

**UNM-VALENCIA CAMPUS ADVISORY BOARD  
MINUTES OF THE REGULAR MEETING  
TUESDAY, MAY 6, 2014**

**BOARD MEMBERS PRESENT**

Mr. Paul Luna, Chair  
Ms. Belinda Martinez, Secretary  
Mrs. Eloisa Tabet, Member  
Mr. Russell Griego, Member

**BOARD MEMBERS ABSENT**

Ms. Corrine Sedillo, Member

**OTHERS PRESENT**

Dr. Alice V. Letteney, Campus Executive Director  
Mr. Andrew Sanchez, Director of Business Operations  
Dr. Richard Sax, Dean of Instruction  
Hank Vigil, Director Student Affairs  
Dr. Heather Wood, Faculty Assembly President  
Jon Lechel, Sr. Public Relations Specialist  
Ronnie McComb, Exec Admin/Notetaker  
Ms. Julia Dendinger, *Valencia County News-Bulletin*

Members of the UNM-Valencia Campus Advisory Board met for a Regular meeting, in the Administration Conference Room on Tuesday, May 6, 2014.

**I. PUBLIC FORUM**

There were no comments in the Public Forum.

**II. CALL TO ORDER**

Chairman Luna called the meeting to order at 5:07 pm.

**III. APPROVAL OF AGENDA**

There were no additions to the Agenda.

**IV. BOARD BUSINESS**

**A. Adoption of Minutes of Regular Meeting, February 4, 2014**

Ms. Martinez moved to approve the minutes as read. Mrs. Tabet seconded the motion, all members present voted "aye."

**B. Adoption of Minutes of Special Meeting, April 4, 2014**

Ms. Martinez moved to approve the minutes as read. Mrs. Tabet seconded the motion, all members present voted "aye."

**C. Approval to proceed with construction of the Westside Facility**

Mr. Sanchez stated that Board approval is being sought to proceed with construction of the Westside Facility as a Construction Project. If approved at this meeting, the request will go before the Capital Projects Committee, then the Board of Regents, and finally to HED Board of Finance. This project has been under discussion since 2008 and there were no questions from the Board.

Mr. Luna requested support for a motion "To proceed with construction on the Westside Center." Mr. Griego moved in support of the motion; Mrs. Tabet seconded the motion. The vote was as follows:

Mr. Luna	Aye	Mr. Griego	Aye
Mrs. Tabet	Aye	Ms. Martinez	Aye.

## **V. DIRECTOR'S OFFICE**

### **A. Department Update**

#### **Graduations**

The campus is looking forward to a week of Graduation ceremonies with the Nursing Program pinning on Wednesday 14<sup>th</sup>, ABE Graduation on Thursday, 15<sup>th</sup>, and College Graduation on Friday, 16<sup>th</sup>. The College Graduation speaker is Jared MacDonald who earned his Associates degree at UNM-Valencia, graduated with a degree in engineering from NMSU, and is currently working for Qwest in Albuquerque. Also speaking will be Dan Chadborn, Phi Theta Kappa Coca Cola Gold Medal winner, who was honored at the PTK National Convention last month. One Hundred students will be walking the line, and our year-long graduation count of degrees and certificates is 314, exceeding last year's count which was up over 65% on the previous year.

The increase in graduation numbers is partly due to the efforts of our Title III STEM Grant staff who have been contacting students eligible to graduate but who haven't petitioned. Student Services have also been making a concerted effort to target students with 60 hours or more, encouraging them to focus on completion, and to achieve their goals as quickly as possible.

#### **STEM Advancement Program**

Three of our students (out of 12 accepted from the State) have been accepted into the STEM Advancement Program, sponsored by The National Science Foundation as part of New Mexico EPSCoR. This is an experimental program to stimulate competitive Research. The students will attend a 10 week program at UNM, New Mexico Tech, or NMSU, and will undertake research on issues important to the State such as, algae research, water issues, and photovoltaics.

#### **Dean Search**

There are over 40 candidates for Dr. Sax's replacement and the Search Committee will hold its first meeting to review the files tomorrow. An event will be held in June to honor Dr. Sax before he leaves to take up his new position.

#### **Grants**

Dr. Letteney commended Cindy Shue, Rosa Auletta, Najib Manea and many other members of faculty and staff who have worked on a Title V grant which was submitted to main campus yesterday. This grant, entitled Next Generation, would improve math and writing, create a new Writing Center and revamp our entire technology program.

We will hear about the success of 3 NSF and 1 DOE grant submission in collaboration with main campus in June or July.

### **B. Title V**

There were no questions on the Title V reports.

## **VI. INSTRUCTION**

The Report included updates from Richard Sax on: **3<sup>rd</sup> Annual Film Festival; ABE; Business Technology & Fine Arts; Highway to Success; The Learning Center and the Library.**

Dr. Sax provided an update on the revised Strategic Plan and the Assessment Report for main campus.

#### **3<sup>rd</sup> Annual Film Festival**

The turnout for this year's Festival was good; visual arts students from Los Lunas Middle School attended from 8:30 am – 12:30 pm and appropriately saw the film (largely shot in and around Los

Alamos) *Tiger Eyes*, written by Judy Blume, which deals with young adult issues. In the evening there was a showing of *Tapia*, a documentary about the life of Albuquerque prizefighter Johnny Tapia; Tapia's widow and some other of his family members attended. This was only the second showing of the documentary, the first being at the National Hispanic Cultural Center.

#### **A. Faculty Assembly Update**

Dr. Heather Wood, the new Faculty Assembly President was introduced to the meeting. The newly elected and inducted officers are as follows:

President, Heather Wood, Department of English

Vice-President, Thomas Whittaker, Assistant Professor, Department of Science and Mathematics

Secretary, Tracy Terry, Assistant Professor, Department of Science and Mathematics

Representative, Melanie Sanchez-Dinwiddie, Assistant Professor, Department of Science  
Mathematics

Representative, Richard Palmer, Lecturer II, Business Administration

Adjunct Faculty Representative, Alice Lawson, Mathematics

### **VII. STUDENT SERVICES**

The report provided by Mr. Vigil included information on the following: **Recruitment; Registration/Admissions; Financial Aid; Testing; Academic Advisement, TRiO/SSS on TRAC, Upward Bound, and Community Education Services.**

#### **A. Department Update**

Mr. Vigil reported that enrollment numbers are down for the summer and the fall. Summer enrollment is 503 headcount, which is 21% down; headcount for the fall is 660, which is 6.5% down. Every effort is being made to offset these numbers. Student recruiter Danny Bustos will be staffing a table at graduation. Student Services are hosting tours for Middle school and High school students to show them around the campus Friday, and will be visiting elementary schools also. One Hundred and twenty students were given back packs with information on the campus, programs, etc. for parents, in the hope that some parents might be targeted as well as the children.

Discussion followed on the reasons for the decreased enrollment which is largely attributed to an improvement in the economy, which is resulting in decreased enrollments at colleges Statewide.

#### **B. Student Government Update**

Mr. Vigil reported that the new Student Government had just been elected, and would not be reporting to this meeting.

### **VIII. BUSINESS OPERATIONS**

The report provided by Mr. Sanchez included information on the following: **FY 2014-15 Budget; Campus Renewal Projects; Facilities Master Plan Update; and the Westside Facility.**

#### **A. Department Update**

Mr. Sanchez stated that some changes had been made to the budget after the Board had approved it. In order to offset changes in employee healthcare costs, the Board of Regents approved a 0.5% increase for staff salaries in addition to the 1.5% originally recommended. This increase will be funded from standard contingencies and does not affect the overall budget.

Dr. Letteney reported that the Gallup Board would be meeting with the Board of Regents this coming Friday to discuss the campus' future and their Operating Agreement with main campus.

Dr. Letteney stated that if the Board still wanted to meet with the Board of Regents she was fully prepared to discuss the matter with Wynn Goering.

**B. Staff Association**

Mr. Vigil made apologies for Staff Association President Maisie Baca who was unable to attend the meeting.

**IX. ADDITIONS TO THE AGENDA**

There were no additions to the Agenda.

**X. ADJOURNMENT**

Mrs. Tabet moved to adjourn the meeting. Ms. Martinez seconded the motion. All members voted "aye." The meeting adjourned at 5:25 pm.

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Paul Luna, Chairman