

**UNM-VALENCIA CAMPUS ADVISORY BOARD**  
**MINUTES OF THE REGULAR MEETING**  
**Tuesday, March 26,2024**  
**Hybrid Meeting**

**BOARD MEMBERS PRESENT**

Mr. Paul Luna, Chair  
Ms. Belinda Martinez, Secretary  
Mrs. Eloisa Tabet, Member  
Mr. Christopher Williams, Member

**OTHERS PRESENT**

Dr. Samuel Dosumu, Chancellor  
Mr. Rick Goshorn, Director of Business Operations  
Dr. Laura Musselwhite, Dean of Instruction  
Mr. Armando Bustamante, Director EMSS  
Ms. Paulette Tafoya, Staff President  
Ms. Brittany Padilla, Sr. Program Manager  
Ms. Lavern Rodriguez, HR Administrator 3  
Mr. John Bollweg, Sr. Institutional Researcher  
Ms. Kristy Martinez, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a hybrid meeting on Tuesday, March 26,2024.

**I. PUBLIC FORUM**

No items were raised in the Public Forum.

**II. CALL TO ORDER**

Chairman, Paul Luna, called the meeting to order at 5:11 pm.

**III. ADOPTION OF AGENDA**

**A. Additions to the Agenda**

Mr. Luna moved to approve the agenda. Mrs. Tabet approved. Mrs. Martinez second the motion all members voted "Aye".

**IV. BOARD BUSINESS**

Board Chair Paul Luna welcomed back board members and new board member Christopher Williams.

**A. Adoption of Minutes of Meeting, February 20, 2024**

Mr. Luna moved to adopt the Minutes as read. Mrs. Martinez approved. Mrs. Tabet seconded the motion and all members voted "Aye."

**V. BUSINESS OPERATIONS**

The report provided by Mr. Goshorn included information on the following:

**A. Department Update**

Please review packet for full update but a few things I'd like to mention.

The State Appropriation for the nursing expansion significantly increased from \$146,500 to \$427,200. The State Appropriation for 3% compensation increase is \$185,300 funded at 68.42%

A budget increase in the Mil Levy revenue of 3% of the 2023 budget revenue is an increase over FY24 budget of \$109,250 or \$3,750,99.

In FY2025 forecasting growth is difficult to ascertain given the unknown economy and shaky data environment, therefore there won't be any increases on the budget tuition.

The ENROLL grant received by the campus will create F&A funding that will be considered a funding source in the 2024 budget of \$120,000.

A 3% Compensation increase partially funded (68.42%) by the state for FY202. Total I&G expenditures is expected to be \$286,057. Restricted funding and auxiliary enterprises must absorb the entire increase internally.

A 12% Increase in Healthcare costs is expected to impact the campus by \$116,625.

Property Insurance increases are expected to impact the campus by \$13,085.

Institutionalized salaries from restricted funding will occur in Fy2024 totaling \$49,857.

The Workforce Training Center costs are still isolated, and it's considered a cost center that can be reported separately. It was funded in 2024 using reserves, with the expectation of funding it at 100% for year one and two, 75% in year three, 50% in four, and for it to be self-supporting in year 5. This budget absorbs the costs into the overall budget.

Use of reserves was budgeted at \$260,603 in FY2024. Initial Use of Reserves this fiscal year will be \$395,000. Cost containment needs to be a priority during FY 2025.

The Marketing Department with Jon resignation will become a full functioning marketing department rather than a Public Information Office. The plan is to promote what we offer at UNM-Valencia. \$231,000 is a marketing manager, marketing associate and a web designer.

At the workforce training center, we are not rehiring for WTC manager instead we will hire a CTE chair to grow the CTE program. As part of NM GRO, Representative Baca gave us \$160,000 for CTE programs specifically for k-12 at the WTC. Eileen and the New CTE chair will be housed at the WTC and they will work together to serve the management function for the facility.

The new executive assistant should be on board soon. We have a verbal acceptance. HR is working to get them onboard asap. We should have a new marketing manager by early summer.

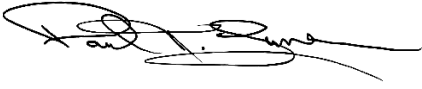
#### **VI. VOTE ON BUDGET SCENARIO AND/IF AMENDED**

Mr. Luna moved to entertain a motion to approve the Budget. Mrs. Martinez approved Mrs. Tabet seconded the motion and all members voted "Aye."

#### **VII. ADJOURNMENT**

Mr. Luna moved to entertain a motion to Adjourn. Mrs. Tabet moved to adjourn the meeting. Mrs. Martinez seconded the motion. All members voted "aye."

Mr. Luna adjourned the meeting at 5:45 pm.

A handwritten signature in black ink, appearing to read "Paul Luna", with a stylized flourish extending to the right.

/s/ Paul Luna, Chairman