

UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, November 14, 2023
Hybrid Meeting

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Ms. Belinda Martinez, Secretary
Mrs. Eloisa Tabet, Member

OTHERS PRESENT

Dr. Samuel Dosumu, Chancellor
Mr. Rick Goshorn, Director of Business Operations
Dr. Laura Musselwhite, Dean of Instruction
Mr. Armando Bustamante, Director EMSS
Mr. Michael Voegerl, WDCE
Ms. Paulette Tafoya, Staff President
Mr. Jon Lechel, Sr. Public Relations Specialist
Ms. Ana June, Faculty Assembly President
Ms. Brittany Padilla, Sr. Program Manager
Ms. Lavern Rodriguez, HR Administrator 3
Mr. John Bollweg, Sr. Institutional Researcher
Mr. James LaCour, IT Support Tech 3
Ms. Kristy Martinez, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a virtual meeting on Tuesday, November 14, 2023.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman, Paul Luna, called the meeting to order at 5:02 pm.

III. ADOPTION OF AGENDA

A. Additions to the Agenda

Mr. Luna moved to approve agenda. Ms. Martinez approved. Ms. Tabet Second the motion all members voted "Aye".

IV. BOARD BUSINESS

A. Adoption of Minutes of Meeting, August 1, 2023

Mr. Luna moved to adopt the Minutes as read. Ms. Martinez approved. Ms. Tabet seconded the motion and all members voted "Aye."

B. Adoption of Bylaws and Open Meeting Resolution

Mr. Luna entertained a motion to approve Bylaws and Open Meeting Resolution. Ms. Tabet approved. Ms. Martinez second the motion and all members voted "Aye."

C. Adoption of the Operating Agreement

Mr. Luna entertained a motion to approve. Ms. Martinez approved. Ms. Tabet second the motion and all members voted "Aye."

V. CHANCELLOR'S OFFICE

The report provided by Dr. Dosumu included information on the following:

A. Department Update

The bookstore will be relocated to the learning resource center. Making the bookstore front and center allowing more access to the public.

Attended New Mexico Transfer Summit at CNM. This includes all Higher Education institutions in New Mexico to come together to talk about transfer.

Attended ACCT with Board President Paul Luna. There were several adult learner sessions which will benefit our campus. The conference is an opportunity to learn from what other colleges are doing and affirmation that we are doing good as a campus.

Attended Chicago for the HACU annual conference. This year we didn't have any students go with us. We are still working on building a student government. Next year we will work hard to get students to attend the conference. HACU is a great experience that can bring opportunities to our student. To get more students possibly bring back alumni to speak about the perks going to the conference can provide. Next HACU Conference will be in Colorado. HACU international is in Spain. HACU conference is really for students, and we want to encourage more to attend.

Nursing and Allied Health expansion was presented to HED and LFC at the summer hearing. They granted us 1 million dollars to design and planning that facility. I had mentioned also making a community clinic. We want to explore that option, so we have been visiting other community colleges to see how they operate. We have visited the college of nursing at main campus, and I will be going to see San Juan Community College. Both Visits will hopefully help guide us in our planning stages. The federal grant money San Juan received to run their clinic is something we want to apply for. The bond that Valencia County voted in will be f great use to the clinic.

The second entrance funding was denied. We will get back to that option later.

The Luminarias stroll will be back this year. We did it last year and the community enjoyed it. It will be Early December possible dates will be Dec 6-8.

Michael Voegerl the Workforce training center manager will be leaving us on Dec 5. I would like to take the time to say, Michael we are sad you're leaving but appreciate what you have done since you have been onboard. You really connected the Workforce training center with the community. Good Luck

Early Registration for Spring 2024 ha begun. The numbers are looking good. We are in an upward trend for enrollment. Online classes are thriving. Online classes are 2 to 1 vs in person.

The adult learner program we are revamping is called ILEADS. This program will target adults who have been out of school for awhile but are interested in finishing their degree. We have a few thousand adults we can reach out to.

B. Planning and Development Update

The report provided by Brittany Padilla included information on the following:

We have submitted a lot of grants and are waiting on responses. We did receive funding for the two freezers for the food pantry from PNM. Now we purchase food that is freezable and not only dry food goods.

We were able to award over 90,000 in scholarships for the 2023-2024 academic year.

Fundraising goal this year is about 55,000 so we have begun organizing the Gala.

C. Institutional Effectiveness

The report provided by John Bollweg included information on the following:

Please review UNM enrollment trends PowerPoint slides

Enrollment is up from last year by 15.4% and 3% from 2019 pre pandemic. In head count we have recovered a lot of the losses from the pandemic but the student credit hours is continuing to decline. To get the data I use 7 years. This allows a few years before the pandemic and a few years after.

The data is broken down by dual credit admits, UNM-V degree seeking admit, other branch campus degree seeking admits, UNM ABQ degree seeking Admits, non-degree seeking admits, and total enrollment. Main campus student taking UNM-Valencia online classes grew during the pandemic. Dual credit student declined during the pandemic. As you can see after the pandemic main campus students are continuing to take our online courses. The data could be off based on when we enrolled the dual credit students but as it stands it declined.

UNM- Valencia Degree seeking students have increased but the students coming straight from High School declining since 2017. Dual credit has declined since 2019 but 2019 was the peak of dual credit students we have had. UNM ABQ degree seeking students have 2 segments ABQ admin is students we have transferred to main campus and ABQ true is students that are main campus students only. Online enrollment almost splits the 2 segments in half according to the data.

Data to consider is what are UNM main campus students tuition rates if they take a class here at UNM-Valencia. Do they have a large discount and what benefit is it for us when they take classes at our branch. Our student does not get the same perks as main campus students because of the student fee they pay. Our students can't get discounts at a basketball game or Johnson gym for example.

The UNM-Valencia student profile enrollment profile leans towards Hispanic, female, first generation and received federal Pell Grant.

The data helps show what we are doing, where we are at what we need to do.

D. Work Force Training Center

The report provided by Michael Voegerl included information on the following:

Michael thanked everyone for the opportunity to work here. I have accomplished building the missions and values for the WTC. Established an Advisory Board for the WTC. Bring in more revenue to get closer to making it self-sufficient. Most of the revenue is coming in from usage of the building from outside entities. We recommend that they use the lobo café as the food source. If they choose not to there is a charge.

The business bash focused in new business and getting them established and building their skills.

VI. INSTRUCTION

The report provided by Dr. Musselwhite included information on the following:

A. Department Update

Please review packet for full update but a few things I'd like to mention.

Dr. Dosumu and a few faculty members including myself will be attending the ACTE conference in Pheonix, AZ. Its an event that the faculty has been attending for several years. It has been beneficially to them to learn new techniques but to bond as a unit.

We are exploring the option to main campus taking all our online classes is to save seats for native students. Most students enrolled was main campus. We have got to figure out how to protect our students.

A different scenario or the way students think now is that we have a student that needs one art course to complete her bachelor's degree. She prefers to take classes here because she lived in Valencia County. It must be a 300-level course. She has been trying to make this work. She does not have a car. She has a teacher that is willing to do it. Banner does not allow us to do it and in her mind, she doesn't understand why she can't do. We need to investigate how to improve this.

The branch chancellor has come together to discuss the possibility pf offering 300 level classes. We see the need. We have started the conversation with the provost office. Mainly talking about the logistics of it to hopefully show the need.

B. Faculty Assembly Update

Topic of conversation is the mode of the meeting. Do we do in person online or hybrid. Hybrid isn't always easy because you can always hear clearly. We are going to have to take a vote in February to decide what is best for us.

Another topic that has come up is structured sick and personal leave for faculty on 9-month contract. Its not spelled out in the same way as CNM. We don't have a lot of movement on that yet, but we will continue to discuss it.

A topic was also discussed about the need for more professional development money. It's been static since 2004. Current amount is 750 for full time faculty and 300 for part time faculty. Possibly paying adjunct for doing special projects and standardizing practices as well. Part time faculty carry a heavy load and do a lot for our campus. We want them to be more involved because we have an incredible team.

VII. Enrollment Management & Student Success

The report provided by Mr. Bustamante included information on the following:

A. Department Update

Please review packet for full update but a few things I'd like to mention.

We have been making changes around the office to make the transition for students better. A first stop area where student can be seen and all questions can be answered. The front office 80% of the student question should be answered by the people at the front desk in Registration and Financial Aid. Only 20% questions answered in an office.

We partner with the schools to help student with the FASFA. The form has changed recently. We are working together to assist our students on being able to complete their financial aid application. It is being moved more to online services, but we do still use paper forms as well.

Working on full staffing the department.

B. Student Government Update

Armando Bustamante gave a update on student Government

Student government has gained and lost student. EMSS has considered making student Government a workstudy position for the cabinet members. Students need a regular paycheck, and this could convince more to join.

VIII. BUSINESS OPERATIONS

The report provided by Mr. Goshorn included information on the following:

A. Department Update

Please review packet for full update but a few things I'd like to mention

Submitted the report of actuals. We had a decent year add 400,000 to reserves. That number has shrunk between the years mainly because of compensation increases.

We got extra dual enrollment funding this year. We receive what we need to cover losses and expenses. We receive funding for CTE materials along with building renewals and renovations to take care of deferred maintenance on campus. The plan is to replace some exterior doors have that are rusting and falling apart.

Capital project funding for the solar array on the Workforce training center and Learning resource center. Funding will also go to updating the Business and Technology building. We produce 90% of power from solar arrays.

Bond election current plan is 5 million a year for the next 3 years, but I don't want to issue bonds unless we got a use for them.

To fix servers funding will come from reserves about 650,000. The servers need new updated, so they stop failing. The replacements can be fixed in about 12 months. Can't use bond money for stuff like that because it must have a lifespan. There is expensive technology cost.

The budget for the fiscal year was balanced with 30,000 in slush because of inflation. We are doing fine just using reserves for some maintenance. We have 4.3 million in reserves as of right now.

We have a new fitness manager and Administrative Assistant. We are starting to see that there will be another compensation increase. We won't know how much until the end of the legislative session. HED recommendation to the legislature is 212,000 in performance funding for us. We are mindful of health insurance cost going up as well.

Operating agreement expires in June. We are currently at 3.6% but generally it's a 5%

Congratulations to Brittany and Joseph for the endowment activity report broke 3M.

In February we will have to discuss tuition increase. The Board of Regents needs that analysis before the budget report process starts. If we do have to make an increase combining all branches would have a stronger impact. The governor gave UNM Main a hard time about the tuition increase because of the Opportunity Scholarship however across the state there was a lot of tuition changes.

Bookstore is in the negative and we are working on a way to increase the revenue. One action taking is to move the bookstore to the library space and open it up to the public.

Advisory Boards from branch campuses should have some meeting to discuss important topics such as tuition increases so they can be united in changes together.

Tuition is currently 74 a credit hour. When the Board started it was 30 a credit hour. We are a deal in comparison to Main campus.

B. Staff Association

The report provided by Ms. Tafoya included information on the following:

In August we held Elections. Paulette Tafoya President, Dayanara Beltran Vice President, Sarah Clawson Secretary Treasurer, Michael Carriere Exempt and Amanda Thompson non exempts.

Selected The Chancellor Award winners: Veronica Salcido, Dayanara Beltran and 2 student employees, Deon Cordova from the Lobo Cafe and Edward Sanchez administration front desk

Halloween decoration contest and EMSS won with Indiana Jones. Halloween is a exciting time for the departments to show off their creativity.

Professional Development Committee will have the winter professional development event on stress management. There will be lunch and activities.

Dr. Dosumu requested a new sub committee under staff association called the Campus Events committee. It was formed to generate campus wide events coordinate ideas. The first big event will be the luminaria stroll on December 6th at 6:00 PM

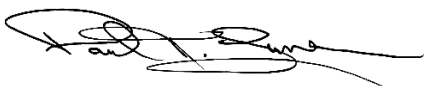
IX. ADDITIONS TO THE AGENDA

No Additions to the Agenda but before we adjourn. Welcome back Belinda Martinez and Paul Luna. The election changed. There was 2 write in candidate and I ran At large in Los Lunas. Belinda ran at large in Belen. A senate bill that put the Advisory board in the same category as Middle Rio Grande Conservatory Board that was deemed as the at large. As of today there has been no results on which write in won the election.

X. ADJOURNMENT

Ms. Tabet moved to adjourn the meeting. Ms. Martinez seconded the motion. All members voted "aye."

Mr. Luna adjourned the meeting at 6:53pm.



/s/ Paul Luna, Chairman