

**UNM-VALENCIA CAMPUS ADVISORY BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, November 3, 2020  
Virtual Meeting**

**BOARD MEMBERS PRESENT**

Mr. Paul Luna, Chair  
Ms. Belinda Martinez, Secretary  
Mrs. Eloisa Tabet, Member  
Mr. Russell Griego, Member

**BORD MEMBERS ABSENT**

Ms. Roberta Scott

**OTHERS PRESENT**

Dr. Alice V. Letteney, Chancellor  
Mr. Rick Goshorn, Director of Business Operations  
Dr. Laura Musselwhite, Dean of Instruction  
Mr. Hank Vigil, Director Student Affairs  
Ms. Paulette Tafoya, Staff President  
Mr. Samuel Prestel, Student Government President  
Mr. Jon Lechel, Sr. Public Relations Specialist  
Ms. Jeanne Lujan, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a virtual meeting on Tuesday, November 3, 2020.

**I. PUBLIC FORUM**

No items were raised in the Public Forum.

**II. CALL TO ORDER**

Chairman, Paul Luna, called the meeting to order at 5:00 pm.

**III. ADOPTION OF AGENDA**

**A. Additions to the Agenda**

Mrs. Tabet moved to approve the Agenda without any additions or changes. Ms. Martinez seconded the motion. All members voted "Aye."

**IV. BOARD BUSINESS**

**A. Adoption of Minutes of Special Meeting, October 6, 2020**

Mrs. Tabet moved to adopt the Minutes as read. Ms. Martinez seconded the motion and all members voted "Aye."

**B. Adoption of Bylaws**

Mrs. Tabet moved to adopt the bylaws as read. Ms. Martinez seconded the motion and all members voted "Aye."

**V. CHANCELLOR'S OFFICE**

**A. Department Update**

I am extremely grateful for the continued support of the Advisory Board, Chief Officers, Faculty and Staff during these trying times. We are being diligent about following all necessary protocols for any personnel onsite who may have been exposed to the virus. As this time only two students have tested positive.

We are happy to support Valencia County by being a polling site for the 2020 general election.

The Provost Office reported that in 2015-2016 the graduation rate of students transferring from a Branch campus to the Albuquerque campus was 51% in contrast to a rate of 40% for students transferring from other institutions. Over the past two years approximately 250 prior UNM Valencia students, including dual credit students, have graduated from the Albuquerque campus. This is a testimony to the quality of our students and the diligence of our faculty.

## **VI. INSTRUCTION**

The report provided by Dr. Musselwhite included information on the following:

### **A. Department Update**

Additional virtual events in November will include Valencia Speaks and a Main Campus presentation on active listening and conflict resolution.

We have laptops available for students in need and staff are able to assist those with internet access or technology concerns. Dual credit numbers have decreased by 15% this semester due to issues related to the pandemic not because of connectivity issues.

### **B. Faculty Assembly Update**

There were no questions on the Faculty Assembly report.

## **VII. STUDENT SERVICES**

The report provided by Mr. Vigil included information on the following:

### **A. Department Update**

Stacie Kirtley has officially been named the Student Support Services TRiO Program Manager. The Department of Education awarded Valencia Campus a five-year grant that will serve low-income, first generation students.

### **B. Student Government Update**

Student Government is in the process of searching for a treasurer and filling 8 open senate seats.

## **VIII. Business Operations**

The report provided by Mr. Goshorn included information on the following:

### **A. Department Update**

We have entered into an agreement with Valencia County to install external Wi-Fi connections in all the community centers throughout the region. Students will be able to access these hotspots with a valid UNM email address.

Capital projects are underway in the cafeteria, Academics 101 and north parking lot. In December our solar will be connected to the grid which means that when we are fully operational the panels will provide the campus with 70% of its electricity.

The final approval process for the Workforce Training Center will begin with the Higher Education Capitol Projects Committee on November 12, 2020 and end with the State Board of Finance in December.

A complete overhaul of the funding formula and a 5% decrease in the budget is anticipated for the new fiscal year. Overall expenditures have decreased by 7% due to residual effects of the pandemic. I will be investigating the possibility of utilizing bond money to replace the library roof and install ultra violet sanitation systems in our air handling units around campus.

**B. Staff Association**

Staff Association is staying active by having virtual biweekly meetings. We encourage staff members to request funds for professional development opportunities.

Pictures of staff, faculty and students in their Halloween costumes have been posted on our Facebook page.

Our association met with staff council representatives from Main campus who were impressed by the accomplishments we have achieved over the years. We are the only campus branch with a functioning staff association.

Virtual lunches are being hosted every Wednesday to encourage camaraderie between staff and faculty during the pandemic.

**IX. ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

**X. ADJOURNMENT**

Mrs. Tabet moved to adjourn the meeting. Ms. Martinez seconded the motion. All members voted “aye.” Mr. Luna adjourned the meeting at 6:00 pm.

/s/ Paul Luna, Chairman