Faculty Online Teaching & Review Committee

Elaine Clark announced that the EDUC 293 3-credit-hour training course for those who want to teach online will be offered in the Summer and in the Fall. An APPQMR workshop will also be offered this summer. Whoever wants to take the course or workshop, please let her know.

Also, the committee has created a new Blackboard Learn Student Orientation. The module for people to copy into their course did not work well. The new orientation is a non-banner course. All faculty should now be in the orientation as students. Elaine sent out a questionnaire to use if you want to provide feedback on the orientation. All students who sign up for courses designated as online or hybrid will automatically be put in this orientation and will receive a postcard in the mail and an email reminding them to complete it. We plan to enroll high school teachers involved in dual credit classes in the orientation, and can also include the high school students. Anyone who is web enhancing their course can ask for their students to be enrolled in the orientation.

i. Faculty Senate Representative

Dani Martinez reported for Cheryl Bryan. Attached is the written report submitted by Cheryl Bryan.

8. Other Committee Reports

- a) Section F Committee— Elaine Clark announced Section F80 is en route to the next Faculty Senate meeting for approval. F70 was returned to the Committee for further discussion.
- b) Assessment Committee—Tracy Terry announced the core course assessment reports are due the week after graduation. She is available to assist whoever needs any.
- c) Student of the Month – Patricia Gillikin had no reports.

9. President's Report (3 minutes)

President Hobbs directed everyone to his report published in the March Newsletter.

10. New Business / Announcements

- a. Marcus Gallegos introduced three students who shared their background and how they benefitted from the Daniel Fund Scholarship that they received. The students are Hannah Dill, Frank Bajellos and Danielle Dickelson.
- b. Soledad Garcia-King called for proposals to present at the Faculty Connections. She seeks someone who can show case an online class with respect to student engagement. She is also teaching two Bb courses in the fall.
- c. Victor French updated everyone on the First Undergraduate Research Day on April 30, from 1:30 to 2:30 PM. It will be at the Atrium of the Science building. Please encourage students to attend. He also asked everyone to refer any students who are interested in STEM programs to contact him.
- d. To simplify A/V equipment in classrooms, John Abrams announced his plan to install a simplified version of A/V in A125 as a test case (Diagram attached). The equipment

- will be installed after the week of final and before summer semester begins. The new equipment will solve the problem in classrooms where projectors do not work.
- e. Stephen Takach announced the presentation of his management class on Tuesday 5/1 at 9 AM at A101. Students will present their individual business plans. A flyer of the presentations is attached to this set of minutes.
 - f. Rosa Auletta announced the IT Lab will be hosting an open house on 4/26 from 1 – 4 PM. It will be held at the B&T Building.
 - g. Barbara Lovato announced that the library will be closed the week after final exam.
 - h. Dean Musselwhite reminded everyone that the Faculty end-of-the-year meeting will be held on Friday 4/20 at 9 AM

11. Adjournment

The meeting was adjourned at 2:49 PM

Next meeting will be on SEP 19, 2018 at 1:30 PM.

*Attachments: (1) Report from Cheryl Bryan and (2) A Rise Diagram handout.

Faculty Senate Meeting: March 27, 2018

Faculty Senate President's Report: Recent monies approved will be spent on campus safety (\$500,000 for security cameras, lighting, UNM Police Security, and part-time auditor); faculty promotions (\$5,000 - \$8000 per faculty promotion), and 1% faculty pay increase—based on satisfactory review.

UNM President's Report (Garnett S. Stokes): New president introduced herself. She is meeting with different groups and planning to visit branches. She wants to collect information and then set priorities. Additionally, she stated that she does not want to come in and make sweeping changes. Instead, it is her management style to build upon what is already in the works. She was impressed with the budget process.

Provost's Report (Chaouki Abdallah): He is working on a redesign of UNM's business model. Holistically, UNM needs to change its model from depending on the state for funding to more self-funding. One thing he mentioned was going to a 4-day work week. Also working on other ways to save and earn independent monies.

Honorary Degree Candidates: Voted "yes" for two honorary degrees (I don't know names)

Form C from the Curricula Committee (approved revision of degrees and major):

All 4 from HSC: BS Population Health, MPH Public Health, and DPT Physical Therapy (revision of degrees), and DPT Physical Therapy (revision of major).

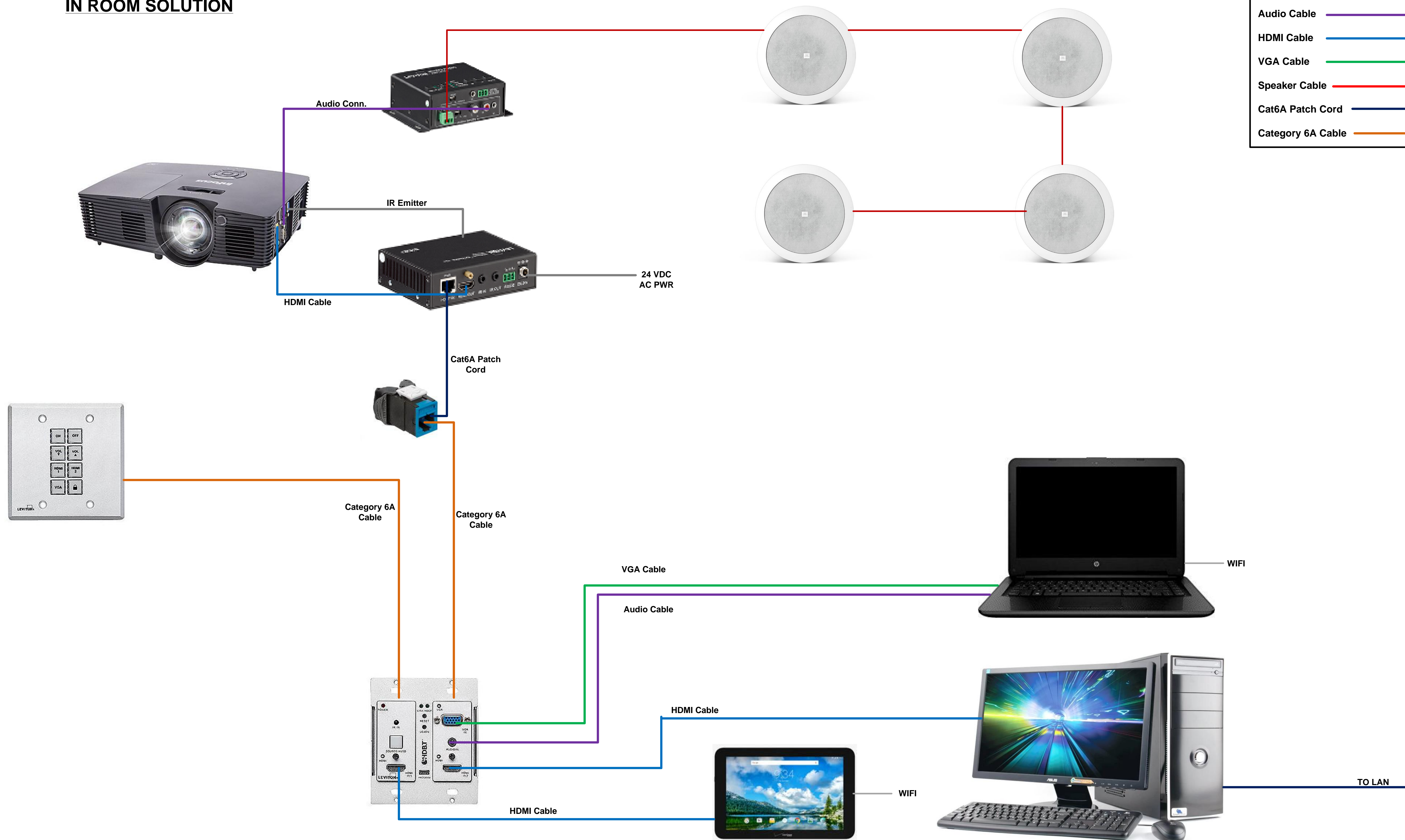
10-year Academic Calendar Approval: Approval for 2018-19 calendar; however, there was an error in one, or possibly two, of the remaining years. Those calendars were shelved until the next meeting to give time to review the errors and correct them.

Research and Creative Works Council and Research Policy Committee Report: New faculty awards, no list with information. Ideas for new awards (focusing on teaching awards), such as early and mid-career awards, 3 to 5 newly tenured and promoted professor award, recognition for research team awards; and annual research/creative works awards (e.g., from the Arts).

University Athletics: Acknowledged athletics deficit, and then reported on GPA and graduation rates. Overall average GPA is 3.354. Graduation rates: Overall 80%, Women 92%, and Men 71%.

Closed door session (the recording was turned off): Discussion on how to deal with the Regents. There was discussion about turning them into the accreditation committee, which would affect our accreditation. Another idea was to sue each Regent immediately when they violated a rule. This has been successful at other universities and would not affect our accreditation. Basically, more thought needs to be put into how to proceed.

IN ROOM SOLUTION



CABLE LEGEND	
Audio Cable	
HDMI Cable	
VGA Cable	
Speaker Cable	
Cat6A Patch Cord	
Category 6A Cable	



CONSULTANTS



DRAFTED BY: Colton Miakos

DESIGNED BY: Colton Miakos

ENG/MGR:

DATE:

ENGINEER STAMP

UNM VALENCIA
208 La Entrada Rd
Los Lunas, NM 87031
AV Project – Single Room Solution

Leviton – Auto-switching plate (transmitter) – To be installed at light switch height (48" to top of plate)

Leviton – 8 Button Control Panel – To be installed at data outlet height (20" to top of plate)

Leviton – HDBase receiver – To be installed at projector level
 Leviton – HDMI patch cord – To be installed at projector level
 Leviton – Cat6A UTP jack – To be installed at projector level
 Leviton – Cat6A patch cord – To be installed at projector level
 Leviton – 70Vdc mixing audio amplifier – To be installed at projector level

JBL – Ceiling mount speaker (paired) – To be installed in ceiling

NO.	DATE	REVISIONS/REMARKS	BY

DATE: 01/23/18	Project NO. TBD
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