



Faculty Assembly Meeting Minutes
Friday, February 10, 2023 (1:05 – 2:29 PM)

29 Attendees (Quorum)

In Attendance:

Ian Burch
Pjotr Filipczak
Cheryl Bryan
Sarah Heyward
Patricia Gillikin
Precious Andrew
Ariel Ramirez
Linda Siber
Karen Walter
Andy Taylor

Ben Flicker
Cindi Goodman
Andisheh Dadashi
Gabriela Peterson
John Bollweg
Kelli Williams-Page
Victor French
Liz Axelrod
Stephen Takach
Steven Romero

Ana June
Michael Gonzales
Tammi Duncan
Scott Kamen
Melanie Sanchez
Jerry Godbout
Clifton Murray
Sam Dosumu
Laura Musselwhite

1:05 Call to Order

Ana June moves to accent agenda, Justin Bendell seconds, no discussion

1:05 Approval of minutes

Ian Burch notes that some attendance was missing
Precious Andrew moves to accept, Andrew Taylor seconds
Scott Kamen, Precious Andrew, Stephen Takach were missing from Nov minutes
Cheryl Bryan says to email Ian if you were not

1:07 Chancellor's Report - Sam Dosumu

Glad to be in person for this meeting
Discussion of the 4/4 teaching load
Spoke to provost, expressed how big a concern it is for campus
Provost has ACE Fellow who is pulling together all 4 campus's workload guidelines to find commonalities & differences
Believe it's a good starting point for all campuses to normalize

1:09 Cheryl Bryan - Have they given a timeline?

Sam - Provost says soon, the ACE fellow coming to each campus within a few weeks
Laura Musselwhite - The ACE emailed last afternoon, they're moving fast
Sam - She wants to understand each campus, lots of questions for her
Cheryl - Are they not just looking at workload, but to standardize more things?
Sam - Primarily workload to make sure fair across all campuses
Other things may stem from that, but nothing definitive yet
Cheryl - Let the provost know that the advisory board is in favor. Should be set by 4/11
Sam - Things are not happening secretly, provost office is aware that things are being worked on

1:12 Justin - Faculty senate president Finnie Coleman wants to reach out to provost & branch leadership. Is this that reaching out?



Sam - Don't think so, but it's sharing how we collectively see our campuses and goals
Talking with provost, Barbara, others, I'd expect that discussion

1:13 Cheryl - What went on in Santa Fe?

Sam - Submitted a capital project request

Other campuses didn't get some funding, so prez is sending govt relations to help get all 4 campus projects passed

One bill interested in is HB125, dual credit studies. Higher ed + couple universities were on there, but no branches. Brought that to legislature attention, but they're adding 1 branch

not sure which branch yet. We volunteered, but nothing yet

Look at dual credit across the state. What are outcomes? Task force will have results Jan '24

1:15 - Also watching Opportunity Scholarship may be repealed; watching closely

HED will probably come back for data

75 mil+ bill every year, need to make sure it's continuing funding

Scott Kamen - Is this the lottery scholarship?

Sam - No, it's for returning students

Laura - Was only funded for 1 year, hope it stays active

Sam - Been really watching that, excited NM has that

Second part of that is efficacy

In CO isn't heavily used, but NM is sparser

Approximately 300,000 people who have some college but no credential

What can we hope for? 100, 200 returning students a year?

Credit for prior learning so they don't have to start from scratch

Evaluate what you have, what do they apply to, what's left

Would like to have distinct college for them

Since it's a small subgroup, we can tailor services

1:20 Cheryl - Has the funding for colleges been talked about?

Sam - It's still in the mix, but probably 80% decided with no change to funding formula

Some talk about revisiting as HED wants more in-person college

Numbers this spring higher than last, but campus is still sparse

Want each new student to have a "success team" - advisor, teachers, helping team

Mentioned during convocation, several faculty said they were interested, trying to figure out compensation

<call for questions, none>

1:23 Cheryl - Let's move on to Laura's Report

Laura - Wellness expo is 10-2 next Thursday

If you're on campus, drop by wellness expo - Victoria's first one and would love a good turnout

Presenting a summer teaching compensation change

Notes that it probably should have gone through handbook

Cheryl - Yes, Handbook should be involved, but you can present it and we can vote on it later

1:25 Laura - Currently, summer has a cap of \$8k, 2 courses, scaled on your salary

In the past, people have made 8200 and then capped at that 8k



Also, 4 credit classes would break because 2 courses = 6 credit hours
Revision removes cap and increases cap to 8 credits, which fixes a lot of edge cases
Not many cases where it would apply, but it fixes those anyway
Will be formally sent to handbook

Justin - if I were to teach a 3 credit class in summer is that wage different this summer vs last summer?

Laura - The % is the same, but it scales with salary

Cheryl - Cap is 8 credit hours

Sam - Why 8 credits?

Laura - in case of some 4 credit courses

Jerry Godbout - In science 4 is lecture + lab

1:28 Sam - Adding one more thing to his report

Hired manager for WTC - Michael Virgil

Good to help grow public-facing side of mission as WTC offers CTE and test programs

If we have a slow program, can shift to a continuing-ed modality so it's less of a drain on the budget

Manager reports to Chancellor, he came from NMT

1:31 Treasurer's report

Ana - We have \$375 in budget, can purchase food

\$57.15 in cash

1:31 Professional Development Committee

Scott - We'll start inviting requests for \$ beyond the 750

If you have not requested any funds, get request in within next 5 days

If you have reached your max but have an additional request, will start reviewing then on the 15th

Cheryl - Do we have extra because adjuncts aren't using?

Scott - No, just less requests

Sam - Does that roll over?

Ariel Ramirez - No, you lose it in June

Sam - I'd love to make that roll over so we don't lose it

Strong supporter of professional development, this helps that

Scott - That would be great; we've been trying to increase maximum

But that's hard argument to make when we aren't using the full budget

Lots of disparity in how much people use

Ariel - Some faculty want larger conferences, but those usually exceed the 750

1:34 Stephen - If faculty hasn't made a request should they do separate 750 & 500 or just a lump request

Scott - Do both so we can have analyze separate requests

Stephen - We have a member in B&T who wants a conference, but 750 is not enough so didn't bother applying

Scott - If he sends in both, we'll review both

Cheryl - If it costs >750 to go to a conference, do I have to break it up? 250 for conf, 400 for hotel, 300 for misc, do I cap the misc at 100?

Ariel - State the total 750 and where additional funds are coming from. Itemized list
Then submit a second list with the excess



Scott - One line for total expense, one line for requested expense

Cheryl - Makes sense and makes it easier, thank you

1:38 Patricia - What is professional development?

Scott - It's a broad definition, including lots of non-travel options

As long as its a legit professional development activity

Can mean a lot of things

Jerry - Organization membership fees

Liz Axelrod - Can the funds be used to develop a reading series or possible journal?

Steven Romero - Or funding for research that could lead to a publication?

Cheryl - Are you asking to be paid for the time to develop it?

Liz - For costs like printing, setup, etc

Scott - We'd have to talk about it as a committee - distinction of funds of service activities vs scholarship activities. Wants to support scholarship activities, but lots of ways besides conference

Laura - Think selfish - this is for *your* development

Sam - Do you maintain a report of what conferences & activities people have used in the last few years?

Scott - Yes, you could see approved requests

Sam - Would like to see the raw data as a starting point. Then how much could we roll over

1:41 Cheryl - For Laura & Sam, if adjunct faculty are not using their funds, could we use their \$300 to pay them to come on campus, up to X hours? As they get no benefit at the moment

<general assent>

Scott - Good point that adjuncts wont - and cant - use 300 to go to a conference

Sam - Real good point if it's under the umbrella of professional development

Justin - Would have to make it clear

Laura - Because it's one giant pot, try it for a year and see how much goes into that pot and does it mess up a conference goer

Cheryl - We could separate those FT/adjunct pots to get some information?

1:44 Ana - We're over 10 minutes and Steven has a question

Steven - as an adjunct, the \$300 isn't even enough to cover conference fees

This would be hugely beneficial to get us adjuncts attending on campus events

1:46 Curriculum Committee – Ian Burch

Committee hasn't met yet, but scheduling

This semester is program review, looking at several programs intake & graduation rates

Last semester we added the chicana/chicano studies program

Fine arts got a big update, and lots of minor changes to B&T

Laura - English too

Ian - Yes, English got a new AA degree

1:47 FOTRC - Piotr Filipczak

Hasn't met yet, but members working hard on working on open labs

Ran surveys for fac & students, what is the most troubling aspect of Canvas

Summarized data, been helping

Cheryl - Course reviews were delayed because of FERPA issues



Pjotr - Course review still cannot be done because there is no non-gradebook viewer role, which violates FERPA

Justin - Is there an ETA?

Pjotr - They didn't really offer any solution

Ana - There is a learning central course to take

Pjotr - No course builder who gives access to online course,

Ana - Stopgap is to take a learning central course

Pjotr - In April, we will be organizing the OTEEx conference. 4/21, on campus

Keynote speaker is Dr Spong from main campus

Call for proposals - encourage faculty to consider if you have any interesting presentation

10 minute or 30 minute slots

1:51 Cheryl - What's the deadline to submit

Scott - March 21s

Pjotr - Yes, 1 month before actual

Justin - Going back to FERPA - if reviewers are employees of UNM or UNMV there is an exception for legit educational purposes.

Reviewing a course or observing a class is valid

Ana - Right now, option is a designer. Learning central course gives FERPA

Steven - Designers cant see or change grades

Pjotr - We'll start reviewing options and consider that

Scott - Who raised the legal issue?

Cheryl - Been there for a long time in the online perspective

Justin - I'm a designer in Ana's class and can't see grades

Jerry - Why not make blank copy of the class?

Pjotr - Lots of ideas we haven't seen, very valuable comments

We'll lock down our plan during the next meeting

1:55 <Several people checking Canvas courses, can't see grades>

Cheryl - This idea if a 'course builder' comes from national accreditation

Linda Siber - For us who missed faculty academy, can we get a summary page?

Laura - You could send Alexa's video & slideshow

Pjotr -Yes, the main resources were a slideshow and a video that walked people through the main template. I'll publish them on the faculty website

1:57 Senate Report - Justin

Meeting was 1/30

Senate Prez had sinus infection

University prez spoke about funding & unsettled legislative proposals

Nothing locked down, so little to report

Analyzing impact of the pandemic - there was a slide

Spring enrollment is good, largest cohort since 2013

Our numbers are 8% up

Laura - On census day it was 10%

Justin - Good trend if it continues

Lots of talk but nothing confirmed on changes

1:59 Did speak with Finnie about 4/4, how to approach as all branch campuses

Los Alamos needs support as well



Said on board to help, has been unavailable since
Branch Community College Council agreed to present a 4/4 resolution to fac senate
Should be good to go now - going to ops committee
Present same meeting provost is in attendance

2:00 Laura - On that line, Alamos has been silent. Has their full time members spoken up?
Justin - They've been struggling to approach the subject as they're adjunct heavy
Lecturer is also a chair & senate member - how to help when they have so many hats?
BCCC should help
Laura - Los Alamos is trying to get some new full-time hires
Cheryl - Taos has similar issue - handful of people who have to do everything
Laura - No idea what new person in provost office is doing - meeting with her next week
Expecting her to look at all the documentation and make comparisons
Cheryl - Do you know if Taos or LA have their own handbook?
Justin - Idk; Gallup uses main
Laura - Taos and Los Alamos use their own
When Sam got here we recommended that Gallup make their own handbook
Justin - Certain parties in Gallup resistant as they're not sure how it helps

2:04 New Business - Cheryl
4/4 was talked about
To make an equity statement for tenure track faculty, main campus has minimum requirements
We can't reduce service or scholarship in anyway, so the focus is on teaching load
Other campuses and tenure track have gone to 4/4, but have lecturers at 4/5
But other campuses have less strenuous requirements for promotion as lecturer vs TT
For lecturer promotion committee, do you have documentation that we could put in handbook that shows how lecturer requirements are lower?
If not, can we reduce lecturer requirements if they have to stay at 4/5

2:06 Stephen - As lecturer promotion chair for every year, lots of documentation
Based on tenure track promotion process - Alexa and I worked closely to match it
Haven't compared it to tenure track's strenuousness
I can send you everything I have if you'd like to compare?
Cheryl - Other campuses are at a 4/4 tenure and 4/5 for lecturer
<discussion & clarifications: Gallup & Taos are 4/4 and 4/5, Los Alamos is just 5/5>
If we are mandated that lecturers stay at 4/5, then as promotion committee, reduce importance of scholarly to match tenure track's net work
Stephen - Lecture committee only meets when we have a specific promotion to go through
Will talk with fellow lecturers, would like to get together and see how tenure looks
Laura - Could easily be subcommittee of tenure track promotion
Cheryl - Yes, we can get a bunch of people together and go through it line by line to promote equity for everyone. Probably adjust scholarly, but whatever you decide

2:10 Cheryl - Advisory board meeting, which is local people
Paul Luna was very supportive of the 4/4 and finding a way to get that done
Support from public advisory board as well
Laura - Yes, he was very in favor of equity across campuses
Didn't want us to lose faculty for being not in tandem



Cheryl - wanted everyone to know that board is with us too

2:12 Cheryl - Handbook Committee is going through handbook line by line
Finding lots of references to things that do not apply anymore
If you notice something, let us know
FEC is not a standing committee, so going to propose that it becomes one
Would become one of the 2 requisite committees
Long-term but not standing committees, please let us know if your committee has not been formalized
Should have something to you all before March to vote in April

2:14 Cheryl - Gala coming up in March, lost time to get together and do things
Fees to go there go towards student scholarship
Nice way to come together in a social atmosphere and staff turns out like crazy
Justin - Is there alcohol?
Cheryl - Yes, alcohol, food, and a silent auction
Ana - Is there a deadline for silent auction?
Laura - Not yet, services will let us know

2:16 Statewide Basic Needs Survey - John Bollweg
One of the UNM grand challenge teams is concerned about basic needs, not just students
Working with HED to survey students, faculty, and staff on security
There are incentives for completing the survey - raffle
Recommend giving extra credit for setting that up
Will have more info over the next couple days
Stephen - I teach all face to face - can we do paper or should we do online?
John - We have some paper copies, but we'd prefer online for data collection
Some stamped self-addressed envelopes for students with no internet
First statewide survey on basic needs security to include staff & faculty

2:21 Early Alert - Beatriz Villa
Supervisor for students success, been staff & faculty before
Submit early alert for attendance, assignments, participation, or non-academic reasons
We have a social worker in our center
Alerts help us reach out in case students are nervous for us
Can say what they need help with - Tutoring, Advisor, PASOS, Financial Aid, or Social Worker
Rebranding kudos this as "Howl Out"
If you see a student who was struggling but is now doing good, or you see a lot of growth, the kudos is just a nice reminder

2:26 Precious - What exactly do students get?
Beatriz - They get a customized ecard. You can find it on faculty home, under forms
Alert process - alert goes to Beatriz, forwarded to advisor, reach out to students & give some feedback to prof (ex: "they're getting support" or "I've heard nothing")
Email will come from Beatriz or TRIO

2:29 Cheryl - Meeting Adjourned



However, Rick is giving a presentation on the budget, everyone is welcome to stay around for the next hour to learn more details about it

