

**UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, November 3, 2020
Virtual Meeting**

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Ms. Belinda Martinez, Secretary
Mrs. Eloisa Tabet, Member
Mr. Russell Griego, Member

BORD MEMBERS ABSENT

Ms. Roberta Scott

OTHERS PRESENT

Dr. Alice V. Letteney, Chancellor
Mr. Rick Goshorn, Director of Business Operations
Dr. Laura Musselwhite, Dean of Instruction
Mr. Hank Vigil, Director Student Affairs
Ms. Paulette Tafoya, Staff President
Mr. Samuel Prestel, Student Government President
Mr. Jon Lechel, Sr. Public Relations Specialist
Ms. Jeanne Lujan, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a virtual meeting on Tuesday, November 3, 2020.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman, Paul Luna, called the meeting to order at 5:00 pm.

III. ADOPTION OF AGENDA

A. Additions to the Agenda

Mrs. Tabet moved to approve the Agenda without any additions or changes. Ms. Martinez seconded the motion. All members voted "Aye."

IV. BOARD BUSINESS

A. Adoption of Minutes of Special Meeting, October 6, 2020

Mrs. Tabet moved to adopt the Minutes as read. Ms. Martinez seconded the motion and all members voted "Aye."

B. Adoption of Bylaws

Mrs. Tabet moved to adopt the bylaws as read. Ms. Martinez seconded the motion and all members voted "Aye."

V. CHANCELLOR'S OFFICE

A. Department Update

I am extremely grateful for the continued support of the Advisory Board, Chief Officers, Faculty and Staff during these trying times. We are being diligent about following all necessary protocols for any personnel onsite who may have been exposed to the virus. As this time only two students have tested positive.

We are happy to support Valencia County by being a polling site for the 2020 general election.

The Provost Office reported that in 2015-2016 the graduation rate of students transferring from a Branch campus to the Albuquerque campus was 51% in contrast to a rate of 40% for students transferring from other institutions. Over the past two years approximately 250 prior UNM Valencia students, including dual credit students, have graduated from the Albuquerque campus. This is a testimony to the quality of our students and the diligence of our faculty.

VI. INSTRUCTION

The report provided by Dr. Musselwhite included information on the following:

A. Department Update

Additional virtual events in November will include Valencia Speaks and a Main Campus presentation on active listening and conflict resolution.

We have laptops available for students in need and staff are able to assist those with internet access or technology concerns. Dual credit numbers have decreased by 15% this semester due to issues related to the pandemic not because of connectivity issues.

B. Faculty Assembly Update

There were no questions on the Faculty Assembly report.

VII. STUDENT SERVICES

The report provided by Mr. Vigil included information on the following:

A. Department Update

Stacie Kirtley has officially been named the Student Support Services TRiO Program Manager. The Department of Education awarded Valencia Campus a five-year grant that will serve low-income, first generation students.

B. Student Government Update

Student Government is in the process of searching for a treasurer and filling 8 open senate seats.

VIII. Business Operations

The report provided by Mr. Goshorn included information on the following:

A. Department Update

We have entered into an agreement with Valencia County to install external Wi-Fi connections in all the community centers throughout the region. Students will be able to access these hotspots with a valid UNM email address.

Capital projects are underway in the cafeteria, Academics 101 and north parking lot. In December our solar will be connected to the grid which means that when we are fully operational the panels will provide the campus with 70% of its electricity.

The final approval process for the Workforce Training Center will begin with the Higher Education Capitol Projects Committee on November 12, 2020 and end with the State Board of Finance in December.

A complete overhaul of the funding formula and a 5% decrease in the budget is anticipated for the new fiscal year. Overall expenditures have decreased by 7% due to residual effects of the pandemic. I will be investigating the possibility of utilizing bond money to replace the library roof and install ultra violet sanitation systems in our air handling units around campus.

B. Staff Association

Staff Association is staying active by having virtual biweekly meetings. We encourage staff members to request funds for professional development opportunities.

Pictures of staff, faculty and students in their Halloween costumes have been posted on our Facebook page.

Our association met with staff council representatives from Main campus who were impressed by the accomplishments we have achieved over the years. We are the only campus branch with a functioning staff association.

Virtual lunches are being hosted every Wednesday to encourage camaraderie between staff and faculty during the pandemic.

IX. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

X. ADJOURNMENT

Mrs. Tabet moved to adjourn the meeting. Ms. Martinez seconded the motion. All members voted “aye.” Mr. Luna adjourned the meeting at 6:00 pm.

/s/ Paul Luna, Chairman