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**UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
TUESDAY, FEBRUARY 5, 2019**

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Ms. Belinda Martinez, Secretary
Mrs. Eloisa Tabet, Member
Mr. Russell Griego, Member
Ms. Roberta Scott

OTHERS PRESENT

Dr. Alice V. Letteney, Chief Executive Officer
Dr. Laura Musselwhite, Dean of Instruction
Mr. Rick Goshorn, Director of Business Operations
Mr. Hank Vigil, Director Student Affairs
Mr. Jon Lechel, Sr. Public Relations Specialist
Mr. Tim Gutierrez, Staff Association President
Dr. Kevin Hobbs, Faculty Assembly President
Dr. Jeronimo Dominguez, Provost Office
Ms. Hanna Dille, Student Government President
Ms. Denise Sanchez, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board met for a Regular meeting in the Administration Conference Room on Tuesday, February 5, 2019.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman, Paul Luna, called the meeting to order at 5:05pm.

III. APPROVAL OF AGENDA

A. Additions to the Agenda

Mr. Giego moved to approve the Agenda without any additions or changes. Ms. Scott seconded the motion. All members present voted "Aye."

IV. ADOPTION OF MINUTES

A. Adoption of Minutes of Regular Meeting August 7, 2018

Ms. Martinez moved to adopt the Minutes as read. Ms. Scott seconded the motion and all members voted "Aye."

V. DIRECTOR'S OFFICE

A. Department Update

Dr. Letteney thanked the board members who attended the Senate Education Committee on Senate Bill 163 sponsored by Senator Clemente Sanchez. The bill passed unanimously in this committee and we look forward to the next committee, Senate Finance.

Phi Theta Kappa Day is on February 13th. Our honor students will be recognized by the Legislature.

Dr. Letteney met with William Marks, Community Development Manager of the western region of Facebook. He is very interested in assisting us with STEM speakers and community events, as well as working with K-12.

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A proposal was submitted to the Facebook Foundation to fund several short-term technology summer camps. This proposal is moving along.

Dr. Letteney reported that the Soup-R-Bowl was held last Sunday and it turned out to be a wonderful event. Over 350 people attended, with 300 bowls sold before the event. We anticipate the proceeds for the scholarship fund to exceed last year's total of \$6500. Many thanks to Jan Pacifico, from Tome Gallery, who also serves on UNM-Valencia's Development Board.

We are looking forward to our 10th Annual Gala, which will be held for the first time at Isleta Hotel and Casino.

UNM-Valencia now has two complete associate degrees that may be done on line in Integrated Studies or Liberal Arts and Science.

Mr. Luna thanked Dr. Letteney for all her hard work and dedication to Senate Bill 163.

B. Title V

There were no questions on the Title V report.

VI. INSTRUCTION

The Report included updates from **The Dean and the Library**.

A. Department Update

Dr. Musselwhite highlighted one topic from her report. The Higher Learning Commission will be sending an accreditation committee to visit UNM Main Campus in early March. She feels the visit will go smoothly.

Dr. Kenny Armijo, from Sandia Labs, will be a guest STEM speaker, tomorrow from 4:00-5:00 p.m. in the STEM area of the Learning Resource Center. Dr. Armijo also attended our STEM Advisory Board meeting yesterday.

B. Faculty Assembly Update

Mr. Hobbs stated that the faculty assembly has not met yet this semester and will have more to report next meeting.

VII. STUDENT SERVICES

The report provided by Mr. Vigil included information on the following: **Recruitment; Registration/Admissions; Financial Aid; Academic Advisement; TRiO Upward Bound**

A. Department Update

Mr. Vigil stated that as of today, we are currently at 2362 on our headcount, which is a 1.2% increase. We are at 14,868 student credit hours, which is down 5%. Also, we have 1002 Dual Credit students registered.

B. Student Government Update

Ms. Dille stated that they are doing the final planning for Be Kind Week.

VIII. Business Operations

The report provided by Mr. Goshorn included information on the following: **Current Fiscal Operations; UNM Valencia Budget Outlook for FY 2019; 2016 Local Bond Capital Projects Update; Personnel Matters**

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A. Department Update

Mr. Goshorn stated that fiscal operations are running smoothly. Revenue sources to the campus continue to perform at budgeted levels with the exception of our tuition revenues, which fell short of budgeted expectations by \$172,578, Mr. Goshorn stated is not a concern at this time.

The Legislature is currently looking at a 5% compensation increase and also some minimum wage changes.

The Academics Solar Array project is currently completed. The third and fourth installation will be done in late 2019. We are currently saving 18% of our utility costs.

A new physical plant manager, Jimmy Gonzales started last week. We are also in the process of recruiting for a new Police Sargent.

A. Staff Association

Mr. Gutierrez stated that John Bollweg, our Institutional Researcher, has been appointed to fill the Staff Association vacant position.

Name badges will be purchased for all staff, faculty and advisory board members.

B. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

C. ADJOURNMENT

Mrs. Tabet moved to adjourn the meeting. Ms. Martinez seconded the motion. All members voted "aye."

Ms. Martinez adjourned the meeting at 6:04 pm.

Paul Luna, Chairman