

**THE UNIVERSITY OF NEW MEXICO—VALENCIA**  
**SYLLABUS FOR INTRODUCTION TO SOCIOLOGY (FALL 2017)**  
**SOC 101 SECTION 501 / COURSE #22106 / 16 WEEK (8/21 – 12/16)**  
**TIME: M/W: 9:00 – 10:15 AM / Location: A101**

Instructor: Dr. Julia Wai-Yin So  
Office Hours: 8:00 AM – 9:00 AM (Monday & Wednesday)  
10:30 AM – 12:00 Noon (Monday & Wednesday)  
11:00 AM – 12:00 Noon (Thursday)  
and by appointment  
Office Location: A-105  
Office Tel/eMail: 505-925-8567 / [juliaso@unm.edu](mailto:juliaso@unm.edu) (will respond by next business day)



**COURSE DESCRIPTION**

This is a web-enhanced college course that requires both reading and writing. Designed to introduce students to the basic sociological concepts, this course will help students to better understand how culture and socialization influence one's behaviors and worldviews. In addition to promoting a clearer understanding of the impact of the social, political, and economic environments on individual lives, this course will also examine the relationships between social structures and one's personal lives.

**COURSE LEARNING OUTCOMES**

At the end of the semester, when you do your part as a student, you will be able to:

STUDENT LEARNING OUTCOMES	NM HIGHER EDUCATION DEPARTMENT REQUIREMENT
<ul style="list-style-type: none"> <li>• connect "personal troubles" with "public issues" through the use of <i>sociological imagination</i> (set 1)</li> <li>• explain social structure &amp; social phenomena using the three sociological perspectives (sets 1, 3, &amp; 5 - 10)</li> <li>• identify how social structure affects one's identity and social mobility (sets 3, 8, 9, &amp; 10)</li> </ul>	Area IV, Competency 1
<ul style="list-style-type: none"> <li>• Explain how society shapes and is shaped by important elements of culture, such as beliefs, values, practices, norms, worldviews, and language. (sets 1, 2, &amp; 4)</li> </ul>	Area IV, Competency 2
<ul style="list-style-type: none"> <li>• explain how socialization is influenced by gender, race/ethnicity, and social class through the institutions of family, education, and work (sets 4 – 10)</li> </ul>	Area IV, Competency 3

## REQUIRED TEXTBOOK & MATERIALS

1. UNM Lobo ID card – for taking exams and checking out materials at UNM-Valencia Library
2. UNM Net ID and a valid UNM email address
3. **Introduction to Sociology.** OpenStax College. 2015. ISBN-10 1938168410 or ISBN-13 978-1-938168-41-3. **Free download** at: <https://openstax.org/details/introduction-sociology-2e>
4. *Free* online textbook resources for students at:  
<https://openstaxcollege.org/textbooks/introduction-to-sociology-2e/resources>
5. **Workbook for Introduction to Sociology.** Julia W. So. 2016. Kendall Hunt Publishing Company. Coil-bound hard copy: ISBN 978-1-4652-9915-4. The eWorkbook (ISBN 978-1-4652-9938-3) can be purchased at campus bookstore or:  
<https://he.kendallhunt.com/product/workbook-introduction-sociology-university-new-mexico-valencia-campus>
6. Online access to *UNM Learn* at <https://learn.unm.edu/> to access related course materials
7. Individual personal account to access *Films on Demand* from UNM-Valencia Library (instructions to create an account at *Films on Demand* is inside the Treasure Folder)
8. A one-inch 3-ring binder
9. One pack of 4-tab dividers to organize your notes, handouts, assignments, and exams by four units
10. Red-ink pen for your questions in the Workbook
11. Black- or blue-ink erasable pen for written exams
12. #2 pencil and an eraser that does not smear– for scantron exams

## MUTUAL EXPECTATIONS

### COMMUNICATION WITH ME

- The best way to reach me is via eMail.
- Make an appointment with me in advance to reduce your waiting time at my office.
- You are welcome to speak with me before or after class. Please be aware that these conversations have to be brief and are not private conversations.

### YOU CAN EXPECT ME TO DROP YOU FROM THE COURSE WHEN YOU...

- do not show up on the first day of class.
- miss four class sessions.
- miss the first exam.
- miss a total of two exams.

### YOU CAN ALSO EXPECT ME TO ...

- come to class on time and be prepared to teach.
- contact you when you miss two class sessions.
- not accept late work or work that is not typed.
- respond to your eMails or phone messages by the next business day.
- return all activity sheets, assignments, and exams in no more than two weeks.
- keep your phone/digital device until the end of the class session, if you use it in class.
- give you only one verbal warning when you are disruptive in class before I ask you to leave.
- call campus police to escort you out of the classroom if disruptive behavior continues.

### TO EXCEL THIS CLASS, I HIGHLY SUGGEST THAT YOU...

- come to class and do the work.
- complete all reading assignments for the week before coming to class.
- spend a minimum of six hours per week on activities pertaining to this course. These activities include reading the assignments to seek answers for the questions in the workbook, reviewing and organizing the lecture notes so to create your own study notes, completing the assignments, etc.

### COURSE REQUIREMENTS / ATTENDANCE

- **attend *all* class sessions.** Watching class captures does not substitute for attendance. Any absences--excused or unexcused--will affect your grade.
- this is a college course—it requires both reading and writing at a college level.
- arrive punctually--it is a matter of self-respect. Tardiness will be noted if you are 10 minutes late or leave 10 minutes before class is dismissed and do not give me advance notice. Two late arrivals count as one absence. When late, please enter the classroom quietly.
- submit all assignments, that you complete on your own, on their respective due dates during the first five minutes of class.
- No late work is accepted, nor is hand-written work, unless permitted otherwise.
- comply with the UNM Student Code of Conduct.

### Student Code of Conduct

Students will be disciplined when engaged in any behaviors that “affect adversely the University’s educational function...disrupt community living on campus, or...interfere with the rights of others to pursue their education, to conduct their University duties and responsibilities or to participate in University activities” per UNM policy at:

<http://pathfinder.unm.edu/campus-policies/student-code-of-conduct.html>

**Mutual respect** is expected between students as well as between students and the professor. In an effort to meet obligations under Title IX, UNM faculty are considered “responsible employees” by the Department of Education (see p. 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member must be reported to the Title IX Coordinator at the Office of Equal Opportunity (oeo.unm.edu) at Main Campus. For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>

**Academic Dishonesty** includes “dishonesty in quizzes, tests, or assignments; claiming credit for work not done by you or done by others; hindering the academic work of other students...” and **Plagiarism**—an academic theft. It is when you copy an idea or any text that is more than six words from any source, including the internet or your friends, without citing the source. To avoid plagiarism, you must enclose whatever you copy in quotation marks and cite the source. Any student suspected of academic dishonesty will be subject to the investigative and disciplinary process of UNM. Please refer to <http://handbook.unm.edu/policies/section-d/d100.html>

This course has a **zero tolerance policy** on academic dishonesty. When found guilty, you will be

dropped from the course and a report will be submitted to the Division Chair and the Instruction Dean. The same report will be kept in the student's academic file.

## COURSE GRADING SCHEME

### THE EVALUATION OF FINAL COURSE GRADE IS BASED ON THE FOLLOWING:

Four Exams	60%
Class Participation	10%
Four Assessment Assignments	10%
<u>Three Video Reflection Essays</u>	<u>20%</u>
	100%

### EXAMS (60% OF COURSE GRADE)

A total of four exams will be given. The average of all exams accounts for 60% of your course grade. Format for scheduled exams includes true/false, multiple choice, matching, fill-in-the-blanks, and short-answer essays. All exams are closed book and closed notes. No make-up exams or re-takes are given. If you miss the first exam, you will be dropped from the course unless you contact me prior to exam and provide bona fide documentation. Under extenuating circumstances, only ONE make-up exam is permitted with supporting documents from a third party. Make-up exam is essay exam and has to be taken before the scheduled exam. Be sure to have your Lobo ID with you on exam days.

If UNM closes on the day of final exam because of inclement weather or other reasons, your final course grade will be calculated based on all work assessed up to that point during this semester. It includes the grades from: (1) the first three exams, (2) three video reflection essays, (3) class participation, (4) assessment assignments, and (5) all of your earned extra credit.

### PARTICIPATION GRADE: LEARNING TEAM ACTIVITY SHEET (10% OF COURSE GRADE)

**Attendance is mandatory.** Class session format includes lectures, team activities, videos, and/or team discussions. Students are randomly assigned to Learning Teams of three. Your team is to take exams together, discuss materials, give review as *subject experts*, and participate in team activities throughout the semester. As a team, you are to assign a speaker at each class session. The assigned speaker will speak for the team in class. To earn credit, your team is to submit the Learning Team Activity Sheets at the end of each class sessions. On the sheet, your team is to write one concept learned and one that is still confused. You do not earn any grade for the day that you are absent, or when your team do not turn in the sheet. I hope you will find the class interesting and engaging because interest and engagement are valuable parts of your learning.

### Guidelines for class discussions:

- acknowledge we all have misinformation
- acknowledge we live in a society where various forms of privilege and oppression exist
- acknowledge your peers are like you--doing the best they can to learn
- listen with open mind and speak with open heart
- practice active listening

### ASSESSMENT ASSIGNMENTS (10% OF COURSE GRADE)

Four assessments are required--one for each unit. The average of the four assessments accounts for 10% of the course grade.

Assessment (1): *On Course* Self-Assessment (Instructions on *UNM Learn*)

Assessment (2): Gratitude Assessment (p.87)

Assessment (3): Self-esteem Assessment (p.91)

Assessment (4): Test Anxiety Assessment (p.93)

### VIDEO REFLECTION ESSAYS (VRE: 20% OF COURSE GRADE)

A total of three VREs are required. Students are required to watch a video and write a minimum of 250-word reflection essay, addressing the questions posted in the assignment sheets. The average of all essays accounts for 20% of course grade. A grading rubric is provided on the assignment sheets.

### Extra Credit Essays (ECE)

Four extra credit essays (ECE) are offered. Each ECE is weighted to account for up to 2 points towards your final course grade. Check UNM Learn for details.

\*According to UNM policy at [http://degrees.unm.edu/undergrad\\_programs/1004/degree\\_plans](http://degrees.unm.edu/undergrad_programs/1004/degree_plans), the passing grade of all sociology courses is a "C." Students must complete all course requirements to earn credit for the course. Those who fail to complete the requirements will be assigned an "F".

\*\*To protect student's privacy, grades will only be given out face to face. The final letter grade on your transcript will be based on the following:

99 - 100	A+
94 - 98.9	A
90 - 93.9	A-
87 - 89.9	B+
84 - 86.9	B
80 - 83.9	B-
77 - 79.9	C+
<u>72 - 76.9</u>	<u>C*</u> Please note that any grade less than a 72 is a failing grade.
67 - 71.9	D+
64 - 66.9	D
60 - 63.9	D-
Less than 60	F

### Schedule of Topics/Assignments/Exams

**\*Set refers to the workbook & Ch refers to the textbook**

#### Unit I – Sociology: Approaches & Paradigms Used in Studying Society

Wk	Date	Set	Ch	Topics/Assignments	Subject Experts
1	8/21 (M)	1	1		
	8/23 (W)			Due - Student Agreement (p. 141)	
2	8/28(M)			Due – Assessment 1: <i>On Course Self-Assessment</i>	

	8/30(W)				
	9/1 (F)--Last day to change grade option on LoboWeb				
3	9/4 (M)--Labor Day—Campus closed				
	9/6 (W)			<b>Mandatory Exam I on Unit I</b>	
	9/7 (R)			Last day to submit Student In-take Form (p. 143) in person at my office by 3:30 pm (5 pts toward Exam I)	
	9/8 (F)--Last day to drop without a grade on LoboWeb				

### Unit II – Culture, Social Structure & Socialization

Wk	Date	Set	Ch	Topics/Assignments	Subject Experts
4	9/11 (M)	2	3	Due--ECE (1) on the Three Sociological Perspectives (p. 119) Subject Experts Sign-up Culture	
	9/13 (W)				
5	9/18 (M)				
	9/20 (W)	3	6	Social Structure: Groups and Organization	
6	9/25 (M)			Due—VRE on “Food Inc.” (pg. 97)	
	9/27 (W)				
7	10/2 (M)	4	5	Due—Assessment 2: Gratitude Assessment (pg. 87) Socialization	
	10/4 (W)				
8	10/9 (M)				
	10/11 (W)			<b>Exam II on Unit II</b>	
	10/12 – 10/15 Fall Break				

### Unit III – Social Institutions

Wk	Date	Set	Ch	Topics/Assignments	Subject Experts
9	10/16 (M)	5	14	Due – ECE (2) on “Teen Culture” (p. 121) Institution of Family	
	10/18 (W)				
10	10/23 (M)	6	16	Due--VRE on “Raising Cain.” (p. 101) Institution of Education	
	10/25 (W)				

11	10/30 (M)			Due—Assessment 3: Self-Esteem Assessment (p. 91)	
	11/1 (W)	7	18	Institution of Work	
12	11/6 (M)				
	11/8 (W)			<b>Exam III on Unit III</b>	
	<b>11/10 (F)</b>				
	<b>Last day to drop <u>without</u> the permission of the Director of Student Services</b>				

#### Unit IV – Social Inequality

Wk	Date	Set	Ch	Topics/Assignments	Subject Experts
13	11/13 (M)	8	9	Due – ECE (3) on socialization (download worksheet from UNM Learn) Social Stratification	
	11/15 (W)				
14	11/20 (M)			Due—Unit (4) VRE on “Unnatural Causes: Is Inequality Making Us Sick?” (p. 105)	
	11/22 (W)	9	11	Racial/Ethnic Inequality	
	<b>11/23 – 11/26 Thanksgiving Holiday</b>				
15	11/27 (M)			Due—Assessment 4: Test Anxiety Assessment (p. 93)	
	11/29 (W)				
16	12/4 (M)	10	12	Due – ECE (4) on “Facing Racism” (p. 123) Gender Inequality	
	12/6 (W)				
	<b>12/8 (F) -- Last day to change grade option with form</b>				
	<b>Last day to withdraw <u>with</u> permission of the Director of Student Affairs</b>				

**Mandatory Final Exam on Unit IV – Wednesday Dec 13 (9:00 – 11:00 AM)**

**RESOURCES TO HELP YOU SUCCEED ACADEMICALLY  
(INFO ACCESSED FROM UNM-VALENCIA WEBSITE ON 8/1/2017)**

**DISABILITY SUPPORT SERVICES:** In accordance with University Policy 2310 and Americans with Disabilities Act (ADA), any student who, because of a disability, may require certain special arrangements in order to meet course requirements should contact the instructor as soon as possible to make necessary accommodations. If you are a student with documented physical or learning disability, please notify me during the first week of class. If you have special need and require accommodation in the classroom

or other academic setting, it is your responsibility to contact the Office of Equal Access Services at 505-925-8560. (<http://valencia.unm.edu/about/accessibility.html> ).

**VETERAN SUPPORT SERVICES:** If you are a veteran, I strongly encourage you to identify yourself to me, especially if you seek awareness for or need accommodations. For additional assistance, please contact Frances Duran (Campus Branch Registrar) at 505-925-8585 or [fduran@unm.edu](mailto:fduran@unm.edu)

#### **ACCOMMODATION FOR SPIRITUAL TRADITION AND/OR FAITH-BASED OBSERVANCE**

Please notify me of your obligations to spiritual tradition or faith affiliation. Reasonable accommodation for such observances, upon request in advance, will be considered.

#### **Safe Zone Areas**

Located throughout the campus, these areas offer a safe space for LGBTQI students to share a conversation.



#### **GENDER NEUTRAL RESTROOMS**

They are two: one is inside the Writing Center and one is next to the elevator between the Nursing Education Center and Student Community Center.



#### **Other Resources:**

- The Purdue Online Writing Lab at: <https://owl.english.purdue.edu>
- Campus Police: (505) 925-8570
- Career Services: (505) 925-8840
- Class Capture—accessible from the Treasure Folder of this course at *UNM Learn*
- Computer Support: (505) 925-8911
- Student Services: (505) 925-8560
- The Learning Communities: (505) 925-8907
- The Library: (505) 925-8990
- The Wellness Center: (505) 925-8830
- The Writing Center: (505) 925-8513

***Your Success in this Course Depends on YOU!***

***Your Success in Life Also Depends on YOU!***

There are four types of people in this world:

- The doers
- The talkers
- The watchers
- The oblivious

Which type are you?  
Which type do you want to be?