

**UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
TUESDAY, FEBRUARY 4, 2014**

BOARD MEMBERS PRESENT

Paul Luna, Chair
Mrs. Eloisa Tabet, Member
Ms. Corrine Sedillo, Member
Mr. Russell Griego, Member

BOARD MEMBERS ABSENT

Belinda Martinez, Secretary

OTHERS PRESENT

Dr. Alice V. Letteney, Campus Executive Director
Dr. Richard Sax, Dean of Instruction
Mr. Andrew Sanchez, Director Campus Resources
Mr. Hank Vigil, Director Student Affairs
Michael Hopper, Student Government President
Dr. Danizete Martinez, Faculty Assembly President
Maisie Baca, Staff Association President
Jon Lechel, Sr. Public Relations Specialist
Rita Logan, Manager Community Education
Cindy Shue, Title V Program Manager
Dr. Wynn Goering, Special Assistant Branch Affairs
Ronnie McComb, Exec Admin/Notetaker

Members of the UNM-Valencia Campus Advisory Board met for a Regular meeting at 5:00 pm in the Administration Conference Room on Tuesday, February 4, 2014.

I. PUBLIC FORUM

There were no comments in the Public Forum.

II. CALL TO ORDER

Chairman Luna called the meeting to order at 5:00 pm.

III. APPROVAL OF AGENDA

IV. There were no additions to the Agenda.

Mr. Greigo moved to approve the Agenda. Mrs. Tabet seconded the motion. All members present voted "aye."

V. BOARD BUSINESS

A. Adoption of Minutes of Regular Meeting, November 5, 2013

Ms. Sedillo moved to approve the minutes as written. Mrs. Tabet seconded the motion. All members present voted "aye."

VI. DIRECTOR'S OFFICE

A. Department Update

Dr. Letteney made apologies for Belinda Martinez who was unable to attend the meeting.

Legislature

Dr. Letteney reported on her meetings at the legislature the previous week. The House Appropriations Committee, Legislative Finance Committee and the Department of Finance have been working together on a funding formula, and appear to have an agreement as of this morning, but no numbers have been released yet. We will have 4% of our budgets allocated to a fund for which we will have to complete. A 1.5% increase for the entire state workforce is predicted and depending on what UNM decides in terms of salary increase we may have to consider a tuition increase.

Dr. Goering stated that UNM's priority is faculty salaries which can be difficult if salary raises are not funded by the state – 1.5% would be a step in the right direction. Dr. Goering stated that he had heard that the President would like increases of 2% – 3% (inclusive of the 1.5%) this would mean raising tuition at main campus which the Regents are not keen to do.

Lottery Scholarship

The LFC Bill - Senate Bill 150 - jointly introduced by John Arthur Smith and Lucky Varela, maintains eligibility for 2-year college participation at 12 credits which is good for our students, many of whom have to work; 4-year college participation requires 15 credits. The GPA requirement is raised to 2.75 and the number of semesters is down to 7. Every student currently participating would be grandfathered in under the current program. The Bill allows for up to \$800/semester for 2-year college students, up to \$1,000 for comprehensive 4-year institutions and \$2,100 for research institutions. Legislation will run through 2015 when it will be reviewed and discussed again. It is likely that some solution will be reached as both the Governor and Legislature seem anxious to maintain the Lottery scholarship.

A brief discussion on the Lottery Scholarship followed. Dr. Letteney advised the Board that she would keep them updated on the legislation.

NMACC All-State

All-State student Dan Chadborn was honored at the Capitol last Wednesday, and following lunch was also recognized on the Senate Floor. Dr. Letteney and board members Eloisa Tabet and Belinda Martinez were also in attendance.

Westside Campus

The Department of Higher Education is now working with the campus to move the Westside Campus project forward. The methodology for the program is being worked on with the campus and HED personnel.

Dr. Letteney updated the Board on the 25th Martin Luther King Celebration which was attended by 105 people. As speaker at the event she talked about Martin Luther King's last book entitled *Where Do We Go from Here – Community or Chaos*, his views on where the Civil Rights movement was going, written in 1968.

B. Title V Update

Cindy Shue reported that the campus is working on 3 grant opportunities with Ganesh Balakrishnan (Gunny) from the Center for High Tech Material (CHTM) at main campus. Two proposals have been submitted to NSF both of which contain engineering and educational research components to improve undergraduate persistence in engineering for minority students; to improve research opportunities, and strengthen the alliance we have with the College of Engineering at main campus.

The 3rd grant proposal which is currently being worked on focuses on the use of laser technology to test gas pipelines. Gunny wants to hire 2 of our undergraduate students to help with research. If successful, all 3 proposals would amount \$900,000 over 3 years; unlike main campus, we are eligible for this funding as we are a Minority Serving Institution.

UNM-Valencia is involved in these main campus led efforts as we are a Minority Serving Institution (MSI). Main Campus is not and MSI and does not have access to this funding. All of these proposals involve our local faculty.

VII. INSTRUCTION

The Report included updates from Richard Sax on: **Update on collaboration with CHTM; Game Design and Simulation program; Workshops for LLHS 9th Grade Students; FEDI, Campus Events; ABE; Business Technology & Fine Arts; Highway to Success; The Learning Center and the Library.**

There were no questions on Dr. Sax's report.

A. Faculty Assembly Update

The first Faculty Assembly meeting this semester will be held on February 19. Last Friday the Faculty Tenure and Promotion Committee voted to approve tenure for Elaine Clark and promotion to Associate Professor. Six new members of the Tenure & Promotion Committee have been named:

Annette Hatch, Math

Melanie Sanchez Dinwiddie, Science
Tracy Terry, Science
Tom Whittaker, Science
Eva Rivera, Math
Helen Walton, Nursing

The 2nd Annual Branch Colloquium is scheduled for Friday February 21st.
Elections for Faculty Assembly will be held at the end of the semester.

VIII. STUDENT SERVICES

The report provided by Mr. Vigil included information on the following: **Recruitment; Registration/Admissions; Financial Aid; Testing; Academic Advisement, TRiO/SSS on TRAC, Upward Bound, and Community Education Services.**

A. Department Update

Enrollment as of today:

Headcount 2,451 down 2.8%
Credit Hours 19,435 down 7.5%

Recruitment efforts are on-going in an effort to mitigate the fall in enrollment which reflects the improving economy.

Dr. Letteney reported on discussions a with Mike Ogas, Principal of the School of Dreams, about offering more vocational training for students of high school age up to 24; some of this training would be held on campus. Also under discussion is a proposal for grant funding to accelerate GED completion for ABE students. The Governor is strongly in favor of high school students working with colleges, particularly for allied health programs, as the need for healthcare professionals continues to grow.

Mr. Vigil reported on a visit to campus by 20 middle school students in the AVID program. Campus faculty gave 20 minute presentations providing students with a taste of what college classes are like. The visit provided an opportunity for students to find out where the campus is and what the campus has to offer.

B. Student Government Update

Mr. Hopper reported that Student Government is currently assessing bids for spring scholarships which will be awarded soon. The Senate has generated a Student Senate Handbook to facilitate the transition between changes of government officers. Donuts were given out to the campus today and in two weeks' time they will be giving out pizza, fruit cups, and veggie cups

With Andy's help Student Government replaced old desks with 30 new tables and chairs in classrooms A129 and A127.

IX. BUSINESS OPERATIONS

The report provided by Mr. Sanchez included information on the following: **FY 2012-13 Budget; FY 2014-15 Budget; Campus Renewal Projects; HED Capital Projects Request; Facilities Master Plan; Equipment Renewal; and Staff Changes.**

A. Department Update

Referring to Mr. Vigil's report, Mr. Sanchez stated that as enrollment is down, any increase from the State will be offset by the decrease in tuition revenue. Even a 1% salary increase has a significant impact on the campus' budget, and it is possible that UNM will award an increase above the State mandate. In response to a question about adjunct faculty increases, Dr. Letteney stated that this would be a Board decision.

Budget Meeting

The Budget meeting will be scheduled for April 4 or April 11.

HVAC Upgrade

Mr. Sanchez reported that following a good meeting with UNM Energy Services and the contractors on January 24, bids for the replacement work are due on Feb 12.

B. Staff Association

Ms. Baca reported on a successful Crafts Fair held before Christmas, an event they plan to repeat in the spring. They are also planning to hold an outdoor yard sale with the main goal of using all profits to fund a banquet for staff.

X. ADDITIONS TO THE AGENDA

There were no additions to the Agenda.

XI. ADJOURNMENT

Mrs. Tabet moved to adjourn the meeting. Ms. Sedillo seconded the motion. All members voted "aye." The meeting adjourned at 5:35 pm.

Paul Luna, Chairman