



Faculty Assembly Meeting Approved Minutes
Friday, October 9, 2020 (1:00 – 2:30 PM)
Zoom Meeting URL: <https://unm.zoom.us/j/414697641>

34 attendees (quorum)

In Attendance:

Jerry Godbout	Julia So	Scott Kamen
Justin Bendell	Alexa Wheeler	Greg Barnett
Laura Musselwhite	Heather Wood	Patricia Gillikin
Cheryl Bryan	Sarah Heyward	Alice Letteney
Soledad Garcia-King	Elaine Clark	Barbara Lovato
Andisheh Dadashi	Benjamin Flicker	Victor French
Kat Gullahorn	Juliette Cunico	Joseph Poole
John Bollweg	Stephen Takach	Karen Walter
Nancy Engler	Precious Andrew	Piotr Filipczak
Tammi Duncan	Ian Burch	Sally Kewayosh
Andy Taylor	Melanie Sanchez-Dinwiddie	Ariel Ramirez
	Sheral Cain	



1. Call to Order (1 minute) (1)
 - 1:03
2. Acceptance of Agenda (1 minute) (1)
 - Move to accept agenda by Juliette Cunico
 - Seconded by John Bollweg and Barbara Lovato
3. Approval of Minutes (1 minute) (1)
 - Julia So requests tiny amendment of names at beginning of last month's minutes
 - Seconded by Juliette Cunico
4. Chancellor's Report – Alice Letteney (10 minutes) (12)
 - This week was association of community college trustees
 - 1000 trustees and educational leaders
 - Two of our students were honored, phi beta kappa students
 - New century transfer pathways scholar was one
 - New century workforce pathways scholar was the other
 - They were the only two chosen who represented New Mexico
 - May be looking at a more significant shutdown, because of higher virus numbers
 - 178000 cases of covid on college campuses, estimated
 - Have had one staff member whose family tested positive for covid
 - A maintenance person whose spouse had been exposed to covid
 - Both tested negative yesterday
 - Construction starting
 - UNM-VC will be a voting site, as usual
 - Advisory board met on Tuesday evening
 - Provost working on a document that will go to the LFC
 - Working to try to show the integration of main campus and the branches
 - NMSU situation is heating up
 - Carlsbad may want to go independent
 - Lots of issues surrounding branches at NMSU
 - UNM Provost presenting arguments that we are very cost effective
 - Higher education definition of transfer student does not capture many of our students, because it only counts those who transfer and never again take a VC class. This causes our actual number of transfer students to be under counted.
 - Remember to vote for Bond B for libraries, and also Bond C for UNM-VC as a whole.
 - Julia asks about 3.6%. Clarifies it is 3.6% of almost all our revenue. About half a million dollars a year.
 - John asks if that includes grant revenue. Alice says it includes some of the grant revenue, but it varies.
 - Elaine asks if we are keeping Adobe Creative Cloud. Alice says it wasn't clear last time we talked about it whether enough people want this.
5. Dean of Instruction Report – Laura Musselwhite (10 minutes) (10)



- Clarification: No one is getting Adobe Creative Cloud for free. Paid for it for those faculty members who said they wanted it.
 - Asked everyone to review and approve a proposal by the branch deans to help figure out programs before they go to curriculum committee. It passed main campus curriculum committee and will go on to faculty senate.
 - Spring semester schedule will remain as it always has been, which means we will have spring break. Seems kind of questionable, but as of now it appears the calendar will stay the same. This could still change.
 - Jerry asks about the Adobe Acrobat pro instead of the whole suite. Asks if UNM is still encouraging online in Spring, answer is yes.
 - John asks if there is a shutdown next week, could that affect the small number of face-to-face classes? Answer is yes, so be ready to move online quickly.
 - Elaine looked at the cost for licensing Adobe editor vs the entire creative cloud and there wasn't that much of a difference in price.
 - Begin construction on west side work force center in February.
 - Joe Poole says health sciences will front load as much as they can to prepare for a possible shutdown.
 - Laura thanks Joe and Heidi and the rest of health sciences for a great flu shot experience.
6. Treasurer's Report – Cheryl Bryan (1 minute) (1)
- We have \$600 and \$495 of that is in state travel. \$100 for copying.
7. Standing Committee Reports
- Adjunct Faculty – Juliette Cunico (2 minutes) (2)
 - All adjunct faculty received an email with the updated FAIT pamphlet and a list of resources to go to.
 - Issues with NMERB and the apparent double dipping. Putting together a communique for the adjunct faculty that gives them all of the NMERB websites (confusing) to look at and research this issue.
 - In a separate communication, Juliette has had a request from adjunct faculty for union updates, so she will be sending links to the UA-UNM sites.
 - Conflict Resolution – Cheryl Bryan (2 minutes) (2)
 - Committee met, working on some changes.
 - If there is a conflict, if you don't want to report it here you can report it to main campus instead.
 - Currently the main channel is through Laura, but they are thinking of changing that.
 - Cultural Enrichment – Laura Musselwhite (2 minutes) (1)
 - Have not met since last FA



- Ideas for virtual enrichment opportunities
- Valencia Speaks
- Curriculum – Laura Musselwhite (2 minutes) (2)
 - Have had one meeting
 - Criminal Justice program
 - Name change of Early Childhood Education prefix
 - Next time meeting to discuss AAS in Computational Mathematics
- Faculty Communications – Heather Wood (3 minutes) (1)
 - Faculty website new things
 - Heidi still updating the VFAC list
 - Anything else for the website you can send to Alexa
 - Elaine goes on record giving Alexa kudos for putting so much hard work in on the faculty website.
- Faculty Handbook – Nancy Engler (2 minutes) (2)
 - Scheduled meeting monthly
 - Write out changes you would like to make, and submit them to anyone on the committee
 - Spoke about updating the office hours policy
 - Jerry agrees that office hours are very fluid in their definition these days
- Faculty Online Teaching and Review – Alexa Wheeler (2 minutes) (4)
 - Built a new faculty online teaching website, and sent it out a few times
 - Extravaganza conference page was added over the last week
 - Desperately need proposals for that conference
 - Feel free to share with people in the UNM system anywhere, or even outside UNM but in the state.
 - Registration is not done yet. Need to decide whether it is a meeting or a webinar, etc.
 - Jerry says it is a great time for this extravaganza given the current situation.
 - Stephen appreciates the Blackboard course template as a starting point for all online classes. Jerry echoes this.
 - Alexa mentions it is on the faculty online teaching website.
- Faculty Professional Development – Scott Kamen (2 minutes) (2)



- Continuing to review requests that have come in.
- The form is fillable and available on the faculty website.
- Will need to submit receipts and documentation to Debra Venable to receive reimbursement.
- No requests have been denied yet.
- Email Scott if you have any questions on details.
- Elaine mentions that it is a good time for conferences (virtual ones).
- Faculty Program Development – Benjamin Flicker (2 minutes) (1)
 - Created a central Learn hub to share online teaching tips and resources.
 - Objective: Help centralize professional development opportunities on campus and at UNM as a whole.
- Faculty Senate Representative – Alexa Wheeler (2 minutes) (3)
 - There were some things to think about that affect Valencia
 - Policy C07 in the faculty handbook. Looking at it next week. Should policy be moved from one section to another? What changes do we want to see in this policy?
 - Tried to reduce appeal time to regents from 30 days to 10 days. Alexa thinks it should stay 30 days to keep even more cases from falling through the cracks. President Finnie Coleman trying to get more faculty representation on the budget committee.
 - Barbara mentions that some places on campus will be opened up October 1. Libraries will be open partially.

8. New Business / Announcements

- Faculty Assembly Improvement Taskforce (FAIT) – Justin Bendell (2 minutes) (2)
 - Discussions about technology and the changes that have been made.
 - Email was sent out with procedure for how you can request either Administrator rights or VPN access, but not both.
 - Had a meeting to figure out how faculty who need it can get either Admin rights or VPN access.
 - Pathway towards compensation for online costs also was forged.
 - Jerry mentions it was nice to see the interested technology parties sitting down and working things out.
- Inclusive Access for Textbooks – Elaine Clark (1 minute) (4)
 - Redshelf: A way to integrate a textbook from certain publishers directly into your Blackboard Learn course, called inclusive access.



- Nathaniel at the bookstore now has an agreement with redshelf for inclusive access.
- Downside is it costs the same as a one semester rental of the textbook.
- For a book you use only one semester it ends up being cheaper.
- Automatically billed to the student's bursar account unless they opt out.
- Elaine has been using redshelf through campus.
- Greg asks if it is a true alternative, or just a link to the publisher.
- Elaine says it is really a link to the publisher, with a few things possibly available independent of the publisher.
- Juliette says Norton is releasing electronic versions of their textbooks starting spring.
- Joe Poole says he went through redshelf process for a class he took at main campus, and says it wasn't obvious how to opt out of the redshelf in the event that you have your own method of obtaining the text.
- Elaine mentions possible difficulties with dual credit classes too.
- Stephen Takach advocates for students to participate in a 90 second pitch competition that happens every semester. Will have over 40 students submitting these pitch videos. Cash prizes. Asks if any of our students might be interested in this, have them email Stephen directly.

9. Adjournment

- 2:00 PM