

UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 20,2024
Hybrid Meeting

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Ms. Belinda Martinez, Secretary
Mrs. Eloisa Tabet, Member
Mr. Christopher Williams, Member

OTHERS PRESENT

Dr. Samuel Dosumu, Chancellor
Mr. Rick Goshorn, Director of Business Operations
Dr. Laura Musselwhite, Dean of Instruction
Mr. Armando Bustamante, Director EMSS
Ms. Paulette Tafoya, Staff President
Mr. Jon Lechel, Sr. Public Relations Specialist
Ms. Ana June, Faculty Assembly President
Ms. Brittany Padilla, Sr. Program Manager
Ms. Lavern Rodriguez, HR Administrator 3
Mr. John Bollweg, Sr. Institutional Researcher
Mr. James LaCour, System/Network Analyst 2
Mr. Malachi Cox, IT Support Tech 3
Ms. Kristy Martinez, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a hybrid meeting on Tuesday, February 20,2024.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman, Paul Luna, called the meeting to order at 5:01 pm.

III. ADOPTION OF AGENDA

A. Additions to the Agenda

Mr. Luna moved to approve agenda. Mrs. Tabet approved. Mr. Williams Second the motion all members voted "Aye".

IV. BOARD BUSINESS

Board Chair Paul Luna welcomed back board members and new board member Christopher Williams.

A. Adoption of Minutes of Meeting, November 14, 2023

Mr. Luna moved to adopt the Minutes as read. Mrs. Martinez approved. Mrs. Tabet seconded the motion and all members voted "Aye."

B. Open Meeting Act

Mr. Luna moved to approve Open meeting Act. Mrs. Tabet approved. Mrs. Martinez seconded the motion and all members voted "Aye."

V. CHANCELLOR'S OFFICE

The report provided by Dr. Dosumu included information on the following

A. Department Update

Welcome Mr. Williams.

UNM-Valencia was awarded 2.2 million dollars from the Department of Education which is part of the Rural Postsecondary Development Grant. This helps expand the campus' reach to students outside the service area, facilitate early college camps, provide critical nonacademic services, revitalize the CTE program, local industrial outreach and expand undergraduate research internships. It is a 4-year grant that runs from January 1, 2024, through December 31, 2027. To implement the grant, UNM Valencia will hire a project director, a success coach, an outreach personnel, and a student success supervisor, for a total of 4 new positions. UNM-Valencia is 1 of 22 institutions that got awarded across the country out of 144+ applicants.

The 2024 Legislative session lasted 30 days. UNM-Valencia received \$160,000 as part of Grow New Mexico. It's targeted towards CTE programs. The money was given to us by Representative Brian Baca. Mr. Baca stipulated that it must be at the Workforce Training Center for students k-12 and CTE. We plan on starting with CTE programs that schools are currently offering. Capital outlay request will be to expand the Workforce Training Center to add construction trades.

The Workforce Training Center will be run by a CTE Chair who will oversee all the credit CTE offerings at the WTC. The role of the chair is to grow CTE programs and work closely with the schools. The WTC will be used for both CTE programs and workforce training. We are working on partnering with business and industry to use the building for customized training. We are working towards a plan to get the building occupied. The options are wide open. New Mexico law enforcement academy is looking into possibly using the WTC for their training. Adult Education courses are being offered at the WTC as well as many entities that approach us to rent space in the building.

House Bill 171 is school graduation requirements. The branch campus is looking at how it will affect the campus. Students do not have to take a dual credit course to firm up the career pathways. The transition from taking a class or 2 here to finishing their associate degree here. House Bill 171 will allow us to put students into a career pathway. The governor has signed the bill already.

Spring enrollment is up 10.4% over last year and 3% higher than last spring. We get the data year to year and 5-7-year terms. The goal is to get back to the pre-pandemic numbers. We are getting close. Degree seeking students increased by 12.4%.

ACCT conference in Las Vegas, NV. At the conference we learned that UNM-Valencia is on the right track as far as enrollment. Dual enrollment is important to our community.

VI. INSTRUCTION

The report provided by Dr. Musselwhite included information on the following:

A. Department Update

Please review the packet for full update but a few things I'd like to mention.

We have 2 nursing faculty that are in a visitor lecturers' role right now, but we are hiring them to become permanent lecturers. Faculty is going to the New Mexico Higher Education Assessment and Retention Conference. We will have 4 presentations given at the conference. Highlighting the PASOS grant.

UNM-Valencia has been more of a transfer institution, but we are yielding towards CTE programs that will provide certificate programs and applied degrees that are related to getting into the workforce more quickly. Visited facilities that have CTE programs that gave us an idea how to conduct several CTE programs at the same time. This year we are doing a comprehensive needs assessment for the Perkins Grants which is CTE related as well. This has provided a pathway to the schools and the community of what will best offer and or have the most growth and the best salaries.

Eileen Davis at the Workforce Training Center wants to create an official state apprenticeship with Will Convoy one of our industrial partners. This is the second apprenticeship we have created at the WTC. This gives us a partnership with those businesses because we offer the book learning portion where they come in and learn about professionalism, financial literacy, how to work in a time, resume building. Give them the soft skills to go back to their place of employment and do on the job training. Growing that at the WTC has no limits.

B. Faculty Assembly Update

Faculty Assembly primary focus is to boosting PD funds. The professional development produced a proposal. They pulled evidence to support their claims. What was learned was that the current allocation of \$750.00 annual for full time faculty and \$350.00 annually for part time faculty has not changed according to one source at least in the past 32 years. It falls short of covering expenses for even local conferences. Obviously, this hinders faculty professional growth. Comparing noted with other institutions specifically UNM-Gallup. The Gallup institution gives faculty \$2,000.00 per full time faculty member according to the department chair in English. They don't currently offer anything to part time faculty unfortunately. We want to do both; we want full-time faculty and part-time faculty to be supported. We don't want this to be a one-time fix we want to review and adjust ~~our~~ our allocation regularly to keep up with inflation and demand. Good news Chancellor Dosumu and Dean Musslewhite support this idea and Rick Goshorn is working on figuring out how it can happen smoothly. We need all the support to ensure faculty will grow in their roles and meet the basic requirements of professional development in our increasingly expensive world.

In response, Mr. Goshorn stated that the analysis which shows that changes have not been made in the last 32 years is not accurate. Last year we increased it substantially. Dr Dosumu has an analysis that he will present to you about how much has been used over the last 25 years, but we are substantially higher than we were 5 years ago. We are targeting a 50% increase, but finances are tight.

VII. Enrollment Management & Student Success

The report provided by Mr. Bustamante included information on the following:

A. Department Update

Please review packet for full update but a few things I'd like to mention.

Fall Graduation is smaller than the Spring Graduation. We have 18 students that received an associate degree. 17 that received a certificate. 10 students have submitted their paperwork to graduate in the spring.

There are 824 dual credit students that we serve. EMSS is researching ways to process the amount of dual credit students. The plan is to take the advisor into the schools to help students see the pathway to UNM-Valencia. It's a good recruitment tool if we can show the students what we can do for them here, they are more likely to come here after they graduate high school.

UNM-Valencia is currently serving 40 veteran students. One of these students is our new student government president.

Federally funded grants under EMSS such as upward bound student GPA are increasing.

The one stop model has been successful. Having one place for students to go to and get all their questions answered.

Students that did not complete their degree at main campus have come to us. Thirty (30) students we worked with will be able to complete an associate degree from us. The goal is to get students to move on to the next step.

B. Student Government Update

No update

VIII. BUSINESS OPERATIONS

The report provided by Mr. Goshorn included information on the following:

A. Department Update

Please review packet for full update but a few things I'd like to mention.

The ENROLL grant we got will feed revenue back into the campus looking at \$160,000.00-\$170,000.00.

Bookstore and Lobo Café need to plan a different way to operate these auxiliaries. It's extremely important to have both places on campus but must make a better plan to keep them open. The bookstore will be reduced to how it operates and will have more digital usage. The Café will need pricing to increase.

Capital projects is moving the bookstore next to the library. The solar arrays at the Workforce Training Center and on top of the Learning Resource Center building. The electric bill will be no more than the base pay we are required to pay. The next focus will be ~~to~~ converting gas to electric we can use on solar array. B&T renovation is coming. 1.2 million is what we have to work with. This money will take care of the code problems we have with the building. The financing should come in July 2024.

LFC funded 3.7% in 2025 fiscal year giving a 2.2% increase. With the new formula there is no top slicing, but it also took away a reallocation part to it. It is a very good funding model to have in place. Other components of the budget is the mil levy and tuition revenue is currently flat. There's a 4% compensation increase currently in the House Bill 2. The way community rural community colleges are funded is they take the ratio of state appropriation and tuition to the total revenue by taking the percentage of the mill levy out. We are funded at 68% leaving us with \$107,000.00 unfunded to the compensation increase. The compensation increases from the last 3 years have taken a lot of flexibility out of the budget. There will be a 16.8% healthcare insurance increase. It's not about the increase amount costs in healthcare but higher level of use of healthcare restrictions. To offset the impact, UNM is changing the tier system from \$50,000.00 to \$60,000.00 or more annually getting the most taken out for insurance. The total impact will be \$130,000.00. Last fiscal year we budgeted \$260,000.00 in reserves as a revenue source. To balance this year budget, we need that or more.

This meeting we decide about tuition increase. None of the other branches are going forward with a tuition increase. Main campus is increasing tuition by 3%.

Possible to have a special budget meeting on March 26th. It can be in person or do a zoom meeting.

Lastly, Kristy moved back to business operations. Board effects will hold historic documents dating back to 2009/2008. She will be uploading all the information so you to review any time.

Let's talk about tuition. Employee retirements and resignations will offset the added costs without having a tuition increase. The tuition revenue is so small it would take a massive 10-12% to have any kind of impact. Tuition hasn't been increased since 2018. Not increasing tuition will bring more students to come here instead of Main Campus.

Mr. Luna moved to entertain a motion to maintain the tuition as is. Mrs. Martinez approved. Mrs. Tabet seconded the motion and all members voted "Aye."

B. Staff Association

The report provided by Ms. Tafoya included information on the following:

Staff association wants to focus on funding. Members of staff association made a basket to raise money. Earth Day yard sale will be in April. Donations are welcome. What isn't sold will be donated to a place in Valencia County.

IX. ADDITIONS TO THE AGENDA

X. ADJOURNMENT

Mr. Luna moved to entertain a motion to Adjourn. Ms. Tabet moved to adjourn the meeting. Mr. Williams seconded the motion. All members voted "aye."

Mr. Luna adjourned the meeting at 6:04 pm.



/s/ Paul Luna, Chairman