



Faculty Assembly Meeting Draft Minutes  
Wednesday March 21, 2018 (1:30 – 3:00 PM)  
LRC 101

In Attendance:

John Abrams	Soledad Garcia-King	Laura Musselwhite
Justin Bendell	Patricia Gillikin	Ariel Ramirez
Sheral Cain	Jerry Godbout	Melanie Sanchez-Dinwiddie
Marji Campbell	Tina Hite	Julia So
Miriam Chavez	Kevin Hobbs	Stephen Takach
Elaine Clark	Barbara Lovato	Tracy Terry
Benjamin Flicker	Danizette Martinez	LeAnn Weller
Victor French	Mary Moser-Gautreaux	Alexa Wheeler

1. Call to order  
President Hobbs called the meeting to order at 1:30 PM.
2. Acceptance of Agenda  
Patricia Gillikin motioned to accept the agenda. The motion was seconded by Justin Bendell.
3. Approval of Minutes  
The motion to approve the minutes was moved by Marj Campbell, and seconded by Mary Moser-Gautreaux.
4. Chief Executive Officer Report
  - We might be receiving 2% salary increase; but the final percentage increase will depend on the Provost Office.
  - She shared the photos she took at Valencia, Spain.
  - Secretary Darmon was very impressed with what our campus has been doing.
5. Dean of Instruction Report
  - Dream Zone training will be held at Valencia on two Fridays (4/27 and 5/4).
  - Pi Day is scheduled on Thursday, March 22 from 11:00 to 2:00 in LRC101A.
  - To celebrate Women's History Month, a panel discussion, *Woman Leaders in Valencia County*, will be held at A101 on March 29 at 10:30 AM. The panelists are Alice Letteney, Dana Sanders, Nancy Montoya, and Mary Merrell. Laura will be the moderator.

- On April 10, an IT speaker from Oracle, Denise Hobbs, will be on campus to speak on careers in IT.
- Earth Day is scheduled on April 19 from 11 AM – 2 PM at LRC 101
- The Faculty end-of-the-year meeting is scheduled on April 20 from 9 AM to 11 AM.
- The Provost Office has started an initiative to include *Community Engaged Scholarship* in the tenure and promotion process. All branch campuses are asked to submit a statement to the Provost Office by May 11. She called for volunteers to form a sub-committee to craft a proposed statement.

6. Treasurer's Report (1 minute)

- Justin Bendell reported a balance of \$486.67 in the budget. He also asked for contributions to the snack fund that currently has \$13 in the budget.

7. Faculty Assembly Standing Committee Reports

a. Adjunct Faculty Committee

Ben Flicker had nothing to report.

b. Communications Committee

Alexa Wheeler was absent. No report was submitted.

c. Conflict Resolution Committee

Mary Moser-Gautreaux had nothing to report.

d. Curriculum Committee

Justin Bendell stated that the Curriculum Committee have reviewed several programs that included one on Sustainability and one on Drafting.

e. Faculty Handbook Committee

Elaine Clark reported for Tina Hite on some upcoming changes on the Faculty Online Teaching and Review Committee section of the handbook. She said she sent out a draft last month and received one feedback. The change will be voted at our April meeting.

f. Faculty Professional Development Committee

Ariel Ramirez announced a balance of \$770.00 in the budget.

g. Faculty Program Development Committee

LeAnn Weller announced that the Committee will be hosting a discussion session on dual enrollment students. A copy of the flyer that she passed out is attached.

h. Faculty Online Teaching & Review Committee

Elaine Clark announced that the Main Campus will be starting an online proctoring software. The first training will be on May 8 at Main Campus.

i. Faculty Senate Representative

Dani Martinez reported for Cheryl Bryan. Below are the highlights:

- The Faculty President shared her concern about a lack of cohesiveness among the Regents. This might affect UNM's accreditation.
- Regent Alex Romero has resigned from the Board of Regents.

- President Abdallah announced that UNM Administration continues to work on a 2% cost of living pay increase. Among the considerations to raise revenue are: (1) raising tuition 3% and using a percentage of that increase for campus safety, (2) moving to a 4-day academic week to save money, and/or (3) offering a new course that would have wide appeal, across degrees, to increase enrollment.
- Interim Provost Rich Wood re-emphasize the accreditation process with a focus on academic excellence, as well as equity and inclusion, including ways to remedy historical injustice.
- The new Athletic Director, Eduardo Nunez, announced that he is looking into eliminating some programs and options to raise funding for the department.

#### 8. Other Committee Reports

- a) Section F Committee— Elaine Clark announced that the Section F Task Force continues to work on Sections 70 and 80 in the Handbook. The two sections are currently in the comments stage.
- b) Assessment Committee—Tracy Terry announced the core course assessment reports are due in May, after semester ends.
- c) Student of the Month – Patricia Gillikin called for nominations. The deadline is March 30.

#### 9. President's Report (3 minutes)

President Hobbs directed everyone to his report published in the March Newsletter.

#### 10. New Business / Announcements

- a. Barbara Lovato announced the National Library Week is from 4/8 to 4/15. Barbara invited every to stop by the library and participate in the Snap Shot Survey. Coffee and Cookies will be available.
- b. Soledad Garcia-King called for proposal to present at the Faculty Connections at the Fall Convocation.
- c. Melanie Sanchez-Dinwiddie announced that Carolina Aguirre asked to be included in the V-FAC list. President Hobbs called for a motion to include Carolina Aguirre in the V-FAC list. Justin moved to accept the motion and Elaine Clark seconded the motion.
- d. Stephen Takach announced his students from the Management class will present their business proposal projects at A101 on Tuesday 5/1 from 9 – 10 AM. George Black, author of *Dear Mr. A: Letters Revealing the Secrets of an Entrepreneur* will be at the presentation from San Antonio. Stephen invited all faculty to attend.

#### 11. Adjournment

The meeting was adjourned at 2:30 PM

Next meeting will be on April 18, 2018.

\*Attachment: A flyer on the Discussion and Response to Dual Enrollment Students.



# The Dual Enrollment Student

**Pt. 1—Discussion--  
Demographics,  
Observations, & Challenges**  
Thursday  
March 29 @ 3:00 – 4:00  
LRC 101C

**Pt. 2 –Response—  
Tips, Tools, & Techniques**  
Thursday  
April 12 @ 3:00- 4:00  
LCR 143



**Discussions led by Dr. Richard Melzer, Dr. Jami Huntsinger.  
Additional information provided by Hank Vigil, Soledad Garcia-King,  
LeAnn Weller  
Refreshments provided for both pt. 1 & pt. 2**

Sponsored by the UNM Valencia Program Development Committee