

College Reading & Writing – 100-501

Instructor: Natalie Sheppard
Classroom: Valencia Arts & Sciences 125
Meeting Time: MW 12:00-1:40
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Office Hours: MW 2:00-3:30 MST

COURSE DESCRIPTION

English 100 focuses on critical reading, reasoning, and composing practices to prepare students for college-level writing classes. Students develop their reading comprehension and critical thinking used in both personal and academic situations. Students will learn about purpose, audience, and context to develop rhetorical awareness when writing and communicating.

COURSE GOALS

At completion of this course, students will be able to:

- Demonstrate use of a reading process that increases comprehension and retention. These steps include: pre-reading, active reading, and post-reading.
- Demonstrate the ability to summarize various texts while successfully integrating credible source material into new writing.
- Demonstrate use of a writing process. These steps include: prewriting, drafting, revising, and reflecting.
- Produce writing tasks that meet appropriate rhetorical expectations, which include: a clear main idea that focuses the writing; development of adequate, specific, and logical support; organization of ideas within and among paragraphs.

REQUIRED TEXTS AND TOOLS

- Internet Access
- Canvas
- Purdue Online Writing Lab (online)
- Microsoft Word (Provided free by UNM)

CLASSROOM POLICIES

Office Hours: Office hours will be held in person and virtually on Mondays and Wednesdays from 2:00-3:30 MST and by appointment.

Email: Send any and all questions, concerns, or comments to nsheppard1@unm.edu. I am generally pretty quick to reply during business hours (M-F 9:00-5:00), but if you don't hear from me by the next business day you should send a follow-up email. Additionally, you can expect at least weekly email updates from me with reminders and updates for the course.

Make-Up Work: You are responsible for completing all work by the assigned dates. Several of the assignments may be done in small groups or in class. Therefore, not all work is eligible to be made up. With that being said, it never hurts to ask. If you find yourself struggling with the work load or missing assignments, the earlier you can reach out the more likely we will be able to figure out a way for you to catch up.

Revise and Resubmit: All major essays are eligible to be revised and resubmitted for a better grade so long as the author schedules a conference with me within one week of receiving their graded essay. The essay must show significant revisions beyond small corrections to be eligible for an improved grade. The author must also turn in a one page reflection on the revision process which outlines the major changes made and how it improves the paper.

UNIVERSITY POLICIES

COVID-19 Health and Awareness: UNM-Valencia is a mask friendly, but not a mask required, community. To be registered or employed at UNM, Students, faculty, and staff must all meet UNM's Administrative Mandate on Required COVID-19 vaccination. If you are experiencing COVID-19 symptoms (or any other illness!), please do not come to class. If you have a positive COVID-19 test, please stay home for five days and isolate yourself from others, per the Centers for Disease Control (CDC) guidelines. If you do need to stay home, please communicate with me at nsheppard1@unm.edu; I can work with you to provide alternatives for course participation and completion. UNM faculty and staff know that these are challenging times. Please let us know that you need support so that we can connect you to the right resources and please be aware that UNM will publish information on websites and email about any changes to our public health status and community response.

Accommodations: UNM is committed to providing equitable access to learning opportunities for students with documented disabilities. As your instructor, it is my objective to facilitate an inclusive classroom setting, in which students have full access and opportunity to participate. To engage in a confidential conversation about the process for requesting reasonable accommodations for this class and/or program, please contact Accessibility Resource Center at arcsrvs@unm.edu or by phone at 505-277-3506.

Title IX: Our classroom and our university should always be spaces of mutual respect, kindness, and support, without fear of discrimination, harassment, or violence. Should you ever need assistance or have concerns about incidents that violate this principle, please access the resources available to you on campus, especially the LoboRESPECT Advocacy Center and the support services listed on its website (<http://loborespect.unm.edu/>). Please note that, because UNM faculty, TAs, and GAs are considered "responsible employees" by the Department of Education, any disclosure of gender discrimination (including sexual harassment, sexual misconduct, and sexual violence) made to a faculty member, TA, or GA must be reported by that faculty member, TA, or GA to the university's Title IX coordinator. For more information on the campus policy regarding sexual misconduct, please see: <https://policy.unm.edu/university-policies/2000/2740.html>.

Academic Integrity: Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or otherwise fails to meet the standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course. Academic dishonesty includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.

Indigenous Peoples' Land and Territory Acknowledgement: Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico – Pueblo, Navajo, and Apache – since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.

Plus/Minus Grade Policy:

For determining mid-term and final grades, the following scale will be used:

100-97=A+	89-87=B+	79-77=C+	69-67=D+	59-0=F
96-93=A	86-83=B	76-73=C	66-63=D	
92-90=A-	82-80=B-	72-70=C-	62-60=D-	

ASSIGNMENT BREAKDOWN

25% Personal Narrative (750 words)

Tight Five – Students will write a short, funny story from their lives.

25% Evaluation (1000 words)

Film Review – Students will analyze and evaluate a movie from their childhood.

25% Research (1200 words)

The Pitch – Students will develop a researched, persuasive argument.

25% Participation

Throughout the semester, students will be asked to complete various assignments to reinforce learning outcomes. These might include reading responses, writing exercises, quizzes, feedback surveys, conferences, or peer review. All participation work will be graded on a complete/did not complete basis; if you complete the assignment, you get full credit. If you do not, you get a 0.

COURSE SCHEDULE (subject to change)

Week One (Jan 17-21)

January 16 – Martin Luther King, Jr. Day (No Class)

January 17 – Classes Begin

Jan 18: Introductions, Course Documents (Syllabus), Classroom Policies
“The Danger of a Single Story” by Chimamanda Ngozi Adiche (TEDtalk)
Assessment

Week Two (Jan 22-28)

January 27 – Last day to ADD sections and CHANGE credit hours on LoboWEB

January 27 – Last day to CHANGE grade mode on LoboWEB.

January 27 - Last day to PETITION for In-State Tuition Classification (continuing students only).

Jan 23: Introducing the Personal Narrative
PURDUE OWL – Understanding Writing Assignments
PURDUE OWL – Narrative Essays
PURDUE OWL – Invention: Starting the Writing Process
“How to Spend a Thousand Dollars on Sushi by Me, An Idiot” by Chris Galletta

Jan 25: PURDUE OWL – Prewriting Introduction
PURDUE OWL – Prewriting Questions
PURDUE OWL – More Prewriting Questions
Two-sentence horror stories
Pre-writing Essay 1

Week Three (Jan 29-Feb 4)

February 3 – Last day to DROP without "W" grade and receive a 100% tuition refund on LoboWeb

February 3 - Last day to ADD sections and/or CHANGE credit hours with form, \$10 per transaction. After this date \$75

Jan 30: “Shitty Rough Drafts” by Anne Lamott
Drafting Essay 1

Feb 1: PURDUE OWL – Beginning Proofreading
PURDUE OWL – Proofreading for Errors
PURDUE OWL – Proofreading Suggestions
Proofreading Essay 1

Week Four (Feb 5-11)

Feb 6: “Darmok” (*Star Trek: The Next Generation*, season 5 episode 2)
PURDUE OWL – Giving Feedback For Peer Review

Polishing & Peer Review

Feb 8: Final Conferences/Workshop

Week Five (Feb 12-18)

Feb 13: Essay 1 Reflections
Introducing Essay 2
PURDUE OWL – Writing a Book Review
RogerEbert.com
Essay 1 Due

Feb 15: *The Anthropocene Reviewed*
Prewriting Essay 2

Week Six (Feb 19-25)

Feb 20: PURDUE OWL – The Rhetorical Situation
Thank You For Smoking speech
Cabinet Battles

Feb 22: PURDUE OWL – Visual Rhetoric
Mad Men pitch
Judging Books by their covers

Week Seven (Feb 26-Mar 4)

Feb 27: Review Practice – Restaurant Reviews
Draft 1

Mar 1: More Review Practice – Mid-Semester Feedback
Peer Review Draft 1

Week Eight (Mar 5-11)

Mar 6: Final Conferences/Workshop

Mar 8: Essay 2 Due
Reflections
Introducing Essay 3

Week Nine (Mar 12-18)

March 12-19 – Spring Break (No Class)

Week Ten (Mar 19-25)

Mar 20: PURDUE OWL – Conducting research
PURDUE OWL – Evaluating Sources of Information
PURDUE OWL – Searching Online
Essay 3 brainstorming

Mar 22: PURDUE OWL – Using Research
PURDUE OWL – Avoiding Plagiarism
AI Essay Evaluation

Week Eleven (Mar 26-April 1)

Mar 27: PURDUE OWL – Research Papers

Mar 29: PURDUE OWL – MLA
MLA Practice

Week Twelve (April 2-8)

April 3: PURDUE OWL – Annotated Bibliographies
Annotated Bibliography

April 5: PURDUE OWL – Argument Essays
PURDUE OWL – Establishing Arguments
PURDUE OWL – Historical Perspectives on Argumentation
Thesis Practice

Week Thirteen (April 9-15)

April 14 - Last day to DROP without Dean's Permission on LoboWEB

April 10: PURDUE OWL – Logic in Argumentative Writing
Logical Fallacy Bingo

April 12: “How to Argue – Philosophical Reasoning” CrashCourse
“How to Argue – Induction & Abduction” CrashCourse
Argument vs. Rhetoric

Week Fourteen (April 16-22)

April 17: The Art of the Pitch
Mad Men revisited
“The Case for a Four Day Work Week” by Juliet Schor (TEDtalk)
Pitching Your Pitch

April 19: “Do Schools Kill Creativity?” by Sir Ken Robinson (TEDtalk)
Drafting a Pitch
Draft 1

Week Fifteen (April 23-29)

April 24: Reverse Outlining
Draft 2

April 26: Final Workshop/Conferences

Week Sixteen (April 30-May 6)

May 5 - Last Day for CHANGE grade mode with form

May 5 - Last Day to ADD sections and/or CHANGE credit hours with forms \$75 per transaction

May 5 - Last day to DROP with Dean's Permission with form

May 1: Preparing for English Composition
Essay 3 Due

May 3: Final Reflections

Week Seventeen (May 7-13)

May 8-12 – Final Exams

May 12 - Last day to report removal of Incomplete

May 13 – Commencement

****No Class During Final Exams Week****