



UNM-Valencia Nursing Application Checklist

☐ Meet with a Nursing Academic Success Coach

- Schedule an appointment with the Nursing Program Academic Coach.
- Review your transcripts and determine which courses you still need.
- Confirm that your previous college courses will transfer.
- Confirm that you meet the nursing admission requirements.

Nursing Academic Coach: Beatriz Villa

Email: beatrizvilla@unm.edu

Phone: 505-925-8907

☐ Complete the Required Prerequisites

☐ Check Your GPA

- ☐ Confirm that your prerequisite GPA meets the minimum requirement.
- ☐ Target **higher than the minimum** if possible because admission is competitive.
- ☐ Review your GPA with your advisor before applying.

The current admissions policy also lists a 2.75 minimum GPA requirement.

TAKE YOUR ENTRANCE EXAM

You need the following:

☐ — HESI A2

- ☐ Register for the HESI A2 (dates are located on website)
- ☐ Earn **75% or higher on each required subtest** or
- ☐ Earn **75% or higher on the HESI composite.**
- ☐ Confirm that your score is valid for the application cycle.
- ☐ Make sure the score is available/documented for your application

GATHER YOUR APPLICATION MATERIALS

☐ Transcripts

- ☐ Order official transcripts from every college attended.
- ☐ Make sure coursework and grades are accurately reflected.
- ☐ Verify prerequisite courses with your advisor.

Students should determine whether they qualify for additional application points.

- ☐ Valencia County Resident **2%**
- ☐ 12+ UNM-Valencia Credits **2%**
- ☐ Veteran Status **3%**
- ☐ Healthcare Certification **3%**

COMPLETE THE NURSINGCAS APPLICATION

- ☐ Create a NursingCAS account
- ☐ Pay the application fee
- ☐ Submit NursingCAS application before the deadline

Do not wait until the last day.

FINAL APPLICATION CHECK

Before submitting, make sure:

- ☐ UNM Valencia admission is complete
- ☐ All transcripts have been submitted
- ☐ Prerequisites are complete or appropriately in progress
- ☐ Minimum GPA is met
- ☐ HESI requirement is met
- ☐ Recommendations are complete
- ☐ Additional-point categories are documented
- ☐ NursingCAS application is complete

AFTER YOU SUBMIT

- ☐ Monitor your email

Check the email address used for NursingCAS/UNM regularly.

- ☐ Monitor your NursingCAS application
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WAIT FOR YOUR ADMISSION DECISION

UNM-Valencia reports three possible outcomes; Accepted, Alternate, and Not Selected

Applicants are notified by email and official letter.

IF YOU ARE ACCEPTED

- ☐ Read your acceptance letter carefully
- ☐ Complete all acceptance requirements by the deadlines
- ☐ Complete any outstanding prerequisite courses

If you were permitted to have certain courses in progress, you must complete them successfully. UNM-Valencia states that qualifying summer courses can be completed conditionally, with a **C or higher** required.

- ☐ Complete clinical compliance requirements

Depending on the program's current requirements, this can involve items such as:

- Background check
- Drug screening
- Immunizations
- CPR certification
- Health documentation
- Other clinical requirements

Follow the current Nursing Program/clinical compliance instructions rather than relying on an old checklist.

- ☐ Register for required nursing courses
- ☐ Attend required orientation
- ☐ Prepare for the start of Nursing Level 1

IF YOU ARE PLACED ON THE ALTERNATE LIST

- ☐ Monitor your email closely
- ☐ Respond to any requests from Nursing promptly
- ☐ Keep your contact information current

An alternate position can potentially move into an available seat if one becomes available.

IF YOU ARE NOT SELECTED

- ☐ Don't give up
- ☐ Meet with the Nursing Academic Coach
- ☐ Review your application score
- ☐ Improve your entrance-exam score if appropriate
- ☐ Improve prerequisite grades if possible
- ☐ Earn additional UNM-Valencia credits if applicable
- ☐ Obtain qualifying healthcare experience/certification if appropriate
- ☐ Improve your next application

Then:

- ☐ Apply again during the next application cycle.