

UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, August 4, 2020
Virtual Meeting

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Ms. Belinda Martinez, Secretary
Mrs. Eloisa Tabet, Member
Ms. Roberta Scott, Member
Russell Griego, Member

OTHERS PRESENT

Dr. Alice V. Letteney, Chancellor
Mr. Rick Goshorn, Director of Business Operations
Dr. Laura Musselwhite, Dean of Instruction
Mr. Hank Vigil, Director Student Affairs
Dr. Jerry Godbout, Faculty Assembly President
Mr. John Bollweg, Staff President
Mr. Jon Lechel, Sr. Public Relations Specialist
Ms. Jeanne Lujan, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a virtual meeting on Tuesday, August 4, 2020.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman, Paul Luna, called the meeting to order at 5:00 pm.

III. ADOPTION OF AGENDA

A. Additions to the Agenda

Ms. Scott moved to approve the Agenda without any additions or changes. Mr. Griego seconded the motion. All members voted "Aye."

IV. ADOPTION OF MINUTES

A. Adoption of Minutes of Special Meeting June 29, 2020

Ms. Martinez moved to adopt the Minutes as read. Ms. Scott seconded the motion and all members voted "Aye."

V. CHANCELLOR'S OFFICE

A. Department Update

Dr. Letteney thanked the Advisory Board, Chief Officers, Faculty and Staff for their dedication to the campus and continued commitment in maintaining the educational process during the pandemic. Police Officers and Maintenance staff have been working fulltime in preparation for the Fall opening.

The entire Student Services team is working diligently to serve students online and in person. Currently we are 18% down in head count and 26% down in full time equivalencies.

Only essential courses will be face to face during the Fall semester. Maintenance personnel will be prepared to disinfect any area of the campus within a 24-hour period or as needed. Signs are posted

throughout the campus stating our mask policy. Campus Police will aid faculty and staff to ensure that students are following protocol while on campus.

Lieutenant Bryan Killinger oversees the Valencia Campus Police Force. He has been named as the contact person for any reports of COVID-19 infections.

In January the Legislative Finance Committee will examine further cuts to our budgets which will include significant structural changes.

B. Title V

There were no questions on the Title V report.

VI. INSTRUCTION

The report provided by Dr. Musselwhite included information on the following:

A. Department Update

Dr. Musselwhite thanked the faculty for their tenacity and resolve in maintaining high standards during these challenging times. During the Fall semester 13 faculty members will be onsite which equates to 28 classes or 9% of our class load.

B. Faculty Assembly Update

Faculty members continue to diligently work on remote training. The technical staff from the Teaching and Learning Center were thanked for the support they provide in fulfilling the mission of educating our students.

VII. STUDENT SERVICES

The report provided by Mr. Vigil included information on the following:

A. Department Update

Student Services staff returned to campus on June 1st to assist students in person with all their academic needs. There has been a reduction in our enrollment deficit by 50% with the anticipation that we will be 15% percent down by census date.

B. Student Government Update

Student Government will accept nominations and hold elections during the third week of the fall semester.

VIII. Business Operations

The report provided by Mr. Goshorn included information on the following:

A. Department Update

Budget revisions have been submitted to the New Mexico Higher Education Department. Budget cuts will be absorbed without significant adjustments to our campus operations.

Mr. Goshorn commended the Custodial Staff, IT Department and Police Officers for ensuring that during the pandemic everything is operating properly and everyone remains safe on campus.

The solar project on campus is nearing completion. Solar canopies and charges are being installed near the Administration Building and Physical Plant.

Construction on the Work Force Center will commence in February with an estimated completion date of December 2021.

B. Staff Association

Paulette Tafoya will be the new Staff Association President effective August 12th during Convocation.

IX. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

X. ADJOURNMENT

Ms. Scott moved to adjourn the meeting. Ms. Martinez seconded the motion. All members voted “aye.”

Mr. Luna adjourned the meeting at 5:55 pm.

/s/ Paul Luna, Chairman