New Student Checklist

UNM VALENCIA

Name:

Congratulations on your Admission to UNM-Valencia! Please follow the steps below to prepare for the upcoming semester and contact **Student Services** at **505-925-8560** if you need any assistance.

☐ Write down your **UNM ID Number (sometimes referred to as Banner ID)**, which is a 9-digit number included on your acceptance letter, in the space below. You will need your UNM ID Number when contacting any campus office such as Admissions, Financial Aid, or Advising.

UNM ID Number _____

☐ Submit your official high school or high school equivalent transcript, along with all official college transcripts to unmvaregistrar@unm.edu or have them mailed to the UNM-Valencia Registrar's Office at 280 La Entrada Rd, Los Lunas, NM 87031.

☐ **Set up your Net ID (your UNM username)** to access UNM's systems including LoboWeb, LoboAchieve, LoboMail, and Blackboard Learn. If you are not sure what a Net ID is or how to set one up, click here for more information.

Net ID_____

Password _____

Your UNM NetID and password allow you to access your LoboMail email account. Federal law requires that you have a university email account where UNM can contact you securely. Please check this email account frequently.

☐ Register for **New Student Orientation**.

☐ If you do not have recent ACT or SAT scores available, use **LoboMail (your UNM email account)** to schedule a testing appointment with our test administrator, Joshua Owen at jowen2@unm.edu. Be sure to include your first & last name, date of birth, and your 9-digit UNM ID number in the email. You can prepare for the English and/or Math placement test(s) by utilizing an online resource here. You can also contact your Academic Advisor if you are interested in more comprehensive placement test preparation program.

☐ Utilize **LoboAchieve** to make an appointment with your **Academic Advisor** at least 2 weeks before registration to **plan out and sign up for your courses.** You can find directions for using LoboAchieve here. Review the UNM-Valencia course catalog, which includes information about courses, programs, and policies at UNM-Valencia.

Degree_____   Advisor_____

Mark Your Calendar
- Spring 2022 registration opens: November 8, 2021
- Summer & Fall 2022 registration opens: April 2022

☐ If you need help deciding what to study or clarification of your career path, make an appointment with Sarah Clawson from **Career Services,** using LoboAchieve or by calling 505.925.8840.

☐ Find out what books and supplies you will need for your classes at the **UNM-Valencia Bookstore**. You can then purchase your course materials through our bookstore, online, or even rent them.

☐ Set up direct deposit for electronic refunds and/or to make payments in MyUNM by visiting the **Bursar Account Suite**. You can access it by following the instructions below:
- Go to my.unm.edu and log in with your UNM NetID and password. After logging in, enter *LoboWeb*.
- Click on *Make Payments, View Bill, Setup eRefunds, Installment Plans, etc.*
- Finally, click on the *Bursar Account Suite* button. You will be able to set up direct deposit by following the instructions here.

☐ Sign up for a **UNM-Valencia parking permit**, it is FREE!

☐ Get your **LoboCard** (your student ID card) at the **Library** before classes begin. You will need to visit the library in person with a bring a photo ID and your UNM ID number. Call 505-925-8990 to confirm hours.

Free Application for Federal Student Aid (FAFSA)
fafsa.gov

FAFSA is an application for Federal Student Aid that the federal government uses to determine *projected* eligibility for federal grants, loans, work-study, and scholarships. UNM-Valencia may use information providedon the FAFSA to determine eligibility for state grants and scholarships. This application opens every October 1st. You will need to fill it out once a year to be eligible for financial aid.

For assistance with completing the FAFSA you can book an appointment with Financial Aid or call 505-925-8590.

If you are not a U.S. citizen, please contact the Financial Aid Office regarding your funding options.
Si no tiene ciudadania de los Estados Unidos, por favor contacte la oficina de ayuda financiera
con respecto a sus opciones.

Before starting your FAFSA you will need to create your Federal Student Aid ID (FSA ID). If you are considered a **dependent student (see page 3 for more information)**, one of your parents must also create an FSA ID. This ID will be used every October 1st, so be sure to keep the username and password somewhere safe. Click here to create your own FSA ID and password.

What is the FSA ID?

- The FSA ID gives you and your parent(s) access to FSA online systems (FAFSA). Student and parent must havetheir own individual FSA ID to sign the application. **DO NOT** use the same email **for both student and parent.**

NOTE: *Please carefully read instructions and use the "see text" option to ensure that you are entering accurate data. You will be required to verify your email address. Do not close the browser until you enter the verification code and get a confirmation that your FSA ID is successfully created.*

STUDENT FSA ID:_____   Email associated with ID: _____
PARENT FSA ID:_____   Email associated with ID: _____

Plan Ahead and Budget Your Tuition Costs Below:

21-22 Award	$_____
Fall 2021	$_____
Spring 2022	$_____
Summer 2022	$_____

Tuition: $78.25 per credit hour
Tuition Subject to change

22-23 Award	$_____
Fall 2022	$_____
Spring 2023	$_____
Summer 2023	$_____

Tuition: $78.25 per credit hour
Tuition Subject to change

Apply for Scholarships
unmvalencia.awardspring.com

UNM-Valencia Federal School Code
002663
School code is valid for all UNM campuses

2021-2022 FAFSA
Available NOW

2019 Taxes
The IRS Data Retrieval Tool electronically transfers your federal tax return information into your FAFSA.

Fall 2020
Spring 2021
Summer 2021

Priority Deadline was January 5, 2021
You may still complete the FAFSA after the priority deadline; however, some types of aid will be limited.

2022-2023 FAFSA
Available NOW

2020 Taxes
The IRS Data Retrieval Tool electronically transfers your federal tax return information into your FAFSA.

Fall 2022
Spring 2023
Summer 2023

Priority Deadline is January 3, 2022
You may still complete the FAFSA after the priority deadline; however, some types of aid will be limited.

Visit your LoboWeb account within 5 business days after completing the application to ensure your information was received andyour financial aid file is complete.

You may be selected for verification and required to provide the institution documentation to verify information reported on the FAFSA.

Most requirements can be completed or submitted online.

Financial Aid - Student Dependency Status

The federal student aid programs are based on the concept that it is primarily the student/ parent(s)responsibility to payfor your education.

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If you can check <u>**one or more**</u> of the following, you may be an independent student:
☐ 24 years or older
☐ Married
☐ Have legal dependents other than a spouse
☐ Graduate or professional student
☐ Veteran
☐ Member of the armed forces
☐ Orphan
☐ Ward of the court
☐ Emancipated minor
☐ Someone who is homeless or at risk of becoming homeless

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If you **CANNOT** check any items, you are considered a **dependent student**.

Your parent(s) will also be required to provide the following information on your FAFSA:

➢ Date(s) of birth
➢ Social Security number(s)
➢ Marital Status and date
➢ Assets
➢ Taxed and untaxed income
➢ Businesses
➢ Investments

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If you checked orphan, ward of court, emancipated minor or someone who is homeless or at risk of becoming homeless please contact the Financial Aid office for additional assistance with completing your financial aid file.

Remember, if you receive Financial Aid, you are required to maintain **Satisfactory Academic Progress (SAP)** in order to continue to be eligible for aid in future semesters. Your progress is calculated each semester based on the criteria below. For questions about SAP, contact the Financial Aid Office at 505-925-8590.

Completion Rate	• Complete 67% of total credits attempted. • Non-passing or incomplete grades and withdrawals affect your rate
Grade Point Average	• Earn a minimum 1.7 GPA for 1-30 credit hrs • Earn a minimum 2.0 for 30+ credit hrs
Maximum Time Frame	• Be registered in a degree seeking program and be progressing • Complete the degree within 150% of credits required for that degree

Access Additional Campus Resources

☐ If you are the first person in your immediately family to go to college (1st Generation), are low-come, and/or have a documented disability, you may be eligible to join the **Trio-Student Support Services program.** Trio-SSS students receive personalized advising, tutoring, mentorship, and support achieve a college degree. Learn more and apply to Trio-SSS today!

☐ Join the **Peer Educator Program** to receive one-on-one support and mentorship from a current UNM student, including individualized guidance and support adjusting to college life. Apply here.

☐ **Equal Access Services** can support students with permanent disabilities in need of academic adjustments or accommodations in classes. Contact Cheryl Dilger at cdilger@unm.edu to learn more.

☐ The **STEM Center** and **Writing Center** both offer in-person and online tutoring services for a wide-range of subjects, including English, Math, Chemistry, Physics, Biology, Statistics, and more. For more information on tutoring services, call 505-925-8515 or email tutor@unm.edu.

☐ If you run into any issues with your personal laptop, campus computers, printing, or accessing Wi-Fi on campus, you can contact **Technology Support** at 505-925-8911. Students can also visit the **Library** to check out a laptop for courses or other materials.

Contact Student Services at 505-925-8560 for any additional support beginning your journey as a Lobo. Welcome to UNM-Valencia!