Faculty Assembly Meeting Minutes
Friday, October 7, 2022 (1:03 – 2:03 PM)

23 Attendees (Quorum)

In Attendance:

Cheryl Bryan  Andy Taylor  Scott Kamen
Ian Burch  Alexa Wheeler  Piotr Filipczak
Precious Andrew  Barbara Lovato  Sarah Heyward
Cindi Goodman  Ben Flicker  Andre Callot
Justin Bendell  Michael Gonzales  Ana June
Ariel Ramirez  Tammi Duncan  Meghan Parry
Patricia Gillikin  Victor French  Jerry Godbout
Joseph Poole  Stephen Takach

1:03 Call to order

1:04 Justin Bendell motions to accept agenda, Andy Taylor seconds
No discussion on agenda

1:05 Approval of September’s minutes.
Sarah Heyward moves to approve, Ana June seconds

1:05 Revisiting April’s minutes after revision
Alexa Wheeler moves to approve April’s revised minutes, Precious Andrew seconds

1:05 Chancellor’s report delayed - Has to zoom in from airport

1:05 Dean of Instruction report similarly delayed

1:06 Treasurer report: “nothing has changed”
Cheryl proposes linking Faculty Academy with Faculty Assembly for a working lunch
Vote commences: 11 YEA 0 NAY 2 ABS

1:09 Call for any other suggestions with the Treasury funds

1:10 Quick technical troubleshooting to adjust volume
Brief discussion about getting a better microphone

1:12 Faculty Development Committee Report - Ben Flicker
Updated funds request form can be found on faculty website
Travel request reimbursement form can be gotten from Debra
Whether the form or committee approval comes first is still being fleshed out
For now, fill out form after getting approval

1:14 Faculty Online Teaching and Review Committee - Piotr Filipczak
Big update to committee charge, to be presented by Handbook Committee
Moving training faculty for online to Teaching Center
Changing statement about ex-officio members

1:16 Online course review has an issue: Canvas does not have equivalent to “course builder”
Other faculty cannot access without seeing student info, which is a FERPA violation
Main campus working on fixing issue

Want to support canvas issues - sending out a survey on Monday for Canvas feedback
Will put together workshops based on the feedback

1:18 Curriculum Committee - Ian Burch
English AA program and minor changes to medical tech have gone up to main campus
curriculum committee for approval
Architecture program officially retired
Soon to discuss the new Chicano studies program and changes to welding, automotive,
FDMA, fine arts

1:19 Adjunct Committee - Ana June & Andre Callot
Have not met yet

1:20 Handbook - Meghan Perry
Any changes should be sent to Meghan, and then go through the following process:
   Handbook Committee reviews the changes
   Send up to FEC to approve, then bounces back
   Handbook forwards to faculty & presents at assembly
   Faculty assembly votes during the next meeting
As such, FOTRC proposal will be voted on next meeting

1:23 Cheryl calls for discussion on handbook changes
   Any changes or questions should be sent to Handbook (Meghan, Cheryl, Michael)

1:24 Discussion of change to dissolve Conflict Resolution Committee
   Has been talked in various meetings, no questions or dissent
   Voting to be held next meeting

1:26 Reiterating that FOTRC committee has changed its charge
   New TLC person, so perfect time to update the goal

1:27 Chancellor’s Report - Sam Dosumu
   Flight landed 15 minutes ago, zoom from airport
   Two big initiatives in the planning phase

   #1 - Enrollment Management Task Force / Committee
      Co-chaired by Laura and Hank
      Exploring new strategies to increase enrollment
      “Are we reaching all students?”
      Reach out to other groups like returning adults
      Aiming for practical & actionable things, not just theory

   #2 - Strategic Planning
Making several new sub-committees
Campus-wide, asking for volunteers for various work teams
Bringing in a facilitator to get mass feedback from staff, faculty, and students
Wants to advertise that we’re making changes to get people excited and not have surprises
Want to share plans and have ample opportunities for feedback (from everyone)
Figure out “where we want to take our college next”
Rollout likely at the end of spring semester

1:35 Call for questions & comments
Cheryl says to contact Laura if you want to go on a strategic planning committee
Sam wants to standardize information sources for ease of understanding
Cheryl says it’s a great opportunity to plan the future of campus, asks for everyone to step up

1:37 Cheryl asks about progress towards 4/4 teaching load
Sam - Laura & Sam are in support of 4/4, it’s been forwarded to Provost
Waiting on Provost’s response (he’s on vacation). Will ask once he gets back

1:39 Faculty Senate Report - Justin Bendell & Barbara Lovato
“Difficult Meeting” with little faculty voice
Changing tenure calendar dates as 2026 and 2027 semesters start earlier
Sarah Belle Award has only 1 person

1:42 Branch Campus Council held 10/6
Council compared adjunct term contracts across campuses and wants extended contracts for adjuncts, stopped by OAP at main
BCC Member is on operations committee, will push directly
Eagerly awaiting results from 4/4 with Provost
Once we get it, help support Los Alamos’s bad teaching loads & lack of support
BCC asked if we were doing an Earth Day Celebration; Cheryl & Ben say yes

1:46 Listserv Issues
Meeting on 9/29 with Cheryl, Ian, Jon Lechel, Laura, Sam
There will be no restrictions in VFAC for faculty to faculty communications
Each semester will have a regular clean-up of the Listserv
Anything campus-wide goes through Jon to other VFACs (students, staff)

1:50 APR Reform - Justin Bendell
Handouts with examples on how to quantify work in the APR; our language is vague
Observed other campus’s (Gallup) approaches to account for labor
Quantify scholarly & service work expectations - measure our labor without vagueness
See if something we as a committee are interested in exploring

1:54 Call for questions or thoughts on APR Reform
Positive reception, with a request for Justin to send out proposal & examples on VFAC
Ariel Ramirez asks for it to be consistent across all divisions, rather than each division having its own version
1:56 Cheryl proposes treating this like a handbook change - look at proposals, return with questions & thoughts and vote in November
   Patricia motions for this idea, Alexa seconds
   Chairs will start making a plan for November, aim to have actionable details by March
   Include Handbook Committee as well as fac assembly
   Used to be structured like this from ages ago

1:59 Announcements
   Mole day is 10/24
   Bell Hooks reading group, Tuesday 10/11 at 11am, Chapter 2
   Invitation to Wednesday evening ASL group, 430-530
   Reading New Mexico on Nov 16th, 7pm

2:03 Call for adjournment
   Cheryl moves, Ana seconds, Justin thirds
   Meeting is adjourned