

**UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, May 5, 2020
Virtual Meeting**

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Ms. Belinda Martinez, Secretary
Mrs. Eloisa Tabet, Member
Ms. Roberta Scott, Member
Mr. Russell Griego, Member

OTHERS PRESENT

Dr. Alice V. Letteney, Chancellor
Mr. Rick Goshorn, Director of Business Operations
Dr. Laura Musselwhite, Dean of Instruction
Mr. Hank Vigil, Director Student Affairs
Dr. Jerry Godbout, Faculty Assembly President
Mr. John Bollweg, Staff President
Mr. Jon Lechel, Sr. Public Relations Specialist
Ms. Jeanne Lujan, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a virtual meeting on Tuesday, May 5, 2020.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman, Paul Luna, called the meeting to order at 5:05 pm.

III. ADOPTION OF AGENDA

A. Additions to the Agenda

Mrs. Tabet moved to approve the Agenda without any additions or changes. Mr. Griego seconded the motion. All members voted "Aye."

IV. ADOPTION OF MINUTES

A. Adoption of Minutes of Special Meeting April 14, 2020

Ms. Martinez moved to adopt the Minutes as read. Ms. Scott seconded the motion and all members voted "Aye."

V. CHANCELLOR'S OFFICE

A. Department Update

Due to COVID-19 all courses will be offered online during the summer semester. Delivery method for the fall term will be based on course requirements and student need. Faculty and staff are working diligently to ensure student success during this transitional period.

Protocols are being developed to help safeguard all populations, especially the most vulnerable, as the campus begins to reopen. Katherine Winograd's report to the Governor specifying measures for provisional openings in the fall will be emailed to all Advisory Board Members.

Budget cuts will be determined during the special legislative session in June.

Two Valencia Campus students were recognized nationally and awarded scholarships by the Phi Theta Kappa Honor Society.

Degree seeking students have received funds from the CARES Act: Higher Education Emergency Relief Fund ranging from \$475 to \$700 based on financial aid requirements.

Jon Lechel is creating virtual tributes for the 2020 College Commencement, Nursing Pinning Ceremony and Allied Health & High School Equivalency Ceremony. All three celebrations will be available for public viewing on YouTube, Facebook and campus website. Mr. Luna will deliver a congratulatory message on behalf of the Advisory Board.

Total revenue generated by the 2020 Gala was \$63,521.08

B. Title V

There were no questions on the Title V report.

VI. INSTRUCTION

The report provided by Dr. Musselwhite included information on the following:

A. Department Update

Dr. Musselwhite confirmed that the summer session will be delivered completely online and is working with Division Chairs and Main Campus regarding best practices for the fall term. In anticipation of these changes laptops and computer labs equipped with internet access will be made available to all students.

B. Faculty Assembly Update

Faculty members are participating in training sessions to help transition seamlessly into an online teaching environment.

VII. STUDENT SERVICES

The report provided by Mr. Vigil included information on the following:

A. Department Update

There is a 32% decrease in head count and 35% decrease in full time equivalencies for the summer semester. There is a 34% decrease in head count and 46% decrease in full time equivalencies for the fall semester. Enrollment numbers for the spring semester remain the same. There was a downward trend in registration prior to COVID-19 but the pandemic has accelerated this decline.

Mr. Vigil is working with Main Campus on a Postvention Plan regarding mental health resources and services for students, faculty, and staff. Valencia Campus is partnering with UNM Health, First Choice Community Health and local providers to ensure that our students have access to benefits during this pandemic.

B. Student Government Update

Student Government elections have been postponed until the first week of the fall semester.

VIII. Business Operations

The report provided by Mr. Goshorn included information on the following:

A. Department Update

Our current fiscal position remains stable. Reserve balances are projected to increase due to a decline in expenditures during the campus closure. The Legislative Finance Committee has made inquiries regarding campus reserves. We are anticipating a 15% to 25% decrease in the 2021 budget.

Floorplans for the Work Force Training Center is nearing completion. Mr. Goshorn will share architect plans with the Advisory Board once they are made available.

B. Staff Association

John Bollweg, Staff Association President, is organizing virtual lunches on a regular basis to help promote camaraderie between staff and faculty during this time of social distancing.

IX. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

X. ADJOURNMENT

Ms. Scott moved to adjourn the meeting. Ms. Martinez seconded the motion. All members voted “aye.” Mr. Luna adjourned the meeting at 5:51 pm.

/s/ Paul Luna, Chairman