



**Faculty Assembly Meeting Minutes**  
Friday, February 11, 2022 (1:00 – 2:30 PM)  
Zoom Meeting URL: <https://unm.zoom.us/j/98584100633>  
27 ATTENDEES

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Cheryl Bryan	Stephen Takach	Jerry Godbout
Ana June	Cheryl Bryan	Steven Romero
Andre Callot	Sarah Heyward	John Bollweg
Barbara Lovato	Alexa Wheeler	Cindi Goodman
Scott Kamen	Heather Wood	Ariel Ramirez
Laura Musselwhite	Justin Bendell	Julia So
Alice Letteney	Karen Walter	Joe Poole
Greg Barnett	Patricia Gillikin	Nancy Engler
Juliette Cunico	Karen Walter	Kat Gullahorn

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Call to order: 1:01

Move to accept Agenda: Justin move to accept. Jerry seconds. Approved. Jerry moves to approve. Alexa seconds.  
1:02 p

Alice: Attended two budget meetings this morning. MC budget leadership team isn't happy but we're not I the same boat. UNM Budget staff and provosts went over budget. MC is projecting 17m deficit. They are proposing to the budget leadership team some actions: 1. To significantly increase MC tuition and fees. Models show could hbe as high as 12%. Others could be delaying or cutting proposed compensation percentages. In the past, the regents recommended

We want to ask if we can go ahead with our compensation increases as legislated as opposed to cutting or delay-ing tthem. It depends on the final language of the legislation and the Governor's actions. Rick is confident that we can go forward with a 7.1% increase in fall.



The lottery tuition bill was initially packaged with the ... forced Gov to cut lottery out of the Opportunity Scholarship bill. As of this morning, it is not expected to pass. Maisie thinks the current OP Bill that it will continue. However, the provost said that the bill will require students to take 30 credits/year to qualify instead of 24.

Geobond bill 900k for roof on LRC. 146,500 is going through for nursing/prog expansion

919k student support services for main, branches and There will be more Covid dollars available. We're considered rural fringe so we qualify. We're going to apply; half will go to the students will help. Brittany gets the info and goes forward. Joseph Romero is doing a great job. Our endowment is now over 3 mil!

JS: When are we doing your party, Alice?

AL: Hoping in June! AL receiving Phi Theta Kappa award for lifetime achievement

JS We could Zoom and watch you receive it!

End 1:13 pm

CB: Briefly mention: There's also a geobond for libraries will go through. Hoping for the full 19m

LM: 1:14: Tentatively AL party is June 17.

A bit about what AL was talking about: Our budget is really tight. It'll be fine but really tight.

At Dean's council yesterday the provost had a discussion about fall and some principles he wants to see in place. He wants f2f return. He wants MC to be really high f2f (90%); we won't get there but he wants us to push more for f2f. He's also confirmed about the number of MC cancellations and rescheduling. Sometimes at MC 30% is canc/resched. Which is really high. Lastly: in scheduling we try to have a variety of days/times. MC has a diff set up: TR, MWF. There's an enormous number of classes TR 11-1 which is tough. We're in better shape for our course array because we schedule MW, TR. Increase in f2f is most important for us. Thank you for working with your chairs. There's no reason to think we'll have a really large enrollment increase in fall. Trying to schedule conservatively.

Search process: Not much development. Firm reaching out to candidates. Haven't had additional meetings yet. That will happen in March. Will have more news towards the end of March

Lastly: Workload arbitration. We have been told it won't happen until May. There are many factors. Wish it would be sooner but it's not. Certainly not for fall scheduling.

1:20

GB: No change in the Treasury. 600 in budget

AW: FOTRC: 1:21

Discussion about FOTRC formalizing full course peer design review process and training. Initial review: We look at objectives, etc., followed by full course review. Much more in depth. Follows rubric items. This full course peer review process doc is a draft, will hopefully go to HB committee for addition. Only requirement for full review is an initial review. Dean and div chair will decide which fac will be course rep. Rep and div chair will give notice a semester prior and given a rubric. Faculty will be encouraged to schedule a session or attend a peer review design workshop. Currently with Soledad can schedule a review and/or attend a workshop.



Can attend even if you only want to improve your online course.

Team lead in charge of figuring out where and when, fac member given an action plan.

Pre, actual, post review. Course representative/fac member needs to add team to LMS.

Revisions should be complete by end of following semester.

This is not part of AR, strictly a support mechanism.

That's the full course review policy we wanted to formalize

Also, a draft application for extra comp for fully online master course. Thinking about revising this. Instead of stipend process, a master course will be brought through review process. A master course is offered every semester, likely a part of general ed requirements. The fac member will make a course shell to share and archive for other instructors. Chair retains it? Comp would be 1k for creating this MC. Concerns are intellectual copyrights. JS How would this template be diff from the Valencia template?

AW It's not just a template for basic things like accessibility, tickets, etc. It's specific course content. Course objectives, intro vide, discussions, weekly modules, etc.

JS Sounds like this would mean that the course wouldn't change.

No, just objectives and whatnot would stay.

1:36

CB: Office hours proposal: I did present this to the chairs so they would be aware of it. It follows up on FT Fac service that we give in fall. Explicate details about proposed policy. Change from 6 to 5 ofc, hrs.

Next thing: Voting on Adjunct at-large position. This was a change from the cmte we had last year when we made changes in a process. And one was going from VP to Pres and who would be on FEC. Also adding an adjunct at large to the FEC.

Andre Callot is co-chair of the adjunct cmte so we would like to vote for add him to FEC. 1:39 out for vote: I vote yes (SH). HW in chat yes. Who is in favor? JS: I think we need to have a discussion before we vote.

BL: Is this something that needs to be changed in the Constitution?

CB: It was changed last year, which is how we missed it. It should have happened last May.

Adding Andre to FEC, any against? No one objects? Anyone abstains? No: It's unanimous! Welcome Andre! 1:41

Cmte accomplishments:

SK: Changed system to use Adobe Sign for approving requests. Should be quicker. We had fewer requests for Pro dev funds at this point; what this means is that we want to explore opening up funds to people who have already received PD funds.

SH: You said it went online...

SK: No, you still send us your requests.

JS: What falls under PD? Has it expanded beyond conference attendance?

SK: Includes memberships plus conference costs. We expanded the language to include research costs, tweaked a few things. Def is pretty broad.

SR in Chat: Can we get funds to bring a speaker to the campus?



SK: Unsure: Will check with cmte.

JS: I think if we have a speaker, maybe the cultural cmte has some funding or maybe Laura does.

LM: Cultural cmte has a budget of 600 and we give small stipends to speakers who come for Valencia Speaks, Reading NM...etc. Larger amounts would be tough

1:47 pm Faculty online teaching and review:

On our website, if you haven't seen this, in our cmte we decided to postpone reviews with the migration to Canvas. We want to focus more on Canvas training. Faculty online teaching homepage also has a canvas migration page. Reach out with any questions. Workshops and trainings will start after Spring Break.

Canvas.unm.edu. Netid and PWD. Lots of training opps. Go see it!

CTL @ Main: Bridge to Canvas course. 5-day online course. Take it!

1:51

Curr cmte: Last semester crim justice, game dev, general science, and auto tech have all gone thru changes, and approvals. We're waiting on info for some IT changes, plus general science and EMS. (Ian Burch)

SH: Adjunct cmte: We were going thru elections for Chair. Reason it was so late, limited # of ft fac members.

Without that support it's hard to encourage PT to take on roles. We have voted on

co-chairs: SH, Andre, Karen. Intro to Karen: In Early Childhood Ed. Andre is multimedia expert. Teaching UG computer animation, video prod, post prod.

We voted for all of us to be chairs. We're all equals. Adjuncts really get a voice in decision making. Goals: We want to reestablish continuity, encourage engagement, provide more resources and support to PT. Using Slack for all PTs. Working on a new listserv. Also have Teams. Creating homebase for all comt docs, etc.

1:57

Nancy: HB Cmte. Looking at some changes to policy for office hours. Shows submitted doc. 1 ofc hour per course taught ea week aligned with mode taught. For Adjunct: 1 ofc hours per course taught ea week.

Only other thing: If everyone could look at Alexa's submission to the HB for any errors for correction before it's submitted for vote.

2:12 PM

Faculty senate report: Check newsletter for details. Couple things: Graduate unionization, 2040 strategic plan.

They're asking for participation. Check out the newsletter for the link.

Enrollment was up by 3.84%

Banner is getting updated. The way we add final grades will be upgraded. Starting summer 2022. Not sure how it will integrate. More mobile friendly. Manually enter or upload from interface.

Add BL name to agenda in future.

Add BL commentary from audio tx

2:18: CB mentions that we'll be back down to one rep for Fac Senate

AW will look into how this determination process works.



CB: New business

2:20 Joe Poole: ASIN Due to current spikes in covid, visit will be virtual. Board of nursing will be on site next week.

2:22: JS, Valencia Speaks: See flyer in NL about VS hosting a talk by employee of NM Dept of Health Diana Goode (sp) will be doing a f2f on 2/23 presentation on stress busters.

2:23: JB FAIT. Brief recap and update on constitution. We voted to agree to changes in Nov. It's uploaded at our Faculty Resources page. Let me know if there are any problems.

2:24: CB next week is Be Kind week. We are collecting non-perishables for food bank. We also accept checks. Get a ticket for a drawing held on Thursday.

Joe Poole: Next Thurs Dept of Health will be on campus, will be handing out test kits and boosters.

Adjourned 2:25 PM