



Faculty Assembly Meeting Draft Minutes
Wednesday November 15, 2017 (1:30 – 3:00 PM)
LRC 101

In Attendance:

Rosa Auletta	Teresa Goodhue	Melanie Sanchez-Dinwiddie
Justin Bendell	Annette Hatch	Mychael Smith
Marji Campbell	Alfonso Heras-Llanos	Julia So
Miriam Chavez	Kevin Hobbs	Amy Stahlman
Elaine Clark	Barbara Lovato	Stephen Takach
Benjamin Flicker	Danizette Martinez	Tracy Terry
Soledad Garcia-King	Jonathan Morrison	LeAnn Weller
Patricia Gillikin	Laura Musselwhite	Alexa Wheeler

Guest: John Abrams

1. Call to order (1 minute)

President Alfonso Heras-Llanos called the meeting to order at 1:35 PM.

2. Acceptance of Agenda (1 minute)

Justin Bendell asked to move the reporting of the Curriculum Committee to the beginning of the Standing Committee Report. Melanie Sanchez-Dinwiddie seconded the motion. The change was approved.

3. Approval of Minutes (1 minute)

- Under the reporting of Curriculum Committee, Marj Campbell clarified that the Nursing Department will offer the Associate Degree of Nursing (ADN) using the statewide (New Mexico Nursing Education Consortium) curriculum and students can choose to complete the required courses for the Bachelor of Science degree in Nursing (BSN) at Valencia. The degree will be conferred by the College of Nursing at UNM-Main.
- Barbara Lovato asked to remove the information on the Proximity Card from the last meeting minutes.
- The set of October meeting minutes, with the amended changes, was approved by a motion by Melanie Sanchez-Dinwiddie and seconded by Patricia Gillikin.

4. Chief Executive Officer Report (10 minutes)

- The new president of UNM, Dr. Garnett S. Stokes, is a consensus choice.
- The outside reviewer hired by LFC calls for eliminating academic deans at branch campuses. She asked us to read the report posted at the LFC website.

- She apologized for missing many important meetings on campus because of her responsibility at Gallup Campus--chairing its search committee. Dr. James Malm is the new CEO.
- Beginning December 1, Richard Goshorn will be Valencia's Director of Business Operation. He will continue at Gallup for 25%.
- Andy Sanchez is retiring. There will be a surprise western-theme party at SCC from 11:30 to 1:30 PM on November 21. She asked us to stop by to wish him well.
- She will send a draft of the current strategic plan to everyone. She would like to get our comments.
- She thanked everyone for the superb work done.

5. Dean of Instruction Report (10 minutes)

- Mike Smyth has successfully defended his dissertation.
- She thanked those that attended *Mission: Graduates* of United Way last Friday. UNM-Valencia, CNM, and UNM-Main are the major higher education's stakeholders. It was a session between employers and HE employees.
- The Assessment Office at UNM-Main has hired a data manager and a program manager.
- Student Art Exhibit on pottery in the students' art gallery. Everyone is invited to attend.
- The Faculty meeting for the Spring semester is suggested to be Friday 4/20.

6. Treasurer's Report (1 minute)

- Kevin Hobbs announced a balance of \$500.00 in the budget. He also asked for donations.

7. Special Election (10 minutes)

- Alfonso Herrera-Llanos announced he will be leaving Valencia in Spring 2018. He further nominated Kevin Hobbs to be a candidate for the presidency. With no other nominations. Kevin was elected to the presidency by acclamation.
- Tracy Terry nominated Justin Bendell to the VP position vacated by Kevin Hobbs. With no other nominations, Justin was elected to be the vice-president by acclamation.

8. Faculty Assembly Standing Committee Reports

a. Curriculum Committee—Justin Bendell (3 minutes)

Justin Bendell announced that the Committee have not met. He also informed the Assembly that there will be quite a few programs up for reviewed.

b. Adjunct Faculty—Benjamin Flicker (3 minutes)

Benjamin Flicker has no report.

c. Communications—Melanie Sanchez-Dinwiddie (3 minutes)

- Alexa Wheeler announced that she will take over the newsletter and the website. She will set up the structure for the newsletter to go online in the Spring semester with the February newsletter as a test run.
- d. Conflict Resolution— Mary Moser-Gautreaux (3 minutes)
 - Dean Musselwhite reported for Mary Moser-Gautreaux. The Committee has set up a protocol to process conflict. Anyone who has a conflict situation is asked to contact the Committee chair.
 - e. Faculty Handbook—Teresa Goodhue (3 minutes)
 - The committee met on November 2. They are waiting for the final version of Section-H. Elaine Clark will send the appendix to the Committee.
 - f. Faculty Professional Development—Heather Wood (3 minutes)

Dani Martinez reported for Heather Wood. The budget has a balance of \$1,300. Part-time faculty who plan to register for EDU293 will have to submit their request to Heather Wood. Whereas full-time faculty who plan to register for EDU293 are asked to submit a request for tuition remission.
 - g. Faculty Program Development — Jamie Huntsinger & LeAnn Weller (3 minutes)

LeAnn Weller announced a TTT on the topic of disability. The Committee will present the theory part on Friday 11/17 whereas the application part is scheduled for Monday 11/27.
 - h. Online Teaching—Elaine Clark (5 minutes)
 - Elaine Clark announced that Soledad Garcia-King is responsible to train faculty for online teaching. EDU 293 is required for anyone who is interested to teach online. The Committee is offering compensation to anyone who creates a new shell for a course that has not been offered at Valencia. The committee will focus on core courses as part of a degree plan.
 - An internal review of a couple of courses is currently going on.
 - i. Faculty Senate Representative—Heather Wood (3 minutes)
 - Dani Martinez reported for Heather Wood. The Faculty Senate is planning to bring the Dalai Lama to UNM.
9. Other Committee Reports
 - a) Section F (Elaine Clark)

Elaine Clark mentioned the general voting on F90 and F100. The recent voting did not have a quorum from Branch Campuses. Elaine called for participation.

- b) Assessment (Tracy Terry)
Tracy Terry will send out the information on program evaluation to the group.
- c) Student of the Month – Joshua Owen (3 minutes)
Alexa Wheeler spoke for Patricia Gillikin, calling for nomination.

10. President's Report (3 minutes)

President Heras-Llanos has nothing to report. After thanking everyone for their work, he bid everyone farewell.

11. New Business / Announcements

- a) Barbara Lovato announced that the library will be closed from 12/11/2017 to 1/15/2018 due to carpet installation. Library staff will be on the phone to answer questions. She asked that all library materials are to be returned in the two book drops (one outside of LRC building and one outside of library inside LRC building). The Book Drops will be checked daily while the library is closed.
- b) Steven Takach announced that the NM Collegiate Business Articulation Consortium (NMCBAC) recently met. The Consortium announced that titles and course # of all business courses will be changed in the future.
- c) Soledad Garcia-King announced that the Office of Tech Support is moving and TLC will be back to its previous location.

12. Adjournment

The meeting was adjourned at 2:30 PM. Next Assembly meeting will be on February 21, 2018.