

**UNM-VALENCIA CAMPUS ADVISORY BOARD**  
**MINUTES OF THE REGULAR MEETING**  
**Tuesday, November 12, 2024**  
**Hybrid Meeting**

**BOARD MEMBERS PRESENT**

Mr. Paul Luna, Chair  
Ms. Belinda Martinez, Secretary  
Mrs. Eloisa Tabet, Member  
Mr. Christopher Williams, Member

**OTHERS PRESENT**

Dr. Samuel Dosumu, Chancellor  
Mr. Rick Goshorn, Director of Business Operations  
Dr. Laura Musselwhite, Dean of Instruction  
Mr. Armando Bustamante, Director EMSS  
Ms. Dayanara Beltran, Staff President  
Mr. Andy Taylor, Faculty Assembly President  
Mr. Neil Schwartz, SGA President  
Ms. Brittany Padilla, Sr. Program Manager  
Mr. Malachi Cox, IT Support Tech 3  
Ms. Alana Torres, IT Support Tech  
Ms. Rita Garcia, Marketing Manager  
Mx. Wesley Badertscher, Executive Assistant  
Mr. Milan Rasic

Members of the UNM-Valencia Campus Advisory Board participated in a hybrid meeting on Tuesday, November 12, 2024.

**I. CALL TO ORDER**

Chairman, Paul Luna, called the meeting to order at 05:04 pm.

**II. APPROVAL OF AGENDA**

Mr. Luna moved to approve the agenda. Ms. Martinez approved. Ms. Tabet seconded the motion. All members voted "Aye".

**III. BOARD BUSINESS**

**A. Adoption of Minutes of Meeting, August 06, 2024**

Mr. Luna moved to adopt the Minutes as read. Ms. Tabet approved. Ms. Martinez and Mr. Williams seconded the motion. All members voted "Aye."

**B. Review of the Bylaws**

No changes to the Bylaws. They were approved and signed by Mr. Luna and Ms. Martinez.

**C. Operating Agreement**

There were a few changes to the Operating Agreement, noted by Mr. Goshorn. Mr. Luna asked if there were any questions about the changes. None put forward. Mr. Luna moved to approve the Operating Agreement, Mr. Williams approved, Ms. Tabet seconded the motion. All members voted "Aye."

**IV. INTRODUCTION OF VISITORS (Optional)**

MacKenzie and Jack, Mr. Goshorn's children, were introduced. Milan Rasic, who runs the Wellness Center at UNM-Valencia, and two IT staff, Malachi Cox and Alana Torres, were also acknowledged.

**V. PUBLIC FORUM**

Mr. Luna mentioned Cindy Shu, who passed away recently. Services are this Friday, November 15<sup>th</sup>, 2024, in Belen, for those who want to recognize and give thanks to her and her family.

**VI. CHANCELLOR'S OFFICE**

The report provided by Dr. Dosumu included information on the following:

**A. Chancellor's Report**

The Legislative Session coming up, starting in January. Dr. Dosumu is preparing a talking points list that can be handed out. One of the biggest focuses right now is a transportation network, possibly for Rio Transit to help us move students to campus. We are working on that currently. The ENROLL grant requires us to be far reaching, and if students can't get here, that makes the success of that grant more difficult. The transportation network would also help with enrollment. There is also the request for more career tech support, as the legislature has been very friendly to that.

Registration for Spring has begun. Our numbers are looking good. It took some time, as we didn't get all the high school numbers in time, but the numbers are finally all in.

We have increased our outreach efforts: we have two new outreach recruiters hired, Wanda Presley and Lexie Smith. They have been going to high schools and the community and talking to local businesses. Our marketing department is fully staffed and putting a lot out that the community is seeing. We have started talking to the county's Community Centers, to see about moving classes out to those locations. Dr. Musselwhite, Kathleen Yeppa, and Dr. net Dosumu went to Meadow Lakes to meet with Jasmine Beltran about this possibility.

We are setting our enrollment target for next year at a 3-5% net increase. This is because we have outreach people who are going to help us. We are no longer just waiting for people to show up, but being aggressive in our outreach.

Mr. Luna asks if there are any questions. None.

**VII. INSTRUCTION**

The report provided by Dr. Musselwhite included information on the following:

**A. Department Update**

The new Construction Tech program started with a Belen High School cohort at WTC. First class. In spring, there will be a cohort added from the Los Lunas School District, while the Belen cohort moves onto the second course. The goal is dual credit, to have students start and when they graduate they go to UNMV to finish the program. We will be adding 2 more programs next year.

She mentions the Faculty Union was scheduled to start renegotiating CBA last Thursday, but there was a snow day, so they had to cancel. Because of this, they have not yet started the process yet.

The staff and faculty art exhibit is up and showing.

Mr. Williams asks what the 2 new programs are. Dr. Musselwhite says electrical and plumbing.

**B. Faculty Assembly Update**

Mr. Taylor reports on the Faculty Assembly. He mentioned one significant decision, which changed wording around tenure process, making it more of an ad hoc mini structure, centered around the candidate's division. This change was approved in the September meeting.

## **VIII. Enrollment Management & Student Success**

The report provided by Mr. Bustamante included information on the following:

### **A. Department Update**

Recruiters are in place. Last week we held 3 sessions for advisement and we have 3 session for open enrollment this week. The numbers are looking good. We want to get the students in and registered within the first 3 days, so as not to compete with other campuses. Wanda is building some great relationships.

Ms. Martinez asked if they see parents as well. Armando says yes, that's part of what they do, such as going to student nights. They are moving into adult learner areas and have an outreach recruiter from main campus. Just today we had a private school even reach out.

Mr. Luna asked if we've done anything to promote graduation to students. We are trying to find the right formula.

Mr. Luna asks about HACU, We sent 5 staff and 5 students. Everyone was able to network with colleagues.

### **B. Student Government Update**

HACU was a brilliant success and Mr. Schwartz wants the campus to continue to send members of SGA to the Conference. It is important to maintain a presence there. He was happy to work with Chancellor's Office and Brittany to get 5 students to the conference. They networked and met with plenty of people from multiple universities, creating meaningful relationships. Mr. Schwartz had nothing negative to say about the experience. Mr. Schwartz upcoming plans for SGA: Leading the pack and setting the path – how do students make an impact on campus and set goals for students to reach? He wants to investigate how students can play a bigger role in the overall campus. He is participating in the strategic planning committee, and looking into targeting more nontraditional students. We want to go beyond parents of students or someone coming back to school – look at immigrants, inmates, and how we reach out to them.

Student government attended NSO. The students made the effort, they weren't asked by staff to do this or help out, but willingly offered. They started networking with campus population during Welcome Back Week.

Mr. Schwartz has been working with Dr. Dosumu and the members of the College Council. He thinks this is a great way to consider how we benefit the campus population, and help bridge gap between students, staff, and faculty.

Mr. Schwartz is also very proud to have a role in jumpstarting PTK. Many SGA members have joined, working in both student organizations.

He and SGA are working to address student concerns. Students will voice concerns to SGA, and then they can reach out to leadership and have their concerns heard, acknowledged, and addressed. He would like to thank Dr. Musselwhite personally, for hearing and addressing concerns SGA has brought to her.

The SGA has recently implemented a new safeguard for spending accountability.

Mr. Luna asks if there are any questions. Ms. Martinez said it was very nice at HACU, and wishes she could have spent time with the students while there. Mr. Williams said it was a great presentation.

Mr. Luna agrees with the dedicated staff here. HACU is one of the best conferences.

## **IX. BUSINESS OPERATIONS**

The report provided by Mr. Goshorn included information on the following:

### **A. Department Update**

The Report of Actuals was submitted. We were 50 cents off.

Updates on the capital projects – our solar energy is running 92% of our energy consumption, and we'll be over 100% when the project is finished. We are looking at a \$300,000 rebate for the solar.

Our fire suppression system is waiting for inspections.

The new Student Activity Center will be housed in the old bookstore space. The location has been repainted and recarpeted. It will have 2 pool tables, 4 gaming consoles, and lounge furniture. It will open soon, with our newly hired student activity specialist.

Our roofing project will be started soon, along with the B&T Renovation in 2 phases.

The GO Bond was successful.

We are updating some computers, furniture and the gun shot detections system.

We got some quotes for campus security items. We plan to create some safe rooms throughout the campus, and armor those rooms.

Our IT folks are working hard, getting networks in place very smoothly. There have been no outages at this time.

Mr. Goshorn mentioned a tuition analysis. The Board should talk about if there will be an increase to tuition. Mr. Luna asks if we discussing the topic at the next meeting and approve it later. Mr. Goshorn confirms.

There was a discussion of what to do to fill Ms. Chavez's spot on the Advisory Board. UNM-V leadership will work together on an ad in the News-Bulletin, asking for a letter of interest. Mr. Luna wants all Board Members' input. Whoever is chosen will finish Ms. Chavez's term (2 years). Mr. Luna and Ms. Garcia can discuss further, and Dr. Dosumu has template from Los Alamos that they use. Mrs. Tabet mentions how she got on the board for her husband, which included an interview by the board. Ms. Martinez says they do need to let the board know what they want for the campus. Mr. Williams wants to know if there would be a template for what the board is looking for in the letter of intent. There is also the question of how long would the window to apply be open. Mr. Luna wants Dr. Dosumu to share the template he has and necessary changes can be made. Mr. Williams asks about interviews. Mr. Luna says yes, we will come up with the deadline and then go through the letters, before interviewing a reasonable number of candidates, which will be set up before the February meeting. Mr. Luna says we should get the letter of intent by mid-December. He asks Dr. Dosumu and Rita to work on that and see what other branch campuses offered.

## **B. Staff Association**

Staff Association has a new president, Dayanara Beltran. She says Staff Association has a full cabinet. They started in August and have already had several fundraisers and revamped a few things. So far, they have raised over a hundred dollars.

There are several planned big events, including the recent Halloween festivities. Over 90 community members attended. We want each semester to have several big events. We are also focusing on food for Friday's, when the café is closed. The winter professional development event is coming up. Ms. Beltran would like to ask if anyone wants to join the professional development committee, as she could use the help.

## **X. FUTURE AGENDA ITEMS (Optional)**

## **XI. EXECUTIVE SESSION (Optional)**

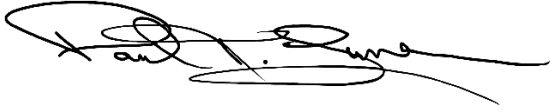
## **XII. Next Meeting**

**A. Next Regular Meeting: February 4<sup>th</sup>, 2025 at 5:00 PM**

**XIII. ADJOURNMENT**

Mr. Luna moved to entertain a motion to Adjourn. Ms. Martinez moved to adjourn the meeting. Mr. Williams seconded the motion. All members voted “aye.”

Mr. Luna adjourned the meeting at 06:16 pm.

A handwritten signature in black ink, appearing to read "Paul Luna". The signature is stylized with loops and a long horizontal stroke extending to the right.

**Paul Luna, Chairman of the Advisory Board**